

BAMPTON TOWN COUNCIL

Minutes of the Meeting of Bampton Town Council In the Riverside Hall, on Tuesday, 4th September 2012

Ann Guilfoyle, Town Clerk

11 September 2012

PUBLIC SESSION Five members of the public attended. Brian Temple asked if the Council were aware of the Planning Meeting in connection with the Ashleigh Park application. Cllr. Colthorpe confirmed that this meeting was to define the wording of the decision. William Weston told the meeting of his concern about buses turning into Morebath Road from Castle Street. Kevin Finan CEO of MDDC introduced himself and gave the Meeting an update on priorities for saving costs, High Street innovation funds, MD Business Forum and affordable and empty housing. He answered questions from the floor.

Report from MDDC and DCC Councillors Cllr. Polly Colthorpe gave details of meetings in Tiverton and Cullompton, an update on the Waste Management consultation, funding and installation of photo-voltaic panels on the DCC estate.

PCSO Mel Smith and Inspector Tom Holmes, who covers Mid Devon and Rural East Devon attended the Meeting. Inspector Holmes also informed the Meeting about cuts in manpower and was able to reveal projected plans for a PCSO based in Bampton. Attendance at Bampton Fair was discussed.

Joan Fagg, on behalf of the Millennium Green sub-committee spoke about the background of the Millennium Green and the Trust and the arrangement between the PCC and BTC for part funding of improvement costs was discussed.

AGENDA

Item 1 – Members Present – Cllrs. Les Hartley (Chairman) Lucie Moore, Keith Pitt, Francis Stoner, John Wescott David Simper, Ann Guilfoyle (Clerk)

Item 2 – Apologies – Cllr. Kate Millen

Item 3 – Acceptance of Office – Cllr. Keith Pitt declared his acceptance of office as Member of Bampton Town Council

Item 4 – Declarations of Interest Cllr. Stoner declared an interest as member of Riverside hall Management Committee. He agreed to represent the interests of Bampton Town Council and to inform the Council if he intends to abstain from voting.

Item 5 – Minute of the Meeting held on 7th August, 2012

Amendment - Item 5a – Cllr. Pitt asked if other councillors wanted to give the people of Bampton the chance to vote for them.

Cllr. Steve Russell tendered his resignation and left the room

Item 8 b(ii) Under the agreement with the Millennium Green Committee, it was agreed to share the cost with the PCC

Item 6 – Matters arising from these Minutes not covered elsewhere

a) Noticeboards - A quotation from a local company has been promised for next week.

b) Dog Bins – Cllr. Moore has ordered the bins. Storage was arranged for those bins needing permission

c) MDDC Heritage Register – placed in the Correspondence file for members to consider

d) Members Register of Interest – Cllr. Simper submitted his declaration and Cllr. Stoner confirmed that he has submitted his declaration direct to Mid Devon District Council.

e) Gate in front of New Buildings – An email from Highways detailed the method of opening the gate. The necessity for a gate was queried and the need to clean the cobbles was expressed. Cllr. Moore will contact the Parish Lengthsman.

f) Parking at Newton Court – Highways are unable to install No Parking signs as there are no parking restrictions in Newton Court. The option of erecting private signs was discussed.

Item 7 – Planning

a) Planning Applications

Ref: 12/01127/OUT – Outline development of land for use B1, B2 and B8 Scotts Business Park

It was agreed to express concern about the speed of traffic using the access and request traffic calming measures.

3 votes in favour 3 abstentions

Ref: 12/01032/MOUT – Outline application for 45 houses and employment floorspace – off Frog Lane

Cllr. Stanley thought the meeting to consider this application would take place during early October.

He will send the Clerk a copy of the e-mail concerning the sewage works. Cllr. Hartley commented that BTC needed to know the effect of the School Close development before they can know what the impact of The Frog Lane development will be.

Votes against – unanimous

It was agreed that councillors would email their objections to the Clerk who would collate them and pass them to Cllr. Stoner for approval before submission to MDDC.

To committee

Ref: 12/01197/FULL –Erection of outbuilding – Lower Bowdens Farm, Shillingford

Ref: 12/01183/FULL – Construction of 36 new pitches (Revised) Caravan Club Lakeside Exebridge

Ref: 12/01990/CAT – Notification to fell trees in Conservation Area – The Old Vicarage, Barnhay

No objections

For information:

12/01131/MFUL – Installation of PV solar farm – Blatchworthy Farm, Stoodleigh

12/01195/MFUL – Installation of PV Solar farm – Loyton, Morebath

Noted

b) Planning Decisions: Approved

12/00931/FULL – Erection of Extension, Barricane, Bowdens Lane Shillingford

12/00885/FULL – Sub-division of dwelling to form 2 dwellings, 4 Church Terrace

12/00898/LBC Listed Building Consent 10 Replacement Windows 4 Mill Head

c) Withdrawn:

12/00823/FULL – Erection of 20 Wind Turbines Buckhayes Farm, Cove

d) Consultation on draft Charging Schedule (Community Infrastructure Levy) *Pass to Properties & Assets Committee*

Item 8 – Finance

a) Finance Sub-committee report was presented by Cllr. Hartley

b) Cheques for payment – schedule attached

c) Receipts and payments for August – schedule attached

d) Bank Balances HSBC - £20507.73 Scottish Widows £36230.12

e) Consultation on Council payments online – Cllr. Hartley to complete

Cllr. Pitt requested that the Car Park money boxes be emptied weekly. Cllr. Simper agreed to do this with him from Saturday.

Cllr. Stoner requested that the Rent for the football club be shown as income on the Recreation Ground Charity Commissioners' Annual return.

Item 9 - Reports from committees and sub-committees

a) Riverside Hall. Cllr. Stoner reported that the next Meeting would take place on Tuesday 23rd October.

It was agreed to firm up proposals relating to the grit store. Cllr. Simper confirmed that MDDC Planning Department, Conservation Officer and the Environment Agency had no objections to the proposed store as it was for the benefit of the Community. Cllr. Stoner will arrange a meeting to finalise this matter.

b) Millennium Green

i) Pump House – Councillors were urged to come up with suggestions for use for this building. Cllr. Simper will obtain prices to protect it from the weather for the next Meeting

ii) Meeting with Celia Hicks – Cllr. Hartley reported that it had been agreed to inform BTC in advance of any work that needed doing.

c) Bampton Fair Working Group

Cllr. Moore reported a meeting with interested parties. Quotes for renting tracking to assist parking on William Weston's field are being obtained.

Review of distribution of Bampton Fair Tolls to groups assisting with running the fair will be discussed at the next Meeting

Requests for Flag holders have been received from four properties in Luke Street. Cllr. Moore has requested a quote from PFG in Bampton.

d) Property and Assets sub-committee

i) Station Road Toilets – It was agreed that Cllr. Simper would obtain local quotes. Kevin Finan advised contacting Steve Densham at MDDC to discuss costs.

ii) Station Road Car Park – Cllrs. Simper reported that work had been completed and the wall was now safe. The Contractor had reported that coping stones needed further attention at an additional cost of approximately £300 and the returning wall could be repointed to improve appearances at an

additional cost of £495. As the attention to the coping stones would make the wall more weather resistant it was agreed to go ahead with this work.

Unanimous approval

e) QEII Recreation Ground

i) Land Registry application. The documents have been sent to the Land Registry. Cllr. Stoner reported on the work done on the stone wall and the plaques were shown to the meeting and their display discussed. It was agreed that he should proceed with arrangements for them to be mounted. Cllr. Stoner commented that a management plan was needed.

ii) Revision of Grass cutting schedule. Cllr. Hartley reported additional work carried out to enable the back of the Motte & Bailey to be accessed again. A meeting with the contractor to add this to the grasscutting contract will be arranged. Cllr. Pitt requested to know when the contract renewal date (October 2014)

f) Playgrounds

Cllr. Moore relayed a report on the condition of the swings and the options available for the base below the swings. She agreed to obtain costings for the work.

The Clerk reported that the wooden bridge in the Station Road Car Park had been damaged.

g) Bampton Flood Plan – It was agreed to contact Terry Knagg to inform him of progress with the sandbag and gritting equipment store.

Item 10 – Appointments to sub-committees. It was agreed that Cllr. Pitt would join the BTC Properties and Assets and the Finance sub Committees

Item 11 - Provision of Council Office. This was discussed briefly and will be included on the Agenda for next month together with a review of clerk's duties, salary and formal contract of employment.

Item 12 – Parish Policing – covered by Insp. Holmes

Item 13 – Bampton Signage – Cllr. Hartley reported that the Bampton Business Group has requested new brown signs at The Exeter Inn, Black Cat and Exbridge. They have arranged funding of £1950 and request a contribution of £300 from BTC.

Agreed, subject to funding bid being successful

Item 14 – Training Sessions . Cllr. Hartley requested that Councillors wishing to attend Councillor training, Code of Conduct training and/or Planning training sessions should pass their names to the Clerk

Item 15 - Gambling Act 2005 MDDC Consultation on second review.

Correspondence file

Item 16 – Consultation – Assessing the impact of changes to Council Tax benefit

Correspondence file

Item 17 - Viridor report (Haulwaste tip) Cllr. Stoner reported that regular checks were made on bore holes

Item 18 – Items to be discussed at Next Meeting – Leases, Fair Tolls – Scouts, Toilet quotes , Council Office

Item 19 – Date of Next Meeting – October 2nd

Item 20 – Correspondence –

Meeting closed 10.45

Thank you letter from Jennifer Ashdown

DPFA Magazine – The Playing Field

Invitation to Rural Futures: Working Together conference

Information from Devon & Cornwall Rough Sleeping partnership

**BAMPTON TOWN COUNCIL
RECEIPTS & PAYMENTS AUGUST
2012**

			18510.6
Balance brought forward			1
Receipts	Bampton Football Club (Rent)	400.00	
	Bampton PCC Contribution	148.00	
	Riverside Hall Refund (Filmbank)	83.00	
	BTC Wayleave	24.50	
	MDDC - Toilet contribution	3696.17	4351.67
			<u>22862.2</u>
			8
Payments			
	MDDC Rates	76.00	
	MJF Contractors Grass Cutting July	525.88	
	M Morgan Toilets July	310.00	
	Clerk Salary & Expenses July	590.25	
	R White (Lease for BF)	100.00	
	HMRC (NI Payment)	59.72	
	Filmbank (RH Refund)	149.10	
	Filmbank (RH Refund)	99.60	
	N Carder (Hollett Grass July)	18.00	
	N Payne (MG Refund)	416.00	
	St.Michael Comm. Hall (Hire)	10.00	2354.55
			<u>20507.7</u>
Balance carried forward			3
		20507.7	
Bank Balances	HSBC		3
		36230.1	
	Scottish Widows		2
Cheques for payment			
	851 N Payne (MG Tree & Steps)	416.00	
	852 K Prescott (Bus Shelters)	500.00	
	853 Cater Day (Pump House Survey)	420.00	
	854 Community First (BF Insurance)	144.90	
	855 MDDC (Election costs (1)	2373.02	
	856 F. Stoner (Land Registry Fees)	100.00	
	857 DA Somerwill (RH Refund)	72.00	
	858 Clerk Sal.& Exes. August	938.04	
	859 N Carder (Hollett) August	18.00	
	860 MJF Contractors (Grass) August	532.25	
	861 M Morgan (toilets) August	310.00	
Key			
RH	Riverside Hall	MDDC	Mid Devon District Council

DCC	Devon County Council	BF	Bampton Fair
APM	Annual Parish Meeting	MG	Millennium Green

Distribution: All members of Bampton Town Council PCSO Mel Smith, Cllrs.Polly Colthorpe, Ray Stanley. Bampton Post Office, H. Berridge (Bampton Website) Bampton Library, Signpost Magazine, BTC Noticeboard, Bampton, Shillingford and Petton