

# BAMPTON TOWN COUNCIL

## Minutes of the Meeting of Bampton Town Council

In the Albert Fowler Room, The Riverside Hall, at 7pm on Tuesday 1<sup>st</sup> November, 2011

Ann Guilfoyle Town Clerk

Tuesday, 08 November 2011

**PUBLIC SESSION** Several residents from Castle Street attended to discuss traffic problems in Castle Street. A revised copy of a 2008 report from Castle Street residents was presented by Mrs. Gilmour. Cllr. Hartley confirmed that this document would be discussed by the Councillors. Mrs. Talbot spoke of the benefits the Devon Cool Campers business brought to Bampton. It was agreed to investigate further the legal aspect of using a public parking area for commercial purposes.

Peter Williams, MDDC Forward Planning Team Leader spoke to Councillors about the proposed Community Infrastructure Levy an optional replacement for the S.106 Agreements. The Green Infrastructure Plan in relation to Bampton was also briefly outlined for the Councillors.

REPORT FROM MDDC.CLLR. RAY STANLEY. Cllr. Russell withdrew from the Meeting. The circumstances leading to SW Water's decision regarding upgrading facilities in connection with the School Close developments were outlined. Cllr. Hartley requested sight of the SW Water letter. It was confirmed that under capacity could affect future developments. The Scotts Development and the Linton Oils application will be considered by MDDC on 16<sup>th</sup> December and Cllr. Simper has agreed to attend on behalf of BTC. MDDC Cllr. Nigel Burrough has resigned and there will be an election 15<sup>th</sup> December. Cllr. Stanley outlined the effect of the recent government announcements in respect of PV installations on MDDC properties. Bampton heads the list for installations and the income generated will go to heating other council houses.

### MEETING OF THE TOWN COUNCIL

**Item 1 – Members Present** – Cllrs. Les Hartley (Chairman), Jo Frost, Celia Hicks, Kate Millen, Lucie Moore, Steve Russell, David Simper, Francis Stoner, John Westcott. Ann Guilfoyle (Town Clerk)

**Item 2 – Apologies** – DCC Cllr. Polly Colthorpe, PCSO Martin Stephens

**Item 3 – Declarations of interest** – Cllr. Russell Item 6(ii)(iii)

**Item 4 – Minutes of the Meeting** held on 4<sup>th</sup> October, 2011

**Approved**

**Item 5 – Matters arising from these Minutes not covered elsewhere**

**White Horse** – Rupert White on behalf of the Bampton Business Group told the meeting that nothing further had been heard from the owner. There is currently no water supply to the premises and no evidence of the refurbishment outlined to the Licensing Authority. It was agreed that a councillor should speak to the owner with a view to raising the council's concern with the Licensing Authority. Cllr. Hicks proposed that the Council's thanks and support to Katrina Munro and the Business Group be recorded.

**Approved**

**Town & Parish Council Corporate Plan Questionnaire** – copy reply in Circulation File

**Grit Bin in Newton Court** – it was agreed to approach PFG for assistance in moving the bin

**New Burial Ground** – Cllr. Moore will make further attempts to contact the owner of the field

**Map of Bin Sitings** – Cllr. Moore produced the revised map and will send a copy to DCC with a note that the bins at Windwhistle and Westway have not been filled and that at Scotts is not full.

**Jubilee Celebrations** – It was agreed to put a notice in Signpost and invite the groups that organised Street Parties for the Royal Wedding to organise a further event for the Jubilee Celebration

**Traffic Problems** - It was agreed that there is strong public feeling and it would be helpful to find out what the town thinks about general traffic issues. Cllr. Hartley proposed organising a Public Meeting to be attended by a Highways Officer to give residents an opportunity to give their views.

**Approved**

### Item 6 – Planning

i) Community Infrastructure Levy – Planning Sub-committee will look at the Preliminary Draft Charging Schedule. Cllr. Russell suggested that BTC makes representation on the Government Consultation in respect of the percentage which goes to the community.

iii) Request from MDDC for name of new street in the School Close development. It was agreed to put a request on the website for place names.

iv) Supplementary Planning Documents Consultation - documents in circulation. Comments required by 12<sup>th</sup> December. Planning sub-committee to consider.

iv) Applications – Planning sub committee to consider

Ref: 11/01665/LBC – Listed Consent for PV Solar Panels - Westbrook Barn, Wonham Road

Ref: 11/01667/FULL – Retention of PV Solar Panels – PFG Fabrications, Station Road

Ref: 11/01677/FULL – Extend time limit for erection of 3 dwellings Shillingford Garage

v) Decisions: (for information only)

Ref: 11/00822/LBC – Consent for 9 replacement windows – 21 Briton Street - Agreed

Ref: 08/01771/FULL - Land at Old Tiverton Road Erection of 2 dwellings Conditions discharged

## Item 7 – Finance

a) Finance committee report. Cllr. Hartley reported that the current financial situation appears satisfactory, with an expenditure forecast leaving a balance of approximately £9000. An increase in the precept for next year should therefore not be necessary.

b) Cheques for payment as per schedule

c) Receipts and payments for October as per schedule

d) Bank balances - HSBC £42821.36  
Scottish Widows £15862.44

e) Water rates for churchyard. The PCC has agreed a split of 60/40 for future bills.

## Item 8 - Reports From Committees And Sub-Committees

a) Riverside Hall/Joint Hall Steering Committee

Cllr. Hicks reported that Mr McCarthy is to repair the stone wall. She also reported that the drainage problems in the car park were apparently caused by silted up drains.

b) Millennium Green

Cllrs. Hicks reported that the AGM will be in January. She also reported that the litter bins had not been emptied for some considerable time. The Clerk agreed to contact MDDC

(i) Pump House – to be vacated by the end of November

(ii) Pruning of Sycamores by Western Power – to take place at the beginning of November

c) Station Road Playground

Inspection report – Terry Knagg’s report was read out to the meeting. The Wooden Bridge has now completely broken and it was agreed to ask Ed. Holland to see if he could repair it.

d) Bampton Fair Working Group

A debrief meeting is arranged for 9<sup>th</sup> November. A report will then be prepared for the next BTC meeting. Cllr. Hartley commented that a better communication system is needed.

e) Emergency Planning

(i) Flood Plan Cllr. Hicks reported that an evening practice is planned.

(ii) Snow Warden – Salt/Grit Delivery and Storage. Terry Knagg has reported that allocating accessible storage is now urgent. It was agreed to keep a working quantity at the lock up to be topped up periodically from a principal store.

(iii) Responders – Richard King spoke to the meeting about setting up a Bampton First Responders Scheme, a local scheme which enables trained volunteers to assist casualties in emergency situations whilst awaiting arrival of Paramedics. Mr. King requested finance amounting to approximately £3,000 to cover all equipment and training with linking to the SW Ambulance service control room, thus providing cover 24 hours a day.

Cllr. Hartley proposed support of this scheme

**Approved**

f) Property & Assets Committee

(i) The Stage – Cllr. Simper to inspect the completed work. Clerk to send article to Signpost asking what everyone would like to see there. The various tubs and containers and structures which are surplus to requirements could also be offered.

(ii) Riverside Lock up – Structural Engineer to inspect the completed work.

(iii) Station Road Car Park – to be discussed next Meeting

g) Parish Plan Steering Group – Meeting 8<sup>th</sup> November to finalise questionnaire.

h) Allotments – The lease from MDDC is nearing completion. Cllr. Moore reported that another area, at the Old School site, has been offered to the Allotment Group.

i) Business & Tourism - The Lottery bid for the proposed Heritage centre was discussed

j) Bampton in Bloom– Cllr. Hicks informed the Council of the revised name – Bampton Floral Town

k) Recreation Ground –

(i) QEII Fields. – further news is awaited

(ii) Playground – Cllr. Russell will make further enquiries from interested parties

**Item 9 - Remembrance Sunday 13<sup>th</sup> November** Meet outside The Swan at 10.30 am followed by Church Service

**Item 10 - Consultancy fees.** It was agreed that there was no conflict of interests

**Item 11 - Christmas Decorations** – Cllr. Moore will discuss these with the business group. BTC agreed to decorate a Christmas Tree in the Church

**Item 12 - Annual Grass Contract** - Cllr. Stoner suggested a rolling contract be offered **Approved**

**Item 13 – Items to be discussed at next Meeting** – Key Fund Account; Christmas Decorations

**Item 14 – Date of Next Meeting** 5<sup>th</sup> December

**Meeting Closed 10.15**

Distribution: All members of Bampton Town Council

PCSO Martin Stephens

Bawdens Bakers

Cllr. Polly Colthorpe

Cllr. Ray Stanley

Bampton Library

H. Berridge (Bampton Website)

Bampton Post Office

BTC Noticeboard

**BAMPTON TOWN COUNCIL  
RECEIPTS & PAYMENTS OCT.2011**

Bal. b/fwd. 24902.83

**Receipts**

	Riverside Hall Refund		
Ashfords	(Easement)	1000.00	
Riverside Hll	Refund (PHS)	69.95	
HMRC	Vat Refund	17631.22	
MDDC	Cemetery Grant	210.00	
Anderton & R	Fairground Rent	1785.00	
Cash	Car Park Takings	164.12	
Bampton PCC	SWWater Contrib.	152.85	
Riverside Hll	Refund (Filmbank)	79.00	<u>21092.14</u>
			45994.97

**Payments**

MDDC	Rates	71.00	
Riverside Hall	Room Hire	12.00	
E.Holland	Playground repairs	45.00	
MJF Cont.	Grass September	415.13	
Scott.Widows	Transfer	20000.00	
SW Water	Church Standpipe Replacement	182.67	
Riverside Ras.	cheque	100.00	
Cater Day	Lock up Survey	240.00	
N Carder	Hollett Grass RH	18.00	
PHS Group	Refund	83.94	
A J Floyd	Scouts Drive repair	910.80	
K & S Fire	Extinguisher Mtce (BF)	30.00	
Clerk	Salary & Expenses September	752.55	
M Morgan	Toilets September	300.00	
HMRC	NI Contributions	12.52	<u>23173.61</u>
Balance c/fwd.			22821.36

<b>Bank Balances</b>	HSBC	22821.36
	Scottish Widows	35912.19

**Cheques for payment**

	Community First Insurance	
633	(BF)	144.90
634	SW Water Church Standpipe	182.67
635	Scottish Widows Transfer	20000.00
636	Riverside Hall Room Rent	12.00
637	Ken White signs (BF Banners)	100.80
638	PFG Fabrication (Playground Gate) Filmbank (RH)	346.56
639	Refund)	94.80
640	Riverside Hall (Refund - Easement) N	1000.00
641	Carder	18.00
642	MJF Contractors - Grass	249.63

October

643	Clerks Salary & Expenses - October	775.14
	M Morgan Toilets - Oct. And	
644	BF	510.00