

Minutes of the meeting of Bampton Town Council held on Wednesday 4th July, 2018 in the LARCS building.

Present: Cllr. Hicks (Chairman); Cllr. Gregory; Cllr. Baker; Cllr. A. Mares; Cllr. B. Weston; County Cllr. Colthorpe; Cllr. Leach; Cllr. Edwards; Penny Clapham (Clerk). 5 members of the public. District Cllr. Stanley.

- 1) **Apologies and Acceptance for Absence:** District Cllr. Moore. Cllr. C. Mares. Cllr. Tanner.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (c,d,e,f) refers.**

Council expressed their thanks to PFG Fabrication Ltd. for their help in moving the road into the pumphouse cones at short notice.

Mr. Paul Berry from The Swan, is instructing Mid Devon Council to give them another waste bin. He states he cannot be responsible for other people dumping rubbish alongside his bins in the car park. As a short term measure to see if it will work, the bins will be moved alongside the other large rubbish containers. Mr. Berry expressed concern about the event on Bampton Fair night, with the possibility of business being taken away from the town. The Chairman thanked Mr. Berry for coming to the meeting.

- 4) **Chairman's Report** (for information only) – read by the chairman and attached to these minutes.

5) County & District Councillor reports:-

County Cllr. Colthorpe emailed Police & Crime Commissioner regarding the lack of rural policing – Cllr. Colthorpe will be meeting up with the police in Tiverton, and is aiming for a monthly police surgery in Bampton. No news yet on the possibility of a crossing at the Spar Shop. Works are due to start on the A361 in North Devon at some point, but not in the Mid Devon area. Cabinet are aware of the problems on this road in the Mid Devon area. Devon CC has an awards ceremony for volunteers – and Simon Edwards of the Exe Valley Bus was the volunteer of the year.

Update on the spoil heap at Ashleigh Park is being followed up by District Cllr. Stanley. Enforcement of this, is on the planning agenda.

The local plan has been submitted to the Inspector and is being reviewed. 130 empty homes in Mid Devon have been, or are in the process of being brought back into use. There is now a dedicated team dealing with litter. The District Council building scheme has won a national award.

- 6) **Minutes – the Minutes of the meeting held on the 30th May 2018**, having been previously circulated to all councillors were approved and signed by the Chairman as a true record.

- 7) **Open Spaces Committee** – to receive a report based on the findings of the Play Inspection Co's annual check. Cllr. Leach reported as follows:-

- The Motte – the sides and top will be brush cut in early August.

- Recreation field swings in a poor state, the chain link fence is deteriorating and the gate is falling apart – recommended that the swings, fence and gate be removed so that this piece becomes part of the field, making it easier to mow and cut hedges. This proposal was seconded by Cllr. Weston, all in favour by show of hands. Cllr. Leach will action the work.
- The playground – work has been done here, including the recommended new signs, as arranged with Wooden Workshop. Metal fence around needs further attention. Activity trail showing areas of rot. Some of the surface matting could be trip hazards. These actions will be further looked into.

Cllr. Gregory suggested a good play/fitness area could be installed at the north of the recreation field. Cllr. Gregory will look into this idea.

Cllr. Hicks noted the algae on the fencing of the ball court at the Millennium Green.

8) Parish Plan update – to include the Five Year Strategic Plan: please refer to Cllr. Edward’s report circulated prior to this meeting.

Cllr. Edwards proposed:

1. Hold a consultation day in the Community Hall, probably a weekend in September from mid-day to 8pm. Judi Thomas and Cllr. Edwards would be in attendance throughout the day. We would hope that other members of the community (not necessarily councillors) would help run the event.
2. Advertise the event using large notices in the town, Signpost and social media. We need as much input as possible, both positive and negative from the public.

This proposal was seconded by Cllr. Baker, all in favour by show of hands.

9) Strategic Documents Updated –

- i. Financial Regulations – one change highlighted in yellow – agreed.
- ii. Code of Conduct – re-dated no further changes
- iii. Complaints Procedure – update of phone and clerk details, no other changes.
- iv. Publication Scheme – removal of charges and update of clerk details – no other change.
- v. Standing Orders 2018 – Amended version circulated prior to this meeting. Adoption of these Standing Orders proposed by Cllr. Edwards, seconded by Cllr. Gregory, all in favour by show of hands. **(amendment 3m, page 9)**

10) Bampton Fair 2018 – Clerk briefed Council on actions to date, as follows:-

- 31 Street stalls booked in – deadline for particular spaces 6th July.
- Road closures/no parking applied for
- Road cones arrived; invoice forward to David Botsford for payment

EVENING EVENT

- Temp entertainments licence applied for and paid
- Marquees organised for the music event
- The Wurzels, The Three Daft Monkeys and the Bottle Top Boogie Band are booked
- 400 tickets (limit) being printed at £10 per ticket for the music event
- Circus workshop and show being arranged for the Friday 26th – free entry children
- Toilets for the evening and St. John’s – enquiry sent out
- Insurance checked and Council are covered for the evening event.
- Insurance for street market being checked out
- Daytime entertainments going forward

Thanks to Alan Woolley and the team for clearing the pumphouse, ready for the cones.

11) Bampton Football Club – authorisation of contract and signing. Cllr. Gregory and Cllr. Edwards met with the football club, slight change to first section of the contract, all agreed and now signed. Clerk will return a copy to the Chair of the Football Club.

12) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 18/00787/HOUSE Erection of car port with store above, Dipford House, Shillingford.
No objection.
- b) 18/00831/HOUSE Erection of outbuilding to provide garage, stable and tack room, Little Mead, Morebath.
No objection

Planning Decisions:

13) Planning Permission – to erect a shed at the back of the Riverside Hall car park, for storage of flood and snow equipment. Council to progress.

Standing orders suspended for Derek Webster to comment.

Standing orders resumed.

14) FINANCE:

Expenditure		
Employment June	£537.89	BACs
PAYE Q1	£358.46	BACs
1 & 1 Internet Ltd domain name	£17.96	BACs to Clerk
Clerk's expenses May/June	£222.99	BACs
Temp. Event Notice for Fair	£21.00	BACs to Clerk
LARCS room hire June & July	£40.00	BACs
Community Hall room hire June	£14.00	BACs
C. Hicks – chairmans allowance	£3.60	BACs
C. Hicks paint for bollards	£19.99	BACs
C. Hicks tarmacadam	£36.11	BACs
Play Inspection Co. annual fee	£234.00	BACs
J. Caunter toilets & weeding May	£360.00	BACs
Ken White Signs (car park)	£60.00	BACs
Four Seasons Tree Services (grass)	£479.99	BACs
SW Water Toilets 20/02 to 24/05	£116.49	DD
Fair rates May & June	£114.00	DD
Old Store rates May & June	£64.00	DD
Income:		
Toilets	£134.50	
Bampton Fair	£186.00 + £120.00	.

SW Water actual meter read at Old Store, Brook St. – credit of £4.93 May 2018

Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors at the meeting.

Council resolved to accept the receipts and payments account.

15) 1 & 1 Domain Name Renewal for Bampton.org – Minutes March 2017 3 (ii) refer – to pay for this site for 3 years. This is a resource for the town with good information. Proposal to continue from Cllr. Hicks, seconded by Cllr. Baker. Clerk to arrange a link between Bampton.org and the council website arranged through Mid Devon Council. This website can be found at

<https://parish.middevon.gov.uk/bampton>

16) Toilets – doors and locks – Cllr. Edwards. The locksmith came out to look at the door locks. There should be a key device fitted. A quote received of £410.52 + VAT council resolved to agree this work. . Proposed by Cllr. Edwards, seconded by Cllr, Hicks. Action. Cllr. Edwards.

17) Pumphouse:

- a) CCTV – advice from Derek Webster and ‘Operational Requirement’ – email circulated to councillors prior to this meeting. Standing orders suspended for Derek Webster. Report at the August meeting.
Standing orders resumed.
- b) Removal of brambles/nettles from the front area of the pumphouse.has been done. The area will be sprayed once new growth is coming through.

18) Library Consultation – from Devon County Council - noted.
Standing orders suspended for Cllr. Colthorpe – Libraries Unlimited (item) will be coming to the next Mid Devon District Council scrutiny meeting. Any comments about library use would be helpful.
Standing orders resumed.

19) St. Michael & All Angels Church – Request from the Church for a grant towards the maintenance of the churchyard. Cllr. Leach and Cllr. Edwards declared an interest. August meeting, Clerk to request a figure from the Church for the grass cutting.

EXTERNAL MEETINGS ATTENDED: reports from Councillors.
Clerk attended the annual meeting of clerks from Devon and Cornwall in Ivybridge – brief report attached.
Items discussed included:

- Risk assessments and the need to keep these up to date
- Requirement for written weekly checks of outside responsibilities – all the play areas
- Public liability insurance and who should supply copies to the Council
- Managing change
- Bullying in the workplace

Items for Information

The next Council meeting is on Wednesday 1st August at 7.00pm in the LARCS building

Meeting closed at 8.25pm

Signed.....Position.....Date.....

Email circulations during the past month

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| Latest News from the ICO | RD&E NHS Trust update. | |
| April edition of Love Devon | ConnectMe Devon | |
| Latest news from the ICO | DALC News June | |
| ConnectMe Devon June | Parish Matters June | Community Funding info |
| Level 2 Heatwave Alert | | |

Chairman’s report for BTC meeting of 4th July 2018

- The very useful defibrillator confidence course was held on 6th June. Thanks are due to Cllr Jeff Gregory for the arrangements.

- Thanks too, to Joan Fagg for keeping her promise to find historical management information for the MG which has been passed to the clerk.
- Thanks to Ken Mills for his latest appraisal and work done on the Motte and Bailey.
- I have written to Police and Crime Commissioner Alison Hernandez asking her if she will liaise with the new CEO of the DVLA Julie Leonard to improve the service as reports of abandoned vehicles are going unheeded.
- Thank you to Annie Lamond for such careful painting of the Silver Street bollards. What a difference it makes!
- Congratulations to Alice Sparks for being shortlisted and then the **national winner** of the Pharmacy Training Annual Awards...Recognition of Excellence. It was good to hear that she had a lovely ceremony at the Dorchester Hotel with her Award being presented by Johnny Wilkinson. Our pharmacists Neil and Anna Ansell are also to be congratulated for having such a top-class training scheme for their staff.
- Thanks too to Angela Short and her Bampton in Bloom volunteers who have worked to make the town look so attractive and thanks to those local people who help the team by weeding and watering the planting.
- Now, Ashleigh Park. There was a totally inadequate response to the MDDC Enforcement S 215 requiring the removal of the spoil heap. MDDC then gave a further seven days' notice requiring a Statement of Intent to be submitted. At this point we do not know the outcome.
- A month's advance warning of the car park white-lining was supplied to the immediate households and flyers were affixed to vehicles several times in the last 2 weeks. Tony Weiss and Cllr Ashley Mares kindly arranged the large notices which are now on display. We apologise to everyone for the inconvenience but hope that the new system will allow more vehicles to be accommodated. Those vehicles **must** be taxed and MOTed.
- I read on 'Devon Life' that Police hold a surgery at Castle School, Tiverton each week. Anyone may attend but I have asked Cllr Polly Colthorpe if she will further follow-up the possibility of a once **a month surgery** here as Bampton is an important rural hub.