

Minutes of the Fair Committee Meeting held on Wednesday 6th October 2021 at 5pm in the LARC

Present – Cllr. Rupert White (Chairman); Cllr. Nick Bull; Steve Conway; Edward Tanner; Alan Woolley; Penny Clapham (Clerk); Cllr. Simon Fouracres by video link

1) Apologies and Acceptance for Absence: Tony Conway

2) Declarations Of Interest: In accordance with the Code of Conduct, Council members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. None declared

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Fair Committee to consider on a future agenda.

4) To consider having a specific email address for the Fair. Cllr. White proposes a fair email, all agreed and to be set up over the winter. Also shared internet storage for documents and photographs.

5) Updates –

- i. Entertainment – final update from Steve Caddy. All bands now lined up with a good variety of sound. Four authors in the community hall giving talks and Q & A – Items in the Riverside Hall for children. Mummers, town crier, stilt walkers around the town. A programme of events has been put together.
There are poster boards and programme boards available.
Thank you to sponsors will be on the stage – purchase two large monitors, with associated cabling from reserves – Cllr. Bull proposed these purchases, resolved and all agreed. Action Cllr. Bull.
 - ii. Sponsorship – Cllr White to report – a great success this year, with many local businesses contributing.
 - iii. Stewards – update on numbers and whether there are enough to cover requirements – to be done this coming weekend.
 - iv. Fair programme – should be nearing completion now to go to the printers. 70% completed.
 - v. Clerk to report on the Safety Advisory Group meeting held end September via Teams. Reported little change in their advice from previous years.
 - vi. Stalls update – Clerk. Brook Street is now full, the food court also, and only 2 spots remaining in Luke Street. Any others will now be moved into Briton Street.
 - vii. Any other items in order to finalise details for the Fair, 28th October.
Advertising on Instagram and facebook.
Erecting the marquees on the 24th – enough people.
Rupert is checking the signs as to whether we have enough.
Steve putting together some advertising for the papers etc.
Requirement for more helpers for the organisation of future fairs – the committee can be larger.
- Rupert thanked everyone for all their hard work to date.

Meeting closed at 6.10pm.

The next Committee meeting will be held on 3rd November 2021 at 5.00pm in the LARC.

Signed.....

Date.....