

DRAFT MINUTES OF THE MEETING**HELD IN THE ALBERT FOWLER ROOM, THE RIVERSIDE HALL ON TUESDAY 1ST MARCH, 2011**

Ann Guilfoyle, Town Clerk

Saturday, 05 March 2011

PUBLIC SESSION Jean Pope attended to report that large quantities of recycling materials were being dumped in Station Road Car Park which created a litter problem. She was asked to try to find out who was responsible for leaving it. She also commented that the recycling lorry operatives frequently offloaded material from their vehicle into the recycling containers, leading to more litter problems. Jean reported the apparent dumping of an untaxed Rover 200 Car in the Car Park. Jean also reported that groups of smokers standing in the road outside The Swan were in danger from vehicles turning into Station Road, particularly at night. She stated that she was obtaining a further quote for repairing the drive up to the Scout Hut as she had heard nothing from the local contractor. Steve Russell and Roy Keith also attended the Meeting.

MEETING OF THE TOWN COUNCIL

Item 1– Members Present- Cllrs. Knagg (Chairman), Fagg, Hartley, Hicks, Stoner. Ann Guilfoyle (Town Clerk)

Item 2– Apologies – PCSO Martin Stephen, Cllrs. West (on holiday) Moore (business commitment) Compton (Unwell) Cllr. Ray Stanley (at a Housing Meeting)

Item 3– Declarations of Interest – Cllr. Fagg, Item 6, Planning

Item 4 – Minutes of the Meeting held on 1st February, 2011 were presented

Approve

Item 5 – Matters arising from these Minutes not covered elsewhere

i) Ice on Pavements and Side Roads – Cllr. Knagg reported on the two Meetings attended. He told Councillors about the towable Salt and Grit spreader available at £1500 with funding from DCC and a smaller spreader suitable for pavements at £150. Cllr. Hartley offered a storage building and salt is available from DCC, which could be stored at the lockup in Bridge Terrace. Cllr. Knagg volunteered to act as “Snow Warden” and this scheme would be incorporated into the Emergency Plan. Jean Pope volunteered to tow the spreader as had Norman Russell. Insurance to be arranged via DCC. The Clerk was asked to arrange purchase of the two machines through Cllr. Polly Colthorpe. Approved **Clerk**

ii) Parish Plan – Cllr. Knagg reported that the next stage was the preparation of a Questionnaire, being drafted by Judi Thomas and the next Meeting will take place on 9 March.

iii) Overgrown conifers in Barnhay – The Clerk reported that no further progress had been made but a phone call with Nick Sanderson at MDDC had hopefully identified the correct position of the offending trees.

iv) Toilets in Station Road Car Park – The Clerk reported that despite several emails and phone calls no further progress had been made in the promised refurbishment. It was agreed to request Cllr. Colthorpe to move the matter on.

v) Repairs to The Stage – The Clerk read a report and quote that Cllr. Moore had obtained to fence off the stage for safety purposes whilst a decision is made about repairs. The Clerk was asked to obtain two Warning Notices and it was agreed to obtain two further detailed quotes to repair the Stage. **Clerk**

vi) Christmas Trees. The Clerk reported that Cllr. Moore had obtained agreement from Bampton Business Group to take over organising the trees. It was agreed that the Council would make a grant towards their provision. Cllr. Hicks proposed a Vote of Thanks to Cllr. Moore and the owners of Toucan for their assistance with the Christmas Trees.

vii) Royal Wedding – 29th April. The Clerk reported that three communities in Bampton – Bouchier Close, Scotts, and Barnhaven were organising Street Parties for their residents, to celebrate the Wedding. It was agreed to supply an information pack and a grant from the Bampton Fair Tolls, to any community wishing to organise a Street Party for their residents. Cllr. Hicks proposed donating a grant to Bampton School towards their celebration party.

It was agreed to discuss this further at the next Meeting

Item 6 – Planning

Old Bampton School Site – The Clerk reported that a further meeting is being arranged between Colin Rowland, Steve Russell, Neil Parrish MP, Cllr. Ray Stanley at Phoenix House. When a firm date is arranged Cllrs. Knagg and Hicks will attend. It was reported that the application in respect of the South Molton Road site has been withdrawn. The Devonshire Homes application has been arranged for 30th March.

Applications Received

Ref: 11/00216/FULL – Retention of change of use Duvale Barton, Bampton

Approved

Ref: 11/00157/FULL – Erection of dwelling – Grey Gables High Street

Approved

Item 7 – Finance**a. Cheques for payment**

524	C. Fagg (P3 Expenses)	35.00
525	Riverside Hall (Room Hire)	25.00
526	PHS (RH Refund)	182.14
527	Filmbank (RH Refund)	111.60
528	Chris Adams (RH Refund)	105.75
529	M. Morgan (Toilets Feb.)	
530	Clerks Salary & Expenses (Feb)	662.39

b. Receipts and Payments for February

Balance b/fwd.		5,860.96
Receipts – Riverside Hall Refund (PRS)	77.16	
Riverside Hall Refund (Filmbank)	20.00	
Riverside Hall Refund (Filmbank)	93.00	
Riverside Hall Refund (Chris Adams)	90.00	
Riverside Hall Refund (PHS)	<u>151.78</u>	<u>431.94</u>
		6,292.90
Payments - C.Hicks Expenses	91.38	
M. Morgan (Toilets)	310.00	
Clerks Salary & Expenses (Feb)	531.99	
Bampton PCC Cemetery Grant	210.00	
St.Michaels Comm.Hall Room Hire	40.00	
Bampton Parish Plan Grant	500.00	
N. Stevens (Xmas Trees)	297.00	
Filmbank	23.50	
PRS (RH Refund)	<u>92.59</u>	<u>2,096.46</u>
Balance c/fwd.		4196.44

Bank Balances –

HSBC –BTC	£4,196.44
CSG	£61.71
Scottish Widows	£20,748.55

d. Key Fund Account – The Clerk reported that there had not been a reply to the letter to Scott Oakley. It was decided that as the account contained public money the Council were minded to take the fund over and the Clerk was asked to inform Mr. Oakley. Clerk

Item 8 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

1. Riverside Hall/Joint Hall Steering Committee

Cllr. Hicks told the Meeting of the planned Consultation, incorporating a Building Pack, to take place at the Annual Parish meeting. The next step will be a feasibility study.

Update on Bridge Terrace position. A premium in respect of access was discussed and a one-off payment was deemed preferable.

2. Millennium Green

a) Trustees – Solicitors confirmation is awaited.

b) Ball Park –PCSO Martin Stephens emailed confirmation that the area is patrolled regularly. He also promised to bring some sports equipment to the Ballpark on Friday and Saturday evenings in the warmer weather to encourage youngsters to play sports.

c) QEII Fields. To be discussed at the next Meeting

3. Station Road Playground – Cllr. Hartley reported that a quote, including groundwork, had been received and he will contact the contractor to request they start work as soon as possible. LH

4. Bampton Fair Working Group –

a) Tender for Contract for Fairground. Cllr. Knagg reported on a Meeting with the Fairground Operators, Rowland and Simon DeVey, who offered a 2% increase in rent to £1,785 for a four-year contract. They also agreed to limit use of the car park from Saturday afternoon before the Fair until Saturday morning after. The Clerk was asked to write to accept this tender, whilst confirming conditions agreed, in preference to the alternative tender received of £1,400. CLERK

b) Applications for “Tolly” The Clerk reported two applications and was instructed to arrange an interview with Sherie Webber. Further enquiries were made regarding the second applicatioCLERK

c) Applications for Tolls. The Clerk reported five applications and suggested that grants also be given to those local communities holding Street Parties to celebrate the Royal Wedding. It was decided to delay apportioning amounts until the next Meeting when more applications in respect of Street Parties would possibly be submitted.

5. Emergency Planning - A new meeting will be arranged, when the Snow Plan will be incorporated. CH

6. Allotments – Arrangements are ongoing.

7. Bampton Floral Town – Applications for Flower Waterers, The Clerk reported two applications to be considered as part of a Team. It was agreed to ask previous waterers to join the team. CH

- Water Supply – a quote has been obtained

- Planter at Bridge Terrace- Cllrs. Knagg, Hartley, Stoner & Fagg arranged a meeting to move the planter

Item 9 – Town Council Elections – 5th May, 2011. Nomination forms were distributed to relevant councillors.

Cllr. Knagg announced that he would be standing at the District Election.

Item 10 – Hire of Skip – The Clerk was asked to arrange the hire of a skip in April.

CLERK

Item 11 - Annual Parish Meeting

The Clerk distributed letters and posters to be sent to local groups and organisations. It was decided to allow two hours for setting up displays. Cllr. Hartley agreed to organise a display of the new playground plan and Cllr. Knagg will set up information about the Snow Plan. Cllr. Hicks will organise the Building Kit as part of the Joint Hall display and there will be a display in connection with the Parish Plan. The Clerk is arranging a display of photos of Bampton and surrounding areas, including copies from the Reg Kingdon collection and current photos taken by Steve Lee. It was agreed to provide refreshments as last year.

Item 12 – Clean Zones – A MDDC Initiative to create a Clean Zone area. The Clerk gave details of this scheme and it was agreed to ask MDDC to designate the Conservation Area of Bampton in the Scheme

CLERK

Street Cleaning - The clerk reported that there had so far been no reply from Gary Pilling to the request for a “Scarab”

Item 13 – Mid Devon Green Infrastructure Strategy – Initial Consultation. The Clerk was asked to list the Millennium Green, Playing Fields at the Motte

CLERK

Item 14 – Invitation to attend East & Mid Devon Community Safety Partnership Annual Conference involving Police, Fire & Rescue Service, Devon Youth service – 13th April. Councillors were informed of this conference.

Item 15 – Reg Kingdon Remembrance Seat – Cllr. Hicks told the Councillors that a mis-spelt plaque had been removed several years ago and was not replaced. The Clerk was asked to order a replacement.

CLERK

Item 16 - Station Road Wall Collapse – Two quotes are to be obtained for the repair of this wall.

TK/CLERK

Item 17 - Correspondence – available in circulation file

Policy Consultation document – A community right to challenge

Letter from Mr. Hughes at Westbrook Barn about Large Vehicles using Wonham Lane

Letter from Mr. Hughes thanking BTC for organising grit bin for Wonham Lane

Letter from Neil Parish re Mr. Pitt’s requests

Copy of letter to Scott Oakley re Key Fund Money

Copy of letter to Mrs. Hill, Newton Court about Ice on Pavements

Copy of letter to Mrs. Worton about Satellite Aerials

Copy of Feedback Comments submitted to Parish Plan Open Meeting

Copy of Email to MDDC Planning re Devonshire Homes’ Old Bampton School Site application

Copy of Email to MDDC re consultation on electronic planning applications

Information document on Solar Park as a source of community income/power

Item 18 – Items to be discussed next Meeting – Bampton Fair Tolls Station Road Wall Repairs to Stage QE II Fields

Item 19 - Date of Next Meeting 5th April

Meeting Closed 9.30 pm

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