

Bampton Town Council

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29th November 2016

MINUTES

of the meeting held at 7.00pm on 7th December 2016 in Community Hall, Bampton

PART II 7pm

No members of the public or press permitted to be present.

- 1) It was agreed by Council that Cllr Gregory would act as stand in Clerk for the whole of the agenda.
- 2) **To Progress Employment Issues for Bampton Town Council:** A number of HR issues were discussed and resolutions passed by Council members.

MEETING OPEN TO THE PUBLIC & PRESS AT 7.30pm.

1)Present: All councillors: Cllr Hicks(chairman); Cllr Edwards (Part II only); Cllr Baker; Cllr Gregory; Cllr Leach; Cllr A Mares; Cllr C Mares; Cllr Tanner; Cllr Weston & 8 members of the public.

2) Apologies and Acceptance for Absence: Apologies received from Penny Clapham(Clerk)

3) Declarations Of Interest: No declarations of interest

4)Public Discussion –

Item 7 was brought forward at this time by request. Derek Webster briefed Councillors on the progress of work with the EA to mitigate the risk of flooding in Bampton....see Item 7.

Cllr Edwards left the meeting owing to another appointment.

A representative from Bampton FC gave a report on a number of issues; dog fouling, finance, pitch availability and the unfortunate theft of electrical items which will hold up progress on the intended Air Ambulance facility.

Bampton Fair Working Group attended to complain at the Chairman's handling of the governance issues. Sherie Webber the 'Tolly' read out a resignation letter. A number of questions were then raised, regarding the relationship between the Council and Fair Working Group and whether the Council had a right to be involved with certain aspects of the Group. The Chairman apologised for any personal hurt she may have caused as none was intended. She hoped that progress may be made at a meeting on the 20th December between the Clerk, Cllr Carol Mares, Mrs Webber, Mr Alan Woolley and Mrs Kelley Beeston. The Council expressed regret that valuable members of the Working Group had felt that they had needed to resign.

5) County & District Councillor reports :- None

6) Chairman's Report (for information only) – It is with great pleasure we announce that Penny Clapham will be appointed as the permanent Town Clerk. This is an internal promotion and as such, is in recognition for her professionalism and hard work as our locum clerk over the last 18 months.

The Chairman sent thanks to Steve Blasby, who has now moved from Bampton, for his work on the Snow Plan, also Katrina Munro(King) and Julia Mayer for their contributions on the Business Group, Heritage Centre, Spring and Xmas Fests.

The Chairman had attended the NHS consultation and the recent MDDC Town and Annual Parish meeting. Regarding the flood barrier, insurance needs to be sourced.

The Local Plan has been agreed and after further consultation in Jan. and Feb. due to go to the Inspectorate and thence to the Secretary of State. Once passed and for planning purposes, Bampton will become a village.

Finance Committee have met to discuss annual budgets. Thanks go to the Open Spaces Committee for all their work to prepare a comprehensive report and make recommendations which are being considered. Some urgent work has already commenced.

7) Flood report November 2016 – discussion and actions. There have been a number of very helpful meetings with the Environment Agency and also Highways regarding the Flood Report, with work being planned for late spring and a public consultation in January. It appears that other sources of funding will need to be found and investigations into these possibilities are being made. The Council expressed its thanks to the Flood Group, all volunteers, for the valuable work that has been done so far.

8) Minutes – to approve and sign the Minutes of the meeting held on the 2nd November 2016:
Approved by Council by show of hands.

9) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 16/01763/FULL Erection of roofed area over existing open yard for cattle feeding and handling and small extension to existing shed, Luttrell Farm, Bampton
NO COMMENT from Council; emailed to planning dept. 18/11/2016

Planning Decisions:

- a) 16/01433/FULL Change of use of first floor flat to retail use, Flat 1, Brook St., Bampton
GRANTED
- b) 16/01537/FULL Erection of agricultural livestock building, Kersdown Barton, Bampton
GRANTED
- c) 16/01483/CLP Certificate of lawfulness for installation of ground floor window, 10 Newton Court, Bampton
ALLOWED

10) FINANCE:

Expenditure	Clerk's Salary November	£416.00	BACs
	Clerk's expenses since 1 st July (inc. payment for brown bin Hollett Garden)	£408.00	BACs
	Fair lease cheque to the landlord	£100.00	Cq111
	Poppy Appeal (already sent)	£30.00	Cq110
	St John Ambulance (Fair)	£489.60	BACs
	J. Caunter toilet cleans November	£300.00	BACs
	MJF Contractors grass cuts November	£346.38	BACs
	MDDC Old Toilets/Store rates	£33.00	DD
	MDDC Fair rates	£48.00	DD
	Flood Control International (barriers)	£3307.20	BACs
	Mid Devon DC waste bins (Fair)	£185.00	BACs
	C. Hicks After Fair thank you party	£206.12	BACs
	C. Hicks Keys/toilet necessities	£24.90	BACs
	DALC Clerks' Essentials course half share	£24.00	BACs
Income:	TAP Fund award towards toilets	£1563.10	
	Templeton & Morebath towards Cllr. Training	£40.00	
	Nett tolls received from Fair	£1844.30	
	Flood Resilience Grant	£2000.00	
	Car Parks October	£182.00	
	Toilets income to 23 rd November	£160.00	

Council to resolve to accept the receipts and payments account: Council approved these accounts by show of hands. Cllr Tanner commented on the steady level of income from the toilets already being seen, and the valuable contribution this will bring.

11) Bank Reconciliation and Statement: For information only, no comments received

12) Bampton Fair – grant application forms and criteria to be approved: All agreed. Proposer: Cllr Gregory, Seconded: Cllr Leach.

13) Citizens Advice – request for a grant to support their work: Due to financial pressures the Council could not offer support at this time.

14) Spring Fest – Request to use the recreation field on 27th May 2017 for this festival: It was agreed that the Council should write to Bampton Town FC to ascertain availability. **Action: Clerk**

15) Bampton TC Fair Committee – due to the resignation of Cllr. Woods, there is a vacancy to be filled on this committee. Cllr Hicks advised that she had stepped down so there were in fact two vacancies. These were filled by Cllr Leach and Cllr C Mares.

16) Open Spaces Committee Meeting

a) Minutes from this meeting circulated to all councillors by email prior to this meeting (for information)

Council discussed quotes received for playground fencing repairs and other work required at the Motte & Bailey. Essential work on the playground: a quote by PFG Fabrications of £525 + VAT to repair defective rails was proposed by Cllr Leach, seconded by Cllr C Mares. All agreed by show of hands. An independent inspection was proposed by Cllr Leach, seconded by Cllr Mares. All agreed by show of hands.

The quotes for work at the Motte and Bailey were prohibitive. Cllr Gregory suggested that there may be possibilities within Community Payback Schemes, to get some of the work completed and help service users within the community in the process. Further investigations into these will be carried out. Agreed.

Action: Cllr Gregory

The Chairman will liaise with the Motte and Bailey Group.

Action: Cllr Hicks

Council felt that the children's area should be improved to encourage greater use.

The Chairman asked Cllr Leach if the Committee could prioritise the considerable amount of work needed.

Action Cllr Leach

b) Grass cutting quote from Mid Devon DC, for verges (not visibility splays). Total price £354.07 per cut with 4 cuts per year = £1416.16. This quote is for the year 1st April 2017 to 31st March 2018.

These verges were not cut by Mid Devon DC this current year.

It was agreed by Council **not** to accept the MDDC quotes received. It was better value for money to be in charge of our own ship. Proposed: Cllr Baker Seconded: Cllr Tanner. All agreed by show of hands.

17) Textile Bank – Mid Devon District Council wish to site a textile bank in the car park: Council discussed the problems that have arisen with the previous bank, and the unsightly mess caused by lack of collections. It is clear that this bank was used, and if cleared regularly could be useful to good causes. MDDC apparently now have an arrangement with The Salvation Army for these services. It was agreed that if confirmation of regular collection could be guaranteed the Council would not object. Further information required. **Action: Clerk**

18) Clerk's Report/Action List

a) No dogs' sign for the toilets-still to be actioned. Cllr Stanley had promised to act on this at the last meeting but nothing had been received. Clerk to investigate

b) School notified about action to be taken regarding the trees at Millennium Green. The state of the trees overhanging the school grounds poses a serious risk. Quotes for works to trim/remove

trees are being sought with the work scheduled to be done over the Christmas break or at half-term. Council to resolve to approve a maximum of £1500 for these works, in order for the process to be started as soon as practicable. Clerk to further this action once approval given.

Council discussed: It was felt that without a report from a tree surgeon the level of risk could not be ascertained. Council agreed that a report should be sought and if possible 3 quotes obtained for any remedial work to be carried out before any expenditure can be made. **Action: Clerk/ Cllr Hicks**
Cllr Gregory asked whether the Council had received its allocation of salt this year, as is provided by Devon County Council. Highways to be contacted to find out when this will take place. **Action: Clerk**

EXTERNAL MEETINGS ATTENDED: reports from Councillors: Chairman had attended NHS and MDDC meetings. Cllr Tanner had not been able to attend the Highways conference as he had planned.

Items for Information

The next Council meeting is on 4th January 2017 at 7.00pm in the Community Hall, Bampton

Email circulations during the past month

Devon CC composting consultation. Reminder of NHS Consultations