

BAMPTON TOWN COUNCIL

Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP

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22nd December 2021

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 12th January 2022 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

**Penny Clapham, BA (Hons) PSLCC
Clerk to the Council**

AGENDA

1) Apologies and Acceptance for Absence:

2) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

4) Open Spaces Report –

- i. The removal of the ash trees at the Millennium Green.
- ii. Any further information regarding a proposed pump track also at the Millennium Green.
- iii. To receive any update on the S106 monies available to Council
- iv. Table tennis outdoor table for installation at the Recreation Field.

5) New Hall for Bampton Committee – report from Cllr. White

To agree actions and any associated expenditure requirements outlined in Cllr. White's report.

6) **Chairman's Report (for information only) -**

7) **County & District Councillor reports:-**

8) **Minutes – to approve and sign the Minutes of the meeting held on the 1st December 2021.**

9) **Budget – to resolve acceptance of the provisional budget for 2022/2023**

10) **Precept – to resolve to set the precept for Bampton based on the agreed budget.**

11) **Recreation Field additional car parking – report from Cllr. Fouracres**

12) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 21/02267/OUT Outline for the erection of 5 holiday lets with provision of access and associated works,, land south of Scotts Quarry, Bampton

Planning Decisions:

- a)

12) FINANCE:

Expenditure:

R. White (Xmas & bike rack)	£419.62	BACs
SLCC Clerk's subscription	£241.00	BACs
Heritage Ctr – sub to WaW	£50.00	BACs
Clerk's expenses Q3	£371.17	BACs
Employment December inc.		
Back-dated pay increase	£776.20	BACs
PAYE Q3	£500.74	BACs
N. Page P3 works Fp7	£160.00	BACs
Viking Direct – shredder	£46.18	BACs
N. Stevens (xmas trees)	£1050.00	BACs 07/12
NBB Recycled Furniture	£780.00	BACs 20/12
SW Water – toilets Aug-Nov	£251.44	DD 04/01
SW Water – old store Aug-Nov	£12.32	DD 04/01
Unity Trust Bank – cash & Cq charges October to December 2021		
	£13.50	DD
HM Land Registry	£12.00	CARD
Mutts Butts dog poo bags	£91.98	CARD

Income: CCLA Dividend to 30/11/21 £1.81

Bank Reconciliation circulated to all councillors at the meeting.
Council to resolve to accept the receipts and payments account.

13) Card payments through Unity Trust bank – Unity Trust Bank have teamed up with Elavon to take card payments over the phone and in person. A one off cost of £29.00 and 1.75% cost per transaction.
Council to agree actions and associated expenditure.

14) Internal Audit supplier for year ending 31st March 2022 – to resolve the appointment of Hania Lee of Lee Accounting as the Council’s internal auditor.

15) Community Small Grant – request from CHAT for a grant to support their work. Letter and information emailed to councillors in December.

16) SLCC Conference – 3 day virtual conference for Clerks, 15th, 16th and 17th February at a cost of £75 = this is also regarded as a training conference and counts towards continual professional development. Clerk requests she may attend with Council covering the cost.

17) Clerk’s report –

- i. Charity returns have been completed and submitted for both the Recreation Field and the Millennium Green.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

The next Council meeting is on 2nd February 2022 at 7.00pm in the LARC building.

Email circulations during the past month

NALC Chief Executive’s Bulletin (sent 06/12)

DALC Newsletter 75 (sent 08/12)

DALC newsletter 77 (sent 17/12)

Devon Climate Emergency news (sent 17/12)

NALC Chief Executive’s bulletin (sent 17/12)