

Minutes of the meeting of Bampton Town Council held on Wednesday 3rd June 2015, 7pm in the Riverside Hall, Bampton.

Present: Cllr. Pope (chairman), Cllr. Woods, Cllr. Hicks, Cllr. Weston, Cllr. Edwards, Cllr. Mares, Cllr. Tanner., Cllr. Baker, Cllr. Leach, District Cllr. Stanley, 5 members of the public, locum clerk/RFO Penny Clapham.

- 1) Apologies and Acceptance for Absence:** County Cllr. Colthorpe; District Cllr. Moore.
- 2) Declarations Of Interest:** In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Leach and Cllr Baker for agenda item 20. Cllr. Tanner for agenda item 6.
- 3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes.**

Shiela Howells has learnt that the Bouchier Close planning application may now go to planning committee in July. There is no method of attracting attention in the disabled toilet at Station Road if there is an accident within the toilet. Could Council consider this when upgrading the toilets.

Joan Fagg asked Council to consider having the AGM of the Millennium Trust alongside the Annual Parish Meeting.

District Cllr. Stanley. Shillingford solar farm is not back on the agenda as yet. The Planning office are awaiting the appeal report from the inspector. Bouchier Close, the officer has yet to say if this application has been called in. If so, this is likely to mean a site visit.

4) Minutes – to approve and sign the Minutes of the meeting held on the 19th May, 2015.

The minutes of the meeting of the 19th May, 2015, having been previously circulated to all councillors prior to this meeting, were signed by the Chairman as a true record.

5) Chairman's Report (for information only) concerns have been raised about the lorries coming through the town centre. Cllr. Colthorpe has contacted Devonshire Homes on our behalf of Council to get this stopped.

Highways have filled in potholes in Station Road and repaired some kerbstones.

An elderly person tumbled in Brook Street and has been injured – Highways have been asked to come and check the pavements again.

Play park fencing has been temporarily secured by the Chairman.

6) Bampton Library & Resource Centre Project - to resolve to action a request for a letter committing funds to this project so they may apply for outside grants.

Cllr. Stanley informed Council that there is £725 presently available Section 106 pot for Bampton. There may also be some monies available from Devonshire Homes. Suggested waiting until this is clear before applying. Cllr. Hicks would like clarity on what the funds will be used for. Cllr. Edwards proposed a simple letter of support at this stage to be written. All agreed by show of hands.

7) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 15/00840/FULL Proposed retention of single storey store/workshop, Autumn Cottage, Bampton Cllr. Tanner proposed a site meeting, seconded by Cllr. Hicks. All agreed.
- c) 15/00670/FULL Proposed change of use from Class A1 shop to Class 3 dwelling as previously submitted. REVISED DRAWINGS for Earth Gallery Flowers.
Noted.
- d) 15/00796/FULL Proposed erection of single storey extension to rear, 26 Bouchier Close, Bampton No plans received. Agenda for July meeting.

Planning Decisions:

- a) 15/00462/FULL ` Erection of first floor extension, Crossways Cottage, Bampton
PERMITTED

8) FINANCE:

Expenditure: MJF Contractors £306.00
Locum Clerk charges for May £460.68

Council resolved payment of the 2 invoices, proposed by Cllr. Edwards. All agreed by show of hands.

Income: To agree to note income as presented at the Council meeting.

Bank Reconciliation and Statement: Bank statements not available to effect a bank reconciliation for May.

The VAT return was submitted on 19th May for repayment of £2076.46

Insurance Declaration – completed by Council for the new insurance company.

9) Budget Summary - agree summary for publication. Agreed to publish the summary on the website.

10) Toilets at Station Road - to discuss cleaning contract and possible refurbishment.

Clerk to bring all information regarding replacement toilets to the July meeting. Cllr. Edwards would like to see this information before the meeting and it will be posted to him.

Cllr. Edwards proposed the toilet cleaning and the contract is discussed with the current cleaner as soon as possible, seconded by Cllr. Baker, all agreed by show of hands.

11) Station Road Car Park/Hollett Gardens - Fly tipping, waste bin problems, abandoned car and trailer, waste bags being dumped: Council to address these issues.

Cllr. Pope visited the garden last Tuesday. There was no rubbish at this time. Cllr. Hicks suggested that a letter be put to the adjoining residents regarding waste and make sure they have a copy of the collection days. Cllr. Hicks will draft a letter and submit to the Chairman for approval before delivery. The car will be checked by the police to see if it has been abandoned. Cllr. Mares will talk to those at the Swan about bins.

12) Unity Trust Bank - to discuss a change of banks to Unity Trust who specialise in parish and town council banking. Details circulated to all councillors by email prior to this meeting.

Council resolved to the change of bank to Unity Trust for all Council accounts: proposed by Cllr. Edwards, seconded by Cllr. Hicks, all agreed by show of hands.

13) Asset register - to discuss creation of same and values to be adopted. Moved to the July agenda.

14) Standing Orders - latest version to be checked and adopted. Cllr. Hicks proposed acceptance, Cllr. Edwards seconded, all agreed by show of hands.

15) War Memorial - check and agree quotes for refurbishment of the lettering. Cllr Hicks proposed Richard Grant Memorials, seconded by Cllr. Tanner, all agreed by show of hands.

16) Purchase of printer - request to agree purchase of a printer by locum clerk up to value of £100. Proposed by Cllr. Woods, seconded by Cllr. Edwards, all agreed by show of hands.

17) Webmail and Data Saving - to resolve to set up so that Council information can be properly installed onto Council owned computer and data saved off-site in case of computer breakdown. Acceptance proposed by Cllr. Edwards, seconded by Cllr. Woods, all in favour by show of hands.

18) Application to designate a Neighbourhood Plan, Tiverton and Halberton - comments requested by Friday 26th June 2015. Noted. No comments made.

19) Issue of lorries travelling through Bampton to Devonshire Homes - Council to be updated. Section 106 monies to be discussed. Already discussed under agenda items 5 and 6.

20) Visit Bampton Tourist Pack - report from Cllr. Edwards to be considered - sent to all councillors prior to this meeting by email. Cllr. Tanner declared an interest. Report discussed. Cllr. Edwards proposed £250 from the grants budget, towards the tourist pack, seconded by Cllr. Hicks. All agreed by show of hands.

21) Annual Parish Meeting - to set a date for this meeting to be held in June 2015. Date set for Wednesday 17th June, 2015, 7pm, to incorporate the AGM of the Millennium Trust. Refreshments Cllr. Hicks.

22) Annual Return - not yet completed. **Meeting of full council on Weds 17th June, 2015 at 6pm to agree the annual return.**

MEETINGS ATTENDED: None reported.

Items for Information

A short full Council Meeting will be held on Wednesday 17th June, 2015 at 6pm in the Riverside Hall, Bampton, to agree the annual return, deal with required planning applications and authorise necessary invoice payments.

The next Council meeting is on Wednesday 1st July, 2015 at 7.00pm in the Community Hall, Bampton.

Meeting closed 8.58pm.

Signed.....

Date.....

Position.....

Email circulations during the past month

None sent.