

Minutes of the meeting of Bampton Town Council held on Wednesday 2nd December, 2015 in the Rverside Hall, Bampton at 7.00pm.

Present: Cllr. Pope (Chairman), Cllr. Hicks. Cllr. Edwards. Cllr. Baker. Cllr. Tanner. Cllr. Leach. Cllr. Weston. District Cllr. Stanley. District Cllr. Moore. 3 members of the public.

- 1) **Apologies and Acceptance for Absence:** County Cllr. Colthorpe. Cllr. Wood.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Edwards, agenda item 12.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

District Cllr. Stanley updated Council regarding the toilets still currently owned by Mid Devon District Council. Cllr. Tanner updated Council with new proposals and re-drawn plans, proposing to reduce the number of planned toilets from 5 to 4 thereby increasing storage space.

Mid Devon District Council will write the spec and the contract. Planning permission is not required but building regulations are. The asbestos report will be also be done by Mid Devon District Council.

Charlie Beeden – stated that the sluice gate in the brook is rusted solid. This is the responsibility of SW Water.

District Cllr. Moore informed Council that a new chief executive has been appointed to Mid Devon DC. The budget is currently being looked at– more cuts and scrutiny taking place. The Parish Charter is under review and is likely to be circulated in the new year. Efficiency measures may be canvassed to Councils for comments.

Cllr. Baker asked if any change could be made to the proposed road closure at Cove due end of January. Cllr. Moore will take this to Cllr. Colthorpe for information and possible action.

Cllr. Pope informed Cllr. Moore that the current methodology for collecting sharps boxes is unsafe and dangerous. It is Mid Devon's responsibility to collect these boxes. Cllr. Moore will attempt to find an alternative to that currently suggested for sharps collections.

4) **Minutes – to approve for accuracy and sign the Minutes of the meeting held on the 4th November 2015.** The minutes of the meeting of 4th November having been previously circulated to all councillors prior to the meeting were agreed and signed by the Chairman as a true record.

5) **Chairman's Report** (for information only) – the authorised work has started at Motte and Bailey. The fence at the play area has been made safe and Mr. Ellicott will do the repairs. There is now a combination lock on the pump house. Brief police report read by the Chairman.

6) **To receive further progress reports on the refurbishment of the toilets.** Cllr Tanner to report. Cllr. Tanner proposed the specification for the toilets be actioned, seconded by Cllr. Edwards, all agreed by show of hands.

7) **PLANNING:**

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 15/01806/Full & LBC Proposed replacement of 3 windows with folding doors and insertion of roof glazing on rear lean to, Manor Mill House, Bampton.
No objection

Planning Decisions: None received.

8) FINANCE:

Expenditure:	St. John Ambulance (Fair) £492.00
	Ashfords Solicitors October & November invoices £4,170.00
	Cllr. Hicks office expenses £72.83
	C.E.Prescott for repairs at Millennium Green £454.00
	SW Water Toilets Brook St. £67.46
	Ken White Signs (Fair) £90.00
	Locum Clerk November £484.40
	Purchase of poppy wreath £25.00
	Richard Grant (Fine Memorials Ltd) £1,162.80
	J. Caunter toilet cleans £300.00
	M.Browning Xmas tree brackets £500.00
	Paint for the bench in Hollett Garden £27.43
Income:	Bampton Fair share of Fair Tolls received £2017.92
	Car Parks October £843.00

Council resolved to accept the receipts and payments accounts. Proposed by Cllr. Edwards, seconded by Cllr. Pope, all in favour by show of hands.

9) Bank Reconciliation and Statement: The Chairman had checked the invoices, paying-in book, cheque book and bank statement against the reconciliation statement at the agenda meeting with the clerk. Reconciliation and bank statement circulated to all councillors at the meeting. Council resolved to accept the accounts. Proposed by Cllr. Edwards, seconded by Cllr. Tanner, all in favour by show of hands.

10) Budget Proposals – to discuss proposals for income stream for Bampton Town Council year 1st April 2016 to 31st March 2017.

Cllr. Edwards proposed a capital allocation of £5,000 be added to the budget towards a facilities audit for a new hall. Cllr. Tanner proposed £10,000. Seconded by Cllr. Leach. Cllr. Edwards withdrew his motion. This to be an annual increment until no longer required. All in favour by show of hands.
Cllr. Hicks proposed a £5000 grant towards LARCS in the budget year 2016/2017; seconded by Cllr. Edwards, all in favour by show of hands.

11) TAP fund request – to discuss application of TAP fund monies by Morebath Cricket Club, supported by Morebath Parish Council. Council resolved to match the request with £300 from the TAP fund. Previous TAP fund monies received by Council March 2015 to be discussed. Cllr. Edwards moved the money be repaid as the criteria cannot be fulfilled. A cheque will be raised at the end of the meeting for £2486.40 and sent to Mid Devon District Council. A letter will be sent to the cricket club with Council's explanations.

12) Bampton Fair – Accounts to be assessed and discussed. Moved to the February agenda.

Shelving prices: Cllr. Pope. Appropriate shelving will cost approximately £550 to be allocated to the Fair account. Cllr. Pope to purchase same. Council resolved to authorise this purchase by show of hands. There is a thank you evening for fair volunteers on Monday 14th December in the Riverside Hall.
Standing orders suspended for parishioner to speak.
Standing orders resumed.

13) Bampton in Bloom – to receive an update from Cllr. Mares. Currently not available.

14) Millennium Green – fencing for same to be discussed. Cllr. Weston reported a lot of rolled sheep netting being in place which needs to be removed. Cllr. Pope asked for volunteers to end January to try to clear the fence hazards.

15) Safety Hazard car park – to receive update as to the removal of the hazard. This has been successfully removed.

16) Grass Cutting – to acknowledge grass cut tender from MJF Contractors.
A 3 year quote has been received from MJF Contractors and was circulated to all councillors at the meeting. Council resolved to accept the quotation. Proposed by Cllr. Hicks, seconded by Cllr. Pope, all in favour by show of hands.

17) Play Area – to receive report from Cllr. Mares/result of meeting with concerned parents. To authorise repairs as necessary. This meeting has not yet taken place. Cllr. Leach is checking the play area weekly. February agenda.

18) Replacement noticeboards for Councils use – cost to be advised. Council resolved to buy 2 boards at £147 each. Cllr. Pope will action. All agreed by show of hands.

19) Meeting Venues for 2016/17 – to be discussed. Council propose to stay at the Riverside Hall until the end of the financial year, 31st March. Further discussion February.

20) Councils Archive Store – to discuss letter received from the Hall Committee regarding proposed storage of archive material. Cllr. Pope can store the filing cabinets in her office for the foreseeable future.

21) New Hall Feasibility Study – to receive the report from the Hall Committee. Cllr. Edwards reported that a facilities audit would be required. A formal committee will be established at the February meeting. Devon Communities Together would do the study on behalf of Council provided Council are able to get a Big Lottery grant towards the funding.

PART II

22) Council to resolve to exclude the public and press to progress a personnel issue.
Council resolved to exclude the public and press. The Locum Clerk left the meeting.

23) To update Council on ongoing personnel issues. Cllr. Edwards reported to Council. Council resolved to make budgetary provision of £10,000 (this includes the sum of £5000 previously allocated), to cover ongoing legal costs.

Cllr. Edwards left the meeting at 9.00pm.

EXTERNAL MEETINGS ATTENDED: reports from Councillors. None received.

Meeting closed at 9.05pm

Items for Information

There is no meeting of Bampton Town Council in the month of January 2016

Cllr. Pope as Chairman signed the documentation provided by Ashfords Solicitors, to create the vesting order for the charity the Riverside Hall.

The next Council meeting is on Wednesday 3rd February, 2016 at 7.00pm in the Riverside Hall, Bampton.

Signed.....

Date.....

Position.....

Email circulations

DALC November update

Northern Healthcare Trust News

DALC December News