

Minutes of the Annual Council Meeting of Bampton Town Council held on Wednesday 4th May 2016, 7pm in St. Michael's Community Hall, Bampton.

Present: Cllr. Edwards (vice chairman); Cllr. Hicks; Cllr. Woods; Cllr. Leach; Cllr. Baker; Cllr. Tanner; Cllr. Weston; Cllr. Colthorpe; 4 members of the public; Penny Clapham (locum clerk) District Cllr. Stanley

1) Election of Chairman

a) Invite nominations and elect a Chairman for the year. Cllr. Hicks nominated, seconded and accepted the nomination..

b) Receive the Declaration of Acceptance of Office by the Chairman. Declaration received by the Clerk.

Cllr. Hicks paid tribute to retiring chairman Cllr. Pope for all her excellent work as Chairman.

2) Election of Vice Chairman: Cllr. Edwards nominated, seconded, and accepted the post.

3) Confirm appointment of signatories for cheque payments and authorised bank payments. Banking signatories confirmed as Cllr. Edwards, Cllr. Pope, Cllr. Baker and Cllr. Tanner.

4) Appointment of Committees

Planning Committee	Full council
Finance Committee	Cllr. Edwards; Cllr. Baker; Cllr. Hicks
HR Committee	Cllr. Hicks; Cllr. Edwards; Cllr. Wood.
HR Appeals Committee	Cllr. Baker; Cllr. Tanner; Cllr. Leach
Recreation Field, Motte & Bailey, Millenium Green, renamed as Open Spaces Committee	
Cllr. Weston; Cllr. Tanner; Cllr. Leach	
Bampton Fair Committee	Cllr. Hicks; Cllr. Tanner; Cllr. Woods

5) Appointment to Working Groups

P3 Footpath Warden	Colin Fagg to be confirmed
Flood Group/Snow Warden	Steve Blatsby to be confirmed

6) Appointment of Representatives to Attend Meetings of Outside Bodies

Riverside Hall	Cllr. Edwards; Cllr. Leach
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7) Dispensation – to agree dispensation for members and co-opted members of Bampton Town Council until the end of the term of office. Granted by the Clerk. This is so that councillors can vote on the precept as they all pay council tax and would otherwise have to declare a pecuniary interest.

Commencement of Council Meeting.

8) Apologies and Acceptance for Absence: Cllr. Mares and Cllr Pope. Apologies accepted.

9) Declarations Of Interest: In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may

have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Edwards for agenda item 19.

10) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Ms. Moreno: Speeding through the town. Feels 30mph down through the town is too fast and suggested 10mph. Cycles are also going too fast. Requesting signs indicating 'slow' on the downhill section of South Molton Road. No warning signs of elderly residents, no crossing by the Spar, or to prevent 3 point turns at the crossing outside the library. Barnhay sign faces the hall not the road. Barnhaven taking up to 9 parking spaces daily in the car park as their own parking area is to be kept for visitors. Cllr. Stanley and Cllr. Colthorpe will raise the Highway issues respectively.

Cllr. Edwards answered that there has been several meetings outside the Spar in an attempt to resolve the crossing issue, in the past, to no avail.

Cllr. Wood regarding chevrons outside Spar and kerbs; may be possible to get lines painted.

Cllr. Hicks will draft a report to be sent to Highways with Council's concerns.

Mr. Rowland: footpaths across farmland. Informed Council that a wire fence had been cut to let dogs through in one of the fields. Land used for allotments has not received rental payment from Council for 2 years. Payment settled immediately by the Chairman of the £2 owed.

Mr. Cleverly regarding dog mess in the Millennium Green area.

County Cllr. Colthorpe – reported child safe-guarding problems and finances associated with this are receiving investment to bring the County Council up to standard. County workload has increased a great deal.

Cllr. Hicks with feedback from the public regarding the height of the new wall on the A396, and questioned why it is so high. Pavements in Bampton are very dangerous; loose, uneven. Cllr. Wood indicated that paving slabs are not worked on by Highways until there is a 20mm drop.

District Cllr. Stanley – the new chief executive will be going around the area in the next few weeks. Waste re-cycling from bins to be moved to Willand soon, so collection times may change. Asbestos in Market Close is being dealt with.

11) Minutes – to approve and sign the Minutes of the meeting held on the 6th April 2016

The minutes of this meeting having been previously circulated to all councillors were approved and signed by the Chairman as a true record.

12) Public Toilets – agreed tender letter to be discussed and confirmed. Sale of toilets.

Cllr. Tanner updated Council as the tender letters have been circulated to all councillors by email. Standing order suspended.

District Cllr. Stanley informed Council that the specification for the toilets had been fully discussed. Standing orders resumed

Cllr. Hicks would like to see coin-operated locks on the toilet doors.

Without locks the quotation is £42,301.00 + VAT

With locks the quotation is £47,901.00

Cllr. Tanner proposed the higher tender, seconded by Cllr. Edwards. Vote taken by show of hands with 3 in favour, 3 against. Chairman used her casting vote in favour. Motion carried. Clerk to action the tender letter.

13) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) 16/00509/HOUSE Retention of two storey extension, Ranscombe Farm, Skilgate.
No objection
- b) 16/00473/MARM Reserved matters for the erection of 26 dwellings – result of site visit.
Council will leave this to the planning authority to determine.

Planning Decisions:

- a) 06/00006/TPO Application to remove a cherry tree protected by a TPO, 6A Bouchier Close, Bampton.
REFUSED
- b) 16/00287/LBC Listed building consent for replacement windows, first floor, The Coach House, White Horse Mews, Bampton
GRANTED
- c) 16/00359/CAT To reduce height on 1 willow and 2 ash trees, Duck Cottage, Bampton
NO OBJECTION
- d) 16/00278/FULL Removal of condition (b) relating to annexe to allow for residential use, Bark House Hotel, Bampton
GRANTED
- e) 13/01437/FULL/NMA Land at 33 Ashleigh Park, Bampton. Erection of 3 dwellings, garages etc
REFUSED
- f) 16/00320/HOUSE Installation of dormer window, Pilgrims Rest, Exebridge
GRANTED
- g) 16/00450/PNFG Prior notification for the formation of a track for the purposes of forestry, Bremridge Farm, Shillingford.
ALLOWED

14) FINANCE:

Expenditure:			
	Cllr. Hicks office expenses	£57.57	BACS
	Cllr. Hicks meeting expenses	£37.30	BACS
	Ashfords Solicitors March account	£3,000.00	BACS
	Ashfords Solicitors April account	£3,600.00	BACS
	Exmoor Luxury Loos (Fair)	£464.40	BACS
	Riverside Hall room hire 18 th March	£15.00	BACS
	Locum Clerk salary April	£408.00	BACS
	MJF Contractors	£822.37	BACS
	South West Councils annual subscription	£465.60	BACS
	Richard R. White Landlord for the Fair (cheque to be donated)	£100.00	CQ
	J. Caunter toilet cleans April	£300.00	BACS
	Hall Hire April	£28.00	BACS
	Came & Co. Insurance	£752.72	

Income:	First half precept and council support grant	£19,787.10
	Bampton FC 2015 rental received	£400.00

Bank Reconciliation and Statement: to be circulated to all councillors at the meeting. Due to banking problem bank statement not available but will be circulated as soon as possible
Council resolved to settle the accounts, proposed by Cllr. Tanner. All in favour by show of hands.

15) External Audit – Council resolved agreement of the Governance Statement, followed by the accounting statement and the explanation of differences between 2015 and 2016 end of year figures. All figures circulated to councillors prior to this meeting. Proposed by Cllr. Edwards, seconded by Cllr. Baker. All agreed by show of hands.

Intermediate Audit required by Grant Thornton. Clerk has actioned this and the papers have been checked and approved by Cllr. Baker. Clerk updated Council on the content of the Audit..

16) Final Accounts to end March 2016 – To agree publication of the final accounts for the year 2015/16. Circulated to councillors prior to this meeting.
Council resolved to publish the final accounts. Signed by the Chairman.

17) Insurance & Asset Register – to discuss insurance renewal and possible changes to the policy. Council resolved to agree the insurance renewal as it stands. All agreed by show of hands.

18) Old Toilets/Lock-up; to discuss the future of this building. Cllr. Edwards reported that the building is in a poor state of health. Site meeting to be arranged, rubbish to be cleared from the area. Agenda for June as a follow-up.

19) Replacement Hall for Bampton – Cllr. Edwards provided a report which was discussed, and the report is attached to these minutes. Funding is a particular problem for a replacement hall. The Council would welcome an application from the Riverside Hall committee along the lines of the report. Cllr. Wood suggested Shillingford Hall could be developed further. Cllr. Edwards stated that there is no funding available for this development. Cllr. Weston stated that Bampton should have a better hall, within the town.

Cllr. Hicks proposed that Council take the recommendations as listed in the report.

- 1 That the task and finish group does not proceed with a household survey – All in favour.
- 2 That this Council recommends an application from the Riverside Hall Committee along the lines outlined in the report. Proposed by Cllr. Hicks. 6 in favour, 1 against, motion carried.

20) Recreation Field – removal of moles/re-seeded area/Bampton Football Club; letter to be written to the Club to include the invoice for the coming year's rental.

There is a problem with dogs being exercised in the recreation field. There is a sign on the gate saying no dogs allowed. Cllr. Hicks raised the possibility of alternative sites being sourced for dog walks. No dogs, means no dogs.

21) Old Tiverton Road – the current state of this highway: advisory.

21a Council Meeting dates - to set the dates for Council meetings for 2016. Cllr. Edwards proposed no meeting in August. Cllr. Woods seconded. All agreed. The dates to next May will be published.

22) Emails - to agree to receive all paperwork by email relating to the meetings and business of the Council as per the Localism Act 2011. All agreed.

23) Updates to be advised

Cllr. Woods repair to corner railing at the Millennium Green with bolts. Done

Cllr. Pope Installation of the spare dog bin at the Green completed. Update for June Cllr. Hicks.
Clerk dog fouling/fly tipping posters in place. Still to be confirmed.
 letter to Football Club still to be actioned. To be actioned.

Reports from external meetings attended – none.

Items for Information

The next Council meeting is on Wednesday 1st June 2016 at 7.00pm in St. Michael’s Community Hall.

Meeting closed 8.55pm.

Signed.....

Date.....

Position.....

Email Circulations in the past month.

ILCM News
Charity Community News
Devon’s Libraries
Armed Forces Day 20/06/16

Devon Funding News
Citizens Advice Newsletter
Devon Funding News

