

Bampton Town Council

Clerk: Mrs P Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 07704 915211

Email: clerk@bamptontowncouncil.gov.uk

8th May 2019

To all Councillors.

You are hereby summoned to attend the Annual Council Meeting of Bampton Town Council to be held in the LARCS Building on Wednesday 15th May 2019 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

Penny Clapham
Clerk to the Council

AGENDA

1) Election of Chairman

- a) Invite nominations and elect a Chairman for the year.
- b) Receive the Declaration of Acceptance of Office by the Chairman.

2) Election of Vice Chairman

3) Confirm appointment of signatories for cheque payments and authorised internet bank payments. (4)

4) Appointment/Confirmation of Committees

Planning Committee
Finance Committee
HR Committee
Open Spaces Committee
Bampton Fair Committee

5) Appointment to Working Groups

P3 Footpath Warden
Flood Group
Snow Warden

6) Dispensation – to agree dispensations for Councillors for the life of this Council (Clerk to read out the list).

7) General Power of Competence – to resolve to adopt the General Power of Competence, Council having qualified for this (Localism Act 2011) having two-thirds councillors elected and a qualified clerk (CiLCA or above).

8) Apologies and Acceptance for Absence:

9) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.**

A reminder that members of the public are not allowed to raise issues when Council is in committee.

9) Declarations Of Interest: In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.

10) Bampton Play Park – update if available.

11) County & District Councillor reports:-

12) Minutes – to approve and sign the Minutes of the meeting held on the 25th April 2019 and the Annual Parish Meeting also held on the 25th April 2019.

13) Dog Poo Signage – as arranged by our previous chairman Celia Hicks

14) Bampton Fair – update from the Clerk if available.

15) Christmas in Bampton – update from Cllr. Lucy Bull if available.

16) Email addresses – they should read as follows: firstnamesurname@bamptoncouncil.gov.uk. Clerk to be advised of requested first name from all councillors. Once in place, these will be the contact details together with a telephone number, listed on the website.

17) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- i. 19/00363/FULL Retention of a field shelter/sheep handling facility and formation of a gateway, Land at NGR 300200 125303 (Langs Farm) Shillingford.

Planning Decisions:

- i. 19/00207/HOUSE Erection of two-storey extension, Way Cottage, Shillingford.
GRANTED

18) FINANCE: Cannot be dealt with until new signatories are in place. All submitted May invoices have been authorised and paid.

Bank Reconciliation and Statement: to be circulated to all councillors at the meeting.

19) Parish Paths P3 – Funding has been received from Devon County Council for this year of £300 towards the maintenance of the parish pathways. To be noted.

20) Responsibilities –

- i. For checking the play area on a weekly basis and compiling a written report.
- ii. Responsibility for collecting cash from the car park and paying in at the post office.
- iii. Responsibility for collecting cash from the toilets and paying in at the post office.
- iv. Monthly check on the defibrillator and filing the report to SWAST online.

v. For putting signage onto the noticeboards, Bampton, Shillingford & Petton.

21) Plot of land as circulated by email prior to this meeting – for initial discussion.

22) VAT return: Submitted to HMRC for reclaim of VAT £3,853.73. To be noted.

23) Councillor training – to decide dates for training.

28) Council Meeting dates - to set the dates for Council meetings for 2019.

Items for Information

LARCS AGM on Wednesday 22nd May, 7.00pm for 7.30pm. Refreshments.

The next Council meeting is on Wednesday (tba) June 2019 at 7.00pm in the LARC building.

Email Circulations in the past month.

DALC News Update