

**Minutes of the meeting of Bampton Town Council held on Wednesday 3<sup>rd</sup> October 2018, 7pm in the LARC building.**

**Present:** C. Hicks (Chairman); Cllr. Gregory; Cllr. Baker; Cllr A. Mares; Cllr. Tanner; Cllr. Leach; Cllr. Weston; Penny Clapham (Clerk), 7 members of the public.

- 1) **Apologies and Acceptance for Absence:** Cllr. C. Mares. Cllr. Edwards. District Cllr. Moore. County Cllr. Colthorpe.
- 2) **Welcome to Chairman of Mid Devon District Council – Cllr. Peter Heal:** unfortunately unable to attend; apologies received and accepted.
- 3) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (c,d,e,f) refers.**

Mr. MacDonald - read an objection with regard to the proposed restrictions by Devon Highways in Castle Street. Informed Council that the greater majority of the residents of Castle St. have objected to this proposal online. Considers that this no parking zone will displace residents. An FOI request has been made to both Devon CC and to the Town Council for the detail.

J. Appleby – agreed with the above objections. The proposals were not posted up by Highways in a clear manner. The planning poster was found underneath a stone on The Stage.

T. Hagon – also a resident of Castle St., stated that the proposed restrictions to parking are directly in front of a newly furnished house.

C. Hagon – requested when the proposal came to the Council – Chairman and Clerk confirmed the email containing the proposal came through a week before the meeting of 29<sup>th</sup> August 2018.

Chairman agreed to moving agenda item 16.

**16) Traffic issues in Bampton** – to arrange a date for a public meeting in order to discuss traffic issues in Bampton.

A public meeting is to be arranged for January 2019 to discuss the many traffic issues in Bampton.

Proposed by Cllr. Hicks, seconded by Cllr. Tanner, all in favour by show of hands.

Council are unhappy about the way this consultation has taken place and will be writing to Highways.

**4) Chairman's Report** (for information only) – read by the Chairman and attached to these minutes.

**5) County & District Councillor reports:-**

Brief notes from the County Cllr. Report sent in by email.

The Tour of Britain brought in a lot of revenue and also police – they come from all over the country at not cost locally as the Tour pays for their presence. Highways are trialling a new method of filling potholes. 20% of the trees in Devon are ash and are likely to suffer from ash dieback. This situation is being constantly monitored.

**6) Minutes – the Minutes of the meeting held on the 29<sup>th</sup> August 2018 were approved and signed by the Chairman as a true record.**

**7) Elizabeth Burnley Paintings** – Council to resolve to either gift or loan these paintings to the Heritage Centre. Resolved to gift the paintings to the Heritage Centre. Proposed by Cllr. Gregory, seconded by Cllr. Baker, all in favour by show of hands.

**8) Bampton Charter Fair** – to receive an update from the Clerk.

1. 79 stalls booked for the street market with all indoor spaces now let.
2. Toilets are booked for delivery on the 24<sup>th</sup>
3. No parking notices are laminated and ready to go up
4. SAG meeting attended by the Clerk and Alan Woolley; just a few amendments to be made to the risk assessment and a Lost/Found policy to be put in place.
5. Evening entertainment organised. Security booked for the nights of 24<sup>th</sup> and 25<sup>th</sup> in the recreation ground.

Council thanked Alan Woolley for his work on the risk assessments.

## **9) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- i. 18/01120/FULL Change of use from C3 (residential) to B1 (business), 24 Fore St., Bampton.  
Supported
- ii. 18/01188/FULL Erection of a covered yard. Land and buildings at NGR 300857 124453 Parsonage Farm, Shillingford.  
No objection.
- iii. 18/01269/FULL Removal of external stairs on front elevation and erection of enclosed stairs on side elevation: demolition of single storey lean-to on side elevation and erection of extension Riverside Hall, Bampton.  
Supported.
- iv. 18/01388/LBC Listed building consent for the erection of 2 composting toilets and store, Court Grove, Brook St. Bampton,  
No objection
- v. 18/01413/FULL Erection of 3 agricultural buildings, Pipehayne Farm, Bampton.  
Supported.

## **Planning Decisions:**

- a) 18/01040/FULL Erection of storage shed and creation and maintenance of tracks, Upper Wonham Wood, Exebridge  
GRANTED
- b) 18/00628/FULL Conversion of existing steel framed agricultural building to two 3-bed holiday cottages, New Park, Bampton.  
GRANTED
- c) 18/01185/HOUSE Conversion of garage to form annexe and erection of a porch, Little Copse, Cove Tiverton.  
GRANTED

**10) Council's Planning Application** – for the proposed shed in the Riverside Hall car park – to be withdrawn. Resolved. Proposed by Cllr. Tanner, seconded by Cllr. Baker, all in favour by show of hands.

## **11) FINANCE:**

<b>Expenditure</b>	Four Seasons grass cuts August	£479.99	BACs 11/09 pd
	PFG Fabrication Ltd (grid & fence)	£216.00	BACs 11/09 pd

EDF Energy	£8.00	DD
Fair Rates	£57.00	DD
Old Store rates	£32.00	DD
Toilets rates **	£300.39	DD
Employment September	£527.75	BACs
PAYE Q2	£316.00	BACs
Clerk's expenses Q2 (balance)	£152.20	BACs
B. Watson delivery of memorial benches	£86.00	BACs
J. Caunter toilet cleans	£300.00	BACs
J. Caunter employment	£267.50	BACs
Four Seasons September	£479.99	BACs
C. Hicks flowers for Mrs. Ford	£25.00	BACs

<b>Income:</b>	Car parks	£525.00
	Bampton Fair .	£519.00
	Scouts	£65.00
	Wayleave	£24.50

Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors at the meeting, if available.

Council resolved to accept the receipts and payments account Proposed by Cllr. Hicks, all in favour by show of hands.

**12)\*\*Toilets, Luke Street – business rates charges for year 2017/18 = £735.39 + charges for year 2018/19 = £1080.00. Account just received by the Clerk from Mid Devon Council. 6 payments to be made to clear this account starting 1<sup>st</sup> October. A direct debit form to be authorised. Authorised and signed.**

### 13) Open Spaces:

- i. Clearance of the brambles on the Motte
- ii. Site meeting at the recreation field – results to be discussed. Cllr. Gregory considers the brambles should be cleared before next spring. Community Payback to be contacted to do this work; would take about a week. Portaloo would need to be provided. Spraying would be done on the new growth in the spring. Proposed by Cllr. Gregory, seconded by Cllr. Leach. Cllr. Gregory will get in touch with Community Payback. Agenda November for update.
- iii. Cllr. Leach about removal of the fencing – waiting to hear if Council are allowed to do this from English Heritage.

**14) Car park signage** – to further consider wording for proposed car park signage. Cllr. Gregory on what is a legal requirement. Cllr. Hicks will try to follow this up for the next meeting. Agenda November.

### 15) Council to decide on the road closure, if any, for the parade 11<sup>th</sup> November.

No road closure to be submitted for the 11<sup>th</sup> November 2018.

### 17) Clerk's Report

1. Stopping up order at Ashleigh Park has been granted by the Inspectorate.
2. New street name has been decided as 'Quarryman Close'.
3. Duty of Care waste transfer note for SW Hygiene has been signed by the Clerk.

### EXTERNAL MEETINGS ATTENDED: reports from Councillors

DALC AGM & Conference 3<sup>rd</sup> October.

Clerk gave a brief report on the attendance at both the SAG meeting and the DALC conference.

Attended a workshop on 'Encouraging Election Engagement' plus speakers on community healthcare, reinstating the railway at Okehampton, heart of the Southwest LEP, strategic conversations.

## Items for Information

### Meeting closed at 8.05pm

The next Council meeting is on Wednesday 7<sup>th</sup> November 2018 at 7.00pm in the LARC building.

Signed..... Date..... Position.....

### Email circulations during the past month

Roadmap, Highways update	DALC news
Latest news from the ICO	Love Devon update
NALC News	DALC News

### BTC Chairman's report for the meeting of 3<sup>rd</sup> October 2018

Janice Caunter and Herbie Cleverly have cleared the Briton St drains of debris AND dug out all the weeds and build up in the culvert in front of New Buildings! This exposes the old cobbled road that once crossed a ford. Fantastic! It must have been hours of work but a good investment for future maintenance. We must thank them for the effort they continually put into their work for us.

Annie Lamond has voluntarily red-leaded and painted the two aluminium seats at the Riverside walkway. They look great! Thank you, Annie.  
We must also thank Pam Whincup and Anne Khosla for their continual work in the Hollett Garden.

Offensive graffiti on the end of the MDDC garages by the doctors' surgery was immediately reported to MDDC housing maintenance dept and acted upon. We are grateful to the officers for their swift action. Regrettably more of the same 'decorates' the walls of one of the way-farers' rests on the S. Molton Road. I am not sure quite how we remove spray paint from stonework. Since 27<sup>th</sup> September there is also some carving on the back of the wooden bench.

Following the 29<sup>th</sup> August's Chairman's report regarding the petition to get a safer crossing at the site of the Spar/PO shop, a further argument put to Highways has resulted in agreement to visit the town on Friday 5<sup>th</sup> October. I will be meeting with Cllr Stuart Hughes and senior officer Tom Vaughan. Cllr Polly Colthorpe also hopes to attend in support.

I am pleased to report that I have heard from The Police and Crime Commissioner's office that a new initiative is shortly to be made by the Devon and Cornwall police to tackle the issue of untaxed vehicles which are being left on the streets.

The new date for public consultation on the Parish Plan, spearheaded by Cllr Edwards is now November 23<sup>rd</sup>. The venue is the Community Hall for a drop-in between 10am and 7.30pm.

A bouquet with Council's very best wishes was sent to Mrs Ford in Barnhay who celebrated her 100<sup>th</sup> birthday on 19<sup>th</sup> September.

Lastly, following an idea from our clerk, PFG have now installed the new WW1 Commemoration seats at the War Memorial.