

Minutes of the meeting of Bampton Town Council held on Wednesday 4th September 2019, 7pm in the LARC building.

Present: Cllr. Fouracres (Chairman); Cllr. L. Bull; Cllr. N. Bull; Cllr. White; Cllr. Weston; Cllr. Sims; Cllr. Hopkinson; Cllr. McHenry; Penny Clapham (Clerk) Tim Williams from M & B Group.

Vice chairman Cllr. L. Bull took the chair as Cllr. Fouracres had to leave suddenly for a personal reason.

- 1) **Apologies and Acceptance for Absence:** District Cllr. Stanley. District Cllr. Moore. Cllr. Whiteway.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.**
A reminder that members of the public are not allowed to raise issues when Council is in committee.
- 3a) **Motte & Bailey project report** – S106 report and 3 quotes submitted to Council to be forwarded to Mid Devon Council for consideration. Logistically the project is divided into 3 areas with Area A to go forward first. Clerk to submit.
- 4) **Chairman’s Report** (for information only) – not available.
- 5) **County & District Councillor reports:-** none received.
- 6) **Minutes – the Minutes of the meeting held on the 7th August 2019,** were approved and signed as a true record by the Vice Chairman.
- 7) **Toilets** – to receive an update on the situation regarding the toilet locks: to agree actions and associated expenditure. Not available. Ongoing.
- 8) **Highways issues throughout the town** – to consider the lorry problems in Castle Street/’slow down’ speed signage. To agree actions and associated expenditure.
To contact the police to ask about a ‘speedwatch’ campaign. Request Highways to do a speed check down South Molton Road and Castle Street. To ask about chicanes and speed signage in general for the town.
- 9) **Road Warden Scheme** – to consider if joining this scheme would be viable. To agree actions.
Technically, in order to clean out leats, fill potholes, a Chapter 8 trained person is required for insurance purposes, as this would be covered by Highways insurance. To distribute the Chapter 8 information to all councillors for a future discussion.
- 10) **Station Road Play Area** – to discuss requirements to upgrade this play area. To agree actions and associated expenditure. Cllr. L. Bull informed Council that a small amount of S106 money could be available. There should be a piece of equipment, such as a roundabout, suitable for able and less able people in the play area, and a bid will be made for this funding.
- 11) **Open Spaces Committee** – Cllr. White circulated his report.

- i. The Stage: Quotes (if available) for the repairs to be discussed (from August meeting) Quotes still to come.
- ii. Repairs to be agreed at the lime kilns – to include the wood seating, which is currently broken. Consider this piece should be removed and re-sited, perhaps at the Castle Lawn to replace the current broken bench. Cllr. White to action the changeover.
To remove one of the bins from the Millennium Green to the bottom of school hill – check with Mid Devon Council if this can be actioned.
To get a quote from C. E. Prescott for repairs to the lime kiln and the stage.
Graffiti on the bus stop South Molton Road – Cllr. White to action.

12) International Space Station – live contact through the primary school in October.

To receive an update from Cllr. N. Bull as to further actions required from Council. To agree any actions and associated expenditure.

Update – there is plenty of media interest in this event. This is not just once only in October but for the wider community too, extending into the future. Request to purchase some ‘Raspberry Pie’ computers (small) for LARCs: these would then be loaned to the school and be available to the community for stem activities and coding. Estimated cost of £600.00. **Resolved.** Expenditure proposed by Cllr. L. Bull seconded by Cllr. White, all in favour by show of hands. Cllr. N. Bull to progress.

13) Grant Application from the PTFA - to discuss, agree actions and associated expenditure. A bid has been put in to help towards WIFI in the school hall, to enable hosting of the ISS project, cinema evenings, promotions etc. **Resolved** to agree this grant. Proposed by Cllr. L. Bull, seconded by Cllr. White, all in favour by show of hands.

14) Bampton Fair – update circulated by email from the Clerk. A replacement chief steward is still required.

Cllr. White will shadow Celia Hicks this year to note her actions. A meeting to be held on November 6th with the wider community for further ideas on how to progress the Fair into the 2020’s, in the LARC building between 3 and 7pm. A survey will be created for stall holders to complete if they wish. Tea, cake and post it notes supplied. Thank you party on Friday 8th November providing the Community Hall is free.

15) Resilience & Flood: Bampton – to receive updates (if any) based on August meeting. Plastic has been cleared from the leats. Cllr. L. Bull will have the keys from Charlie Beedon for the Shuttern Brook. Cllr. N Bull, L. Bull and Fouracres have had a walk through with Charley Beedon on the leats and how they work. Agreement with Herbie Cleverly to sweep leats weekly.

Thanks to Plastic Free Bampton volunteers for clearing the road leat. A comprehensive list of the volunteer flood warden role and how it works has been given to Council by Derek Webster.

16) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- i. 19/01381/CAT Notification of intention to pollard 1 ash tree, 1 oak tree and remove 1 willow tree, Duck Cottage, 1 Bridge Terrace, Bampton.
No comment.
- ii. 19/01386/CAT Notification of felling 4 trees, crown lift trees, pollard others, within conservation area, Castle Grove, Bampton.
No comment.
- iii. 19/01199/FULL Retention of change of use of agricultural land to mixed use of agricultural and domestic garden, and creation of decking area, Valley View, Shillingford.
OBJECTION. This is a retrospective application – Council express further concern about retrospective applications.

Planning Decisions:

- i. 19/00859/FULL Conversion of agricultural building to holiday let and change of use of land to associated garden area (revised scheme) Frogs End, Frog Street, Bampton
GRANTED
- ii. 19/00363/FULL retention of field shelter/sheep handling facility and formation of gateway, land at Langs Farm, Shillingford.
GRANTED
- iii. 19/00880/LBC Internal alterations, installation of velux window and re-roofing of buildings, Toll House, Briton St., Bampton.
GRANTED

17) FINANCE:

Expenditure:	SW Water toilets	£102.03	DD
	1 & 1 Ionos domain .org.uk	£11.99	Card
	Earthwrights – play plans	£300.00	Already paid 13/08
	Visionict – website invoice	£780.00	BACs
	Visionict – accessibility statement	£102.00	BACs
	LARCS room hire Aug & Sept.	£120.00	BACs
	PKF Littlejohn external audit	£360.00	BACs
	Employment August	£564.20	BACs
	J. Caunter toilet cleans	£310.00	BACs
	J. Caunter – weeding	£21.50	BACs
	S. Fouracres – toilet items	£26.73	BACs
	S. Fouracres – cistern repairs	£133.20	BACs
	Agreed Fair refund due to illness (Debbie Craig)	£31.00	BACs
	Four Seasons Tree Services	£995.99	BACs

NB SW Water Old Store still in credit!

Income:	Bampton Fair card payments recd.	£181.34	
	Other receipts to be notified at the time of the meeting		.

Bank Reconciliation circulated to all councillors at the meeting.
Council **resolved** to accept the receipts and payments account.

18) External Audit – completed to the satisfaction of our auditors – noted. The conclusion notice is published on the council website.

19) Clerk's Report

- a. Website – the new bespoke website is up and running. www.bamptontowncouncil.gov.uk
- b. Bins at Millennium Green – should be installed on 29th August with lids.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

Defibrillator awareness training on 29th September, 7pm in the Community Hall, Bampton.

Bampton Fair, Thursday 31st October – all day. Stewards needed please.

Open Afternoon in the LARC, 3-5pm Wednesday 2nd October.

The next Council meeting is on Wednesday 2nd October 2019 at 7.00pm in the LARC building

Meeting closed at 8.45pm.

Signed.....

Date.....

Email circulations during the past month

DALC News No 16

Connectme Devon; cycle September

DRAFT