

**Minutes of the meeting of Bampton Town Council held on Wednesday 3<sup>rd</sup> January 2018, 7pm in the LARCS building, Bampton.**

**Present:** Cllr. Hicks (chairman); Cllr. Edwards; Cllr. A. Mares; Cllr. Tanner; Cllr. Gregory; 6 members of the public; Penny Clapham (Clerk); District Cllr. Stanley.

**1) Apologies and Acceptance for Absence:** Cllr. Leach. District Cllr. Moore. Cllr. Baker. Cllr. C. Mares. Apologies accepted. Cllr. Weston.

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Gregory for agenda item 16.

**3) Public Discussion –** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Mr. Sellar – observations regarding the lights at Scotts Quarry, and tarmac break-up. Flooding between Scotts and the corner towards the Tiverton Road, concerned that emergency vehicles may not be able to attend due to floods. The drains were blocked.

Parishioner question asking permission to contact Highways regarding the bollards at Silver Street being painted by volunteers, especially the children.

Considers the dog fouling issue here in Bampton be very bad, and totally unacceptable. Suggested a petition.

Parishioner– offered to sponsor the cost of the paint for the bollards if this is agreed by Highways. The bollards are within the conservation area of the town.

Derek Webster stated that the floodwater at Scotts is a Highways issue. The size of the drains in this area do not appear to be fit for purpose.

Lucy Bull – Christmas trees. Thanked the chairman and the clerk for all the support received for the evening of 30<sup>th</sup> November. The shopping event went very well. Thanked the residents of Silver Street for being so supportive. Could Council look at the possibility of an external electricity supply for 2018. Clerk will look into replacement Christmas lights. Thanks from the Council to Lucy and her team for making the event such a success. Tony Weiss is organising the disposal of the trees.

**4) Chairman's Report** (for information only) - read by the Chairman and attached to these minutes.

**5) County & District Councillor reports:-**

District Cllr. Stanley – outlined the Mid Devon budget and the pilot for the district council keeping commercial rates.

Premier Inn building has been delayed for several weeks.

Some electric charging points are now available in the district and more are planned.

The company created by the district council, called Three Rivers, is now in force for housing.

Standing orders suspended for parishioner to ask a question about schooling.

Standing orders resumed.

**6) Minutes – to approve and sign the Minutes of the meeting held on the 6<sup>th</sup> December 2017.**

The minutes of the 6<sup>th</sup> December were agreed and signed by the Chairman as a true record.

Chairman moved agenda item 14 prior to setting the precept.

**14) Handy person** – Cllr. Hicks reported on the reasons why a handyman or woman should be either employed or be self-employed.

Cllr. Gregory proposed a self-employed person, putting out a quotation for the work. Seconded by Cllr. Tanner. All in favour by show of hands.

Ideas and suggestions for quotation documents to be brought to Council at the February meeting.

Cllr. Hicks, Cllr. A. Mares, Cllr. Edwards, Cllr. Tanner will look into this documentation.

**7) Precept** – Council to discuss and resolve to set the precept for the year 2018/19.

Cllr. A. Mares proposed a 12% increase. Cllr. Hicks seconded.

Cllr. Gregory proposed an amendment of 15% seconded by Cllr. Tanner – 4 in favour, 1 abstention.

The following substantive motion seconded by Cllr. Tanner – 4 in favour 1 abstention. Motion passed.

The precept will be increased by 15%. This is an approximate increase of 32.5p per week.

**8) Toilets** – Insurance cover has now been actioned for the toilets at a cost of £84.51 being the pro rata payment of the total annual charge of £181.44. Noted.

**9) Crossing above the Spar Shop** – to receive an update if available. Deferred to February.

**10) To receive a report from Cllr. Edwards** – amalgamation of the role of tolly within the role of town clerk.

Cllr. Tanner declared an interest as part of the Working Group for the Fair.

Cllr. Edwards went through the report, circulated to all councillors prior to this meeting. Cllr. Edwards proposed that the role of tolly be incorporated within the role of the Clerk from 1st February 2018, seconded by Cllr. Gregory, all in favour by show of hands. This amalgamation should create appreciable savings which can then be passed onto the community. The HR Committee will need to update both the job description and the clerk's contract of employment.

## **11) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 17/01935/OUT Outline for the erection of a single storey dwelling and detached garage, The Vicarage, Barnhay, Bampton.  
No objection.
- c) 1701533/HOUSE Erection of two storey extension (revised drawings) Haynemoor Cottage, Shillingford.  
No objection

## **Planning Decisions:**

- a) 17/01840/FULL Change of use of agricultural land to domestic garden, Hillview, Shillingford.  
GRANTED
- b) 17/01888/CAT Reduce crown of 3 yew trees, fell poplar and willow, The Vicarage, Barnhay  
GRANTED
- c) 17/01658/HOUSE Erection of extension, Great Western, High St., Bampton.  
GRANTED

## **12) FINANCE:**

<b>Expenditure:</b>	SW Water old store	£1.60	DD
	EDF Energy pumphouse	£8.00	DD
	Rates Fair	£52.00	DD
	Rates old store	£31.00	DD
	Insurance for toilets	£84.51	Done BACs
	Share of Fair receipts to Rotary	£1733.32	Done BACs
	Clerk's salary December	£435.00	BACs
	PAYE Q3	£255.00	BACs
	A.J. Floyd hedge cutting	£132.00	BACs
	Clerk's expenses Q3	£369.68	BACs
	J. Caunter toilet cleans	£310.00	BACs
	A. Mares hi-viz jacket	£28.60	Cq 124
	C. Hicks – parking	£2.00	BACs
<b>Income:</b>	Deposit account interest to December	£10.14	
	Car park to 6 <sup>th</sup> December	£365.00	.

Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors prior to the meeting.

Council resolved to accept the receipts and payments account. Proposed by Cllr. Hicks; all in favour by show of hands.

**13) To authorise the flood co-ordinator to arrange for further equipment for the flood barrier – cost to be advised.**

Cllr. Hicks proposed a trolley (with wheels). A flat bed taking 300kg could cost about £55. Authorisation to £150 for this equipment to be purchased. Proposed by Cllr. Hicks. All in favour.

**15) Committee Structure for the Fair** – the report from the Clerk previously circulated to councillors prior to the meeting was discussed. No action to be taken at present.

**16) Defibrillator training** – to receive an update from Cllr. Gregory.

Cllr. Gregory has provisionally arranged some dates in February at the Riverside Hall for one evening and one Saturday afternoon. Each session will be about 2 hours long. Cllr. Hicks will put up some posters to advertise the training days. There will be a charge to the Council for this training.

**17) Clerk's Report** –

- i. Toilets now insured with a refund due of £3.48. The insurance budget needs to be amended to include the toilets with the premium now being £966.74. Noted and actioned.
- ii. Bampton Fair – Cones: paid out £828.00. Cost of lost cones £50.16. Refunded to Council via Clerk, £99.84 + element of VAT £113.00 = £212.84 to be added to the amount available as Fair grants. The total amount now available is £1081.46

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

**Items for Information**

The next Council meeting is on Wednesday 7<sup>th</sup> February 2018 at 7.00pm in the LARCS Centre, Bampton

Meeting closed at 8.17pm

Signed..... Date..... Position.....

**Email circulations during the past month**

### **Chairman's Report for the Bampton Town Council Meeting of 3<sup>rd</sup> January 2018**

- Firstly, let me re-iterate my Good New Year wishes to you all and in particular, wish a speedy return to good health to Cllr. Rodney Baker.
- In December my mind was much concentrated by the weather and tales of flooding at Scott's and Ashleigh Park. Having been associated with Bampton's Flood Plan since 2009 I am only too well aware of the anxiety and distress the risk imposes especially to the vulnerable.
- I must thank our Co-ordinators Derek Webster and Charlie Beedon for their work over Christmas in monitoring and drain clearing. This work mitigates the risk for everyone.
- There is a residents' meeting, kindly hosted by Carol and Terry Dapp at Ashleigh Park on the 15<sup>th</sup> January to try to establish a system of communication so that the Flood barrier can be deployed at any time. There is an issue with the future storage of the barrier.
- I attended and spoke on behalf of the Council at today's meeting of the MDDC Planning Committee, Item 5, the proposal to enforce the removal of the spoil heap at Ashleigh Park which has blighted the lives of residents since April. Mr Short, Mr Hill and our Flood Coordinator Derek Webster attended. I can report that by a unanimous decision the Planning Committee agreed legally to enforce the removal of the heap.
- Thanks are due to Cllrs Andrew Moore and Ray Stanley for their work and support on this matter.