

BAMPTON TOWN COUNCIL

DRAFT MINUTES OF THE MEETING HELD

IN THE ALBERT FOWLER ROOM, THE RIVERSIDE HALL ON TUESDAY 1ST FEBRUARY, 2011

Ann Guilfoyle, Town Clerk

Saturday, 05 February 2011

PUBLIC SESSION Colin Rowland attended to inform the council of the differences in the time taken to validate planning applications from Devonshire Homes to that taken to validate his application. He requested the Council to bring the matter to the attention of Neil Parish, MP. He also requested that the Council ask MDDC to defer a decision on the application for a Bat Roost at the School Site until the pending School application is considered. He considered that the School playing field should be kept for that purpose and not be built upon. Katrina Munro and Diane Holland spoke of the desirability of maintaining "Floral Bampton", particularly in regard to encouraging visitors and thus adding to the local economy. They both felt that contributions to the cost of employing part-time help would be available.

REPORTS FROM DISTRICT AND COUNTY COUNCILLORS Councillor Stanley reported that MDDC have produced a budget for the next 2 years.

MEETING OF THE TOWN COUNCIL

Item 1– Members Present- Cllrs. Knagg (Chairman) Compton, Fagg, Hartley, Hicks, Moore, Stoner, West.
MDDC Cllrs. Ray Stanley, Polly Colthorpe. Ann Guilfoyle (Town Clerk)

Item 2– Apologies - none

Item 3– Declarations of Interest – Cllr. Hicks – Item 6(ii) Cllr. Fagg Item 6 (addition)

Item 4 – Minutes of the Meeting held on 4th January, 2011 were presented and approved

Item 5 – Matters arising from these Minutes not covered elsewhere

i) Cemetery – Cllr. Hicks reminded the Meeting that the Council had been unable to find extra land to use when the current cemetery is full. The new vicar will be arriving on 6th February and it was agreed to write to Tony Mount, the Churchwarden informing him of the situation. **CLERK**

ii) Parish Plan – Cllr. Knagg reported on the outcome of the Consultation Meeting

iii) Overgrown conifers in Barnhay – Cllr. Stanley agreed to take the matter up again with MDDC

iv) Ice on Pavements and Side Roads – Cllr. Colthorpe told the Meeting about a salt-spreading course. which Cllr. Knagg will attend. She spoke of DCC support for Community Self Help Schemes and said that her Locality fund is available for purchasing grit/salt bins. She stated that salting pavements was a local responsibility.

v) Toilets in Station Road Car Park. The Clerk read an email from Andy Busby, MDDC promising to continue refurbishment in February.

Item 6 – Planning

Applications Received

Ref: 11/00052/MFUL – Proposal for the former Bampton School – **Not supported** due to concern about access and awaiting information about application for adjoining site from Planning Dept.

Cllr. Hicks proposed a vote of thanks to Cllr. Knagg for his letter to the Tiverton Gazette Cllr. Moore seconded

Ref: 11/00054/CAT – Notification to reduce height of 2 Pine Trees – Delders, Mary Lane - **Approved**

Ref: 11/00094/CAT – Notification works to 3 Yew Trees, Vicarage, Barnhay - **Approved**

Ref: 10/01821/FULL – Erection of Double Garage as Bat Roost - Old Bampton School site –

Planning Committee Meeting 2nd February Tiverton Town Hall – **Cllr. Hartley to attend**

Ref: 11/00059/ARM – Reserved matters – Grey Gables, Bampton - **Approved**

Planning Decisions – for information. Reasons for approval/refusal are now given on notifications.

Certificate of Lawful use – Ancillary accommodation to farmhouse, Old Byre, Coldharbour Farm

Notification of Appeal: Enforcement notice - Land & Buildings at NGR 294784 – Mrs. G. Hookins

Licensing Act – Variation of premises Licence – Costcutter, 39 Brook Street - **Approved**

Consultation on Electronic Planning Applications – It was considered that paper plans were still necessary, particularly on larger developments but other paperwork would be acceptable electronically. It was also considered necessary to pass applications on as quickly as possible. **CLERK**

MDDC Planning Consultation Visit - arranged for April Meeting

Item 7 – Finance

a. Cheques for payment were presented and approved. It was decided to consult the Bampton Business Group regarding the Christmas Trees. It was agreed to make a grant of £400 to Bampton PCC Cemetery Fund, to include the £210 grant from MDDC already passed on.

b. Receipts and Payments for January were presented and approved

e. Bank Balances were presented

f. Key Fund Account – It was reported that it has still not been possible to contact the Chairman. **CLERK**

Item 8 – REPORTS FROM COMMITTEES AND SUB-COMMITTEES

1. Riverside Hall /Joint Hall Steering Committee – Cllr. Hicks gave a report of recent meetings

2. Millennium Green

i. Trustees – Cllr. Hicks gave an updating report

ii. Report of Meeting – Cllrs. Hicks reported that the recent work carried out has resulted in considerable improvement
Cllr. Hartley reminded the Meeting that 30th March would be a Working Day, planting Snowdrops – all help welcome!

iii. Pump House – As there appears not to have been any movement, It was decided to remind the tenant that his notice to quit expires in April.

iv. Ball Park – Reports of youngsters drinking here have been made and it was decided to ask the Police to include a visit to the Ball Park when in the area. **CLERK**

3. Station Road Playground – Cllr. Moore reported that an estimate for the tarmac work has been received and she will be contacting Wicksteed to co-ordinate this with the installation of equipment. Cllr. Knagg suggested a “Grand Opening Ceremony” to coincide with a Royal Wedding Celebration Party on 29th April. **LM**

4. Bampton Fair Working Group

i. Tender for Contract for Fairground – It was decided to ask both interested parties to submit a bid **CLERK**

ii. Grants from Tolls – The Clerk reported four applications and it was decided to wait to see if more arrived before making any allocations

iii. Resignation of Organiser – The Clerk informed the Meeting that Kelley Beeston would not be available to take on the organisation of this year’s Fair. It was suggested that Kelley be asked if the job could be split between two people, which might make it easier to find a replacement. **CLERK**

5. Emergency Planning – It has been decided to incorporate the Flood Plan Committee. It was suggested that preparations for dealing with extreme weather conditions should also be incorporated.

6. Bampton Floral Town

i. Accounts for year ended 31st December, 2010 were presented

ii. Planter at Bridge Terrace – Cllr. Knagg requested assistance to move this planter. Cllrs. Hartley and Stoner agreed to help. **LH, FS, TK**

iii. Paid Assistant- Cllr. Hicks agreed to draft an advertisement for an assistant on a trial basis for half a year. **CH**

iv. Water source – Cllr. Moore agreed to obtain an estimate for this work **LM**

Item 9 - REPORTS ON MEETINGS ATTENDED BY COUNCILLORS

i. Mid Devon Landscape Character Assessment Workshop – Cllr. Fagg gave a report

ii. Town and Parish Council Open Day – Cllr. Knagg gave a report

Item 10 - Buckingham Palace Garden Party – Cllr. Hicks nominated Cllr. Knagg. Cllr. Moore seconded **CLERK**

Item 11 - Annual Parish Meeting - 16th March 6pm Community Hall and Annual General Meeting 10th May

Item 12 – Town Council Elections – 5th May, 2011 Cllr. Knagg suggested an Open Meeting from 6pm before the next Council Meeting to give prospective candidates an opportunity to ask questions and obtain information

Item 13 – Royal Wedding Celebration – 29th April, 2011 The Clerk suggested forming a Steering Group to plan The celebrations and Cllr. Moore offered to speak to the owners of Toucan.

Item 14 -Satellite dishes in Conservation area – the Clerk read an e-mail from the Planning Enforcement Officer of MDDC and will pass this on to the resident who raised the query. **LM**

Item 15 - 2011 Census - 27th March, 2011 – Councillors have been asked to assist in form filling, if requested

Item 16 - QEII Fields – Cllr. Hicks agreed to investigate this matter further **CH**

Item 17 - Paving in Brook Street – Cllr. West agreed to contact Highways to request site visit **PW**

Item 18 - Repairs to Stage Cllr. Moore agreed to obtain an estimate for the repairs to the stonework **LM**

Item 19 - Correspondence – available in circulation file

Copy of letter to J. Guscott – Head of Planning and Regeneration

Copy of letter to Paul Wilson – re Bus stop Marking

DALC Newsletter for Jan/Feb 2011

Item 20 – Street Cleaning – Cllr. Hartley stated that the pavements in Bampton were in need of cleaning. Cllr. Stanley suggested contacting MDDC to request a “Scarab” be brought in. **CLERK**

Item 21 – Items to be discussed at Next Meeting Salt spreading Bampton Fair Tolls Annual Parish Meeting
Royal Wedding Celebrations, Bampton Fair Organiser

Item 22 – Date of next Meeting – 1st March 2011

Contact Ann Guilfoyle, Town Clerk, telephone 01398 331335 or e-mail bamptontownclerk@hotmail.co.uk. Letters: 28 Brook Street, Bampton EX16 9LY

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