

**Minutes of the meeting of Bampton Town Council held on Wednesday 2<sup>nd</sup> September 2015 in the Riverside Hall at 7pm.**

**Present:-** Cllr. Pope (chairman), Cllr. Mares, Cllr. Tanner, Cllr. Wood, Cllr. Baker, Cllr. Edwards, County Cllr. Colthorpe, 1 member of the public, Penny Clapham (clerk) Cllr. Weston.

**1) Apologies and Acceptance for Absence:** Cllr. Leach. District Cllr. Moore. Cllr. Hicks. District Cllr. Stanley.

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Tanner Agenda items 13, 15 and 16. Cllr. Mares Agenda item 13.

**3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

Sheila Howells – with reference to the toilets, and in particular the availability of a radon key. Asked Council the whereabouts of the title documents to the old toilets.

County Cllr. Colthorpe informed Council that larger councils in Devon and Somerset have been lobbying parliament for more devolved powers, such as those devolved to Cornwall County Council. Currently it is just an agreement to express interest from Devon County Council. Devon Minerals Consultation is live until 16<sup>th</sup> November.

Request from Ashley Fox MEP. The European Union are trying to end a tax break by which small producers of perry and cider are exempt from a particular tax. He requested the names of any producers in the Bampton are - there is a cider maker in Shillingford.

**4) Minutes – to approve and sign the Minutes of the meeting held on the 5<sup>th</sup> August 2015.**

The minutes of the meeting of 5<sup>th</sup> August having been previously circulated to all councillors prior to this meeting were signed by the Chairman as a true record after the addition of the name of Cllr. Baker.

**5) Chairman's Report** (for information only) –

Still need a band of volunteers to clear a pathway, strimming and pruning is also required.

A cheque forgotten to bank. The cheque will be raised for payment on the new bank account at the next meeting.

Complaints from the smell of the bins in the car park. Nothing back from Mid Devon District Council regarding signs about fly-tipping.

Invitation to Council for the Service of Institution of Rev'd Kevin Chandra, 23<sup>rd</sup> September. Cllr. Pope will represent the Council.

**6) Toilets** - to receive latest update regarding cleaning and repairs. Design tender application for toilet cleaning.

The previous cleaners have now finished their contract. The final invoice is to be paid. In the meantime, Cllr. Pope will arrange the cleaning of the toilets on behalf of Council. The cleaning requirements form was agreed by Council by show of hands. Cllr. Pope will arrange advertising for cleaning quotes to be submitted.

Cllr. Tanner reported on the proposed refurbishment of the toilets. Architect designs have been created. There are several schemes to look at. Cllr. Tanner proposes scheme 1 and existing layout to be costed, seconded by Cllr. Edwards. 3 in favour. Cllr. Wood proposes scheme 3 and existing layout to be costed, seconded by Cllr. Baker. 4 in favour. Motion carried. Cllr. Edwards will process the drawings and costings.

**7) Bampton Charter Fair, 29<sup>th</sup> October, 2015** – to receive latest updates regarding the Fair.

Nearly fully booked with stalls. Clerk will check the insurance. Road closure requests delivered to County Hall on 3<sup>rd</sup> September. St. Johns Ambulance and the portaloos have been booked. A request to open the old toilets for the Fair has been received. This to be assessed for risk and discussed at the October meeting.

**8) Recreation Ground and The Mount** – Trustees required for this charity in order to complete overdue annual return for the Charity Commission.

Trustees appointed as follows:- Cllr. Weston, Cllr. Baker, and Cllr. Mares. Proposed by Cllr. Edwards, all in favour by show of hands.

**9) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 15/01307/FULL & LBC Proposed erection of an extension to existing conservatory, 48 Brook Street, Bampton.  
No objection.
- c) 15/01279/CAT Application to fell various trees to 0.5m above river bank within a Conservation area. 7 Bridge Terrace, Bampton.  
No objection.
- d) 15/01210/FULL Proposed conversion of existing agricultural building into dwelling, Kersdown Barton, Ford Road, Bampton.  
Cllr. Weston declared an interest and left the meeting.  
No objection.
- e) 15/01243/FULL Proposed erection of a replacement dwelling, Wonham Heights, Exebridge.  
No objection.
- f) 15/01345/FULL Proposed conversion of redundant building to dwelling, formation of vehicular and pedestrian access and part re-alignment of existing tract, (Knowles), Bampton.  
Cllr. Weston declared an interest and left the room.  
No objection.
- g) 15/01355/FULL Proposed erection of extension to front of dwelling, 13 Bouchier Close, Bampton.  
No objection.

**Planning Decisions:**

- a) 15/01118/CAT application to reduce and remove 2 trees  
GRANTED
- b) 15/00912/LBC Conversion of outbuilding to habitable accommodation at The Gatehouse, Castle Street, Bampton.  
GRANTED
- c) 15/00907/FULL Erection of an agricultural building, Wind Whistle Lane, Bampton.  
GRANTED
- d) 15/01045/PNHH Notification of a single storey extension at 33 Elizabeth Penton Way, Bampton.  
AGREED
- e) 15/00391/MOUT Outline planning for 15 and 20 dwellings and up to 2500 sq.m. of B1 floor space including landscaping, parking and provision of vehicular access from the B3190, land north of Bouchier Close, Bampton.  
REFUSED

**10) FINANCE:**

**Expenditure:** Visionict hosted emails for councillors £145.80

SW Water standing charges at Brook St., Bampton May to August £18.61  
St.Michaels Hall hire charge for meeting room £21.00  
Locum clerk's travel and expenses August £325.20  
MJF Contractors grass cuts August £306.00  
Mid Devon DC uncontested election charge £1557.87  
Jean Pope replacement toilet keys £8.05  
Devon County Council road closures for Bampton Fair £75.00  
M. Morgan toilet cleaning August £310.00  
Cove Garden Nursery £1693.02

**Income:** BT Openreach Wayleave £24.50  
All Saints Church Dulverton marquee £30.00  
Bampton AFC annual rental £400.00

**Bank Reconciliation and Statement:** The Chairman had checked the invoices, paying-in book, cheque book and bank statement against the reconciliation statement at the agenda meeting with the clerk. Reconciliation and bank statement circulated to all councillors at the meeting. Council resolved to accept the accounts. All in favour by show of hands.

**11) Unity Trust Bank** – HSBC current account now closed and £56,157.53 transferred to the new bank. Closure of the Scottish Widows account is still being progressed.

**12) Budget 2015/16** – Update of actual spend to end July against budget with an amended forecast budget circulated to all councillors prior to this meeting. Hard copy supplied at the meeting. Date to be set for finance meeting. 10am Friday 2<sup>nd</sup> October.

**13) Bampton in Bloom** – request for monies towards the expenditure as listed from Cove Garden Nursery of £1693.02. Agreement proposed by Cllr. Edwards, seconded by Cllr. Baker, all in favour by show of hands. Clarification sought as to the ownership of the flower troughs, cascades, tubs and baskets. Owned by Bampton in Bloom – further clarification as to the status of the Bampton in Bloom group. Cllr. Mares to report to the clerk on this matter.

**14) Grass Cutting Consultation** – letter received from Mid Devon District Council with proposals for the financial year 2016/17 and going forwards. Maps included. The options detailed to be discussed and agreement reached by Council. Copy of letter forwarded to all councillors prior to this meeting. Standing orders suspended for Cllr. Colthorpe. Chapter 8 training can be done through Devon County Council. Standing orders resumed. To be further discussed at the October meeting after study of the documents supplied.

**15) St.Michael's and All Angels Church** – to discuss letter received from the Church regarding firstly the toilets and secondly the churchyard. Cllr. Edwards declared an interest. Clerk read the letter to Council. The contents of the letter were discussed but no agreement reached at this time.

**16) Riverside Hall** – Cllr. Edwards to report on the meeting of 13<sup>th</sup> August. To receive report from the meeting on 7<sup>th</sup> August. There are plans for the proposed redevelopment of the Hall. The Big Lottery has turned down the application for funding. Devon Communities Together are keen to see Council leading on this. Community Facilities Audit is a requirement first, in order to qualify for funding. Suggest a group is set up as a Task and Finish Group under the aegis of the Council. In the short term the current hall needs to be kept going.

**18) Millenium Green** – to receive and discuss the report from Cllr. Hicks. Postponed to October meeting.

**19) Manor Mill Floodgate Legal Agreement** – agreement circulated to all councillors prior to this meeting. Discuss and action if required. Further discussion to take place at the October meeting.

**20) Pump House** – shelving prices to be discussed. CCTV; Cllr. Pope to report. October meeting.

**21) Devon Assoc. of Local Councils AGM & Conference** – taking place on 15<sup>th</sup> October at £20 per delegate for the day, by prior booking only.

**22) Asset Register** – to be agreed if no further additions required. More additions still to come.

**23) Bampton AFC** – Letter of thanks received for the grant from last year's Bampton Fair. This will go towards a replacement container destroyed a few years ago. Noted.  
Letter of thanks also received from Bampton Twinning Association.

#### **MEETINGS ATTENDED:**

##### **Items for Information**

NW Cullompton masterplanning – Second Consultation; for information.

The next Council meeting is on Wednesday 7<sup>th</sup> October, 2015 in the Community Hall, Bampton at 7.00pm

Meeting closed at 9.06pm

##### **Email circulations during the past month**

Healthwatch August

Parish Plan training information

Northern Area NHS news

SLCC News

Bus service changes

Devon Minerals Plan