

Minutes of the meeting of Bampton Town Council held on Wednesday 5th July 2017, 7pm in the Community Hall, Bampton.

Present: Cllr. Hicks (Chairman); Cllr. Edwards; Cllr. Baker; Cllr. A. Mares; Cllr. C. Mares; Cllr. Tanner; Cllr. Gregory; Cllr. Weston; Cllr. Leach; County Cllr. Colthorpe; 6 members of the public; Penny Clapham (Clerk). District Cllr. Stanley.

- 1) Apologies and Acceptance for Absence:** District Cllr. Moore
- 2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Edwards and Cllr. Tanner, agenda item 12b.
- 3) Public Discussion –** To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Chris Adams from Bampton AFC. Have a spare defibrillator from the NHS, complete with cabinet. Willing to donate this to the Council for community use. The Football Club was thanked and the offer accepted. The Football Club have reservations about some of the proposals in the agreement. The Club consider that Fields in Trust are the trustees: pertinent documents will be emailed to the Clerk. Cllr. Gregory suggested a meeting prior to the August council meeting to further discuss rental and an agreement.

Herbie Cleverley – money is sometimes being put into the keyholes and thus disabling the toilets. Little can be done about this situation.

Mr. & Mrs. Hawkins: the grass between West St. and School Close is just left lying after it has been cut – does not look very nice. Cllr. Stanley will check who is cutting the grass here.

Charlie Beedon – updated Council on the proposed flood systems. The Environmental Agency (EA) are talking about improving the flood defences for Bampton, though still in the process of appraising the risk of flooding. Their findings will be available in the autumn. Devon County Council (DCC) and Mid Devon District Council (MDDC) are working to reduce the risk of flooding from the Old Tiverton Road into the town. EA are happy to share their survey details with DCC and MDDC. Currently there is a funding gap between the two schemes.

Cllr. Hicks explained the smaller scheme as some sort of deflecting arrangement for water from Old Tiverton Rd.

Cllr. Stanley – there is a meeting within the next 2 weeks regarding the smaller flood relief scheme. The smaller scheme has been drawn up and goes to DCC next week; has costings and is in the budget this year. Cllr. Stanley is pushing for the work to be done before the end of October. It consists of a little more than just deflecting; more drains, pipes and a hump to stop water going down the side road are proposed. However, this winter, parishioners are most likely going to have to help themselves, as neither of the schemes are likely to be in place.

Mr. Beedon will check how much sand is stored in the pump house, ready for sandbagging.

Cllr. Hicks thanked Mr. Beedon for all his excellent work with the EA.

Ashleigh Park and a non-draining gully at the bottom of the large bank – there is a flooding issue there already. Cllr. Stanley said the situation is under review.

Sheila Howells – unable to use the recreation field for the Spring Fest in May. Please can a date be set to secure the ground for 2018.

Chris Adams – it was a clash this year, which rarely happens. Council will work towards a solution.

4) Chairman's Report (for information only) – Chairman read her report, a copy of which is attached to these minutes.

5) County & District Councillor reports:-

County Cllr. Colthorpe has no success so far following up the Lords Meadow Lane issue brought to the attention of Council in the Chairman's report. Will continue to follow this up. To add to the congratulations to the LARCS on their award. Updated Council on the various committees' being set up after the recent elections. Skanska are the new Highways contractors for Devon County Council. Airband have the phase 4 contract for Devon and Somerset broadband.

Fire Authority. Devon have looked at all possible public buildings that may be affected by non-fire retardant panels.

District Cllr. Stanley confirmed the proposals for the Culm Valley as a garden village or town. There will be a development near Tiverton with housing, to be led by planners. MDDC have formed a private development company called Three Rivers Development. Nick Sanderson will head up this board.

6) Minutes – to resolve to approve and sign the Minutes of the meeting held on the 7th June 2017.
Resolved. Proposed by Cllr. Edwards, seconded by Cllr. Baker, signed by the Chairman as a true record.

7) Toilets –

i. Update to be received on the snagging issues. There was a list and all issues have been resolved.
ii. To action the freehold transfer of the toilets from Mid Devon Council to Bampton Town Council.
Resolved to sign the transfer deed, proposed by Cllr. Edwards, seconded by Cllr. A. Mares, all in favour by show of hands. Chairman thanked the District Council for their help in sorting out the snagging issues, particularly as Council feel the contractors had let us down quite badly.

8) Bampton Fair

To receive an update from the Clerk.

40 stalls booked for the street market. The Fair confirmed. Road closure requests submitted, yet to be paid for.

9) TAP fund for 2017/2018. To discuss applying to this fund to support the purchase of a defibrillator
A defibrillator is being given to the community by the Football Club. Cllr. Hicks has discussed the installation of same with the Pharmacy who are quite happy to have it fitted to their outside wall.

10) Bampton Council Car Park

- i. VAT implications of business activities such as parking charges; to receive a report from the Finance Committee meeting and their recommendations. Message received from the Open Spaces Committee to have the report referred back to them – the report was sent to councillors on 22nd June with a recommendation that anything to be discussed be an agenda item for the 27th. Nothing was received. However, the report and its proposals will go back to the Open Spaces Committee prior to the August meeting.
- ii. Signage in the car park – to be included in item (i).
- iii. Result of discussions with the licensee of the Swan regarding rubbish bins; Cllr. Baker has agreed a donation of £60 a year for where the bin is currently situated in the car park. This proposal seconded by Cllr. C. Mares. Motion carried.
- iv. Open Spaces Committee schedule of work. An updated report was distributed at the meeting.

Play Area – progress on repairs: going ahead at the moment. Signs will be placed once the fence has been painted. Possible purchase of a new piece of equipment for the smaller children. All major items have been attended to.

The necessary signage for the Millennium Green will be arranged.

Recreation Field –

Signage; Cllr. Leach.

Painting horizontal bars on the swings and the ball joints could be done.

QEII field plaques; progress. Cllr. Hicks has taken these two to the pump house for storage.

Replacement of matting under the swings; get an estimate to have these properly put down.

A report from the Open Spaces Committee was read out in brief and discussed. Estimates for the proposed works will be submitted at the August meeting.

11) Gate replacement and Fencing, Motte & Bailey – from June; to receive further estimates for this work. Still not received.

12) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 17/00929/HOUSE Erection of replacement conservatory with garden room, 22 Bourchier Close, Bampton.
No comment.
- c) 17/01091/FULL Removal of conditions (6) & (7) of planning permission 10/01070/FULL restrictin use of garages to the occupants of 2 dwellings, 1 West St., & Lords Meadow Cottage, Bampton.
No comment.

Planning Decisions:

- a) 17/00335/LBC internal and external alterations, 6A Castle St., Bampton
GRANTED

13) FINANCE:

Expenditure:			
Clerk's Salary June	£435.00	BACs	
PAYE Q1	£255.00	BACs	
Parkinson Partnership (VAT advice)	£75.00	BACs	
Clerk's expenses Q1	£303.31	BACs	
Ashfords VAT element of claims	£1,813.16	BACs	
(Clerk will explain this to Council on the night of the meeting)			
Community hall room hire x 2	£28.00	BACs	
Play Inspection Co annual report	£234.00	BACs	
J. Caunter toilet cleans	£300.00	BACs	
MWJ Contractors grass cuts	£808.00	BACs	
Cllr. Mares office expoenses	£40.97	BACs	
Mid Devon Council – training costs	£288.00	BACs	
Padlock for electricity meter box	£10.68	BACs	
SW Water toilets Feb to May	£165.92	DD	
Bank service charge	£18.00		
Income:			
Fair stall holder receipts	£636.00		
Fair stall holder receipts inc. Cq fee	£312.00		

Toilets to 24/6/17	£81.00
Bank interest	£4.13

- i. Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors prior to the meeting. No comments.
- ii. Spend to 7th June against budget circulated to Councillors by email prior to this meeting; for observation and comment. No comments: noted.
- iii. Cheque for £200 from Morebath PC; decision to be made on banking this amount. Clerk to email Morebath that we continue to hold cheque for the time being.
- iv. National Assoc. for Local Councils requesting consultation on possible pay increase for public sector workers of 5%. Noted.
- v. Council to resolve to accept the receipts and payments account. Resolved. Proposed by Cllr. Edwards, seconded by Cllr. Tanner. All agreed by show of hands.

14) Rentals –

- i. Annual review of rental for the Scouts field. This is done on a raising agreement every 3 years. Next increase due in 2018.
- ii. Update on rental review for Bampton Football Club – pending.

15) Mobile phone request – Clerk is requesting a pay as you go mobile phone to be allocated to Bampton Town Council and a dis-use of her personal landline phone for Council business. Resolved to purchase a phone, proposed by Cllr. Hicks, seconded by Cllr. Baker, all in favour by show of hands.

16) Five Year Plan – Cllr. Edwards to report. A proposed plan was circulated to all councillors prior to this meeting. Community engagement is essential. This plan needs to be based around the town plan which requires updating. Noted as ongoing.

17) Replacement Hall for Bampton – to consider the mail from Eric Woodbine headed “Community Hall Facilities for Bampton”. Noted.

18) Field next to the Recreation Field – to consider writing to the owners of this field to make it available for dog walking. This proposal disregarded.

19) Station Road Industrial Estate – brought forward from June meeting. The first part of the estate is owned by a car-breaking company. Suggested a letter to ask if they would tidy up the area and cut banking. PFG own the rest of the land.

20) S106/Public Open Space Funding – brought forward from June meeting. Suggestion is for ‘provision of team facilities within a public open space’; Resolved. Clerk to complete the application form. Proposed by Cllr. Hicks; agreed.

21) Clerk’s Report

- i. Clerk recently visited the school and was shown the work done by Dartmoor Tree Surgeons. Emphasis on how pleased the school are with the completed works.
- ii. Recent email sent to Bamp n AFC regarding Oliver Croker Fund – no reply to hand to date. Advised to contact the Croker family direct.
- iii. General Data Protection Regulation (GDPR) introduction of.... 12 steps info sheet circulated to Councillors at the meeting – noted.
- iv. Old toilets/store reduction of sewerage charge – ongoing; Clerk progressing. Awaiting a reply from recent letter requesting the removal of the sewerage charge.
- v. Pump House electricity account not received and therefore not paid for 3 years – ongoing; Clerk progressing. Advised Council of the late payment charges and that an invoice was being raised.

22) Councillors' Reports (for information only)

Cllr. Edwards – rubbish at the old toilets/bags with garden rubbish; possibly Bampton in Bloom which will be removed.

Cllr. Tanner – signs at the recreation field.

Cllr. Gregory – action list to go with the agenda; will provide a template. Two seats in the pump house awaiting installation somewhere in the parish.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Meeting closed at 8.57pm

Items for Information

The next Council meeting is on 2nd August 2017 at 7.00pm in the Community Hall

Email circulations during the past month

Empty homes press release

Mid Devon Council June newsletter

Devon Communities together training courses

Parish paths newsletter