

**Minutes of the Annual Council Meeting of Bampton Town Council held on Wednesday 4<sup>th</sup> May 2022 7pm in the LARC building.**

**Present** – Cllr. Fouracres (Chairman); Cllr. White; Cllr. Williams; Cllr. Whiteway; District Cllr. Stanley; County Cllr. Chesterton; Richard Brooker; Adam Paget; Cllr. Weston; Lewis Clarke (Press); Penny Clapham (Clerk).

**1) Election of Chairman**

- a) Invite nominations and elect a Chairman for the year. Cllr. Fouracres nominated by Cllr. White and agreed to stand as Chairman.
- b) Receive the Declaration of Acceptance of Office by the Chairman. Signed and received by the Clerk.

**2) Election of Vice Chairman-** Cllr. Whiteway nominated Cllr. L. Bull in her absence – she had previously agreed to stand if nominated. All agreed Cllr. L. Bull’s nomination by show of hands.

**3) Confirm appointment** of signatories for cheque payments and authorised internet bank payments. Currently these are Cllr. Fouracres, Cllr. N. Bull, Cllr. White and Cllr. McHenry. Confirmed.

**4) Appointment/Confirmation of Committees**

- i. Planning Committee – Full Council
- ii. Finance Committee – Cllrs. Fouracres, Whiteway, and McHenry
- iii. HR Committee – Cllrs. L. Bull, N. Bull, and White
- iv. Open Spaces Committee – Cllrs. L. Bull, White, Whiteway and Williams
- v. Bampton Charter Fair Committee – Cllrs. White, Fouracres and N. Bull
- vi. Bampton Hall Committee – Cllrs. White, L. Bull, Fouracres and McHenry
- vii. Charity Committee (under the new law there needs to be a committee within the Council to operate charity business: ie Millennium Green and Recreation Field) – Cllrs. Fouracres, Whiteway and McHenry.

**5) Appointment to Working Groups**

P3 Footpath Warden – Co-ordinator Colin Fagg  
Flood Group – Cllr. N. Bull and Richard Brooker  
Snow Warden – Adam Paget

**6) General Power of Competence** – to resolve to confirm the General Power of Competence, Council are qualified (Localism Act 2011) having two-thirds councillors elected and a qualified clerk (CiLCA or above). Resolved that Council are still qualified, proposed by Cllr. Fouracres, all agreed by show of hands.

**7) Apologies and Acceptance for Absence:** Cllr. L. Bull. Cllr. N. Bull. Cllr. McHenry. Apologies accepted

**8) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. White for agenda items 21(a) and (b).

**9) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

**10) Chairman's Report (for information only)** – Attended planning information seminar via zoom about S106 funding. More toilet vandalism reported; there is now a radar lock on the disabled toilet, so it can only be opened by a special key. Electric locks are now working on the other 3 toilets. Tiverton market are offering a town or village of the day for Bampton if anyone would like to take up this offer. The Heritage Centre could be interested.

**11) County & District Councillor reports:-**

Cllr. Stanley mentioned the state of the district debate on climate change held recently. There is a business evening being held primarily aimed at tourism businesses. The S106 monies requested to be changed from the recreation field to the Millennium Green has been authorised. New leader of the council Clive Edgerton.

Cllr. Chesterton – will be doing a full written report in a couple of weeks' time. Happy to take questions.

**12) Minutes – the Minutes of the meeting held on the 6<sup>th</sup> April 2022** were approved and signed by the Chairman as a true record.

**13) Internal Audit Report** – to note no issues raised by the internal auditor. Noted.

**14) Annual Governance Statement** – to resolve to agree the Annual Governance Statement is accurate. Resolved, proposed by Cllr. Fouracres, all agreed by show of hands.

**15) Annual Accounting Statement** – to resolve to agree the Annual Accounting Statement is accurate. Resolved, proposed by Cllr. Fouracres, all agreed by show of hands.

**16) End of year bank reconciliation and Explanation of variances** – circulated prior to the meeting. Noted.

**17) Charter Fair grant application** – application received from Morebath Cricket Club towards the costs of the new fence for £300. (From monies available 2021 Fair, leaving a balance of £440.50) Proposed by Cllr. Whiteway to authorise the grant, all agreed by show of hands.

**18) Charter Fair update** – Cllr. White to report. A meeting of the committee was held at 5pm today and the Charter Fair activities are progressing well.

**19) Bampton Hall** – Cllr. Fouracres to report. Second consultation on the 9<sup>th</sup> April at the Riverside Hall with more attendees, bringing further ideas. New volunteer member of the hall committee, Richard Brooker; much appreciated and Richard was thanked for volunteering.

**20) Jubilee planning update –**

- i. Huge thanks to Fraser Anti-Static for their extremely generous donation to the Jubilee funds of £5,000. This is enabling the organisers to upgrade the posters and banners to advertise our event, as well as towards providing music on the Thursday and the Saturday evening. We have also received another grant from a local business of £200 – very many thanks for this too.

Sam Thompson has put in an enormous amount of effort so any help she needs before and during the event would be much appreciated.

## PLANNING:

**21) Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 22/00724/FULL Erection of a machinery and equipment storage building, land at Chainbridge, Bampton.  
No Objection
- b) Erection of a double garage with room above, Chainbridge Lodge, Bampton  
No Objection

**Planning Decisions:** none

## 22) FINANCE:

<b>Expenditure:</b>	Bampton Community Hub – rental	£30.00	BACs 13/04
	Lock & Key – radar for disabled toilet	£115.10	BACs 13/04 to clerk
	Devon & Somerset Marquees – deposit	£359.45	BACs 13/04
	R. Pancherz – repairs to stonework	£300.00	BACs 13/04
	Lee Accounting – internal audit	£240.00	BACs 13/04
	Viking Direct – litter supplies	£276.05	BACs 13/04
	DALC annual subscription off precept	£421.66	DD
	EDF Toilets power	£53.43	DD
	IBIS UK upgrade to W10 + new hard drive	£125.00	BACs
	BHIB Annual Insurance	£970.66	BACs
	Employment April	£785.84	BACs
	Specialist Medical (Jubilee)	£685.00	BACs
	Four Seasons grass cuts April	£527.99	BACs
	Four Seasons – lengthmans duties	£756.00	BACs
	J. Caunter – toilet cleans April	£300.00	BACs
	Trophy Store – jubilee medals for children	£228.00	BACs to clerk
	Community Hub Jubilee hall hire	£210.00	BACs
	Timpson – extra keys to Cllr. Fouracres	£18.00	BACs

There may be more Jubilee invoices to settle – these will be listed as they come in.

<b>Income:</b>	First half precept less payment to DALC	£33,170.84	DD
	Jubilee grants received totalling	£12,450	BACs
	P3 Footpaths grant received	£700.00	DD

Bank Reconciliation circulated to all councillors prior to the meeting. Not available and will be circulated as soon as possible.

Council resolved to accept the receipts and payments account. Proposed by Cllr. Fouracres, all agreed by show of hands.

## 23) Open Spaces –

- a) Teen facilities at the Millennium Green – to ascertain if the S106 monies from the Three Rivers development can be switched from the Recreation Field to the MG. If so, to progress with the application of the available funds. This has been confirmed by Cllr. Stanley.

To agree actions to progress activities and any associated expenditure. Adam Paget is taking this forward. Proposed by Cllr. White for 3 quotes and designs to be actioned.

Once designs are approved then planning can be sought.

- b) Vandalism at the Recreation Field – burnt picnic table. Cll.r Fouracres stated that 3 individuals were observed to enter the recreation field who play football regularly. The fire having been noticed, was put out with a bucket water – it had been started with offcuts brought up deliberately. Cllr. Williams noticed that a fire had been tried on the new picnic table; this and the play equipment is more resistant. Four Seasons have been asked to replace the 4 burnt planks. A few other repairs need doing at the same time. This should be reported to the police at least for any actions to be logged. Date of the fire, Sat 30<sup>th</sup> April.

Cllr. N. Bull pointed out that if a camera had been installed this could have been useful. Cllr.

Williams considers there would be resistance to cameras and to do anything else before resorting to CCTV. It is not possible to reduce everything to a zero risk.

Clerk requested to send the mentioned quote for an outdoor table tennis table and flooring once available.

#### **24) Clerk's report –**

- i. VAT return submitted for £5,679.44.

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

#### **Items for Information**

The next Council meeting is on **Wednesday 25<sup>th</sup> May 2022** at 7.00pm in the LARC building

Meeting closed at 7.35pm

#### **Email circulations during the past month**

DALC Newsletter 18 (sent 11/04)

NALC Chief Executive's Bulletin (sent 11/04)

NALC Chief Executives Bulletin (sent 03/05)

Flood Risk Management Strategy news (sent 03/05)