

Minutes of the meeting of Bampton Town Council held on Wednesday 4th November 2015, in the Riverside Hall, Bampton at 7pm.

Present: Cllr. Pope (chairman), Cllr. Edwards, Cllr. Mares, Cllr. Leach, Cllr. Tanner, Cllr. Hicks, Cllr. Baker, Cllr. Woods., Penny Clapham (locum clerk), 5 members of the public

- 1) **Apologies and Acceptance for Absence:** County Cllr. Colthorpe. District Cllr. Stanley. District Cllr. Moore.
- 2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. None declared.
- 3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Mrs. Wincup asked who owns the brown bin in Hollett Garden. EX16 9LP is the house next door to the garden. Clerk will register the bin to Bampton Town Council so that it is emptied.

Shiela Howells reported on the meeting held with reference to a road crossing at Newton Square. Highways will put in a drop kerb, with a contribution from the Council towards the cost.

Cllr. Weston arrived at 7.17pm.

4) Minutes – to approve and sign the Minutes of the meeting held on the 7th October, 2015.

The minutes of the meeting of 7th October were agreed and signed by the Chairman as a true record.

5) Chairman’s Report (for information only) – to include a brief report on Bampton Fair.

Bampton Fair went well even though the weather was not very good. No major incidents were reported. The trees around the car park need to be looked at and treated. Barnhaven has been sold and will be made into a residential home again. A condolence card has been sent to Mrs. Bennett on the loss of her husband.

Cllr. Hicks proposed a vote of thanks to Sherie Webber and her husband for all her hard work; Cllr. Edwards thanked the chairman for her hard work; both involved with the Fair.

Brief report from the police read out.

6) To receive progress reports on the Toilets - to discuss any quotes received for toilet cleaning and action. Cllr. Tanner reported to Council – the brief is in the hands of the architects at this moment.

Cllr. Woods will arrange waste bins and soap dispensers.

One quotation received from Mrs. Caunter for monthly cleaning of the toilets. Cllr. Baker proposed £10 per day seconded by Cllr. Edwards, all agreed by show of hands. Council resolved to accept Mrs. Caunter’s application.

7) Bampton in Bloom – to agree a committee structure for Bampton in Bloom subject to council standing orders. To include discussion with reference to the proposed Memorial Garden. Cllr Mares to report.

Letter regarding the memorial garden read to Council. Cllr. Tanner will see if there is any previous history with respect to the proposed memorial garden and report back in December.

Committee structure to be discussed at the December meeting.

8) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 15/01626/LBC listed building consent for internal alterations, 25 Frog Street, Bampton.
NO OBJECTION

Planning Decisions:

- a) 15/01382/CLP for erection of porches (first schedule) walled garden (second schedule)
ALLOWED
- b) 15/01355/FULL extension to front of dwelling, 13 Bouchier Close
GRANTED
- c) 15/01345/FULL conversion of redundant building to dwelling; formation of vehicular access and part re-alignment of existing track.
GRANTED
- d) 12/00961/FULL erection of replacement dwelling and garage-non-material amendment for alterations to parking area and stairs connecting garage to main dwelling.
GRANTED

Notification of Appeal

Appeal against the service of an enforcement notice site at Hamslade Farm, Bampton, date and venue to be advised.

9) FINANCE:

Expenditure:

Locum clerk's expenses October 2015 £547.50
K & S Fire Protection x 2 new extinguishers £174.00
PFG Fabrication Ltd. Repair bench at M.Green £81.60
Mrs. Caunter toilet cleans October £480.00 inc. after the Fair
N. Carder Hollett Garden grass cuts x two months £55.00
Riverside Hall room hire Bampton Fair £80.00
St. Michaels Community Hall room hire £14.00
Contact Radio Communications Ltd Bampton Fair £117.60

Income:

Precept 2nd half including Council Support Grant £18,442.00
Car parks 7th October £716.00
Scout rental for year £60.00

10) Bank Reconciliation and Statement: The Chairman had checked the invoices, paying-in book, cheque book and bank statement against the reconciliation statement at the agenda meeting with the clerk. Reconciliation and bank statement circulated to all councillors prior to the meeting. Council resolved to accept the accounts, proposed by Cllr. Edwards, seconded by Cllr. Pope, all in favour by show of hands.

11) Budget proposals – To discuss first draft of budget proposals for the year 2016/2017: figures circulated to all councillors prior to this meeting. Council resolved to accept the budget with some small amendments, proposed by Cllr. Baker, seconded by Cllr. Pope, all in favour by show of hands.

12) Motte & Bailey Working Group – (The Mount) to receive the report and the quotation for works. **Application for Scheduled Monument Consent – 1003179** Bampton Castle. Application for consent in respect to the proposed path repair works at the Castle – to be noted.

There is a substantial sum allocated for these works in the current budget. Council resolved to agree the quotation received from Adams & Ellicott of £7,038 inclusive of VAT. Proposed by Cllr. Tanner, seconded by Cllr. Leach.

All in favour by show of hands.

13) Safety Hazard; car park – the removal of the metal stakes to be actioned. Cllr. Tanner to action.

14) Grass Cutting – Further discussions as a result of the Highways Conference. Cllr Pope to report. Cllr. Edwards proposed that Council do not take on the responsibility of cutting the visibility splays for the forthcoming financial year. Seconded by Cllr. Baker. All in favour by show hands.

15) Millennium Green and CCTV – Cllr. Pope to report. To include shelving prices for the Pump House and recommendations. December agenda.

Barbed wire at the Millennium Green to be removed. Cllr. Weston will action.

16) Play Area – to note that weekly inspections of play equipment should be carried out and recorded as per our insurers. To agree a council member to carry out said inspections. Cllr. Leach will make the weekly inspections for the time being. Letter received and signed by concerned parents of Bampton, requesting a meeting between themselves and Council. Date and time to be agreed for this meeting. Cllr. Mares will arrange the meeting to take place at the play park.

17) Bampton Council's Assets – to agree a date and time for a full inspection of assets owned by Council in the parish of Bampton. December agenda. To include discussion with reference to the Bampton White Horse. Cllr. Pope will see Mr. Aldridge about the White Horse.

18) Street Lighting – request received and discussed. This is a Highways issue. Clerk will write to the parishioner concerned.

19) Library Action Group – letter of thanks received from Chairman Janet Crabtree. Read to Council.

20) Shillingford & Petton Hall – letter of thanks received from the secretary to the hall. Read to Council.

21) Bracket Installation – update from Mike Browning read to Council.

22) Freedom of Information Request – received by the locum Clerk on 19th October from Miss Eyre. To be actioned within 20 working days.

EXTERNAL MEETINGS ATTENDED: Reports from Councillors. None received.

Items for Information

Locum Clerk will be away during December and until Monday 18th January. Council to decide how to run the January meeting of Council.

Cllr. Edwards proposed no meeting in January seconded by Cllr. Pope. All agreed.

The next Council meeting is on Wednesday 2nd December at 7.00pm in the Riverside Hall, Bampton.

Meeting closed at 8.37pm

Signed.....

Date.....

Position.....

Email circulations during the past month

DALC update

Healthwatch Bulletin

Devon Community Resilience Forum

Recycle Devon Thanks Awards

Devon Flood risk update

Devon Funding News

Tough Choices circulated

CPRE Farming Seminar

Fairer Funding Petition

Tough Choices meeting