

## BAMPTON TOWN COUNCIL

**To all Members of the Council**  
**Minutes of the Meeting of Bampton Town Council**  
**Held In the Albert Fowler Room, The Riverside Hall, on Tuesday 3<sup>rd</sup> April, 2012**  
**Ann Guilfoyle Town Clerk** **06 April 2012**

**PUBLIC SESSION:** Five members of the public attended. It was agreed that Notices of Extraordinary Public Meetings should be given more prominent display. A sign from the Station Road Car Park which had fallen down was brought to the meeting and it was reported that some motorists have been ignoring the "No Entry" signs in Station Road. It was agreed to report these matters to DCC Highways, along with a complaint about a street light shining into a Station road resident's bedroom.

**REPORT FROM CLLR. POLLY COLTHORPE** Cllr. Colthorpe reported new funding available for the rejuvenation of town centres. She urged councillors to attend the proposed Waste consultations. Devon's Adoption service has been commended and guidelines regarding the petrol storage limit of 30 litres were passed on. The Portfolio for Schools has been redistributed due to the increase of academy schools in Devon.

### MEETING OF THE TOWN COUNCIL

In the absence of Cllrs. Hartley and Moore, it was agreed that Cllr. Simper would Chair the Meeting.

**Item 1** – Members Present: Cllrs. Jo Frost, Kate Millen, Steve Russell, David Simper, Francis Stoner, John Wescott.

**Item 2** – Apologies – Cllr. Hartley (away) Cllr. Moore (away) Cllr. Stanley (lambing) PCSO Mel Smith.

**Item 3** – Declarations of Interest – Cllr. Russell Item 6b – Bampton School development

**Item 4** – Minute of the Meeting held on 6<sup>th</sup> March, 2012 - approved

**Item 5** – Matters arising from these Minutes not covered elsewhere

a) Traffic problems –

1. Date of Public Meeting – DCC Highways will shortly be confirming a date in late April

2. Parking on pavement of Fore Street – the problem appears to be solved

b) Annual Parish Meeting – 24<sup>th</sup> April, at 6pm in the Riverside Hall. It was agreed to ask Alan Woolley to speak about the progress with the Parish Plan. It was also agreed to invite PCSO Mel Smith to attend as the new PCSO for Bampton area. Publicity and posters were discussed.

c) The Queen's Jubilee Celebrations

1. Flags. It was agreed to purchase 10 Union Jack, 10, Devon and 10 St. George flags for street decoration, in time for the Jubilee celebrations. Replacement Bampton Fair flags would be discussed at the next Meeting. It was agreed to advertise the job of putting up the flags and taking them down on a regular basis.

d) Heritage Centre – A meeting is arranged for tomorrow

e) Web site – The Clerk agreed to circulate the MDDC website information to councillors for their consideration.

**Item 6** – Planning

a) Planning Applications – to be considered by Planning Sub committee -

Ref: 12/00413/ FULL – Erection of conservatory – Wonham Lodge

Ref: 12/00423/FULL – Erection of two storey extension – New Park, Tiverton Road

Ref: 12/00447/FULL – Erection of Conservatory – 2 Tiverton Road

Ref: 12/00324/FULL – Construction of 36 new hardstandings – Caravan Club, Exebridge

b) Planning Decisions

Ref: 11/00052/MFUL – Erection of 34 Dwellings - Former Bampton School – Approved. Conditions attached to be examined by Planning sub committee.

Ref: 12/00171/CAT – Intention to fell 1 sycamore tree – 6 Mill Head – No objection

**Item 7** – Finance

a) Finance sub-committee Report – Cllr. Simper reported that as the two other members were absent no meeting was held.

b) Cheques for payment – schedule attached

c) Receipts and payments for March – schedule attached

d) Bank Balances   HSBC   £9721.47                      Scottish Widows   £36,006.39

**Item 8** – Appointment of New Councillor – it was reported that an election has been requested for the vacancy created by Cllr. Hicks' resignation. MDDC has arrangements in hand and it should take place in June. The Clerk reported interest from two residents in the position.

**Item 9** – Reports from Committees and Sub-Committees

a) Riverside Hall - The AGM was postponed due to illness. Thanks were proposed to MDDC officer Paul Tucker and Dawn Eckhart of Community Council of Devon. Following her resignation as Councillor, Celia Hicks will be stepping down from the Hall committee

b) Millennium Green – A meeting will be held on 18<sup>th</sup> April. Tenders for weedspraying on the Lime Kiln Area will be obtained.

Pump House – Cllr. Simper reported interest from two parties in the clearance. He reported that a lot of the more saleable items have disappeared. Removal of ivy growth was discussed.

c) Station road Playground – Terry Knagg's report was read to the Meeting

- d) Bampton Fair Working Group – Applications for the Toll Grants were discussed. As the list was quite lengthy, it was agreed to circulate it to the councillors for consideration.
- e) Emergency Planning – Snow Warden - An email from Terry Knagg was read to the councillors. The Clerk will thank Terry for his efforts.
- f) Property & Assets Committee
- i. Sand/Grit Store – Cllr. Simper reported that the Conservation Officer would like to see a plan of the area and he will be supplying this
  - ii. Station Road Car Park – Cllr. Simper reported that he has amended the specification and has three parties interested. It was reported that the Car Park needed sweeping and the drains clearing. It was agreed to ask the Parish Lengthsman to carry out this work.
  - iii. Toilets – one quote for architectural services has been received .
- g) Parish Plan Steering Group – The questionnaires are being delivered and the results will be analysed .
- h) Recreation Ground – no report
- i) Floral Bampton – Following her retirement from organising the floral decoration of Bampton, Celia Hicks reported various items of equipment which need storing. It was agreed to discuss the subject of floral decoration with the volunteer helpers. An email from Humphrey Berridge about weedkilling was discussed and it was agreed to reimburse the cost of materials. The Property & Assets Committee will also discuss pavement cracks with him .
- j) Community Responders –An update report was read.

**Item 10** – Proposal to appoint a Minute Secretary – it was agreed to postpone a decision on this matter

**Item 11** - Items to be discussed at Next Meeting - Press Officer, BF Flag Design, BF Tolls, Floral Bampton ,

**Item 12** – Date of next Meeting – 1<sup>st</sup> May

**Item 13** –Correspondence file -- Letter of Resignation from Cllr. Hicks Village Green newsletter Copy letter to Devon Highways

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**Distribution:** All Members of Bampton Town Council, PCSO Martin Stephens Cllr. Ray Stanley Cll. Polly Colthorpe, Bampton Post Office, H. Berridge (Bampton Website) Bampton Library, Signpost Magazine, BTC Bampton, Shillingford and Petton Noticeboards

## BAMPTON TOWN COUNCIL

### RECEIPTS/PAYMENTS MAR.12

Bal.b/fwd. 13393.27

#### Receipts

Riverside Hall - Refund (Daw refr. & Spot On)	211.40
	13604.67

#### Payments

M. Morgan (Toilets March)	300.00
S W Water (Car Park)	25.00
S W Water (Parish Church)	108.76
Clerk Salary & Expenses (March)	705.59
Daw Refrigeration (RH Refund)	234.00
Spot on Supplies (RH Refund)	19.68
PHS Group ( RH Refund)	196.37
Filmbank (RH Refund)	94.80
DCC (Snow Equipment)	2178.00

C Rowland (Allotment lease)		1.00	
MDDC Allotment Rent		20.00	3883.20
			<hr/>
			9721.47

<b>Bank balances</b>	HSBC	9721.47	
	Scottish Widows	36006.39	

**Cheques for payments**

689	MJF Contractors - Grass (March)	261.38
690	Riverside Hall - Annual Room Rent	200.00
691	Riverside Hall - Room Hire (Planning)	12.00
692	F Stoner - Refund of Land Registry Fees (MG)	19.99
693	DPFA - Annual Subscription	36.50
694	Clerks Salary & Expenses (March)	487.31

**KEY**

RH	Riverside Hall
DPFA	Devon Playing Fields Association
DCC	Devon County Council
MDDC	Mid Devon District Council