

**Minutes of the meeting of Bampton Town Council held on Wednesday 5<sup>th</sup> December 2018, 7pm in the LARC building, Bampton.**

Present: Cllr. Hicks (Chairman); Cllr. Baker; Cllr. Weston; 2 members of the public, Penny Clapham (Clerk). Cllr. Leach.

**1) Apologies and Acceptance for Absence:** Cllr. Edwards. County Cllr. Colthorpe. Cllr. C. Mares. Cllr. A. Mares. Cllr. Tanner.

**Welcome to Chairman of Mid Devon District Council – Cllr. Peter Heal.** Cllr. Heal did not attend the meeting.

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.

**3) Public Discussion –** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting, or other matters that may be put onto a future agenda. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (c,d,e,f) refers.**

**4) Chairman’s Report** (for information only) – read in the meeting and attached to these minutes.

**5) County & District Councillor reports:-** Chairman read a summary of Cllr. Colthorpe’s report.

**6) Minutes** –the Minutes of the meeting held on the 7<sup>th</sup> November 2018 were agreed and signed by the Chairman as a true record.

**7) Definitive map review to be discussed.**

Standing Orders suspended for Mrs. Fagg to report from the meeting on 23<sup>rd</sup> November.

This is about the legal record of public rights of way. To date, no possible new routes have been found that could be put forward to Devon County Council. Evidence forms could be useful if paths have been walked consistently for about 20 years which are currently not stated as footpaths.

Council thanked Mr. and Mrs. Fagg for their attendance at the consultation meeting and for coming to update Council this evening. Notification leaflets will be put up on the various noticeboards.

Standing Orders resumed.

**8) Old store/Lock up** – Schedule of works: Cllr. Edwards to report in January..

Cllr. Hicks circulated a hand drawn plan to enlarge the Old Store, with suggestions. Requested councillors to come back with their ideas for the future of this building. Agenda for January.

**9) Five Year Plan** – to receive a report from Cllr, Edwards after the community open day, 23<sup>rd</sup> November. Agenda for January.

**10) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 18/01417/FULL Erection of a storage building, Combe Head, Bampton =- already granted.
- b) 18/01895/FULL Erection of a new single storey lodge to provide house managers accommodation and garden. The Exeter Inn, Bampton.

No objection.

- c) 18/01938/HOUSE Erection of a sun room, 6 Mill Head, Bampton.

Standing orders suspended for applicant to speak.

Standing orders resumed.

No objection.

- d) 18/01714/LBC Listed building consent for renovation of conservatory, installation of ensuite to second floor and installation of velux window, 11 Brook St., Bampton.

No objection.

#### Planning Decisions:

- a) 18/01413/FULL Erection of 3 agricultural buildings, Pipshayne Farm, Bampton

GRANTED

- b) 18/01269/FULL Removal of external stairs on front elevation and erection of enclosed stairs on side elevation; demolition of single storey lean-to on side elevation and erection of extension, Riverside Hall, Bampton.

GRANTED.

- c) 18/01417/FULL Erection of a storage building, Combe Head, Bampton.

GRANTED

- d) 18/01667/HOUSE Erection of single storey extension, Wonham Barton Cottage, Bampton.

GRANTED

#### 11) FINANCE:

##### Expenditure:

EDF Energy	£8.00	DD
Fair Rates	£57.00	DD
Old Store rates	£32.00	DD
Toilets rates	£363.39	DD
St. Johns Ambulance – Fair	£551.40	BACs pd
D.Somerwill – car park boxes	£537.60	BACs pd.
Employment November	£527.75	BACs
Community Hall Hire 23/11	£70.00	BACs
J. Thomas refreshments 23/11	£7.43	BACs
Clerk – brown bin payment for Hollett Garden to Mid Devon Council	£49.00	BACs
Four Seasons grass cuts	£479.99	BACs
Riverside Hall (Fair)	£137.50	BACs
J. Caunter toilet cleans	£300.00	BACs
Share with Kenn Council half membership Clerk to SLCC	£104.50	BACs

##### Income:

Toilets	£270.50
Fair Cash	£350.00
Fair Devey	£1894.25

Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors prior to the meeting.

Council resolved to accept the receipts and payments account. All agreed by show of hands.

**12) Budget for 2019/2020** – Council to consider the draft budget figures circulated with this agenda and propose any amendments if required. Council thanked the clerk for preparing the budget – to be actioned at the January meeting.

**13) Grant** – To consider the grant request from Oak Tree House. Not received at this meeting.

**14) Open Spaces Committee –**

- a) Estimate to repair wooden bridge in play park – already agreed £1230.00 + VAT. Agreed. Cllr. Leach to progress.
- b) Quotation from Four Seasons (council’s contractor) for clearing the community orchard £830.00 + VAT. Approved. Clerk to progress.  
Clearing the swings and fence at the recreation field estimate has come in at £3,313.09 + VAT from Wooden Workshop. Additional estimates to be sourced. Cllr. Leach to progress.

**15) S106 Governance Consultation –** to record any comments from Council. No comments recorded.

**16) Clerk’s Report:**

- i) The listing on the Craft Fairs website for Bampton Charter Fair has been updated to 31<sup>st</sup> October 2019. The first enquiry for 2019 has already come in.
- ii) Requests for grants from the Fair monies should be received by the Clerk before 1<sup>st</sup> February 2019.

**Items for Information**

**Clerk is on annual leave from 17<sup>th</sup> December to 1<sup>st</sup> January inclusive. The Council office will be closed during this period.**

The next Council meeting is on Wednesday 9<sup>th</sup> January 2019 at 7.00pm in the LARC building. Meeting closed at 8.04pm.

Signed..... Date..... Position.....

**Email circulations during the past month**

NALC chief exec. Bulletin                      Citizens Advice newsletter  
DALC News November

**Chairman’s report for the Bampton Town Council meeting of 5<sup>th</sup> December 2018**

I think it appropriate to confirm that Councillors are unpaid volunteers who work not only subject to the Nolan Principles but whose Mission Statement adopted by this Council this year reflects our determination to serve **all** the residents of our parish as objectively as we can. I reproduce it at the end of this report. Last Sunday afternoon, I had the privilege of representing the Town Council at the Civic Carol Service at the church of St George and St Paul where Councillors affirmed the service to their Communities in making decisions without fear, favour or prejudice.

Our appreciation is due to Cllr Paul Edwards and Mrs Judi Thomas for all the work entailed in arranging the Parish Development Plan consultation on 23<sup>rd</sup> November. It was good to see how well attended it was and supported by other Councillors. No doubt people went away with all sorts of ideas buzzing in their heads. If anyone has further thoughts to add please get in touch with myself, Cllr Edwards or the clerk.

[clerk@bamptontowncouncil.gov.uk](mailto:clerk@bamptontowncouncil.gov.uk)

A **Traffic** consultation day is to be held on 18<sup>th</sup> January 2019, again in the Community Hall. As reflected in the Petition handed to DCC last May regarding the need for a safer crossing at the PO/Spar site, traffic volume size and power has increased tenfold in the past few years and the town’s old infrastructure is struggling to accommodate the change. Following an earlier visit by Cllr Stuart Hughes and Officer Tom Vaughan I am hoping that money will be allocated to Bampton in DCC Highway’s budget for 2019. The drop-in in January is intended for residents of Bampton, Petton and Shillingford to have the opportunity to meet Highways, Police, Fire and Emergency Service officers and to voice any further concerns that they may have. Any ideas for improvements will be welcome. There will be more information nearer the time.

I recently attended a most informative and interesting Dementia Awareness meeting held at LARCS. The disablement comes in a variety of ways and can affect anyone. It is planned that public information sessions will be offered in the New Year.

The town Flood Plan has been comprehensively updated by Derek Webster, our volunteer Senior Flood Warden. Together with Charlie Beedon, Chris Pestaille and others he keeps a close eye on flood risks to the town. We owe these people our gratitude.

Thanks to the wonderful people who have given time and effort to decorate the Town for Christmas! Finally, what a wonderful attendance at the War Memorial and in church afterwards on the Armistice Anniversary. Our profound thanks to Rev Jane Wilson for such a dignified and poignant service. The Season's Greetings to everyone.

DRAFT