

## Minutes of the meeting of the Bampton Fair Working Group, 3<sup>rd</sup> July 2019

Present: A. Woolley; T. Conway; Cllr. N. Bull; S. Caddy; Cllr. White; E. Tanner; D. Botsford; Cllr. Fouracres; Cllr. Sims; P. Clapham (Clerk)

Apologies: A. Short

### 3) Preparations for the 2019 Fair.

- a) Task chart update on progress: road closures booked; St. Johns Ambulance booked; all on time to date. Alan has booked the radios.
- b) Street market – a reminder has been sent out to stall holders to book/pay.
- c) Stewarding – confirmed that Celia Hicks is the chief steward this year. There is a requirement for someone to shadow Celia, in order to take over in 2020.
- d) Date for Safety Advisory Group meeting is now 22<sup>nd</sup> July. Alan Woolley will attend with Cllr. Rupert White. The provisional guide has been sent to the SAG meeting in advance of attendance.
- e) Publicity – needs to be widened this year, in order to attract more visitors to the fair. Stories to be created about some of the stallholders and happenings from the past.

### 4) Rotary

- a) Craft Fair – informed that 10 stalls have been booked. Clerk passed over a name for a further possible stall.
- b) Entertainments – update in August
- c) Tents – no repairs required
- d) Programme – Nick Bull and David Botsford will assemble the programme this year; Alan Woolley will do the letter to go to the businesses in the town with regard to advertising.

### 5) Treasurer

David Botsford is the treasurer – the Working Group has a separate bank account from that of the Council – there is £3250 in credit. £329 has been received from the indoor craft stalls so far. Expenditure this year needs careful monitoring.

6) AOB – the school will not be closed; it is not half-term in Devon, but it is in Somerset. Clerk to advise the Tiverton High School bus that roads will be closed on the 31<sup>st</sup> October. There is likely to be a competition for stall holders as it is Halloween – rosettes as prizes.

Date of next meeting; 7<sup>th</sup> August, 5pm in the LARC building.