

## **Minutes of the Virtual meeting of Bampton Town Council held on Wednesday 3<sup>rd</sup> February 2021 at 7pm.**

**Present:** Cllr. Fouracres (Chairman); Lewis Clarke (Press); Cllr. Whiteway; District Cllr. Moore; Cllr. White; Cllr. Williams; Cllr. N. Bull; Cllr. McHenry; 2 Members of the public; Penny Clapham (Clerk).

**1) Apologies and Acceptance for Absence:** Cllr. L. Bull. Cllr. Weston. County Cllr. Colthorpe. Cllr. Hopkinson. Apologies accepted.

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. White, agenda item 10 (a).

**3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

Judi Thomas, here as trustee of Bampton Heritage and Visitor Centre. The AGM is at 6pm on 2<sup>nd</sup> March AGM. Confirmed that Cllr. Fouracres, Cllr. Hopkinson and Cllr. Whiteway are attending.

**4) Chairman's Report (for information only)** – no report this month

**5) County & District Councillor reports:-**

District Cllr. Moore – updated Council on finance and the budget for the district council.

Dean Emery (Mid Devon) has been channelling funding received from Government, out to local people and businesses. As at 20<sup>th</sup> Jan 2021, £33million's worth of grant support has been awarded. Please make sure that if you know of people or businesses struggling, get them to please contact the district council.

Currently Chair of governance working group, which is moving forward with probable changes to scrutiny committees in particular.

**6) Minutes – the Virtual Minutes of the meeting held on the 13<sup>th</sup> January 2021** were approved and will be signed at a later date.

**7) Proposed Bampton Hall** – to confirm the survey questions circulated prior to this meeting.

The survey options were confirmed and the survey itself will use SurveyMonkey, email, noticeboard, websites, Bampton facebook. There will be a box at Bampton Butchers for hard copies. Closing date is 28<sup>th</sup> February.

**8) Open Spaces Committee –**

- a) To receive an update on the lengthman's activities in January. Off in January. Back this month.
- b) Community payback – to further investigate this scheme and to nominate a project. Somewhat limited due to covid at present. Interest has been registered with Mid Devon Council
- c) Poo bag dispensers to be fitted at the recreation field and millennium green area. Will be installed Monday 8<sup>th</sup> February. Cllr. Fouracres considers there is a need for better education and much publicity around the problem of some dog owners not picking up after their dogs.
- d) Bark chippings have been delivered to the recreation field to deal with the muddy path around the new play area. Cllr. Williams will arrange for the chippings to be distributed.

- e) Signage – options have been sent around prior to this meeting. Suggest the new sign could be part of a celebration of the new play area. To delay new signage until there can be an official opening.

**9) Castle Street traffic issues** – to engage a traffic consultant.

County Cllr. Colthorpe has responded to Council as a visit was made to the site early in January. Speed is not considered to be an issue but HGV's are. The current suggestion is that there could be some parking restrictions which would leave more space for commercial vehicles to come down without using the pavement.

Cllr. Fouracres proposed that Council should go ahead with a private traffic consultant. Cllr. White considers this would give an independent view without the bias. All agreed by show of hands.

NB Castle Street road had been eroded exposing a pipe – Highways responded immediately and covered the pipe today.

**10) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 20/01686/CLU Certificate of lawful use for the present use of the building as a dwelling, Pixton Woodlands, Bampton.  
**OBJECTION** – this application should not be granted on a time-elapsd criteria because Council are concerned that the applicants have not complied with planning requirements.
- b) 21/00063/CAT Notification of intention to fell 1 silver birch within conservation area, 2 Church Terrace, Bampton.  
No objection
- c) 20/01019/FULL Conversion of barns into 2 dwellings, revised drawings, Kersdown Barton.  
No objection

**Planning Decisions:**

- a) 19/01804/FULL Erection of replacement agricultural building, Lower Rill, Shillingford.  
APPROVED
- b) 20/02010/CAT Fell 3 ash, prune and reduce field maple, cherry and bay tree in conservation area, 22 Frog Street, Bampton.  
NO OBJECTION

**11) FINANCE:**

<b>Expenditure:</b>	SW Water toilets Aug-Nov 2020	£160.36	DD
	Employment January	£589.20	BACs
	J. Caunter – toilet cleans	£310.00	BACs
	Four Seasons – grass cuts	£479.99	BACs
	Castle Grove – xmas trees	£320.00	BACs
<b>Income:</b>	Toilets	£42.00	
	Car Park	£235.00	

Bank Reconciliation circulated to all councillors prior to the meeting.

Council resolved to accept the receipts and payments account. Proposed by Cllr. Fouracres, all agreed by show of hands.

**12) Internal Audit** – to agree to the appointment of Hania Lee as Council's internal auditor for year ending 31<sup>st</sup> March 2020. Proposed by Cllr. Fouracres, all agreed by show of hands.

**13) Internal Control Statement** – annual review carried out. No changes.

**14) Financial Regulations 2021** – to resolve to agree updates and amendments. Resolved and the Clerk will adjust and publish the updated Financial Regulations.

**15) Asset Register** – annual review of the register to be agreed. Agreed.

**16) Interim Devon Carbon Plan** – out for consultation until the 15<sup>th</sup> February. Clerk will respond on behalf of the Council. Council support the Devon Carbon Plan.

**17) Doing what matters** – Devon County Council pilot scheme for planning highway maintenance – Cllr. Hopkinson and Cllr. McHenry are taking on this scheme and will report back to Council. Cllr. McHenry reported that they have done as advised, been in touch with Steve Leigh (Highways), to gauge exactly what was required. Council to do their own surveys on buddle holes, easements, ditches etc. This is to establish where the main areas of concern are. Cllr. McHenry requested all members of the council to report on those areas they see in their daily rounds.

**18) Covid response** – Council have supported requests for assistance during 2020 – to consider if there is a response need at present. Cllr. N. Bull suggested that people should be reminded that the Council is here. Clerk to liase with Cllr. L. Bull in order to co-ordinate wording.

**19) Clerk’s report –**

- i. The Covid Regulations at present, come to an end on 7<sup>th</sup> May and Council will have to resume face to face meetings unless there is a further change to the law. Information circulated prior to this meeting.

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

**Items for Information**

The next Virtual Council meeting is on Wednesday 3<sup>rd</sup> March at 7.00pm.

Meeting closed at 7.55pm

Agreed at the virtual meeting .....

Signed.....

Date.....

**Email circulations during the past month**

NALC Executive bulletin (sent 25/01)

Devon Carbon Plan consultation

DALC Newsletter 6 (sent 27/01)