

Minutes of the meeting of Bampton Town Council held on Wednesday, 1st March 2017, 7pm in the Community Hall.

Present: Cllr. Hicks (Chairman); Cllr. Edwards; Cllr. C. Mares; Cllr. Tanner; Cllr. Baker; Cllr. Gregory; Cllr. Edwards; Cllr. A. Mares; Cllr. Weston; Cllr. Leach; Penny Clapham (Clerk); Nigel Hillier from Visionict; 3 members of the public.

1) Apologies and Acceptance for Absence: None received.

2) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.

3) Website –

- i.** Council received a presentation from Nigel Hillier of Visionict, Exeter, for a Council orientated website.
Standing orders suspended for questions.
Standing orders resumed.
Chairman thanked Mr. Hillier for his time and the presentation.
Cllr. Gregory will look into whether the use of Mid Devon County Council website would be of better value to Bampton, than having their own individual site, and report back in April..
- ii.** Council to resolve to take ownership of the existing Bampton website at an annual approximate cost with advertising space, of £100 – without advertising, £200.
The Clerk and Chairman met with Mr. Berridge a few days ago to discuss the future of the Bampton community website.
Cllr. Gregory indicated that there should be two websites, a particular one for Council business and the community website. Cllr. Edwards finds the Bampton website easy to use. Cllr. Hicks considers that this website is valuable to the people of Bampton.
Standing orders suspended for parishioner to speak.
County Cllr. Colthorpe arrived at 7.40pm with apologies for being late.
Standing orders resumed.
Council resolved to take ownership of the existing website for 3 years initially, proposed by Cllr. Edwards, seconded by Cllr. C. Mares. 7 in favour, 1 against, 1 abstention. Motion carried.
Clerk will be in touch with Mr. Berridge to arrange the transfer.

4 Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Pippa Griffiths, Tiverton Museum Curator. Asking for support for a TAP fund grant for special events at Tiverton Museum this year, to celebrate the local heritage in different ways particularly aimed at children. The application deadline was Tuesday and a letter of support would be helpful. The Council is minded to support this request. (agenda in April to confirm).

Mrs. Joan Fagg, involved with the P3 scheme. Clarified that all the forms have been submitted to Devon County Council. Currently the amount to be allocated for 2017/18 has not been notified to Council, by the County.

Since the bid form has been submitted it has come to light that another gate may have to be put in to replace a stile on one of the footpaths. Mrs. Fagg requested that any planning applications involving footpaths be forwarded on to herself. Clerk to circulate planning applications to Mr. & Mrs. Fagg for their perusal, in future. Cllr. Weston, as a landowner, thanked Mr. and Mrs. Fagg for all their time and efforts with the footpaths.

5) County & District Councillor reports:- Cllr. Colthorpe reported on the budget setting process by Devon County Council, just completed, including the percentage allowance for social care. The education budget is causing anxiety with not enough funding from central government. Highways funding has not been improved. Update given on public health.

Cllr. Hicks thanked Cllr. Colthorpe for the support given towards filling the potholes in Brook Street, and asked if there could be a traffic survey on this street. Cllr. Colthorpe will enquire.

Cllr. Gregory asked if a trip hazard once reported, can be reported again. Always worth reporting to County.

6) Chairman's Report (for information only) – read by the Chairman and attached to these minutes.

Cllr. Edwards mentioned that the parish plan should be updated. A report will be available at the April meeting and further at the Annual Parish Meeting.

7) Minutes –the Minutes of the meeting held on the 30th January 2017, having been circulated by email were approved and signed by the Chairman as a true record.

8) Bampton Toilets –

a) Cllr. Edwards updated Council on the condition of the toilets and that he has had to contact Mid Devon Council on numerous occasions. Work on the doors has been done this week. The coin boxes are not working properly, and Cllr. Edwards has asked for these to be replaced as soon as possible, as they are not fit for purpose. Councillors expressed their opinions on the standard of the building work.

b) Council to agree the transfer of ownership of the toilets from Mid Devon Council to Bampton Town Council and appoint a solicitor if necessary to oversee the arrangements.
Chairman proposed this agreement is deferred until all outstanding situations are corrected. 8 in favour 1 abstention, motion carried.

c) Council to consider the purchase of locking toilet roll holders as toilet rolls are currently being stolen. Proposed by Cllr. Edwards, seconded by Cllr. Gregory, all in favour by show of hands.

Janice Caunter (toilet cleaner) thanks everyone who is using the toilets for keeping them nice.

9) Bampton Fair

a) To receive a report from the Bampton Fair Committee regarding the advertising/appointment of a Tolly to operate this year's Fair.

Cllr. Edwards has met with Mrs. Webber the previous tolly, who is not prepared to continue in the role. The Clerk reported on the meeting of the Working Group held in the Swan at 4pm today. The Clerk has agreed to take on the position of Tolly for this year only, and the Working Group agreed this. Council have also agreed that the Clerk should take on this role pro tem.

b) To agree the Terms of Reference for the Fair Committee as circulated prior to this meeting.
Accepted. All in favour by show of hands.

c) To receive a report from Exmoor Rotary Club as to further applications received for the distribution of their share of the Fair tolls from 2016, currently the Rotary Club hold £1334.29.
Report read by the Clerk.

10) Devon Air Ambulance – Cllr. Hicks to report on the follow up regarding night landings at the Recreation Field. 2nd March is to be the night for checking the lighting to see if it is sufficient. DAAT will then come back to Council.

11) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To discuss any planning application received after the agenda has been set.
- b) 17/00230/CAT Notification of intention to fell 1 willow tree within the Conservation Area, The Flat, 4a Newton Square, Bampton.
No Comment.
- c) 17/00084/House & LBC Removal of external log store, relocation of boiler from kitchen to understairs cupboard, removal of cupboard partition, insertion of external flue, and renovation of existing porch, Croft House, Briton St., Bampton.
No objection.
- d) 17/00154/FULL Erection of replacement garage/workshop following demolition of existing, Ashdown, Lords meadow Lane, Bampton.
As item (i) No objection.
- e) 17/00270/HOUSE Erection of single storey extension, East Holcombe, Shillingford.
No objection.
- f) 17/00299/HOUSE Erection of an extension, Highfield, High St., Bampton.
No objection.
- g) 17/00306/ADVERT Advert consent to display 1 non-illuminated fascia sign, Old School, Station Rd., Bampton.
No objection.
- h) 17/00131/FULL Erection of replacement extension to rear, 13 Castle St., Bampton.
No objection.
- i) 17/00154/FULL Revised drawings for erection of replacement garage/workshop following demolition of existing and the change of use of residential garden to parking area to be used in conjunction with the existing garage business, Ashdown, Lords Meadow Lane, Bampton.
No objection

Planning Decisions:

- a) 16/01893/HOUSE Erection of conservatory to rear, Exehay, Exebridge
GRANTED.
- b) 16/01910/HOUSE Erection of car port/garden store, alterations to garden wall and entrance drive, Dunning House, Tiverton Road, Bampton.
GRANTED

12) J27 Planning modifications for discussion.

Cllr Hicks expressed concern that this plan may impact on Tiverton retailers, with the possibility of retail at this junction.

Cllr. Edwards has always been against this development. Councillors were asked for their comments.

Cllr. Hicks proposed a response, that whatever is built in the way of retail should not conflict with retail in Tiverton, but enhance it. Seconded by Cllr. Baker. All in favour by show of hands.

13) FINANCE:

Expenditure:	Riverside Hall annual fee archive storage	£50.00	BACs
	Riverside Hall hire 19 th & 30 th Jan	£22.50	BACs
	PHS Group sanitary disposal to 2/2/18 (on hold)	£111.98	BACs
	Clerk's salary February	£416.00	BACs
	J. Eyre payment as required by Remedies Tribunal (already sent to comply with a 14 day deadline from 8 th February 2017)	£473.88	Cq113
	J. Caunter, toilet cleans February	£280.00	BACs
	Dartmoor Tree Surgeons (as per quote)	£1,062.00	BACs
	C. Hicks key & post	£8.74	BACs
	Dept. Works & Pensions repayment of benefit jobseekers allowance J.Eyre (recovered jobseekers allowance ordered by the Employment Tribunal)		

Dept Work & Pensions	£1,236.59	Cq114
J. Eyre payment final per Remedies Tribunal	£317.50	Cq115
Community Hall hire of room March	£14.00	BACs
Wicksteed Playgrounds	£85.20	BACs
DALC Conference fee Cllr. Hicks	£72.00	BACs

Income: Bank statement not available until after 1st March.

Council to resolve to accept the receipts and payments account. Proposed by Cllr. Tanner, all in favour by show of hands.

14) Bank Reconciliation and Statement: may be available by the time of the meeting. A draft statement was circulate to Councillors for their information.

15) Approved Budget – Council to agree to publish the approved budget for the year 2017/2018. All agreed by show of hands.

16) Internal Auditor – to resolve to agree to appoint Hania Lee of Lee Accounting as the Internal Auditor for the year ended 31st March 2017. All agreed by show of hands.

17) Standing Orders – Council resolved to accept updated and amended Standing Orders as circulated by email prior to this meeting. Proposed by Cllr. Hicks, seconded by Cllr. Edwards, all in favour by show of hands.

18) Risk Assessments circulated to all councillors prior to this meeting.

- i. Council Business & Finance: reviewed, accepted, and signed by the Chairman.
- ii. Open Spaces: reviewed, accepted, and signed by the Chairman.

19) Open Spaces Committee Report

- i. Cllr. Gregory on the clearance done by the Community Payback Scheme.
Reported a brilliant job has been done so far, however there is still some more work to do and the Scheme are happy to come back and continue until the work is completed. Council will write and thank the workers. There is an issue with some gates which need re-fixing/repairing.
- ii. Inspection report from Wicksteed Leisure on the swings at the Recreation Ground given to Council.
Grass mats are with Cllr. Baker waiting to be installed in the recreation field under the swings.
- iii. Cllr. Leach will bring a sample of the material suggested for a sign and costings to the next meeting.
Suggested programme of work for the play areas read to Council.
- iv. Table and chairs for the recreation field – Cllr. Tanner.
Cllr. Tanner will order the table and chairs on behalf of Bampton Town Council at a cost of £525.00 including VAT, for the Recreation Field.

20) Devon's Acute Services Review – councillor attendance to this meeting on 6th March at Tiverton. Cllr. Edwards may be able to attend.

21) Tree cutting at the School – quoted works completed during half-term. The school are happy with the work that has been done.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

Survey completed for the Charter for Trees & Woods.

Thank you letter received from Shillingford and Petton Victory Hall.

The War Memorial Cross has now been listed as Grade II.

