

# BAMPTON TOWN COUNCIL

Draft Minutes of the Annual Meeting of Bampton Town Council  
In the Albert Fowler Room, The Riverside Hall on Tuesday 10<sup>th</sup> May, 2011  
Ann Guilfoyle, Town Clerk Monday, 16 May 2011

**Item 1 – Election of Chair** . Cllr. Les Hartley was proposed by Cllr.Hicks and seconded by Cllr.Frost

**Item 2 – Election of Deputy Chair.** Cllr. Moore was proposed by Cllr. Hicks and seconded by Cllr. Frost  
The Chairman asked any party interested in being co-opted to the Council to contact the Town Clerk.

## **PUBLIC FORUM.**

Mrs. Kenney informed the Council of her intentions with regard to enlarging a bungalow in the grounds of Castle Grove, known as El Doret. Mr. Pitt wished to make an appointment to view the Accounts for 2010/11 and expressed interest in being co-opted on to the Council. Mrs. Fagg explained the cessation of the Access Scheme at Luttrell Farm.

## **REPORT FROM DISTRICT COUNCILLOR RAY STANLEY**

Cllr. Stanley informed the Council that he will be alternating attendance at BTC Meetings with the new Councillor, Nigel Burroughs. He reported that the recent election had led to changes in respect of joint ventures with North Devon Council and other links were being pursued.

## **MEETING OF THE TOWN COUNCIL**

**Item 3 – Members Present** - Cllrs. Frost, Hartley, Hicks, Moore, Stoner, Declarations of acceptance of office by Members were handed to the Clerk along with Notices of Registrable Interest to be submitted to The Monitoring Officer. A vote of thanks to the retiring chairman and councillors for their work on behalf of the community was agreed.

**Item 4 – Apologies** were received from PCSO Martin Stephens

**Item 5 – Declarations of Interest** - none

**Item 6 –Arrangements delegating functions to committees or councillors** were deferred to next month's meeting when a full council should be present.

**Item 7 – Minutes of the meeting held on 5<sup>th</sup> April, 2011**

**Approved**

**Item 8 – Matters arising from these Minutes not covered elsewhere**

Parish Plan – Meeting arranged for May 17<sup>th</sup>. Cllr. Hartley reported that progress was being made.

Repairs to Stage- Cllr. Moore reported that she was awaiting two local quotes for the work It was agreed to chase up delivery of the safety sign.

Reg Kingdon Remembrance Seat – Cllr. Hicks has inspected the seat and will investigate the possibility of repairing or replacing it. The wording for the plaque has been agreed.

Town Council Election – It was decided to approach likely candidates for co-opting on to the Council as soon as possible.

**Item 9 – Planning**

### **Applications received:**

Ref:11/00626 FULL Change of use of 1st floor office to studio flat – Manor Rooms, **No objection.**

MDDC Consultation on the DMDPD was discussed. Comments will be considered at the next Meeting.

**Item 10 – Finance**

a) **Annual Accounts** were presented and approved

b) **Cheques for payment** were presented and signed

c) **Receipts and payments for April**

	Balance brought forward		2002.95
<b>Receipts</b>	MDDC Part Precept	17580.79	
	Western Power Wayleave	5.42	
	Bampton PCC (Part Refund)	172.50	
	Scottish Widows Transfer	5000.00	
	MDDc Playground Grant	<u>32157.00</u>	<u>54915.71</u>
			56918.66
<b>Payments</b>	MJF Contractors (March)	415.13	
	MDDC Rates	103.12	
	Clerk Salary & Expenses (March)	1336.45	
	Community Hall Hire (APM)	20.00	
	Ashfords (Pump House)	181.32	
	M Morgan (Toilets March)	310.00	
	Filmbank (RH Refund)	94.80	
	Glasdons (MG)	414.40	
	C. Hicks Expenses	51.00	
	C. Pike (RH Refund)	234.00	
	J. Cridland (Street Party Grant)	50.00	
	DPFA Annual Subscription	35.00	
	DALC Conference	<u>24.00</u>	<u>3269.22</u>
	Balance carried forward		53649.44

<b>d) Bank Balances</b>	HSBC	53649.44
	Scottish Widows	15812.20

**e) Key Fund Account** – A letter has been received from Bampton Association Football Club . It was agreed to investigate the ownership of this account and to reply to this effect to the Football Club.

f) Mandate for revised signatories to the HSBC Account was presented signed and approved.

**Item 11 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES**

Riverside Hall/Joint Hall Steering Committee – Cllr. Hicks reported that agreement has been reached with the access for 2 Bridge Terrace and a cheque for £1,000 is expected shortly. The use of the site on Old Tiverton Road is being investigated further.

Millennium Green – the Pump House notice expires on 26<sup>th</sup> May. It was agreed to write to the tenant again.

Station Road Playground – Cllr. Moore reported that the contractors are awaiting delivery of some items  
 Levelling of the tarmac was discussed and a quote for fencing repair and gate installation was presented and it was agreed to proceed . Repainting of the shelter by volunteers was discussed .

Bampton Fair Working Group. It was agreed to write to the Rotary Group explaining that the Charter sets out that the Tolls should be distributed within the five parishes. Cllr. Moore agreed to take charge of the Stewards and it was decided to delay any further delegation until next month.

Emergency Planning - Cllr. Hicks presented the Minutes of the Meeting on 12<sup>th</sup> April. It was agreed to Contact Cllr. Colthorpe and finalise what snow clearing equipment BTC should purchase.

Allotments – transfer to the Allotment Group is proceeding.

Bampton Floral Town – It was agreed to approach the town’s businesses to assess the current situation.

**Item 12 – Parish Lengthsman’s visit 13<sup>th</sup> May** – It was agreed to request gulley clearing, particularly in front of New Buildings.

**Item 13 – Station Road Car Park** – A quotation for repair work was presented. It was agreed to obtain a second local quote, if possible.

**Item 14 – Repair work to the Lockup** – A quotation for repair and redecoration work was presented.

The poor and possibly dangerous condition of the building was discussed and it was agreed to approach a local construction surveyor to ascertain the extent of the work needed

**Item 15 – Access protection marking outside Bawdens** Devon CC Highways were unhelpful in replacing this marking. Cllr. Colthorpe has been asked to approach them again on behalf of BTC

**Item 16 – Local Tree felling** Excessive roadside tree felling without notice has been reported and Cllr. Moore agreed to obtain a copy of a notification for the next Meeting.

**Item 17 – Correspondence**

Email from Newton Square resident re positioning of grit box

Email from PC Philip Heath re untaxed cars in Station Road Car Park

Emails from Ashleigh Park resident re footpath at Stoney Lane

Thank you letter from Manager of Barnhaven

Thank you letter from Bampton PCC

Thank you letter from Humphrey Berridge from the Snowdrop Appeal

Letter from Sir David Richards re Armed Forces Day, June 25<sup>th</sup>

Letter from Newton Square resident re black bag dumping and copy of reply

Letter from Humphrey Berridge re success of recent rubbish skip

Copy of letter to Steve Densham, MDDC re Allotments

Emergency Planning Committee Minutes of Meeting 12<sup>th</sup> April, 2011

**Item 18** – Date of Next Meeting 7<sup>th</sup> June, 2011

**Item 19** – items to be discussed next Meeting – Old Pump House, Comments on DMDPD Meeting closed 9.20 pm

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