

Minutes of the Annual Council Meeting of Bampton Town Council held on Wednesday, 15th May 2019, 7pm in the LARC Building.

Present: Cllr. Fouracres; Cllr. L. Bull; Cllr. N. Bull; Cllr. Weston; Cllr. McHenry; Cllr. Sims; Cllr. White; Cllr. Whiteway; Cllr. Hopkinson; Penny Clapham (Clerk); Colin & Joan Fagg; (footpaths); 3 members of the public; Herbie & Janice Caunter (toilets/handyperson).

Celia Hicks, previous Chairman of the Council presided at the opening of the meeting.

1) Election of Chairman

a) Nominations were invited for the position of Chairman for the year.

Cllr. Sims nominated Cllr. Fouracres, seconded by Cllr. White. There being no further nominations Cllr. Fouracres took the Chair.

b) Receive the Declaration of Acceptance of Office by the Chairman.- received by the Clerk.

Chairman thanked Celia Hicks for opening the meeting and for all her work in her capacity as the previous chairman.

2) Election of Vice Chairman – Cllr. N. Bull nominated Cllr. L. Bull, seconded by Cllr. Hopkinson. No further nominations; Cllr. L. Bull is the vice-chairman.

3) Confirm appointment of signatories for cheque payments and authorised internet bank payments. (4) Cllrs. Fouracres, Hopkinson, N. Bull and McHenry were proposed – all in favour by show of hands. Clerk will draw up the necessary paperwork.

4) Appointment/Confirmation of Committees

Planning Committee	Full Council
Finance Committee	Cllrs. Fouracres, McHenry and Hopkinson.
HR Committee	Cllrs. L. Bull, White and N. Bull.
Open Spaces Committee (OSC)	Cllrs. L. Bull, Sims, White and Whiteway
Bampton Fair Committee	Cllrs. White, N. Bull and Sims.

5) Appointment to Working Groups

P3 Footpath Co-ordinator, Mr. Fagg.

Flood Group – agenda for June.

Snow Warden – agenda for June

6) Dispensation – to agree dispensations for Councillors for the life of this Council (Clerk to read out the list). Read to Council, agreed and signed by the Clerk.

7) General Power of Competence – to resolve to adopt the General Power of Competence, Council having qualified for this (Localism Act 2011) having two-thirds councillors elected and a qualified clerk (CiLCA or above). Resolved to adopt the GPoC, proposed by Cllr. Fouracres, seconded by Cllr. Hopkinson, all in favour by show of hands.

8) Apologies and Acceptance for Absence: County Cllr. Colthorpe, District Cllrs. Moore and Stanley.

9) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.**

A reminder that members of the public are not allowed to raise issues when Council is in committee.

Paul Edwards, having served on the previous council and been responsible for paying in the money from the toilets, quite happy to give a briefing to those taking over from him. Also mentioned the Five Year Plan. Copies of the plan will be emailed to all the new councillors for further action.

Janice Caunter is to continue to clean the toilets, and send the invoice to the chairman. Commented on the childrens play park as sealant around some of the mats appears to be coming away. OSC will look at this, in line with the report soon to be received from the Play Inspection Co. Council thanked Janice and Herbie for all their hard work.

Celia Hicks, past chairman has written a letter to Meg Booth (Devon Highways) regarding Newton Square and the requested 20mph signage, requesting permission to send it. Chairman thanked Celia for her work on this particular issue. All councillors to read the letter before agreeing it should be sent.

9) Declarations Of Interest: In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared

10) Bampton Play Park – update if available.

Standing orders suspended for parishioners to comment.

Progress on planning and funding is being made. The group have been in touch with Mid Devon Council regarding S106 monies availability. Also in touch with Viridor who make grants. Met with a representative of English Heritage on site; positive feedback. Local engagement is necessary. The aim is to bring people and life to the Motte site. Also in discussion regarding a petanque court at the site. The Group are having a stall at the Spring Fair to widen engagement with the community. Cllr. L. Bull suggested the Group look at the play park at Bridport for ideas. Proposed plans were shown to the members of the Council.

Cllr. L. Bull mentioned forming a sub-committee with the OPC and the Group.

Standing orders resumed.

11) County & District Councillor reports:- not available.

12) Minutes – the Minutes of the meeting held on the 25th April 2019 and the Annual Parish Meeting also held on the 25th April 2019, were approved and signed by the Chairman as a true record.

13) Dog Poo Signage – as arranged by our previous chairman Celia Hicks. Clerk to progress.

14) Bampton Fair – update from the Clerk if available. A full update will be given at the June meeting after the first meeting of the Bampton Fair Working Group.

15) Christmas in Bampton – update from Cllr. Lucy Bull if available.

There is a need to progress the electricity for the tree on the Stage. Clerk and Cllr. L. Bull to progress this forward. Cllr. White on the small Christmas trees within the town. Cllr. L. Bull to look at the purchase of some more brackets. August agenda

16) Email addresses – they should read as follows: firstnamesurname@bamptontowncouncil.gov.uk. Clerk to be advised of requested first name from all councillors. Once in place, these will be the contact details together with a telephone number, listed on the website. Agreed and Clerk to progress.

17) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- i. 19/00363/FULL Retention of a field shelter/sheep handling facility and formation of a gateway, Land at NGR 300200 125303 (Langs Farm) Shillingford.
No objection

Planning Decisions:

- i. 19/00207/HOUSE Erection of two-storey extension, Way Cottage, Shillingford.
GRANTED

18) FINANCE: Cannot be dealt with until new signatories are in place. All submitted May invoices have been authorised and paid. It was agreed to ask the previous signatories to authorise payment of the insurance premium, due by 1st June..

Bank Reconciliation and Statement: to be circulated to all councillors at the meeting. Noted.

19) Parish Paths P3 – Funding has been received from Devon County Council for this year of £300 towards the maintenance of the parish pathways. Noted.

20) Responsibilities –

- i. For checking the play area on a weekly basis and compiling a written report. Cllr. Sims.
- ii. Responsibility for collecting cash from the car park and paying in at the post office. – Cllr. Hopkinson and Cllr. Whiteway.
- iii Responsibility for collecting cash from the toilets and paying in at the post office. – Cllr. Hopkinson and Cllr. Whiteway.
- iv. Monthly check on the defibrillator and filing the report to SWAST online. Clerk and Cllr. L. Bull.
- v. For putting signage onto the noticeboards, Bampton, Shillingford & Petton. – Cllr. Fouracres and Cllr. N. Bull.

Clerk handed the box of keys for the toilets and car park boxes to Cllrs. Hopkinson and Whiteway.

21) Plot of land as circulated by email prior to this meeting – for initial discussion.

Cllr. Hopkinson updated Council on some history regarding the Community Hall. Clerk will reply to the email - agenda June for updates.

22) VAT return: Submitted to HMRC for reclaim of VAT £3,853.73. Noted.

23) Councillor training – to decide dates for training. Dates decided and Clerk to action..

28) Council Meeting dates - to set the dates for Council meetings for 2019/2020. Agreed to keep to the first Wednesday of the month, except January 2020. (bank holiday).

Items for Information

LARCS AGM on Wednesday 22nd May, 7.00pm for 7.30pm. Refreshments.

The next Council meeting is on Wednesday 5th June 2019 at 7.00pm in the LARC building.

Meting closed at 8.15pm.

Signed.....

Date.....

Email Circulations in the past month.
DALC News Update