

Minutes of the meeting of Bampton Town Council held on Wednesday 4th October, 2017, 7pm in the LARCS Centre, Bampton.

Present: Cllr. Hicks (Chairman); Cllr. Edwards; Cllr. C. Mares; Cllr. A. Mares; Cllr. Weston; Cllr. Baker; Cllr. Leach; Cllr. Tanner; Cllr. Gregory; Penny Clapham (Clerk) 17 members of the public.

- 1) **Apologies and Acceptance for Absence:** County Cllr. Colthorpe; District Cllr. Stanley.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Edwards agenda item 10b (b).
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Agenda Item 10b

Council resolved to discuss agenda item 10b to enable members of the public to provide their comments.

10b) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 17/01227/OUT Outline for the erection of two dwellings and ancillary works, Land at NGR295628 122500 Frog Street, Bampton.

Bampton Town Council strongly object to these proposals for the following reasons:-

- i. This is outside the settlement area.
- ii. It is a proposed suburban style development within a conservation area.
- iii. An increased risk of flood by virtue of increasing the impermeability of the site.
- iv. Frog Street already has known flood problems.
- v. Traffic and parking concerns in a single lane road.
- vi. This construction would lead to the destruction of a stone wall, an inherent and important part of the conservation area.

- c) 17/01533/HOUSE Erection of two storey extension, Haynemoor Cottage, Shillingford.

No objection

Planning Decisions:

- a) 17/01317/PNHH Prior notification for the erection of an extension, 15 West St. Bampton
APPROVED
- b) 17/01256/FULL Erection of replacement dwelling with associated garage, Cats Castle, Shillingford
GRANTED

Cllr. Moore arrived at 7.27pm with apologies

- 4) **Chairman's Report** (for information only) – attached to these minutes for information.

5) County & District Councillor reports:-

District Cllr. Moore reported a recruitment drive in the planning department. The mound of soil at Ashleigh Park – enforcement officers are dealing with this. Progress at the Exe Valley Leisure Centre is about 3 weeks late. State of District Debate topic; policing in Devon, no date available yet. Local plan review has been deferred for the present. Flooding in Brook St. attempting to get this work to take place before the end of the year.

6) **Minutes** – the Minutes of the meeting held on the 6th September 2017 having been previously circulated to all councillors were approved and signed by the Chairman as a true record.

7) Toilets –

- i. To update on water ingress into the disabled toilet. Cllr. Edwards reported. There are difficulties in putting in another drain, as there is already a drain outside the door. Consider that water ingress this should be monitored for the time being. Standing orders suspended for Mr. Cleverly to report. Standing orders resumed. Cllr. A. Mares does not consider the small drain outside is big enough to take the run off from the roof. Cllr. Tanner considers a drain across the door would be sensible. **Cllr. Hicks proposed meeting with Mr. Somerwill with regard to an additional across the door drain installation and cost, seconded by Cllr. Weston. 8 in favour, 1 against. Motion carried.**
- ii. To discuss any future ongoing maintenance issues. Cllr. Edwards reported. There are issues with the closure of the two of the doors. Mid Devon Council will deal with this at this time. Cllr. Edwards proposed a maintenance agreement with the district council. Seconded by Cllr. Tanner, 8 in favour, 1 abstention. Motion carried. **Clerk to action.**

8) **Christmas** – to receive an update on Christmas in Bampton. A report circulated to all councillors prior to this meeting. Cllr. Hicks proposed that costings be found for the hole for the tree, plus supply and fix brackets for small trees. Seconded by Cllr. C. Mares. **Council resolved to delegate this to Cllr. Tanner with a maximum budget of £500.00.** All agreed by show of hands.

9) Open Spaces Reports –

- i. A new contractor will need to be advertised for to cut grass from 2018. For information; clerk to action. Noted.
- ii. Email report from Ken Mills regarding the Motte & Bailey. To be noted and actioned where necessary. **Cllr. Hicks suggests an annual timeline be created for all open spaces. Action Cllr. Hicks.** Hedging and spraying to be delegated to the Open Spaces committee for action. Play area – Cllr. Leach proposes the quote from Wooden Workshop for minor repairs be accepted. Included will be an additional charge for the replacement of spare birds nest child's swing from G.L.Jones. Seconded by Cllr. Tanner. All in favour by show of hands. **Clerk to action the Wooden Workshop quote.**
- iii. Millennium Green – Cllr. Hicks. Under item ii.
- iv. Football Club agreement postponed from September meeting. Cllr. Gregory proposed acceptance of the agreement including the increase in the annual rental, seconded by Cllr. Edwards. All in favour by show of hands. **Clerk to action the agreement.**

10a) Bampton Fair –

- i. The Scouts will steward their field all day, confirmed by email.
- ii. There will be additional costs this year due to new tabards, signs, cones. 300 cones to be hired from HireBase through the Clerk. Proposed by Cllr. Hicks, seconded by Cllr. C. Mares, all in favour by show of hands. **Clerk to action.**

- iii. Update on stallholders from the Clerk. Brook Street has 2 spaces left. All paperwork relating to the stallholders is up to date.

11) FINANCE:

Expenditure:	West of England Fire Protection	£30.00	BACs
	DALC Conference attendance x 2	£50.00	BACs
	Grant Thornton external audit fee	£480.00	BACs
	LARCS room hire Sept.	£20.00	BACs
	Clerk's salary September inc. overtime	£495.00	BACs
	PAYE Q2	£270.00	BACs
	Clerk's expenses Q2	£306.00	BACs
	2 x Disabled parking signs – Fair	£29.00) paid for
	10 large road cones – Fair	£94.98) by Clerk
	Sand for sand-bags	£65.83) on personal a/c
	Drop-off Only sign	£16.99)
	MJF Contractors	£928.00	BACs
	IBIS UK Computer Solutions	£35.00	BACs
	J. Caunter toilet cleans	£300.00	BACs
	A. Short for the tabards for the Fair	£107.70	BACs
	C. Hicks for toilet rolls	£50.33	BACs
Income:	BT Wayleave	£24.50	
	Fair toll income	£606.00	
	Toilets banking	£237.50	
	Car parks August/Sept	£860.16	
	2nd half precept recd.	£24890.92	

- i. Reconciliation and bank statement circulated to all councillors at the meeting. Noted.
- ii. Reminder to committees' to start preparing for budget discussions in November.
- iii. Council to resolve to accept the receipts and payments accounts. Proposed by Cllr. Hicks, seconded by Cllr. Edwards, all in favour by show of hands.

12) Licence for Placing Benches at Riverside Walk – actioned. Proposed by Cllr. Hicks, seconded by Cllr. A. Mares, all in favour – **clerk to action.**

13) Clerk's Report

- i. DD forms have been signed for EDF Energy for the Pumphouse.
- ii. Fire extinguishers have been serviced
- iii. Title deeds for the toilets have been registered in the name of Bampton Town Council.
- iv. Highways are arranging for weed growth to be removed from the channels each side of Brook Street in October, avoiding the 25th & 26th.
- v. Charity return completed and submitted for the Recreation Field

14) Councillors' Reports (for information only)

Cllr. Gregory. The defibrillator recently given to Council by the Football Clun actually belongs to SWAmbulance Trust, who have agreed Council may keep the defibrillator on a 4 year agreement. Two quotes for installation of the cabinet: 1 x free of charge; 1 x £154.33. Cllr. Hicks proposed asking John Grunwell to install the cabinet. SWAST will supply training as part of the package. Cllr. Gregory will arrange dates to suit. All in favour by show of hands.

Cllr. Hicks proposed continuation of the use of the LARCS building as Council's meeting room. Seconded by Cllr. C. Mares, all agreed by show of hands.

EXTERNAL MEETINGS ATTENDED: reports from Councillors. None.

Items for Information

The next Council meeting is on 1st November at 7.00pm in the LARCS building, Bampton.

Meeting closed at 8.53pm

Email circulations during the past month

Local Plan Review – editor's notes

Local Plan Review submission; change of dates.

Connect Me Devon

War Memorials News

DALC News

Love Devon News

DRAFT

Chairman's report for the BTC meeting of 4th October 2017

Once again, I am delighted to record thanks to various people for the work they have done on behalf of the town:

- To Cllr Gregory for following up the defibrillator need and for work on the web-site, to Cllr Edwards, Derek Webster and his wife, Charlie Beedon, and Hugh Saxby for filling sandbags ahead of the winter and to Cllrs Leach, Weston and Tanner along with Lucy Bull and Rachel Grabke for the time and effort invested in looking in detail at the playground needs of children here.
- And to Ken Mills and Esme Hopkinson for keeping an eye on the Motte and Bailey Heritage site.
- At the end of the Summer we must thank all the Bampton in Bloom workers and supporters for keeping the town so attractive.
- A special thank-you must go to Kelvin Short at Ashleigh Park for grass cutting the area and to Pam Whincup for maintaining the plants in the Hollett Garden.

Without all these volunteer people Bampton would be the poorer

Owing to difficulties with parked cars in obstructing the arrival of the Fairground lorries last year, Station Road will be legally closed for the arrival days from 12.00 on 20th October until 18.00 on 23rd October. Whilst we celebrate the new Brook Street surface we must be mindful that the pavements are also due to be repaired. It would be good to know a time frame.

I have received a letter from a resident regarding some unneeded yellow lines and a disabled car parking space at the beginning of Fore Street which preclude two parking spaces.

I have also received a letter regarding an abandoned car Y933 NUJ in Station Road car park and a dark blue Megane CV02 URT which is regularly moved around the town in spite of not being taxed since March.

The response to the photographs sent to the EA to record the existing state of the river bed resulted in some work being done on 29th September. EA officer Alan Cottrell has promised further work in the spring.

I understand that the pile of rubble at Ashleigh Park which I refer to as the 'Eiger' should be removed by the end of October.

Finally, Air Ambulance has reported Bampton's first night-time emergency flight; a wonderful legacy in memory of young Oliver Croker.