

**Minutes of the meeting of Bampton Town Council held on Wednesday 30<sup>th</sup> May 2018, 7pm in the LARCS building.**

**Present:** Cllr. Hicks (Chairman); Cllr. Gregory; Cllr. Edwards; Cllr. Tanner; Cllr. Baker; Cllr. Weston; District Cllr. Moore; County Cllr. Colthorpe; 3 members of the public; Penny Clapham (Clerk).

- 1) Apologies and Acceptance for Absence:** Cllr. Leach; Cllr. A. Mares; Cllr. C. Mares.
- 2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Edwards agenda item 14 (a).
- 3) Public Discussion –** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Parishioner regarding the bollards in Silver St. permission from Highways that they can be scraped down and re-painted. Requested to paint a soft grey metallic paint to tone with the colours of the cobbles and stone on the houses. Council will re-imburse for the cost of the paint and thanked Annie Lamont for taking on this task.

Mrs. Fagg, potential of an area of outstanding beauty in Mid. Devon, Exe Valley. Comment on 14a, access, would like to point out this is a narrow road with few passing places; well used by walkers, and is featured in the leaflet, 'Walks around Bampton'. Millennium Green and the maintenance of the community orchard. Please consider how to improve the biodiversity of the Green. Concerned that there is a loss here of the wild flower meadow. A management plan was drawn up in the past. Mrs. Fagg will make a copy available to the Clerk.

Sheila Howells with reference to agenda item 15. Requesting support for this application. An explanation of the plans was forthcoming.

**4) Chairman's Report** (for information only) – Chairman read her report, attached to these minutes.

**5) County & District Councillor reports:-**

County Cllr. Colthorpe – ash die-back has been found at Bickleigh Bridge. Inspections will be increased. Where a large tree is removed it will be replaced with 3 and so on. There has been an increase with the number of accidents involving horses on Devon roads. Please overtake when it is safe to do so and communicate with the horse rider.

District Cllr. Moore – Still awaiting a date for the inspector and the district plan. Mentioned developments currently taking place in Tiverton. Confirmed that the mound is being removed at Ashleigh Park. Dates will be checked and advised to Council for the enforcement.

**6) Minutes – to approve and sign the Minutes of the meeting held on the 2<sup>nd</sup> May 2018.**

The minutes having been previously circulated were agreed and signed by the Chairman as a true record.

**7) Issues raised from the Annual Parish Meeting – noted.**

Shillingford: viability and survival of the hall.  
Old Store refurbishment.

Adult exercise equipment.  
Central noticeboard.  
Concerns raised about shops being turned into homes.  
Spar Shop crossing issue.  
Dog fouling.  
Community orchard maintenance.  
Safeguarding adults and children – there are now 7 trained persons.

**8) Road Warden Scheme and Chapter 8 Training** – to consider enrolment. Defer to next meeting.

**9) White lining the car park** – Design agreed to include some disabled car spaces.

Notices of date of closure, 5<sup>th</sup> July, removal of cars to facilitate, sealing off car park entrance for works; agreed. To agree price for scarab to clean the surface. £250 from a local contractor. Council resolved to accept this quote. Clerk to action.

**10) Toilets:-**

- a) Crime report – Cllr. Hicks thanked all those who turned out to check on the toilets and prevent vandalism taking place.
- b) Replacement door for the disabled toilet – Cllr. Edwards considered the doors are fine.
- c) Locks – Cllr. Edwards will get in touch with the lock manufacturer in order to move forward.
- d) PHS update – the sanitary bins not collected by PHS were removed to the re-cycle yard in Exeter, 10<sup>th</sup> May. The credit is still not forthcoming and is unlikely to be paid to Council. Noted.

**11) Finance Committee Report:-** to inform Council who are the insurers for the coming year. Inspire through Came & Co Parish Council Insurance brokers.

Standing orders suspended for Cllr. Moore regarding cars on private land.

Standing orders resumed.

**12) Handyperson position:** The application from Janice Caunter was considered and agreed by Council.

**13) Open Spaces:**

- a) The swing in the recreation field to be removed for repair – advised by the Play Inspection Co. Removed.
- b) Football Club – Cllr. Gregory updated Council on the current situation with this Club. The letter as written to the chairman of the club on the 4<sup>th</sup> May, was read to councillors. Cllr. Hicks proposed that Cllr. Gregory visit the chairman. No seconder, motion abandoned. Cllr. Edwards proposed a further 2 weeks and if no response the recreation field gate will be locked, seconded by Cllr. Gregory. 5 in favour and 1 abstention.
- c) Dog mess – new signs provided.

**14) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 18/00628/FULL Conversion of existing steel-framed agricultural building to 2, 3 bedroom holiday cottages, land at NGR 295342 121434 New Park, Bampton.  
Observe that Council have drainage concerns sloping towards the river; access onto the main road.
- b) 18/00811/CLU Certificate of lawfulness for the existing use of building as bakery with associated outside storage areas and vehicle access; Bakehouse R/O 40/42 Brook Street.  
Council consider that it is very important to keep a shop unit at this site.

## Planning Decisions:

- a) 18/00549/HOUSE Erection of an extension to garage and change of use of annex to main dwelling, 1 Primrose Court, Ashleigh Park, Bampton.  
GRANTED

**15) Planning Consent** – request for Riverside Hall replacement of side extension; for the application to be in the name of the Council. Council resolved to accept this. All in favour by show of hands.

## 16) FINANCE:

<b>Expenditure:</b>	Four Seasons April grass cuts	£479.99	BACs
	Four Seasons removal fallen tree at MG	£96.00	BACs
	Clerk – purchase of S/h scanner	£47.99	BACs
	Clerk – purchase of dog poop signage	£29.92	BACs
	Insurance Renewal Fee 2018	£1,036.07	BACs
	Four Seasons May grass cuts	£479.99	BACs
	Employment May	£522.88	BACs
	C. Hicks misc. expenses	£50.47	BACs
	J. Caunter toilet cleans	£310.00	BACs
	MDDC Fair Rates	£57.00	DD
	MDDC Old Store Rates	£32.00	DD
	EDF Energy Pumphouse	£14.00	DD

<b>Income:</b>	Fair Income	£180.00
	Car parks April	£494.76
	Toilets May	£137.00
	Fair Income	£60.00

Bank Reconciliation and Statement: not yet available as not the end of the month.

Council resolved to accept the receipts and payments account. All in favour by show of hands.

**17) Swan Public House** – proposed agreement – Cllr. Edwards is re-arranging the meeting with the Swan.

**18) Well-being in Bampton** – to consider the purchase of a notice board to promote the well-being initiative in Bampton. Proposed by Cllr. Hicks, seconded by Cllr. Edwards, all in favour. Clerk to arrange.

**19) National Salary Award** – to agree the nationally agreed salary award to the Clerk of 1% back-dated to 1<sup>st</sup> April 2018. (an increase of £6.27 pcm). Resolved to agree this payment to be made on the next salary date.

**20) Standing Orders 2018** – to adopt the updated version of Standing Orders previously circulated by email to all councillors. Deferred to July meeting.

## 21) Clerk's Report:-

- i. The memorial bench + one other metal bench have both been ordered on 16<sup>th</sup> May, with bolt down kits.
- ii. Jill Hooking contacted about moving the plaque to the Railway Garden bench – no reply.
- iii. Attended training on the parish website through Mid Devon Council on 22<sup>nd</sup> May.

**22) Consultation Event – comments required by 10<sup>th</sup> June** – Tiverton Town Centre. Council support the proposed re-development and the museum/creative arts.

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors None.

**Items for Information**

The next Council meeting is on 4<sup>th</sup> July at 7.00pm in the LARCS Building.

Meeting closed at 9.02pm

Signed.....Position.....Date.....

**Email circulations during the past month**

Latest News from the ICO	RD&E NHS Trust update.
April edition of Love Devon	ConnectMe Devon
RD & E’s Community Briefing	DALC News May
Devon Communities Together first impact report.	

**BTC Chairman’s Report for 30<sup>th</sup> May 2018**

- 15 people have registered for the defibrillator confidence session on 6<sup>th</sup> June in the Community Hall at 7.15pm.
- A Highways e-mail of 14/11/17 says that Bampton is to have further work on pavements. We await this continuation as there are reports of water egress lifting some of the pavements.
- On behalf of the Council I attended LARCS AGM Where Les Hartley, the retiring Chairman reported the expanding use of this meeting hub. Volunteer help is crucial to its continued success. I was able to compliment the Trustees on their vision and the work that .....
- I also attended the Heritage Centre AGM and expressed the Council’s appreciation of the superb voluntary work which brings life, opportunity and interest to the town. In the 5 years of its existence the Heritage Centre has had over 10,000 visitors. A five-year development plan has been drawn up.
- At last, the spoil heap at Ashleigh Park is being reduced prior to its complete removal. Monitoring of the whole situation will continue. We must thank Cllrs Andrew Moore, Ray Stanley and Polly Colthorpe for their sustained efforts. Regrettably the work seems to be intermittent. There is still great concern about the barrow-slumping of the embankment. One of the residents has obtained an independent geotechnical report which has been shared with the Chairman and Mid Devon Councillors.
- On Thursday 24<sup>th</sup> May I presented the public’s petition to the Leader of Devon County Council, Cllr John Hart. This, to request Highways to consider ways of making a safer road crossing at the site of Spar in Newton Square. I must thank Cllr Polly Colthorpe for helping to facilitate the presentation.
- I am pleased to say we must thank two more volunteers. I can report that now that the weather is more settled Guy French has started work on the Hollett Garden railings. He has wire brushed them and is applying Hammerite paint. Annie ..... has also started work on the bollards outside her property in Silver Street and keeps the nearby ancient cobbles beautifully. Thank you both for your interest and support for the town.

- For people who find it difficult to bend to clean up after their dog there are long handled grabs which can be purchased on-line for about £6. Please get in touch with me if you would like one ordered on your behalf. [celiahicks@bamptontowncouncil.gov.uk](mailto:celiahicks@bamptontowncouncil.gov.uk) or ring 01398 332101.
- Owing to their deterioration Cllrs Bill Weston and Ashley Mares have worked to remove wooden benches at the War Memorial and Castle Lawn. Thank you both for that.

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