

Minutes of the meeting of Bampton Town Council held on Wednesday 7th October, 2015 in the Community Hall, Bampton.

Present: - Cllr. Pope (chairman), Cllr. Leach, Cllr. Baker, Cllr. Tanner, Cllr. Mares, Cllr. Wood, Cllr. Hicks, County Cllr. Colthorpe, 4 members of the public, Penny Clapham (clerk), Cllr. Weston. District Cllr. Stanley.

- 1) Apologies and Acceptance for Absence:** Cllr. Edwards. District Cllr. Moore. Apologies accepted.
- 2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr Tanner, agenda item 7. Cllr. Pope agenda item 7.
- 3) Public Discussion –** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Geoff Thomas expressed concerns regarding the Bridge Terrace toilets, traffic issues and the cost to the council if these toilets are re-opened and refurbished.

County Cllr. Colthorpe will send her report by email.

Herbie Cleverley reported an old metal stake, part of the railway system could be a safety hazard situated at Station Road car park.

District Cllr. Stanley reported that the budget for the next financial year was currently being prepared. More social housing to be built in Tiverton. The rents charged for social housing are having to be reduced by government instruction which is affecting the budget preparations. Cllr. Wood asked for clarification on this housing.

A request was made for a second skip this autumn– there was one in April 2015. There are no plans for a second skip in this financial year.

4) Minutes – to approve for accuracy and sign the Minutes of the meeting held on the 2nd September 2015. Minutes of the meeting of 2nd September having been previously circulated by email to all councillors were agreed as a true record and signed by the Chairman.

5) Chairman's Report (for information only) – welcomed the new rector Kevin Chandra at the church service. Police report for September was read by the Chairman. A request for street lighting to be re-instated in Bampton has been received; agenda for November meeting. Clarification was sought with respect to section 106 monies and the allocation of this money to towns. The imposed conditions regarding 106 monies are on the district council website.

6) To receive further update on the proposed re-furbishment of the toilets. Cllr. Tanner brought more up to date drawings of the discussed schemes to the meeting with rough costings. To re-furbish the toilets as is could be as much as £18-£20,000. To re-structure the inside would be in the region of £25-£30,000. Further details will be available at the November meeting. District Council have offered to do the contract for Council, once ownership has been transferred.

To agree and action tender application forms for the cleaning of the toilets.

Cllr. Hicks proposed the tender forms be accepted, seconded by Cllr. Pope, all agreed by show of hands. Cllr. Pope will arrange the advertising of the cleaning tender.

7) Bampton Charter Fair – to assess the request to open the old toilets and the risk involved. To receive any further update regarding the Fair. To discuss any need for additional insurance.

The old toilets will not be opened. Portaloos will be sited. There will be a police presence this year. Still looking for volunteers ‘magic’ (meet and greet).

8) Recreation Ground – to note that the annual returns from 2012 to 2015 have been actioned and submitted to the Charity Commission. Noted. Council thanked the clerk for auctioning these annual returns.

9) Grants Policy and application forms – Cllr. Pope proposed these forms be adopted by Council, seconded by Cllr. Baker, all in favour by show of hands.

10) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published

Planning Decisions:

- a) 15/01163/FULL Erection of garage following demolition of existing and a loose box, Higher Court Green, Bampton.
GRANTED
- b) 15/01152/FULL Change of use from builders store to library and community resource centre, Old School, Bampton
GRANTED
- c) 15/01279/CAT To fell various trees above river bank within a conservation area.
GRANTED
- d) 15/01243/FULL Erection of a replacement dwelling, Wonham Heights, Exebridge
GRANTED
- e) 15/01258/FULL Erection of extension and widening of gateway, The Sycamores, Bampton
GRANTED
- f) 15/01311/PNHH Prior notification of the erection of an extension, 33 Elizabeth Penton Way
ACCEPTANCE
- g) 15/01306/FULL Erection of an extension to an existing conservatory, 48 Brook St
REFUSED

11) FINANCE:

Expenditure:	SW Water for the Church 2 nd half payment £110.59
	SW Water Old Toilets 2 nd half payment £63.99
	P. Clapham locum clerk invoice Sept. £492.46
	MJF Contractors September £612.00
	Mrs. Caunter toilet cleaning September £281.00

Income:	Interest from Scottish Widows for past 2.5 years £218.26
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Bank Reconciliation and Statement: The Chairman had checked the invoices, paying-in book, cheque book and bank statement against the reconciliation statement at the agenda meeting with the clerk. Reconciliation and bank statement circulated to all councillors prior to the meeting.

Council resolved to accept the accounts. Proposed by Cllr. Tanner, seconded by Cllr Pope, all agreed by show of hands.

12) Scottish Widows – to note the transfer from the Scottish Widows bank account to the Unity Trust Deposit Account of £36,928.66. Noted.

13) External Audit – to advise Council that the audit has not yet been completed. The Accounts and Audit Regulations 2011 (S1 2011/817) require publication on the noticeboards of the accounts marked ‘Subject to Audit’ and the letter received from Grant Thornton confirming that the audit opinion has not yet been issued. Noted.

14) Bampton in Bloom – status of this group to be confirmed to Council by Cllr. Mares. Bampton in Bloom would like to become a committee of the Council and not a separate entity. This proposal will be further discussed by the clerk and Cllr. Mares.

15) Grass cutting for 2016/17 – documents supplied at the September meeting to now be discussed in Council, with the possibility of three year tenders for grass cutting/hedging to local contractors. Deferred until after the Highways conference on the 14th October. Agenda for November.

16) Morebath Cricket Club – to consider the letter received requesting grant aid. Council agreed to send a grant application form to be completed by the cricket club.

17) Millennium Green – to receive Cllr. Hicks’s report. To receive quotes for the repair of the lime kiln walls and to action. Cllr. Hicks has 3 estimates for the repairs, read out to Council. Cllr. Wood proposed the quote from C E Prescott for £514 be accepted. Seconded by Cllr. Baker. Council resolved to accept this quote. All agreed by show of hands. A request from the P3 group to store their spare signs in the Pump House was agreed. A tree check should be commissioned. The CCTV report will be on the November agenda.

18) Library Action Group – to note letter received and clerk’s response by email regarding finances. Council resolved to action the agreed £5,000 to LARCS, proposed by Cllr. Wood, seconded by Cllr. Baker, all in favour by show of hands.

19) Manor Mill Floodgate Agreement – to action points raised in the email from Flood Resilience Officer as to who is to co-ordinate the opening of the gate when required. Cllr. Pope will progress this request.

20) Pump House – shelving prices to be agreed and action taken to purchase same. To be brought to the November meeting + CCTV quotes and recommendations.

PART II

21) Council to resolve to exclude the public and press to progress a personnel issue.
Resolved.

22) To appoint solicitors to the Council.

Council resolved to appoint specialist employment solicitors to act for the Council. Proposed by Cllr. Woods, seconded by Cllr. Pope. All agreed by show of hands.

MEETINGS ATTENDED:

Items for Information

DALC AGM & Conference 15th October at Westpoint, annual report.

The next Council meeting is on Wednesday 4th November in the Riverside Hall, Bampton at 7.00pm

Meeting closed at 8.41pm

Signed.....

Date.....

Position.....

Email circulations during the past month

Neighbourhood highway changes
Devon Minerals Plan Consultation
Pulse Summer Edition
DALC News October

Came & Co Insurance News
Devon Communities Together
Devon Wheels 2 Work