

BAMPTON TOWN COUNCIL

Minutes of the Meeting of Bampton Town Council

In the Albert Fowler Room, The Riverside Hall, on Tuesday 7th February, 2012

Ann Guilfoyle, Town Clerk

14 February 2012

PUBLIC SESSION: Gerald Chidwick asked if BTC will be trying to re-open the question of the legality of the planning consent for the Burchier Close site. As there were several members of the public wishing to discuss this subject it was decided to bring Item 7(c) forward and Cllr. Russell left the room. Cllrs. Stanley and Colthorpe informed the meeting that current changes in legislation could create an opportunity to re-open this matter in the near future. Cllr. Stanley emphasised that the terms of the consent stated that the whole site must be developed together as one to include the industrial units. Cllr. Moore confirmed that the Council's view was as originally stated and as such echoed that of the residents and welcomed their input. Clarification of arrangements for gritting and snow clearing were requested by one of the volunteers.

AGENDA

REPORT FROM MDDC AND DCC COUNCILLORS Cllr. Stanley updated the Meeting about MDDC Budgets, Housing and progress with PV Units. Cllr. Colthorpe told the councillors of a Meeting about Broadband Access improvements, a News Centre on the DCC website and a project helping small businesses – Devon Delivers.

Item 1 – Members present: Cllrs. Jo Frost, Lucie Moore (Chairman), Steve Russell, David Simper, Frances Stoner, John Westcott Ann Guilfoyle (Clerk)

Item 2 – Apologies – Cllrs. Hartley, Hicks and Millen

Item 3 – Declarations of interest – Cllr. Russell Item 7(c)

Item 4 – Minutes of the Meeting held on 3rd January, 2012

Approved

Item 5 – Matters arising from these Minutes not covered elsewhere

- a) **Heritage Centre** – Cllr. Frost told the Meeting about the possibility of using part of the Church which would be of benefit to both parties by sharing heating costs and opening the church more often. Grants will still be available.
- b) **Jubilee celebrations –**

Flags. A request for replacement flags to be funded from Bampton Fair Tolls has been received. It was decided to wait until the deadline for applications for Grants before making a decision to allocate funds.

Beacon. Siting for a beacon to be lit for the Jubilee was discussed. The Clerk stated that there had been little interest in arranging any jubilee celebrations so far and it was agreed to put further articles in the Signpost and the BTC Newsletter offering small grants to assist with costs.
- c) **Annual Parish Meeting** – It was agreed to book Riverside Hall for 24th April. The BTC AGM will be on 1st May 2012
Website. Costings and comparisons of various websites were discussed. Cllr. Colthorpe has offered £500 from her locality fund and gave details of a further newly available fund would also be suitable for this purpose. The Clerk agreed to obtain information about the new Morebath website.

Item 6 – Traffic Problems

- a) **Consultation and Public Meeting.** Cllr. Moore reported that Steve Leigh has picked up the consultation boxes and is getting back to her with a date for the Public Meeting.
- b) **“H” signs** It was agreed to include this in the Traffic Consultation
- c) **Parking on pavement at Fore Street.** Cllr. Moore agreed to speak to the residents

Item 7 – Planning

a) Planning Applications

Ref: 12/00032/FULL – Erection of extension, Lower Bowdens Farm, Bowdens Lane, Shillingford

Approved

Ref: 12/00091/CAT – Notification of intention to remove 2 Leylandii – Highfield, Frog St.

Approved

b) Planning Decisions – Ref: 11/0905/LBC – Internal & Exterior alterations 2 Silver Street

Consent

c) Consultation on proposals for land north of Burchier Close, Bampton. Cllr. Russell left the room. Further discussion took place. As the deadline for responses has been extended it was agreed that the Council will draft and approve its view for submission as soon as possible.

d) Planning Training sessions – The Clerk reported two training sessions - 8th March and 14th March.

Item 8 – Finance

- a) **Finance sub-committee Report** was presented by the Clerk
- b) **Cheques for payment** – as per Schedule attached
- c) **Receipts and payment for January** – as per Schedule attached

d) Bank Balances - HSBC £15,001.02 Scottish Widows £36,006.39

Item 9 – Reports From Committees And Sub-Committees

- a) **Riverside Hall** – Cllr. Frost reported that as no suitable sites for a new hall can be pinpointed and rebuilding on the existing site is unlikely to obtain planning permission due to its location, the committee have decided to embark on renovation to enhance its appeal for more functions. Representatives from local groups are needed for the committee and the Clerk agreed to put this request in the Newsletter.
- b) **Millennium Green – Pump House.** It was agreed to request invitations to quote for the clearance of the Pump House. The Committee is approaching the Devon Wildlife Trust with a view to creating a display area. Cllr. Russell agreed to speak to one of the Trustees.
- c) **Station Road Playground Report** – It was reported that Ed Holland has made a very good job of repairing the broken item of equipment and the Council’s thanks are to be passed to him.
- d) **Bampton Fair Working Group** – It was agreed to repeat requests for applications for the Fair Toll grants.
- e) **Emergency Planning – Snow Warden Report.** It was agreed that Cllr. Moore would arrange a meeting for the existing volunteers to ensure that an action plan and adequate communications are in place. It was felt that the existing arrangements for equipment and salt /grit storage are not satisfactory. The Clerk will enquire about training sessions for the volunteers.
- f) **Property & Assets Sub Committee –**
 - Riverside Hall Car Park** - The cost of a shed for storage to be investigated. The Clerk to chase the Environment Agency for advice on water outfall from the Car Park.
 - Station Road Car Park** - Quotes are to be obtained for repair of the wall
 - Toilets** – A specification for the work needed is to be drawn up and quotes obtained
- g) **Parish Plan Steering Group** – Finalised questionnaire is awaited
- h) **Allotments** – A letter of agreement to the transfer of lease has been sent from BTC to MDDC. All new allotments have been allocated and Cllr. Moore reported that Highways have been asked to confirm that they will carry out any future repairs to the roadside wall.

Item 10 – Wheelie Bins outside Hollett Garden – Clerk to contact MDDC

Item 11 - Street Decorations – The Council were advised of an offer to put up and take down the various street decorations and it was agreed to investigate this.

Item 12 – Parish Lengthsman – The Clerk agreed to contact MDDC to request the streetcleaner for Ford Road

Item 13 – Items to be discussed at next Meeting – Fair Tolls, Dog Bins

Item 14 – Date of next Meeting – 6th March, 2012

Meeting Closed 9.30 pm

Distribution: All members of Bampton Town Council, PCSO Martin Stephens Cllr. Polly Colthorpe
 Cllr. Ray Stanley Bampton Post Office H. Berridge (Bampton Website) Bampton Library
 Signpost Magazine BTC Noticeboards Bampton, Shillingford, Petton

Chairman

Date

BAMPTON TOWN COUNCIL

RECEIPTS/PAYMENTS JAN.12

Bal.b/fwd. 16583.00

Receipts

Cash	Car Park Takings	<u>252.81</u>
		16835.81

Payments

MDDC Rates	71.00
British Legion Poppy Wreath	18.00
K. Beeston (Chairmans Fund)	75.00
S W Water (Car Park Rates)	91.50
HMRC NI payments	33.78
M Morgan (Toilets Dec.)	310.00
M Passmore (RH Car Park Repairs)	280.00
Riverside Hall Room Rental	12.50
Riverside Hall (BF)	24.00
Fresh Catering (BF)	35.00
MDDC Election Expenses	107.35

	Clerks Salary & Expenses	776.66	<u>1834.79</u>
Balance c/fwd.			15001.02

Bank Balances	HSBC	15001.02
	Scottish Widows	36006.39

Cheques for Payment

	Filmbank (RH	
669	Refund)	111.60
670	Performing Rights Society (RH Refund)	101.48
671	H Berridge (Web Grant)	100.00
672	Audit Commission	660.00
673	M Morgan (Toilets Jan)	310.00
674	Clerks Salary & Expenses (Jan)	585.25
675	Spot on Supplies (RH Refund)	144.64
	Colin Fagg (Annual P3	
676	Expenses)	55.52
677	E. Holland (Playground Repairs)	80.00

BF	Bampton Fair
RH	Riverside Hall