

Minutes of the meeting of Bampton Town Council held on Wednesday 2nd March, 2016 in St. Michael's Community Hall, Bampton.

Present:- Cllr. Pope (chairman), Cllr. Hicks, Cllr. Baker, Cllr. Leach, Cllr. Tanner, Cllr. Edwards, County Cllr. Colthorpe, Penny Clapham (Locum Clerk/RFO), 2 members of the public. Cllr. Woods. District Cllr. Stanley.

Apologies and Acceptance for Absence: Cllr. Mares. Apologies accepted.

Cllr. Weston – absent.

2) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Miss Redfern regarding the proposed siting of the Tivvy Bumpers.

County Cllr. Colthorpe read her report to Council. The Lollipop crossings have been saved from the cuts. The closure of the A396 was brought up, together with the detour roads. The one way system seems to be working a little better. Council thanked Cllr. Colthorpe and Cllr. Moore for all their hard work with respect to these roads.

District Cllr. Stanley reported that council tax is going up by 2.4%. A new chief executive has been appointed. He wishes to travel all the wards of the district in the very near future. The S106 has been agreed.

Mr. Cleverly regarding insurance and those travelling the wrong way down the temporary one-way system.

4) Minutes – to approve and sign the Minutes of the meeting held on the 3rd February 2016.

The minutes of this meeting having been previously circulated to all councillors by email were approved and signed by the Chairman as a true record.

5) Chairman's Report (for information only) – Then Chairman repeated Council's thanks to Cllr. Moore and Cllr. Colthorpe for the help with the problems ensuing from the road closure. Thanks to Highways for filling some of the worst potholes, and to the contractors for keeping the signs in place.

Dog fouling within the town is a problem and will be an agenda item in April. Mid Devon Council has provided some laminated signs – Cllr. Pope will put these up.

Help is needed to remove some brambles by the pump house to clear a space for sand, ready for bagging.

Woodland Court: some trees down, which may possibly need clearing. Cllr. Colthorpe to contact Highways..

Reminder for parishioners to email concerns and requests for agenda items to the Clerk in good time before meetings.

6) Station Road Toilets – (for information only)the specification for the toilets upgrade has been raised and tender forms sent out to 4 companies by Mid Devon DC on behalf of Bampton Town Council. Tenders to be sent to the Clerk by the 11th March and taken, unopened to Mid Devon DC to be decided on.

Cllr. Woods wanted clarification on which plans are being quoted for. Cllr. Tanner replied.
Cllr. Woods still feels that both options should be quoted for.

7) Riverside Hall – Request received for Bampton Town Council to write a letter of support for the Hall’s roof repairs in their quest for a grant from Viridor Credits. Agreed.

Grant application received from the Hall together with a copy of the accounts- match funding which has to come from a third party unconnected with the organisation.

Cllr. Edwards proposed £500 seconded by Cllr. Hicks. All agreed by show of hands.

Offer received from the Hall to refund to the Council monies paid for unused hall hire approximately £95.00. Council to decide whether to invoice the Hall for this amount, or to gift it towards repairs and maintenance. Cllr. Hicks proposed the money is gifted to the Hall. All agreed by show of hands.

8) Station Road Car Park – Council to resolve to take action against the owners of the abandoned cars within the confines of the car park.

Action is in hand. The stripped down white car has been removed. The others will be removed soon, after a 28 day notice has been served on the owners. Cllr. Pope will progress this.

9) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 16/00223/HOUSE Raising roof line and ground floor ceiling to obtain extra height on ground floor and alterations to opening on front elevation; Millway Cottage, Tiverton Road, Bampton
No objection
- c) 16/00278/FULL Proposed removal of condition (b) of planning permission 83/01468/FULL relating to the annexe to allow for residential use; Bark House Hotel, Bampton.
No objection
- d) 16/00287/LBC LBC for installation of replacement windows at first floor level, The Coach House, White Horse Mews, Bampton.
No objection
- e) 16/00320/HOUSE Proposed installation of dormer window, Pilgrims Rest, Exebridge
No objection

Planning Decisions:

- a) 15/01986/PNCOU Prior notification of change of use of an agricultural building to a dwelling under Class Q, Langs Farm, Shillingford.
GRANTED

10) Supplementary Planning Document – Mid Devon DC have produced a supplementary document on the Landscape Implications of Solar PV Proposals, available to view at

<https://new.middevon.gov.uk/planning-policy/supplementary-planning-documents/landscape-sensitivity-assessment/>

Consultation for the public between 15th February and 29th March: comments can be emailed to planningconsultations@middevon.gov.uk

11) FINANCE:

Expenditure:	SW Water Brook St Toilets	£40.30	
	Cllr. Pope; purchase of 2 notice boards	£380.40	
	P3 expenses for Colin & Joan Fagg	£37.30	
	Locum Clerk expenses Febtuary	£849.58	BACs

Adams & Ellicott fence repair Station Rd.	£351.60	
Adams & Ellicott final account the Motte	£2508.00	
Grant Thornton external audit 2014/15	£718.56	BACs
Cllr. Pope purchase of 2 noticeboards	£370.80	
Room hire for February	£14.00	

Income:

Council resolved to accept the receipts and payments account.

Cllr. Edwards proposed, seconded by Cllr. Tanner. All in favour by show of hands.

Thanks go to Cllr. Pope for installing the new noticeboards.

12) Bank Reconciliation and Statement: The Chairman had checked the invoices, paying-in book, cheque book and bank statement against the reconciliation statement at the agenda meeting with the clerk. Reconciliation and bank statement circulated to all councillors prior to the meeting.

13) External Audit and Report – received from Grant Thornton and emailed to all councillors prior to this meeting. Also published on the noticeboards and the website. Clerk updated Council on this report. Cllr. Edwards had many conversations with our auditors regarding the audit. Cllr. Hicks intimated that committees must all be updated and conform to the law.

14) Asset Register – Council to check asset register emailed to all councillors prior to this meeting – to agree values. Items on the asset register DO NOT have to be insured, but they do require a purchase value, not a replacement value. To be completed for the April meeting.

15) Risk Assessments – Council to resolve that the Risk Assessments are fit for purpose for 2016/17. Cllr. Pope proposed acceptance of the risk assessments. All agreed by show of hands.

16) Motte & Bailey – Quotation received for tree health and safety check, discussed. Further maintenance work such as killing off the brambles, agreed. Council resolved to authorise this expenditure. All in favour by show of hands.

17) Bampton Fair – Clerk reported on the meeting held Friday 19th February. Council to confirm Anderton & Rowland Amusements contracted to supply the fairground for 4 years from the date of their later 15/12/14. So 2015, 2016, 2017 & 2018 will be covered. Price to be advised to Council at the meeting. Council resolved to accept the proposal of an increase of 2% per year. Proposed by Cllr. Pope, seconded by Cllr. Baker. All agreed by show of hands.

18) Play Area – Council to agree an inspection to take place of all play equipment by the Play Inspection Co. cost for both sites to be £150.00. Council agreed the appointment of the Play Inspection Co. Proposed by Cllr. Edwards, seconded by Cllr. Tanner, all in favour by show of hands.

19) Bus Shelter repairs – Cllr. Pope to report on required maintenance. One shelter at Shillingford is missing a side. Cllr. Pope to action a replacement. Some graffiti needs to be removed from the rain shelter on the South Molton Road.

20) Spring Fest – Request received from the organisers to use the Recreation Field for this festival on Saturday 14th May 2016. Permission granted.

20a) Recreation Field – Contractor's request for the moles to be eradicated, particularly in the childrens' play area. Cllr. Pope will garlic the moles. Clerk to notify MJF Contractors of action taken.

21) The upgrading of Old Tiverton Road, to be discussed. Cllr. Hicks updated Council on the state of this road. Cllr. Colthorpe will take this idea to Highways.

22) Queen's 90th birthday celebrations – beacons on 21st April: birthday party on 12th June.
Any resident who would like to have a street party – enjoy. Council will endeavour to find out how many people in Bampton Parish will be 90 on 12th June.

23) Heritage Centre – thanks have been received from Derek Webster on behalf of the Heritage Centre for the grant received from the Council.

24) Millennium Green – Council to note that the outstanding two returns for the Charity Commission have been completed and submitted satisfactorily.

25) Siting of the 'Tivvy Bumper' – proposal to site in the Hollick Garden; to be discussed.
Two sites as agreed. Cllr. Hicks will inform Derek Webster.

EXTERNAL MEETINGS ATTENDED: reports from Councillors (for information only)

Items for Information

The next Council meeting is on Wednesday 6th April 2016 at 7pm in St. Michael's Community Hall.

The Annual Parish Meeting will be held on Wednesday 27th April, 2016 at 7pm in St. Michael's Community Hall.

Meeting closed at 8.36pm

Signed.....

Date.....

Position.....

Email circulations during the past month

Pulse Winter Edition
NHS Northern
Devon Funding News
Planning Consultation
Devon Funding News

DALC Update
Design Guides
Minerals Plan Update
DALC update Highways Conference