

<b>BAMPTON TOWN COUNCIL: Model Publication Scheme</b>		<b>Information to be published</b>	<b>How the information can be obtained</b>
<b>1. Who we are and what we do</b>		* Names and addresses, telephone numbers and e-mail addresses of Parish Clerk and Councillors	Website and Noticeboards or Hard Copy from Clerk
* MDDC and DCC Councillors			Website and Noticeboards
<b>2. What we spend and how we spend it</b>		* Annual return form and report by auditor	Hard Copy from Clerk
* Finalised budget		* Precept	Hard Copy from Clerk
* Financial Standing Orders and Regulations		* Annual accounts	Hard Copy from Clerk
* Grants Given and Received			Website or Hard Copy from Clerk
<b>3. What our priorities are and how we are doing</b>		* Parish Plan	In progress
* Annual Report to Parish Meeting		* Mid Devon District Council and Town and Parish Council Charter	Website or Hard Copy from Clerk
<b>4. How we make decisions</b>		* Timetable of Meetings	Website, Noticeboard, Hard Copy from Clerk
* Agendas of Meetings		* Minutes of Meetings	Website, Noticeboard, Hard Copy from Clerk
* Reports presented to council meetings		* Responses to Consultation papers	Website, Noticeboard, Signpost, Library, Post Office
* Responses to Planning Applications		<b>5. Our policies and procedures</b>	Bawdens the Bakers, Hard Copy from Clerk
* Procedural standing orders		* Code of Conduct	Hard Copy from Clerk
<b>Policies and procedures for the provision of services</b>		* Policies and procedures for handling requests for information	Hard copy from Clerk
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