

ST MICHAEL'S COMMUNITY HALL
BARNHAY BAMPTON DEVON EX16 9NG

BOOKING FORM FOR HIRE OF THE PREMISES

Booking Clerk: Carla Dawes 01398 332158
Email: stmichaelshallbampton@gmail.com

Name:	Organisation:
Contact Telephone Number:	Email:
Invoice Address:	Date(s) Required:
Type of Function:	
Hall required from:	Hall to be vacated by:
<i>Hire of Hall = £10.00 per Hour</i>	
Total Hours required@ £10/hour	Total Hire Charge: £

Would you like to meet me at the Hall in advance of your booking in order to discuss the use of the Hall's facilities, such as the kitchen, heating, lighting, tables, parking etc? Please indicate below
YES **NO**

Method of Payment (tick one)

(1) BACS Transfer (to be made 3 working days in advance of event)

Bank: Lloyds

Account No: 58774160

Account Name: St Michael's Community Hall

Sort Code: 30-99-50

(2) Cheque (attached)

(3) Cash - notes only (attached)

Please give advance notice of any changes to the booking, as late cancellation will incur a charge

I AGREE to the Conditions of Hire as attached, on the "bampton.org.uk" website, and as displayed on the Notice Boards outside and inside the Hall

SIGNED

DATED