

**Minutes of the meeting of Bampton Town Council held on Wednesday 7<sup>th</sup> September 2016, 7pm in the Community Hall, Bampton.**

**JEAN POPE** – Chairman Celia Hicks to speak.

Cllr Jean Pope:

Firstly tonight we will pay tribute to Cllr Jean Pope who died in July. Jean worked tirelessly for the people of Bampton, she stood up for what she thought was right and saw it through. She is already much missed. All stood for a minute's silence in memory of Jean.

**Present:** Cllr. Hicks (Chairman); Cllr. Edwards; Cllr. Baker; Cllr. Leach; Cllr. Weston; Cllr. Mares; Penny Clapham (Locum Clerk); 3 members of the public.

- 1) **Apologies and Acceptance for Absence:** District Cllr. Stanley; County Cllr. Colthorpe, Cllr. Tanner. Apologies accepted.
- 2) **Resignation of Cllr. Wood** – Cllr. Wood announced his resignation from Council after the meeting in July. The necessary notifications have been made to both Mid Devon District Council and to the public of Bampton as to the two vacancies for Councillors. As there has been no request for an election, notices advertising the vacancies for co-option have been put in place. Agenda for October.
- 3) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Leach agenda item 20.
- 4) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Janet Crabtree regarding the TAP fund application on behalf LARCS. LARCS are eligible to apply and request an email letter of support from the Council. Funding request is agenda item 15. Access to the building requires a dropped kerb. Signage for reducing speed and a disabled parking space in the car park would be useful. There is a blocked drain outside the Coach House.

Les Hartley stating awareness of the legal process going on with the previous clerk. Expressed his disquiet about the whole process going forward, the length of time and the cost. Would like to know how much has been spent and the cost of the settlement plus the percentage of the precept being used for this case. Also enquired regarding the current situation with the toilet block. Would like to know how these costs will affect the Council for the remainder of this financial year.

Chairman replied with a brief summary of events with reference to the previous clerk.

Sheila Howells regarding agenda item 20.

5) **County & District Councillor reports** – none received.

6) **Chairman's Report (for information only)** – Attached to these minutes.

7) **Statement with reference to the recent Employment Tribunal Judgement.**  
Statement for September Minutes 2016

The Employment Tribunal found that the previous clerk had been dismissed by reason of the Council's belief that there had been an irretrievable breakdown in the relationship between the clerk and the Council, but the dismissal was found to be unfair owing to procedural anomalies.

However, the Tribunal has deemed that any compensation to be paid to the former Town Clerk in respect of her dismissal will be reduced by 90% overall, taking into account that her conduct contributed to her dismissal and the prospect that a fair dismissal may have been achieved in the future in the absence of procedural anomalies.

In relation to the previous clerk's claim of harassment by the Council, the Tribunal dismissed this claim in its entirety.

The Council received notification on 30 August that the previous clerk has now applied to the Tribunal asking for it to reconsider its findings that any compensation awarded should be reduced by 90%.

**8) Minutes – to approve and sign the Minutes of the meeting held on the 6<sup>th</sup> July 2016.**

Proposed by Cllr. Edwards, seconded by Cllr. Baker, minutes signed by the Chairman as a true record.

**9) Bampton Toilets** – update to be received on all aspects of the work and finance for the toilets.

Update already given during public discussion. Work is continuing and should soon be completed.

Standing orders suspended for parishioner to speak, requesting the total price for the toilets.

Standing orders resumed.

The total price given previously may be reduced. This will not be known until after completion.

Cllr. Edwards has a team to paint the outside, this not being included in the refurbishment. Suggest set aside £200 for external paint. All agreed.

**10) Bampton Fair** – to receive update on Fair activities as the date is 27<sup>th</sup> October.

Cllr. Hicks is now part of the Working Group to replace Mr. Wood.

Two proposals put forward by Cllr. Hicks regarding the heavy workload in putting out and taking back the road signage before and after the Fair.

- a) A younger person to be paid a fixed sum working under the supervision of a trained person.
- b) The Football Club be allowed to keep all the takings from parking on the recreation field in return for supplying 5 named stewards on Fair Day.

Councillors were asked their opinions of these two options.

Cllr. Edwards proposed the Football Club be approached in the first instance, seconded by Cllr. Mares, all in favour by show of hands. 10a to be used if the Football Club decline.

**11) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 16/00991/FULL Erection of replacement dwelling and garage, Cats Castle, Shillingford.  
Circulated to councillors by email 9/8/16 for consultation.  
No objection
- c) 16/01184/LBC Internal and external alterations including relocation of kitchen, 10m Briton St., Bampton. Circulated to councillors by email 9/8/16 for consultation.  
No objection

Both above planning consultations advised to the planning authority by email on 19<sup>th</sup> August 2016

- d) 14/01923/FULL Land and buildings (rear of Silver Street), Bampton. Revised scheme.  
(received 7<sup>th</sup> Sept)  
No objection.

## Planning Decisions:

- a) 16/00820/FULL Erection of two storey garage/hobby room, Mount Lodge, Bampton  
GRANTED
- b) 16/00800/HOUSE Erection of conservatory, 48 Brook St., Bampton  
GRANTED
- c) 16/01000/LBC Conversion of existing cider barn into a kitchen, Court Grove, Bampton.  
GRANTED
- d) 16/00610/FULL Conversion of redundant building to dwelling (revised scheme), land at Knowle, Bampton  
GRANTED

## 12) FINANCE:

<b>Expenditure:</b>	SW Water Toilets	£94.98	DD
	SW Water Old Toilets	£17.90	DD
	MDDC Old Toilets rates	£33.00	DD
	MDCC Fair rates	£48.00	DD
	MJF Contractors	£650.00	BACs
	J. Caunter toilet cleans	£300.00	BACs
	Locum Clerk salary August	£416.00	BACs
	Tivvy Skip Hire	£160.00	BACs
	C. Hicks new keys/road closure cost	£95.20	BACs
	Community Hall hire	£14.00	BACs
	A. Mount playground repairs	£25.00	CQ 103
	Freeman & French stage payment (authorised 30/08/2016)	£35,400.00	BACs

Already paid in August as no meeting:-

MJF Contractors	£505.00	BACs
J. Caunter	£300.00	BACs
DALC chairmanship course	£30.00	BACs
Locum Clerk salary July	£416.00	BACs

<b>Income:</b>	VAT reclaim received	£5,483.12
	Car Parks	£480.00

Council to resolve to accept the receipts and payments account. Proposed by Cllr. Hicks, seconded by Cllr. Edwards. All in favour by show of hands.

In recognition of Jean Pope's work with the Council, Cllr. Hicks would like to donate the Chairman's allowance of £100 to FORCE the local cancer charity. This allowance can be vired to the grants budget. Council resolved to vire this amount and to pay this sum to FORCE. A cheque will be raised at the end of this meeting.

**13) Bank Reconciliation and Statement:** Reconciliation and bank statement circulated to all councillors prior to the meeting. Noted. The estimated budget to the end of the financial year was circulated, and briefly discussed.

**14) Bampton in Bloom** – Cove Garden Centre invoice for discussion. Cllr. Mares discussed the account. The budgeted amount is £1,000 and Council will contribute this to the Bampton in Bloom committee towards this account. All in favour by show of hands.

**15) LARCS letter for discussion.-** letter emailed to all councillors prior to this meeting. Council are pleased to support the LARCS application for TAP funds by email letter. Council are deferring the promised payment of £1,000 for overheads to October for legal clarification, as LARCS is a registered charity, and it is unlikely that Council can contribute to running costs of any kind.

**16) Parochial Church Council** – contribution towards the public toilets, to be acknowledged. A letter of thanks to be sent.

**17) Rentals** – As of this agenda, neither the Football Club nor the Scouts have paid their annual rental for 2016/17. Noted.

**18) Finance Committee** – to fill a vacancy on this committee. Cllr. Baker will fill this vacancy. To set a date for an advisory meeting to discuss proposals for the budget for 2017/2018. Not set. Agenda for October. Councillors on committees who require budget monies, to submit their proposals to the clerk Bampton in Bloom to submit their proposals to Council for October.

**19) HR Committee** – due to the resignation of Cllr. Wood, there is a vacancy on the HR Committee. October agenda.

**20) Riverside Hall** – A request from the Hall Committee to support their application to Mid Devon District Council for funds from both the TAP fund and the Underspend Pot. Council propose support for this application.

**21) Play Area/Millennium Green** – repairs updates to be received. Cllr. Baker will arrange to have the fence area of the Millennium Green sprayed. Cllr. Mares and Cllr. Edwards will arrange to remove the graffiti. All the gates require adjustment Cllr. Leach. Chairman thanked Cllr. Leach for his extensive report.

**22) Dog Fouling** – for discussion and action. Cllr. Hicks has produced a flyer. Cllr. Hicks proposed this flyer be delivered to every house, Cllr. Baker seconded, 1 abstention, motion carried.

**23) Terms of Reference for Committees** – to receive reports from Councillors on draft circulation of these terms. Deferred to November.

## **PART II**

**24) Council resolved to exclude the public and the press to progress personnel issues.**

**25) To discuss award payment to Ms. J. Eyre as a result of the Employment Tribunal.** In view of Ms. Eyre asking for a judicial re-assessment no award payment was discussed.

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors  
**Items for Information**

**NB TRAINING EVENING FOR COUNCILLORS Wednesday 14<sup>th</sup> September 2016, Riverside Hall.**  
**DALC AGM & Conference, Tuesday 11<sup>th</sup> October 2016** – names of councillors who wish to attend.  
The next Council meeting is on 5<sup>th</sup> October, 2016 at 7.00pm in the Community Hall, Bampton.

Meeting closed at 9.10pm

Signed.....

Date.....

Position.....

**Email circulations during the past month**

Pulse – summer edition  
Mid Devon Talk  
Healthy People  
Mid Devon Talk next edn.  
P3 summer newsletter

Village Green  
NHS Northern News  
DALC News  
Rural Services Conference  
Superfast Broadband update