

BAMPTON TOWN COUNCIL

Draft Minutes of the Meeting of Bampton Town Council
In the Albert Fowler Room, The Riverside Hall on Tuesday 6th September, 2011 at 7 pm
Ann Guilfoyle, Town Clerk
Tuesday, 13 September 2011

PUBLIC SESSION .

Mr. & Mrs. Elcock attended to express concern at traffic problems in Castle Street. Although the matter has been referred to DCC Highways and the Police several times in the past it was agreed to raise the matter with Highways and the Police again. The Clerk agreed to display copies of BTC Notices at Petton Cross.

DAVID MYERS (COMPANY SECRETARY) AND LAURA HODGKINSON (PCL PLANNING) gave details of a proposed planning application from Linton Fuel Oils.

REPORT FROM DISTRICT COUNCILLOR

Cllr. Ray Stanley reported that a Planning Application for Council Houses in Willand was being submitted. Applications for Solar panels on council houses were being considered and changes in terms of new tenancy agreements were planned. He also reminded councillors of the importance of declarations of interest.

MEETING OF THE TOWN COUNCIL

Item 1 – Members Present: Cllrs. Jo Frost, Les Hartley (Chairman) Celia Hicks, Kate Millen, Lucie Moore, Steve Russell, Francis Stoner, John Westcott. Ann Guilfoyle Town Clerk

Item 2 – Apologies – Cllr. David Simper

Item 3 – Declarations of Interest none

Item 4 – Minutes of the Meeting held on 2nd August, 2011

Approved

Item 5 – Matters arising from these Minutes not covered elsewhere

- a) New Burial Ground - Cllr. Moore is awaiting reply from site owner
- b) Map of Bin Sitings – Cllr. Moore is transferring information to a larger map.
- c) Grit Bin in Newton Square. Cllr. Colthorpe has agreed to contact the relevant department at DCC. Councillors were asked to check whether bins in their vicinity had been filled.
- d) Abandoned Car in Car Park – now removed.

Item 6 – **Planning Decisions** – noted **Planning Appeal** – noted

Item 7 – **Licensing** – White Horse Inn – It was reported that Police were involved at a recent function at these premises and it was agreed to request that this be brought to the attention of the Police when considering this application.

Item 8 – Finance

a. Finance committee report – budgets for sub-committees

The following budgets were agreed:

Emergency Work to BTC Property as per BTC Property sub-committee report	10,500
General Maintenance	10,000
Sub-committees	
Bampton Fair Working Group	2,000
Bampton Floral Group	750
Millennium Green	2,000
Buildings Insurance	2,000

An expenditure delegation level of £500 was agreed and a minimum of two quotes must be obtained for any work to be done over £50. Expenditure will be managed over the next three months and a forward plan for the next three years will be produced in January. It was agreed that £20,000 be set aside as a contingency fund.

Cllr. Simper agreed to check the existing Insurance cover

b. Cheques for payment

611	cancelled	
612	C. Hicks – Photocopying expenses	12.00
613	E.Holland – Bench repair	45.00
614	M.Pancherz – MG Repair (PCC Part refund)	3010.00
615	N. Carder – Hollett Garden Grass (August)	18.00
616	Clerk Salary and Expenses (August)	53.36
617	Five Star Security Services (Car Pk.Moneyboxes)	102.00
618	Filmbank (RH Refund)	189.60
619	Riverside Hall (Room Hire)	12.00
620	M.Morgan – Toilets (August)	310.00
621	MJF Contractors – Grasscutting (August)	358.75

c. Receipts and Payments for August

Balance b/fwd.		33696.36
Receipts –	Bampton PCC (MG Repair)	1,505.00
	BTC Wayleave	24.50
	Car Park Takings	216.80
	Transfer from Key Fund Account	61.71

	Devon CC – Grit Spreader Refund	1815.00	<u>3623.01</u>
			37319.37
Payments -	Rates	99.00	
	SW Water	199.47	
	M Morgan – Toilets	310.00	
	Clerk Salary & Expenses	624.21	
	MJF Contractors	415.13	
	N. Carder (Hollett)	18.00	
	Five Star Security	138.00	
	Andrew Hole (Lock up)	87.00	
	DALC	25.00	
	BTC Parish Plan Grp.	500.00	
	L.Moore Paint Refund	119.96	
	E.Holland Bench Repair	72.44	
	SNC Playground	23280.00	<u>25888.21</u>
Balance c/ forward			11431.16

d. Bank Balances –

HSBC	11431.16
Scottish Widows	15862.44

e. Water rates for churchyard – Awaiting reply from PCC

Item 8 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

- a. Riverside Hall/Joint Hall Steering committee – Cllr. Hicks reported that the future of the hall was discussed
- b. Millennium Green
 - i. Committee Meeting – Cllr. Hicks reported that apart from keeping the area cared for there were no immediate plans
 - ii. Pump House – A letter has been sent to the tenant to arrange a meeting
- c. Station Road Playground – An Inspection report by Terry Knagg highlighted the need for attention to one of the older wooden pieces of equipment
- d. Bampton Fair Working Group – Cllr. Moore reported on a meeting with DCC Highways and requested help with placing signs. It was agreed to arrange the provision of tea for Stewards.
- e. Emergency Planning
 - i. Flood Plan – A practice is planned for 21st September
 - ii. Snow Warden- Salt/grit machines have been ordered
 - ii. Responders – Further information is awaited.
- f. Property & Assets Committee . Cllr. Millen reported that registration documents for The Recreation Ground, The Scout Hut, Millennium Green and Riverside Lock up were missing. It was agreed to proceed with the Urgent work set out in the recent Report .
- g. Parish Plan Steering Group – Cllr. Hartley reported that the questionnaire will be distributed at the end of the month. Volunteers are needed for distribution . The completed Plan should be available next Spring.
- h. Allotments – The signed lease has now been received.
- i. Business & Tourism – Cllr. Moore reported that a second print of the Business Directory is being arranged.
- j. Bampton in Bloom – Cllr. Hicks will obtain assistance with taking down hanging baskets
- k. Recreation Ground - Cllr. Stoner proposed applying to register the Recreation Ground under the QEII Programme Agreed

Item 9 – Station Road Car Park

Toilets – Nothing further has been heard from MDDC about the ownership of the toilets

Item 10 – Jubilee Celebrations – It was agreed that BTC would offer assistance if residents wished to organise celebrations.

Item 11 – The Stage repairs and renovation. It was agreed to proceed with a basic scheme to make the area safe, tidy and usable

Item 12 - Correspondence – available in circulation file

Item 13 – Gardening Rubbish left on Old Tiverton Road. It was agreed to put an item in the next newsletter asking residents to collect up their garden hedge-trimmings etc. from the road

Item 14 Speed restriction signs. The need for speed restriction signing on roads into Bampton was discussed and it was agreed to ask Cllr. Colthorpe if flashing warning signs were available.

Item 15 – Items to be discussed at Next Meeting – Bampton Fair, Stage, Disabled parking bay next to Toilets. Millennium Green. Adventure Playground at the Rec.

Item 16 – Date of next Meeting – 4th October, 2011

Meeting closed 9.30pm

Distribution: All Members of Bampton Town Council

PCSO Martin Stephens

Cllr. Polly Colthorpe

Bampton Post Office

Cllr. Ray Stanley

Bawdens Bakers

H. Berridge (Bampton Website)

Bampton Library

Signpost Magazine

Bampton Town Council Noticeboard

Shillingford & Petton Cross Noticeboards