

Minutes of the meeting of Bampton Town Council held in the Riverside Hall, Bampton, at 7pm on Tuesday, 19th May 2015

Present: Cllr. Pope, Cllr. Tanner, Cllr. Baker, Cllr. Wood, Cllr. Leach, Cllr. Stewart, Cllr. Edwards, Penny Clapham (locum clerk) County Cllr. Colthorpe, 6 members of the public.

1) Election of Chairman

- a) Invite nominations and elect a Chairman for the year. Cllr. Baker nominated Cllr. Edwards seconded by Cllr. Tanner. Cllr. Edwards turned down the nomination. Cllr. Hicks nominated Cllr. Pope, seconded by Cllr. Wood. Cllr. Pope accepted the nomination. All agreed.
- b) Receive the Declaration of Acceptance of Office by the Chairman. Received.

2) Election of Vice Chairman. Cllr. Wood nominated Cllr. Edwards, seconded by Cllr. Tanner. Cllr. Edwards accepted the position.

3) Appointment of signatories for cheque payments. Cllr. Tanner, Cllr. Pope, Cllr. Edwards, Cllr. Baker

4) Appointment of Committees/Working Groups

Planning Committee	All councillors
Finance Committee	All councillors
Staff Committee	Cllrs. Pope, Woods, Leach, Baker
Staff Appeals Committee	Cllrs. Hicks, Edwards, Tanner
Motte & Bailey Working Group	Cllrs. Tanner, Leach, Francis Stoner
P3 Footpaths Group	Cllr. Pope,
Flood Group/Snow Warden	Cllr. Pope, Cllr. Edwards, Cllr. Tanner
Millennium Green Group	Cllr. Baker, Cllr. Hicks, Cllr. Woods

5) Appointment of Representatives to Attend Meetings of Outside Bodies

Riverside Hall	Cllr. Tanner, Cllr. Leach
Devon Association of Local Councils. (DALC)	Cllr. Edwards

Commencement of Council Meeting.

1) Apologies and Acceptance for Absence: Cllr. Weston, Cllr. Mares. Apologies accepted

2) Declarations Of Interest: In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change. Cllr. Pope agenda item 5, Cllr. Tanner agenda item 5.

3) Public Discussion – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes.**

Miss Crabtree with a brief update on the library. A further well attended public meeting was held on 21st April. LARCS voted in favour of applying to the charity commission to register as an incorporated

organisation. The minutes of this meeting are on the noticeboard and the website. LARCS request support from the council. There has been monies set aside in the budget for the library project.

Lucy Fisher regarding Bouchier Close. There is no further information currently to hand.

Ken Mills regarding the Motte and Bailey working group. There is a meeting on Wednesday 20th May.

Shiela Howells is writing a report regarding accessibility for wheelchair users around Bampton.

Joan Fagg – P3 to clarify that it is footpaths and public rights of way.

Francis Stoner – has served on the town council since 1998. This has been an honour and a privilege.

Mr. Stoner is very willing to help and assist in any way. Chairman thanked Mr. Stoner for all his hard work over the years.

County Cllr. Colthorpe. Not a lot going on at county hall because of the elections. Cllr. Colthorpe explained the road traffic orders that are coming out at present. Diverted traffic cannot go onto a road of a lesser status. For example A road can only be diverted to another A road or a motorway. Cannot go to a B road.

The Local Government Boundary Commission is looking at county council representatives, to possibly reduce numbers from 62 to 60. Consulting at the moment. Tiverton West (Bampton area) is not proposed for any alterations.

Community Impact Support Scheme proposed by county to invest in the work of the social economy such as the Salvation Army or any new types that may be established such as a breakfast club, weekend lunch club, Road wardens. There is training available, through Devon County and Highways.

4) Minutes – to approve and sign the Minutes of the meeting held on the 22nd April 2015, and those of the Planning Meeting held on the 30th April, 2015.

The minutes of these two meetings having been circulated to all councillors prior to this meeting were agreed and signed by the Chairman as a true record. Proposed by Cllr. Edwards, seconded by Cllr. Baker.

5) Library & Resource Centre Supporters (LARCS) - update to be noted.

Update noted. There is budgeted money for this project. Agenda for June for discussion.

6) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

a) 15/00726/FUL Proposed erection of a dwelling with single storey garden room to rear and link to garage (revised scheme), Plot 4 School Close, Bampton.
No objection.

b) 15/00670/FUL Proposed change of use from Class A1 (shop) to Class C3 (dwelling) to include erection of single storey extension and raising roof to provide second floor accommodation.
Earth Gallery Flowers, Newton Square, Bampton.
Observation. Council expressed disappointment at the loss of another shop in Bampton. Concerns regarding the overuse of the sewage system and the spring in the immediate area of this proposed dwelling.

Motion of No objection proposed. 6 for, 1 abstention, 1 against – motion carried.

Standing orders suspended for parishioner to speak.

Standing order resumed.

c) DCC/3744/2015 Importation of fill from adjoining piece of land to improve levels, drainage and general access to the property. New Park, Tiverton Road, Bampton

Standing orders suspended

Comment required to Devon County Council.

Standing orders resumed

Council have serious concerns about the type of spoil being used. Council to write to Mid Devon District Council expressing concern that enforcement officers had not been sent to the site, though promised twice. Council to write to the Environment Agency expressing concern and to the County Council as the waste disposal authority. County Cllr. Colthorpe wishes to be copied in.

d) any other planning applications that arrive between publication of agenda and day of meeting.

Planning Decisions:

a) 15/00411/PNCOU Prior notification of change of use, Land and Buildings at Rill Barn, Shillingford.
REFUSED

b) 15/00410/PNCOU Prior notification of change of use of an agricultural building to dwellinghouse
Land and buildings, Middle Rill Farm, Shillingford
REFUSED

Notification: 13/00717/FUL/NMA Land and buildings, variation of same Plot 4, School Close, Bampton
Withdrawn.

7) FINANCE:

Expenditure: Mrs. P. Clapham locum clerk expenses April inc. travel £270.75
MJF Contractors grass cuts May £306.00
Mid Devon District Council salary recharge March 2015 £812.18
SW Water first half rates for parish church £110.58
Hollett garden grass cutting £22.00
St. Michael's Community Hall, meeting £10.00
Bouquet of flowers £20.00 (out of chairman's allowance)
Office Overload £20.00

Income: First half precept received including council support grant £18,442.00
PROW annual grant for footpaths £100.00

Bank Reconciliation and Statement: not to hand at present. To be noted: cheque for £960 returned uncashed. Council resolved to accept the accounts. Proposed by Cllr. Edwards, seconded by Cllr. Baker.

8) External Audit - Submission date moved to mid-July from 22nd June; to be noted. Internal audit date not yet booked with auditor, Ken Abraham. Noted.

9) Insurance - Quotes received to be discussed and insurance renewal to be decided for 1st June 2015
Cllr. Edwards proposed the quote from Came and Company be accepted on a three year fixed rate, seconded by Cllr. Tanner. All in favour by show of hands.

10) Standing Orders - to check through and agree any amendments - circulated prior to this meeting to all councillors by email. Some amendments to be made. June agenda.

11) Complaints Procedure - to agree to adopt - circulated to all councillors prior to this meeting by email. Adopted. Proposed by Cllr. Pope, seconded by Cllr. Edwards. All in favour by show of hands.

12) War Memorial - Approval sought for the addition of Toze C. Devon, died 1914, to the war memorial. Cllr. Edwards moved approval. All agreed by show of hands.
Standing orders suspended for a parishioner to speak.
Standing orders resumed.

Proposed decision regarding the installation of the additional plaque to the memorial be delegated to the Chairman and Vice Chairman. All agreed.

13) Visionict - Website specification for Bampton Town Council to include webmail and off-site saving of council data - to be discussed. June agenda.

14) Council Meeting dates - to set the dates for Council meetings for 2015.
For the time being, the first Wednesday of each month.

15) Emails - to agree to receive all paperwork by email relating to the meetings and business of the Council as per the Localism Act 2011. All agreed.

16) To agree publication of councillors names and contact details on the town website. All present agreed.

MEETINGS ATTENDED: None

Items for Information

The next Council meeting is on at Wednesday 3rd June at 7.00pm in the Riverside Hall.

Meeting closed at 9.08pm

Signed.....

Date.....

Position.....

Circulation envelope
Bampton Post Office information.