

Minutes of the meeting of Bampton Town Council held on Wednesday 1st June 2016, 7pm in St. Michael's Community Hall.

Present: Cllr. Hicks (chairman); Cllr. Edwards; Cllr. Weston; Cllr. Mares; Cllr. Tanner; Cllr. Baker; District Cllr. Moore; Locum Clerk Penny Clapham; 3 members of the public; Cllr. Pope; Cllr. Leach.

- 1) **Apologies and Acceptance for Absence:** None received.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None notified.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Charlie Beedon expressed thanks to Herbie Clerverly and Janice Caunter for all their work weeding and tidying the town. He hopes the old toilets at Bridge Terrace may be re-opened.

Herbie Cleverly expressed an interest for himself and Janice Caunter to do the Highways Chapter 8 course. Informed of a blocked footpath but the location was unclear. Has been weeding round the town. Chairman thanked them both on behalf of Council.

Sheila Howells expressed thanks for Council support on behalf of the Riverside Hall. The first Saturday in the month there is to be a café open, with board games and music.

Cllr. Edwards noted that councillors are no longer representatives on the Riverside Hall due to a change in the constitution of the hall.

District Cllr. Moore – very impressed about the amount of effort going into keeping Bampton tidy.

Commented that illegally parked cars, such as on yellow lines, would not be covered by their insurers in the event of any accident.

Tiverton matters: the town hall is not being used and the site behind is up for development.

Changes in occupancy in Market Walk.

Premier Inn planning has been approved for Tiverton.

The District Council will be vulnerable to challenge over its 5 year land supply. This means that sites are at risk of development based on the old local plan until the new plan is agreed. The new local plan should be finalised in August or September. Cllr. Baker asked for the cost of the building of the new wall on the A396 to be advised to Council. This is now available at present. Cllr. Colthorpe is the best person to ask.

Cllr. Edwards asked about the S106 monies to be passed onto to the Library Action Group. This is being progressed.

Cllr. Hicks asked about monies from the district council towards the refurbishment of the toilets.

Mr. Beedon with reference to the nettles on the Motte, they should be cut with a tractor mower.

4) Minutes – to approve and sign the Minutes of the meeting held on the 4th May 2016.

The minutes having been previously circulated to all councillors were approved and signed by the Chairman, with an amendment in councillor names, as a true record.

5) Chairman's Report (for information only) – as read by Cllr. Hicks, and attached to the minutes.

6) Bampton Toilets – to receive any update on progress to date. Cllr. Tanner reported that Bob Lucas contracts and services manager for Mid Devon Council is looking after the contracts for Bampton Council. Start date is 27th June 2016. 4-6 weeks to completion. There is to be a variation order on the contract to claw back the £2500 for contingencies which is unlikely to be required. Bampton Council will have to arrange this temporary toilets for the public use.

Cllr. Baker proposes 2 temporary toilets for up to 6 weeks seconded by Cllr. Tanner. All in favour by show of hands. **Clerk to contact Exmoor Luxury Loos. One should be a disabled toilet.**

7) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 16/00610/HOUSE Erection of extension and garage, land and buildings at NGR 296128 123030 (Knowle), Bampton.
No Objection
- c) 16/00708/FULL Change of use of land from agricultural to domestic garden, replacement of rear lean to with single storey extension and two storey extensions and erection of an oak framed extension, 3 Coles Cottages, Shillingford, Tiverton.
No Objection.
- d) 16/00695/HOUSE Erection of two storey extension, 1 Bridge Terrace, Bampton.
2 objection letters read by the Chairman.
Cllr. Hicks suggests a site meeting Thursday 2nd June. Resolved. Clerk to notify planning regarding this delay.
No objection in principle. However you are asked to please consider whether or not there will be any detriment to the residential amenity of adjoining properties, before making any decision.
- e) 16/00800/HOUSE Erection of a conservatory following demolition of existing, 48 Brook Street, Bampton – also this has to have listed building consent.
No objection

Planning Decisions: None received.

8) FINANCE:

Expenditure:	Play Inspection Company	£225.00	BACs
	J.Eyre holiday pay	£331.20	Cq98 already sent
	SW Water for the Church	£117.38	DD 03/05
	SW Water for car park Station Rd	£36.30	DD 03/05
	Locum Clerk's salary May 2016	£408.00	BACs
	MDDC Old Toilets rates	£33.00	DD
	MDCC Fair rates	£48.00	DD
	Cllr. Edwards tribunal expenses	£94.80	BACs
	A M Lane tree survey	£287.28	BACs
	J. Caunter toilet cleaning	£300.00	BACs
	Plus April payment not actioned	£300.00	
	MJF Contractors grass cuts	£360.00	BACs
	Cllr. Hicks noticeboard repairs	£23.98	BACs
	John Spencer Internal Audit	£200.00	BACs

	Data Protection Subscription	£35.00	DD
	Ashfords Solicitors May invoice	£2620.80	BACs
	J. Pope flowers for 90 th Birthday	£35.48	Cq99
Income:	Wayleave CQ Western Power	£4.64	
	Car parks income	£375.00	

Council to resolved to accept the receipts and payments account. Proposed by Cllr. Edwards and seconded by Cllr. Tanner, all in favour by show of hands.

9) Bank Reconciliation and Statement: Statement not available at the agenda meeting. Clerk to apprised Council of bank reconciliation at the meeting. **Clerk to investigate the possibility of a loan to pay for the toilets.** Proposed by Cllr. Hicks, seconded by Cllr. Edwards. All in favour by show of hands.

10) Internal Audit of Accounts – any issues raised to be reported and actioned. No issues reported by the internal auditor.

11) TAP Fund Application – received from Morebath parish council to support their request for funding for a replacement cover for Morebath village hall marquee. Council agreed to support this request. **Clerk to action.**

12) Play Inspection Report – circulated to all councillors prior to this meeting – for discussion and possible action. Cllr. Leach reported that this was an excellent and detailed comprehensive report. Minor wear and tear on some play items. Some attention is required to the actual ground itself, plus some painting to preserve the woodwork. **Cllr. Leach will note what needs to be done for the July meeting.** Cllr. Tanner complimented the company on their excellent report. Cllr. Baker has the rubber matting from the recreation field which should be under the swings. Council agreed further inspections at the proposed price of £65 per site. Proposed by Cllr. Tanner, seconded by Cllr. Leach, all in favour by show of hands.

13) Old Toilets/Lock-up – update from May minutes for result of site meeting. The lock-up is owned by Bampton Town Council. Cllr. Edwards proposes a clean-up and clearance of rubbish this year with any remedial actions postponed to the financial year 2017/18. **Cllr. Tanner will source prices for a small skip, agenda for the July meeting.**

14) Football Club – letter and invoice sent to the secretary by the Clerk – no feed-back received so far. Noted. **To be further followed up by the clerk with another letter.**

15) Annual Parish Meeting – discussion of any issues arisen from this meeting held in April. Agenda items 17 and 18. Highways issues that arose out of this meeting were discussed. District Cllr. Moore was invited to comment. Cllr. Hicks will get in touch with County Cllr. Colthorpe, to further press the case for a crossing and/or 'slow' painted on the road.

16) Millennium Green – to receive the update from the 6th May M. Green meeting. A report has been circulated to all councillors. The Open Spaces Committee will take on some of the smaller jobs that need doing. **Cllr. Hicks will send around a working party report form (blank).**

17) Lighting – Cllr. Edwards: prettier and better quality of lighting in the centre of town. Bring forward 2017.

18) Riverside Seating Area – Improvements to be discussed; Cllr. Edwards. This is actually within the remit of the Riverside Hall. Needs weeding and another bench if possible. Bampton in Bloom have just planted up the area.

Standing orders suspended to ask Mr. Beedon about the collapsed bank/weeding the river.

Cllr. Leach and Mr. Beedon will check the bank and the possibility of weeding part of the river.

19) Statement of Community Involvement: local plan – **Cllr. Hicks asked the Clerk to action this.**

20) Emergency Plan – Cllr. Hicks to reported on the seminar recently attended. Congratulate Steve Blasby and his team on his creation and potential execution of the emergency plan. **Cllr. Hicks will be in touch with Derek Webster regarding the cascade system for information. Agenda in July.**

21) Councillor Training – suggested group training for all to attend; to be discussed. Cllr. Edwards considers this type of training to be really important. Lesley Smith from Devon Assoc. of Local Councils could do this as a group training session asking Morebath, Oakford, Stoodly if they too would be interested. Refresher training in September. **July agenda.**

22) Morebath Cricket Club – Thanks received from the Cricket Club for the 2015/16 TAP fund allocated to them towards replacements windows.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

PART II

23) Council resolved to exclude the public and press to progress personnel details. Proposed by Cllr. Hicks, seconded by Cllr. Edwards. All in favour by show of hands.

24) Locum Clerk – report on PAYE/salary. Locum clerk updated Council on the current situation that PAYE has been set up and is running correctly.

25) Insurance update with regard to the Employment Tribunal – Cllr. Hicks reported to Council. Cllr. Hicks has kept Council's insurers updated on the progress of the tribunal. The result of the tribunal is expected within 90 days. The insurers will cover part of the costs incurred by Council.

Meeting closed at 9.18pm

Signed.....

Date.....

Position.....

Items for Information

The next Council meeting is on Wednesday 6th July at 7.00pm in St. Michael's Community Hall.

Email circulations during the past month

NHS Northern

ICO Newsletter

Fareshare Food Cloud

Tesco bags of help grant informaton

Rural Services Conference

Citizens Advice news

Charities Spring Update

Chairman's Report (draft) for BTC 1st June 2016:

- Employment Tribunal...4 Cllrs, an ex-Councillor and 2 members of the public, attended an Employment Tribunal in Exeter on the 16th, 17th and 18th May to defend an action for Unfair Dismissal brought by the ex-BTC clerk Ms Jane Eyre against the previous Town Council. 'Counsel's line of argument was that BTC is a small employer with no professional advisers and that the procedure BTC followed was reasonable in the circumstances bearing in mind its finances and resources and because of Ms Eyre's obstructive approach.' Chairman expressed thanks to all who attended the tribunal.

Several residents have been pro-active on our behalf:

- Mr Charlie Beedon complained to Kier contractors and SWW regarding rubble put in the northern Brook St. leat by their workmen.
- Tony Trigg from Ashleigh Park has been pro-active in making MDDC aware of the dangerous state of a 12ft deep water catchment pit behind his property. Very good of him.
- I also want to record thanks to Arthur Tucker for his work in keeping Castle Lawn looking good and mowing the grass there too now that BTC chose to try out a restricted DCC service rather than enter into a payment contract. Isabelle Kenny from Castle Grove has kindly arranged to help in this matter too.
- I attended a very well supported LARCS AGM which rightly reflected the remarkable volunteer efforts of the LARCS trustees. BTC is glad to have supported the initiative to continue a Library service in Bampton and to provide a Resource hub.
- Spring Fest: congratulations to Katrina King and the working group in bringing about a fun Fest Day, putting a smile on everyone's face. A slide show is on the web, thanks to Humphrey Berridge, our webmaster...who does such an efficient job for the town.
- I had the pleasure of being part of a children's Tivvy Bumper design judging team...along with Isabelle Kenny, Katrina King, HT Gary Bladon, Pippa Griffith (Director of Tiverton Museum)The children's designs were very much appreciated. A 'compote' of ideas was put together for Elizabeth Parker to translate into the painting of the Tivvy Bumper which will be sited on the Stage. The other one, in GWR colours, will be sited by the Station Road toilets.