

Minutes of the meeting of Bampton Town Council held on Wednesday 1st November 2017, 7pm in the LARCS building, Bampton.

Present: Cllr. Hicks (Chairman); Cllr. Gregory; Cllr. Baker; Cllr. Leach; Cllr. Weston.

- 1) **Apologies and Acceptance for Absence:** Cllr. Edwards; Cllr. C. Mares; Cllr. A. Mares; Cllr. Tanner. Accepted.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**
- 4) **Chairman’s Report** (for information only) – read to Council and attached to these minutes.
- 5) **County & District Councillor reports:-** none received.
- 6) **Minutes** – the Minutes of the meeting held on the 4th October 2017, having been previously circulated to all councillors prior to this meeting were approved and signed by the Chairman as a true record..
- 7) **Toilets** –
 - i. Update on the toilet doors: Cllr. Edwards. Email report that this item has still not been attended to.
 - ii. Door drain across the disabled toilet entrance – update from Cllr. Hicks. Meeting Mr. Somerville 9.15am 2nd November to discuss. Agenda for December.
 - iii. Clerk has contacted Steve Densham regarding the power supply to the toilets. No reply received to date.
- 8) **Christmas in Bampton** – update from Cllr. Tanner, not available. Brief report from Lucy Bull. The big tree has been sourced, as has the erection of the tree. The lights are being checked, and the electricity supply has been agreed. Eyelet position to support the tree is yet to be clarified. Two additional brackets are to be installed on opposite houses for small trees. PTFA have agreed to run the shopping evening in Riverside Hall on the 30th November.
5.45pm procession of children up the street for lights and carols.
- 9) **Bampton Charter Fair:**
 - i. To receive brief report from the Clerk on the 2017 Fair.
All the street traders were spoken to on the day, mostly in the morning as it took a while to get to everyone. All appeared to go well. There did not seem to be any advertising of the Fair in the press, radio or TV. An advertising budget could be considered for next year. Just attended a BFWG de-brief meeting today. Having had to hire 300 road cones, 24 are missing and will have to be paid for by Council. Otherwise no problems were observed. Plans for the 2018 Fair will be started in February next year.
Standing orders suspended for Chairman to report on a breakage of glass on fair night.
Standing orders resumed.
 - ii. To set a councillors’ de-brief date. 21st November 5.30pm at The Willows, Frog Street..

10) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 17/01580/CAT Works to trees in a conservation area, Littlebrook Cottage, Frog St. to be advised.
- c) 17/01543/FULL Erection of 2 prefabricated holiday units, land at New Park, Bampton to be advised as unable to connect to the internet to view the plans.

Planning Decisions:

- a) 17/01419/CAT Works to trees in a conservation area, 3 Ashleigh Park. Bampton
GRANTED
- b) 17/01479/PNAG Prior notification of erection of an agricultural building, Parsonage Farm, Shillingford.
ACCEPTED
- c) 17/01227/OUT Outline for the erection of 2 dwellings and ancillary works, land Frog Street, Bampton.
REFUSED

11) FINANCE:

Expenditure:	2 nd Half SW Water rates Church	£118.59	DD
	2 nd Half SW Water rates Car Park	£32.82	DD
	Rates Fair Sept & October	£104.00	DD
	Rates Old Store Sept & October	£62.00	DD
	EDF Energy Pumphouse	£15.28	DD
	LARCS room hire October & November	£40.00	BACs
	Clerk's salary October	£435.00	BACs
	Toiletries for use at the Fair. C. Hicks	£14.47	BACs
	Hirebase x 300 cones Fair paid by Clerk	£828.00	BACs
	Exmoor Luxury Loos for Fair	£464.40	BACs
	J. Caunter toilet cleans inc. Fair	£510.00	BACs
	R. White landlord of the Fair	£100.00	CQ 121
Income:	Interest on deposit account Q2	£4.98	
	Second half precept and support grant	£24,890.92	
	DAAT grant recd towards the lights	£142.26	

Bank Reconciliation and Statement: Reconciliation and bank statement not yet available.

Accounts: actual spend and revised budget to 7th October circulated to all councillors – noted.

Council resolved to accept the receipts and payments account. Proposed by Cllr. Hicks, seconded by Cllr. Baker, all agreed by show of hands.

12) Accounting System for Council – to discuss an accounting system for Council, operated by the Clerk; quote and information from Edge It Systems sent to all councillors prior to this meeting.

Set up and configuration £70; initial training at £70 per hour; 5 year contract annual fee £350.00.

Cllr. Hicks proposed acceptance of the 5 year contract, seconded by Cllr. Baker. 4 in favour 1 against.

From 1st April 2018.

13) Bampton Scouts – request to use the Fair logo alongside the Scout logo. Agreement proposed by Cllr. Baker, seconded by Cllr. Gregory. All in favour by show of hands.

14) Remembrance Sunday – arrangements discussed. Service commences at 10.50am at War Memorial. Cllr. Tanner to obtain the wreath on behalf of Council. Cllrs. to meet at the church gates by 10.45am on 12th November.

15) Highways – to discuss action regarding the double yellow lines and disabled parking space (outside Lucy Lou’s) outlined in Brook Street. After the road was re-surfaced, old records were used to mark out the double yellow lines. A letter to Highways will be sent, requesting some changes in the yellow lines.

16) January Council meeting – Council agreed to keep the 3rd January as a confirmed meeting date.

17) Clerk’s Report

- i. The bench licence for the Riverside walkway has been agreed and signed between the Riverside Hall and Council.
- ii. CPRE and a request to join them; membership at £36 per annum.
- iii. Charity return for the Millennium Green completed and submitted.
- iv. The Swan and the bins. Currently this agreement has been dropped after discussions with Cllr. Edwards and the inability to police. Agenda for December, for further clarification.
- v. Cllr. Edwards and myself attended the DALC AGM & Conference on 10th October. Clerk attended finance workshop and a health workshop to keep up to date.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

Christmas in Bampton on 30th November – shopping evening, carols and tree lights switch on.

The next Council meeting is on Wednesday 6th December 2017 at 7.00pm in the LARCS building, Bampton.

Meeting closed at 8.06pm

Signed..... Date..... Position.....

Email circulations during the past month

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|-------------------------------------|-----------------------------|
| Latest News ICO and Data Protection | Rural Transport news |
| Town & Parisdh Newsletter | Healthwatch Voices magazine |
| Council Matters from Came & Co | DALC newsletter. |

Chairman's report for BTC meeting of 1st November 2017

A heartfelt thank you to the police, CPSOs Melanie Smith and Paul Goodier for helping to resolve the problems with inappropriately parked cars prior to Fair Day. I was told that this year was the best Fun Fair access that has ever been! Notes to thank the residents of Station Road for their cooperation have been delivered.

And thank you Councillors, for all the supporting roles you played.

A special mention must be given to Tony Weiss whose know-how is invaluable, to Rotary members and to our Tolly and her husband.

As I said to the Stewards at the Fair briefings, without *them* no amount of planning would have allowed the Fair to take place. We are indebted to those 48 good souls who did a marvellous job. All have been sent thank you e-mails.

The following morning, Mid Devon District Council came in with their usual efficient clean-up operation but I must say that on the Fair evening Brook Street was the cleanest that I have ever seen...a tribute to the stall-holders.

Later in the Agenda we will be deciding the date of an informal debrief meeting. Any member of the public who would like to comment on their day's experience please get in touch with me.

The party to thank all the stewards who turned out to help is being held here in LARCS on Friday 24th November at 7pm. I do hope as many organisers and Cllrs as possible will also attend.

DRAFT