

## BAMPTON TOWN COUNCIL

### **MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 4 DECEMBER 2007**

#### **Public Forum**

Miss Coney – representing Annette James (Head Teacher at Bampton Primary School).

- A letter from Annette James, that outlined the facilities available to the community, was discussed.
- The information was useful to ensure that proposals for facilities at the Millennium Green did not duplicate new facilities soon to be available at the School.
- Miss Coney was thanked for the contribution.
- A letter of thanks to be sent to Annette James. **Action Clerk.**

Kelly Beeston – Bampton Fair.

- 2007 was again a very successful Fair with a gross income of £4264.75.
- Planning for next year is already under way.
- 2008 is the 750th anniversary and deserves special celebration.
- Additional funding is now required to meet H & S requirements e.g. St John's Ambulance accident point, extra toilets, Chapter 8 Sign training etc etc.
- KB would be interested to learn of more street entertainers.
- It was agreed that,
- An honorarium could be paid to a potential new Agent to shadow KB during 2008.
- A new Agent would share with KB during 2009.
- The new Agent would run 2010 with assistance from KB if necessary.

#### **Meeting of the Town Council**

**1. Attendance** – K Bristow (Chairman), R Barwell (Vice-Chairman), F Collier, C Fagg, C Hicks, F Stoner, T Knagg, D Woollacott, P West, R Stanley (District Councillor) and G Symons (Clerk). Apologies were received from and P Colthorpe.

- Cllr Margaret Squires, Chairman of MDDC, was welcomed to the meeting by the Chairman. Cllr Squires explained that the revised structure change from a Committee to Executive was working well, and attended the majority of the meeting making contributions where appropriate.

#### **2. Minutes of the ordinary meeting of 6 November 2007**

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

#### **3. Matters arising from the last minutes**

- A meeting was held with Environment Agency and an emergency plan for flood emergencies is being prepared. A link with the general emergency plan is required. Agenda item for Feb 2008. **Action RB and Clerk.**

- Other matters outstanding highlighted the need to have a list of contractors to carry out work for BTC. **Action All.**
- A temporary access to a property in Bouchier Close has not been reinstated correctly. **Action RS.**
- Cllr Barwell reported success in arranging repairs to the street light in the car park.

#### 4. Matters arising from the circulation file

- None.

#### 5. Correspondence

- None.

#### 6. Planning

**6.1** Application 07/02289/ARM – reserved matters for the erection of a dwelling at 1 banfields, Shillingford. **Agreed, as the application does not significantly alter the approved outline permission. Action Clerk.**

**6.2** Application 07/02228/FULL – Conversion of existing to 2 number 3 storey dwellings at 7 Station Road. **Agreed subject to the following assumptions,**

- **The windows will be of hardwood and matching the neighbouring cottages,**
- **The feature brickwork surround to the windows and doors will match the existing,**
- **Other finishes will match the neighbouring cottages. Action Clerk.**

#### 7. Finance

- **Credits** (not including bank interest payments)
  - Riverside Hall refund £81.00.
  - Bampton Fair £2,220.00
- **Debits** – It was agreed to pay the following accounts:-
  - Festive Lighting Co, Christmas lights - £266.73  
Cheque 101173
  - Secret Seeds, Christmas trees - £280.50  
Cheque 101174
  - MDDC, toilet block business rates - £525.00  
Cheque 101175
  - Ken Whites Signs, signs - £95.18 (Refund required)  
Cheque 101176
  - Tiverton & District CTA, Grant - £50.00  
Cheque 101177
  - G R Symons, salary arrears - £14.31  
Cheque 101178
  - G L Bristow, toilets and play area - £310.00  
Cheque 101179
- **Balances**
  - HSBC treasurers account will be £4,277.58 after the above cheques have cleared.
  - Scottish Widows account is £18,497.72.

- **Any other business**
- Precept for 2008/2009
- It was agreed to increase the precept by 5% i.e. from £16,480 in 2007/2008 to £17,300 in 2008/2009. (Proposed by Cllr Barwell, seconded by Cllr Collier and agreed by all.) **Action Clerk.**
- The decision was based on the income and expenditure during the last year and the basic needs for next year.
- The increase is equivalent to rate rise of £1.16 per band D property.
- The loss of income from the vandalised car park collection boxes and other vandal damage repair costs has had a significant impact on the budget.
- The annual returns to the Charity Commission for the Recreation Ground and the Millennium Green were signed by the Chairman. **Action Clerk.**

## **8. Report from committees and subcommittees**

- **Riverside Hall**
- A license to serve drinks has been obtained.
- Standing water exists on the resurfaced car park in wet weather.
- **Bampton in Bloom**
- Despite obtaining many awards over many years, it has been decided not to enter any competitions in 2008.
- A meeting is to be held in January to decide how to keep Bampton floral.
- **Bampton Fair**
- See Public Forum above.
- **Allotments**
- Invoices for rental payments are ready to be issued.
- Tenancy agreements are to be prepared. **Action Clerk.**
- **Christmas trees and lights**
- The Chairman reported that new cheaper and robust lights have been purchased.
- Extra and spare lights to be purchased. **Action KB.**
- It was agreed that BTC should finance the trees and lights this year.
- Funding for future years to be discussed again.
- New ideas to be obtained from "Festivelighting". **Action KB.**
- Planning for next year to start in June 2008. **Action Clerk.**

## **9. District Council Liaison**

- Cllr Stanley confirmed Cllr Squires assessment of the new management structure employed by MDDC.
- Notice was given of a pending planning application for wind turbines, that could have a visual impact on Bampton.

## **10. Police Liaison**

- None.

## **11. Millennium Green**

- See Public Forum above.

## 12. Bampton Cemetery – Future Planning

- No progress has been achieved.
- Agenda item next month. **Action Clerk.**

## 13. Any other business

- The footpath lights between Frog Street and Bouchier Close are not working. **Action RB.**
- A 20 mph speed limit in Bampton to be pursued. **Action TK.**
- A letter of thanks to be sent to David Lea the Police Events Officer for the contribution given in the management of the Fair. **Action Clerk.**

The Chairman thanked Cllr Barwell for providing sustenance during the meeting, thanked all members for their support and efforts during the year and wished all a Happy Christmas.

There being no other business, the Chairman closed the meeting at 9.45 p.m.

The next Ordinary meeting will be held at the Riverside Hall on Tuesday 8 January 2008 starting at 7.00 p.m.

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## BAMPTON TOWN COUNCIL

### MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 6 NOVEMBER 2007

#### Public Forum

Diane Holland – flooding at Millhead

- Diane is the first call from the EA in times of flooding for the operation of the new flood gate.
- It was agreed that Cllrs Bristow and Barwell would be spanner holders and second call from the EA.
- A spare spanner to be retrieved from Peter Wood. **Action KB.**
- The flood gate near Riverside Hall to be erected in the near future. **Action KB and RB.**
- Sand and sandbags are in store and ready for immediate use.
- Much of the flooding arises from highway surface water in Briton Street flowing into Millhead instead of entering the leat and on to the river.

Joan Fagg – October minutes (Public Forum)

- “Exe Valley Development Plan” should read “Exe Area Development Plan”.

#### Meeting of the Town Council

**1. Attendance** – K Bristow (Chairman), R Barwell (Vice-Chairman), F Collier, C Fagg, C Hicks, F Stoner, T Knagg, P Colthorpe (District Councillor) and G Symons (Clerk). Apologies were received from D Woollacott, P West and R Stanley.

## 2. Minutes of the ordinary meeting of 1 October 2007

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

## 3. Matters arising from the last minutes

- Item 8 – Replace “David Lee” with “David Lea”.
- A hedge at the bridge in Shillingford requires cutting by the lengthsman. **Action KB.**
- The leats in Brook Street are not flowing as the feed pipe is blocked. **Action KB and FS.**

## 4. Matters arising from the circulation file

- None.

## 5. Correspondence

- From Doreen Pope – thanking BTC for the money for the wreath for Remembrance Sunday.
- From DDC – giving and requesting information relating to P3 foot paths. **Action CF.**
- From Patrick and Rachel Gilmour – copies of letters between them and DCC, relating to the parking restrictions and proposed yellow lines agreed between BTC and DCC.

## 6. Planning

**6.1** Application 07/01988/FULL and 01989/LBC – Erection of a catering store at 1A Newton Square. **Agreed, as the application will enhance the business and will not have adverse effects on others. Action Clerk.**

## 7. Finance

- **Credits** (not including bank interest payments)
- Riverside Hall refund £4,778.80.
- **Debits** – It was agreed to pay the following accounts:-
  - Riverside Hall, room fees - £20.00  
Cheque 101162
  - S Kelland, grass cutting - £470.00  
Cheque 101163
  - C Fagg, expenses - £2.60  
Cheque 101164
  - G L Bristow, toilets and play area - £310.00  
Cheque 101165
  - G R Symons, salary arrears - £114.48  
Cheque 101166
  - C Russell, play area repairs - £646.71  
Cheque 101167
  - Nigel Payne, new access at former allotments - £694.40  
Cheque 101168

- Ken Whites Signs, signs - £276.14  
Cheque 101169
- South Molton Tar Pavers Ltd, Riverside Hall - £5,264.94  
Cheque 101170
- Ken Whites signs, Riverside Hall - £350.15  
Cheque 101171
- H Berridge, website grant - £100.00  
Cheque 101172

- **Balances**

- HSBC treasurers account will be £1181.07 after the above cheques have cleared.
- Scottish Widows account is £21,497.72.

- **Any other business**

- The precept for 2008/9 to be an agenda item for December. **Action Clerk.**
- The three timber bus shelters require painting, and the new shelter in Bamton requires a summer clean.
- A grant similar to last year (£50.00) to be awarded to Tiverton and District Community Transport Association. **Action Clerk.**
- A grant to Bampton in Bloom to be decided at a later date.
- A national salary increase of 2.475% for Clerk's has been agreed, starting 1.4.07.
- A letter to be sent to Anderton and Rowland to request an annual increase of 3% for the use of the car park. **Action Clerk.**

## **8. Report from committees and subcommittees**

- **Riverside Hall**

- The car park has now been resurfaced with new signs added.

- **Bampton in Bloom**

- All are welcome to the AGM on 8 November 2007.

- **Bampton Fair**

- The recent Fair was a great success and our thanks go to Kelly Beeston for her dedicated efforts.
- Next year may see the involvement of the H & S Executive.

- **Public seats**

- Repairs to some seats to be arranged. **Action FC & KB.**
- Catalogues showing new seats to be circulated and discussed in December. **Action Clerk.**

## **9. District Council Liaison**

- Congratulations go to Polly Colthorpe on her election as Deputy Leader of MDDC.

## **10. Police Liaison**

- None.

## **11. Millennium Green**

- The BMX track in the quarry requires remedial works. **Action KB.**
- To ensure no duplication of facilities, a letter to be sent to the School Governors to establish whether their new pitch and toilets etc will be for use by the community. **Action Clerk.**

## **12. Bampton Cemetery – Future Planning**

- A local landowner to be asked to provide land. **Action KB.**
- Agenda item next month. **Action Clerk.**

## **13. Any other business**

- Goal posts are littered around the recreation ground. **Action KB.**
- Suggestions for new personnel to clean the toilets are required. **Action All.**
- A tree growing from a wall to the car park in Station Road needs to be removed. **Action KB.**
- A key to the sluice gate in Frog Street to be obtained from Rex Serenger. **Action FS.**
- A speed limit of 20 mph in Bampton to be investigated. **Action TK.**
- The lighting to the caravan park in Exebridge seems to be on for long periods. **Action PC.**
- Comments on the draft emergency plan, as prepared by Cllr Barwell, to be made and returned to the Author. **Action All.**
- A street light in West Street is not working. **Action RB.**
- Christmas lights/trees to be an Agenda item next month. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.55 p.m.

The next Ordinary meeting will be held at the Riverside Hall on Tuesday 4 December 2007 starting at 7.00 p.m.

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## BAMPTON TOWN COUNCIL

### **MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON MONDAY 1 OCTOBER 2007**

#### **Public Forum**

A large delegation of residents that would be adversely affected by planning application 07/1663 – oil storage tanks at Linton Fuel Oils, attended.

- Fears raised included, increased danger from fire and explosion, increased noise and other pollution (drums already create loud and disturbing bangs throughout the night), inadequate security to the premises, inadequate infrastructure to cater for the traffic generated by the business and devaluation of local properties.
- It would appear that the late display of the planning application prevented earlier public consultation.
- Cllr Stanley informed the meeting that there was sufficient time to reverse the decision and to make a 3 minute presentation to MDDC Planning Committee at their forthcoming meeting.

- It was agreed that BTC would discuss the application again – see “Planning” below.
- Everyone was thanked by the Chairman for their contribution.

As representatives from the Police were also present, a very useful discussion followed,

- Vandalism with examples and the effects caused.
- Problems in reporting to the Police.
- The importance of reporting incidents.
- The proposed increase in Police Officers to be in place before the end of the year.
- Although evidence based punishment is the best method to resolve problems, other methods are available.
- Community surgeries will be arranged in the near future.
- Again, everyone was thanked by the Chairman for their contribution.

Joan Fagg attended to provide an update on the Exe Valley Development Plan

- Reply to MDDC from Bampton Society and many others including BTC Councillors.
- A new revised report will provide another opportunity for comments to be made.
- When the next opportunity arises, ideas from Groups (Bampton Society in particular), special meetings and websites should be utilised.

## **Meeting of the Town Council**

**1. Attendance** – K Bristow (Chairman), R Barwell (Vice-Chairman), F Collier, C Fagg, C Hicks, P West, D Woollacott, F Stoner, T Knagg, P Colthorpe (District Councillor), R Stanley (District Councillor) and G Symons (Clerk).

### **2. Minutes of the ordinary meeting of 4 September 2007**

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

### **3. Matters arising from the last minutes**

- Item 1. Attendance – Cllr Colthorpe did not attend.
- The hedge over the footpath at Shillingford is to be cut soon.
- MDDC are investigating their responsibilities for the well in Brook Street.
- A new gate at the former allotments is to be provided in time for the Fair.
- Working parties are to be arranged to improve the public seats. **Action FC.**
- Community skips scheduled for 4 November changed to Saturday 17 November. **Action Clerk.**
- Copies of a draft document for a BTC “Emergency Plan” were distributed by Cllr Barwell as a basis for further discussion.
- Copies of notes from a briefing on planning, attended by Cllr Fagg, were distributed to all.
- Cllr Hicks attended a meeting with MDDC concerning cemeteries. Agenda item for next month. **Action Clerk.**
- Exe Valley Plan
- Cllrs and several local residents have sent comments to MDDC.
- It was agreed that MDDC should be informed that the BTC owned car park in Station Road is not available for development. **Action Clerk.**



- It was noted that MDDC did not liaise with BTC, although it would appear they had for other Councils.

#### 4. Matters arising from the circulation file

- None.

#### 5. Correspondence

- From D & C Police Authority – giving the date of the next liaison meeting.
- From DDC – giving the dates for the lengthsman to attend Bampton. It was agreed to request that four three day visits instead of one twelve day visit would allow regular cleaning of the leats in Brook Street. **Action Clerk.**
- From MDDC – inviting comments on the review of polling stations. No change required.
- From MDDC – giving details of the road closure for Bampton Fair.
- From MDDC – Phil Collins (Dog Warden) reported a visit to the recreation ground and an interview with a dog owner. The nearby footpath outside the recreation ground was suggested to the dog owner as a better alternative site to exercise her two dogs.

#### 6. Planning

**6.1** Application 07/01877564/FULL – Erection of a dwelling at adjacent to 9 Ford Road. **Not agreed, as the application is out of keeping with other neighbouring properties. Action Clerk.**

**6.2** Application 07/01912/FULL – Erection of replacement bat/agricultural building at Higher Lodge, New Lane, Exebridge. **Agreed, as the application will enhance the property without causing adverse effects on others and is designed to protect the welfare of the bats. Action Clerk.**

**6.3** Application 07/01663/ FULL – Erection of 13 outdoor oil storage tanks at Linton Fuels Ltd, Lords Meadow Lane. **Following the Public Meeting, see above, it was agreed to withdraw our previous decision and to supply compelling reasons to refuse the application. Action Clerk.**

#### 7. Finance

- **Credits** (not including bank interest payments)
- Bampton in Bloom refund £556.50.
- **Debits** – It was agreed to pay the following accounts:-
  - Royal British Legion Poppy Appeal - £50.00  
Cheque 101155
  - S Kelland, grass cutting - £1081.00  
Cheque 101156
  - Community First, Fair insurance - (Cheque delayed)  
Cheque 101157
  - G L Bristow, toilets and play area - £310.00  
Cheque 101158
  - Ken Whites, traffic signs - £461.78  
Cheque 101159
  - R Evans, Audit fees - £25.00  
Cheque 101160
  - MDDC, business rates (toilet building) - £212.53                      Cheque  
101161
- **Balances**

- HSBC treasurers account will be £2,320.71 after the above cheques have cleared.
- Scottish Widows account is £24,497.72.

- **Any other business**
- None.

## 8. Report from committees and subcommittees

- **Riverside Hall**
- Quotations are being sought for resurfacing the car park and repairs to the walls etc.
- Consideration is being given to having paid parking spaces.
- **Bampton in Bloom**
- Cllr Hicks was very pleased to inform the meeting that Bampton had won a Gold Medal and the Cox Cup. Congratulations are deserved by all concerned.
- **Bampton Fair**
- Dave Lee is the new events only specialist police officer.
- There are many new regulations to be accommodated that will incur extra costs.
- A course relating to the erection of traffic signs will have to be attended. At £200 plus this will still be cheaper than paying others to carry out the work.
- Unlike all but one other similar event, the policing of Bampton Fair is free.
- MDDC bins to be removed. **Action Clerk.**
- **Allotments**
- Rents for 2007 to be collected. **Action DW and PW.**

## 9. District Council Liaison

- MDDC new management system is to be in operation from 1 November.
- MDDC to be asked for a decision on the sale of the toilets building in Brook Street to BTC. **Action RS.**

## 10. Police Liaison

- See Public Forum above.

## 11. Millennium Green

- Following the site visit on 17 September, Henry Godfrey to be asked to remove the ramps and fill the hole in the quarry. **Action KB.**
- The new pitch at the school will be available for community use. The need for a multipurpose pitch at the MG is therefore reduced.
- Serious thought needs to be given to the most appropriate use of the funds now available for play equipment. **Action All.**
- Agenda item next month. **Action Clerk.**

## 12. Any other business

- War Memorial repairs in time for the Memorial Service would be desirable albeit not essential.
- Assurance to be obtained from MDDC, in writing, that the trees around the car park are safe. **Action Clerk.**

- Cllr Fagg reported he had carried out extensive verge maintenance along the main road.

There being no other business, the Chairman closed the meeting at 10 40 p.m.

The next Ordinary meeting will be held at the Riverside Hall on Tuesday 6 November 2007 starting at 7.00 p.m.

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## BAMPTON TOWN COUNCIL

### **MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 4 SEPTEMBER 2007**

#### **Public Forum**

Following an invitation for comments from residents and from sporting Groups of the Parish on a proposed Multi Use Games Area (MUGA) at the Millennium Green, eleven interested members of the community attended. The following comments arose,

- The MUGA was too small to be used by the Netball Club or for 5 aside by the Football Club.
- A MUGA, of the correct dimensions, would be used by sporting Groups.
- The age group being targeted by this scheme are not interested in playing basketball etc and would prefer skateboard / BMX facilities.
- There is a need for skateboarding / BMX and organised sport.
- Netball requires 30.5m by 15.25m and 5 aside football require 40m by 40m.
- Other examples of a MUGA can be seen at Hemyock and at Wheddon Cross

The subject of the new parking restrictions in Bampton was also raised,

- In very recent years the volume of heavy traffic has increased noticeably adding justification for the new restrictions. The development at Scott's Quarry was thought to be a possible reason which when complete may reduce the volume.
- Displaced cars will have to use the car park.
- It was agreed by all, that the existing car park in Station Road should not be lost to housing.

#### **Meeting of the Town Council**

**1. Attendance** – K Bristow (Chairman), R Barwell (Vice-Chairman), F Collier, C Fagg, C Hicks, P West, D Woollacott, P Colthorpe (District Councillor), R Stanley (District Councillor) and G Symons (Clerk). Apologies were received from T Knagg.

#### **2. Minutes of the ordinary meeting of 7 August 2007**

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

#### **3. Matters arising from the last minutes**

- A new gateway to be used during Bampton Fair, between the Scout's field and Bill Weston, is to be arranged with Nigel Payne. **Action RB & KB.**

#### 4. Matters arising from the circulation file

- None.

#### 5. Correspondence

- From Across the Divide Ltd – requesting the use of two spaces at the car park on 8 September between 10.00 and 1.00 o'clock. Agreed.
- From DDC – invitation to a conference to celebrate the International Day of Older People.
- From MDDC – inviting comments on the preferred option for the operation of MDDC. Option 2 "Leader and Executive" was the agreed option. **Action RS.**
- From MDDC inviting attendance to a meeting to discuss Cemetery Grants and Support for Parish Councils. **Action CH.**

#### 6. Planning

**6.1** Application 07/01564/FULL – Erection of a replacement dwelling at Higher Barn. **Agreed, as the application will enhance the property without causing adverse effects on others.**

**6.2** Application 07/01563/FULL – Tarmacadam road surface instead of tar and stone chip at Lakeside Caravan Park, Exebridge. **Agreed, as the application will enhance the business without causing adverse effects on others.**

**6.3** Application 07/01663/ FULL – Erection of 13 outdoor oil storage tanks at Linton Fuels Ltd, Lords Meadow Lane. **Agreed as the application will enhance the business without causing adverse effects on others.**

**6.4** Application 07/01729/LBC and FULL – Erection of extensions and glazed veranda at Combe Head. **Agreed as the application will enhance the property without causing adverse effects on others.**

**6.5** Application 07/01566/FULL – Change of use from agricultural to ménage at Hayne Barton, Shillingford. **Agreed as the application will be an improvement and will not impact on others.**

#### 7. Finance

- **Credits** (not including bank interest payments)
- Bampton Football Club £200.00.
- **Debits** – It was agreed to pay the following accounts:-
  - Tiverton Town Council, Briefing event - £35.00  
Cheque 101150
  - MDDC, Fair road closure - £100.00  
Cheque 101151
  - G L Bristow, toilets and play area - £380.00  
Cheque 101152
  - Bampton Public Hall, room fees - £10.00  
Cheque 101153
  - K Bristow, Materials - £229.00  
Cheque 101154
- **Balances**
  - HSBC treasurers account will be £1,417.41 after the above cheques have cleared.
  - Scottish Widows account is £27,177.80.

- **Any other business**
- Community skips are to be provided on 4.11.07 and 12.4.08. **Action Clerk.**
- It was agreed to investigate the cost of providing a new "Mono Hinge" self closing gate to the play area in Station Road. **Action Clerk.**
- The brambles at the M & B require cutting. **Action KB / Phil Kelland.**
- Consideration was given to the use of white lines in the main car park to encourage more orderly parking. It was agreed to leave as existing at present.
- The car park money boxes have again been vandalised. It was agreed that
- the present situation was not viable
- the boxes should be removed or modified
- consideration should be given to make parking free to all users
- the precept will have to be increased to cover the loss

## **8. Report from committees and subcommittees**

- **Public Hall**
- The Hall is to be renamed "Riverside Hall" and the car park "Riverside Car Park".
- The floor is to be sanded and sealed.
- **Bampton in Bloom**
- A check to be made to confirm that MDDC own the well housing in Brook Street. **Action RS.**
- "Welcome to Bampton" signs by DCC to be investigated. **Action Clerk.**
- **Play Areas**
- At the recreation ground the fence near the kissing gate requires repairs. **Action KB / Nigel Payne.**
- **Allotments**
- Rents for 2007 to be collected. **Action DW and PW.**

## **9. District Council Liaison**

- Despite their reluctance to date, MDDC will have to provide and service dog bins in future.
- Following the Exe Valley Exhibition on 7 September, comments should be given to MDDC. **Action All.**
- The new Chief Executive for MDDC is Gerald Quiche.

## **10. Police Liaison**

- None.

## **11. Millennium Green**

- Following the above Public Forum, it was agreed that there are many options that could be considered for the use of the funds now available from MDDC.
- It was agreed to have a site visit on Monday 17 September at 6.30 p.m. **Action All.**

## **12. Draft Emergency Plan**

- The model issued by others to be used as a guide for Bampton. **Action RB.**

## **13. Public Seats**

- It was agreed to repair / treat five seats and buy one new. **Action FC and KB.**

#### **14. Any other business**

- The hedge along the road at Shillingford requires cutting. DCC to be contacted. **Action RS.**
- Cllr Fagg reported details of the work carried out in the maintenance of the footpaths in the Parish. The importance of the work by Cllr Fagg was appreciated by all.
- The heave on the paving around the tree on the Stage has increased. **Action KB.**
- The Job Centre notice board in Brook Street needs to be removed. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.45 p.m.

The next Ordinary meeting will be held at the Public Hall on Monday 1st October 2007 starting at 7.00 p.m.

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### BAMPTON TOWN COUNCIL

#### **MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 7 AUGUST 2007**

#### **Public Forum**

- Joan Fagg (representing Bampton Society) attended to draw attention to the MDDC Exe Area Development Plan that suggests several additional sites in Bampton for residential and other development.
- As some of the sites have severe implications for the residents of Bampton, it was agreed to advertise on notice boards and on the web site, the MDDC open public meeting that is to be held at the Community Hall in Bampton on 7th September 2007,

#### **Meeting of the Town Council**

**1. Attendance** – K Bristow (Chairman), R Barwell(Vice-Chairman), F Collier, C Fagg, C Hicks, T Knagg, P West, D Woollacott, P Colthorpe (District Councillor), R Stanley (District Councillor) and G Symons (Clerk).

#### **2. Minutes of the ordinary meeting of 12 July 2007**

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

#### **3. Matters arising from the last minutes**

- The cost of repairs to our public seats may exceed the cost of repairing the existing seats. Consideration also to be given to having benches instead of seats in some locations. **Action FC.**
- Cllr Stanley confirmed that MDDC are not able to empty additional dog bins.

#### 4. Matters arising from the circulation file

- Conservation Area Appraisal – BTC to be aware of unsightly items e.g. TV dishes.
- A quotation to be obtained from Nigel Payne to construct an entrance at the former allotments into the adjacent field to allow Bampton Scouts to manage parking on Bampton Fair Day. **Action Clerk.**
- Draft Emergency Plan to be an agenda item for next month. **Action Clerk.**

#### 5. Correspondence

- From MDDC – Local Government Act 2000
- Copies of the new Model Code of Members' Conduct were issued to all present.
- The new code was accepted without alteration. Specific reference was directed at paragraph 12(2) that was also adopted.
- New forms were also issued to Register Members' Interest. Forms are to be completed and sent to MDDC by 4 September 2007. It was noted that item 6 requires a home address to be included.
- From Tiverton Town Council – an invitation to a Development Control Briefing Event at Tiverton Town Hall on 13 September at 6.00 p.m. - cost £35.00 per delegate. Cllr Fagg agreed to represent BTC. **Action Clerk.**
- From MDDC – Exe Area Development Plan. See Public Forum above.
- From EA – offering to help prepare a community flood plan. It was agreed to accept. **Action Clerk.**
- From Natural England – giving details of pending changes to ease the management of Millennium Greens.

#### 6. Planning

**6.1** Application 07/01339/FULL – Conversion of cider press building into living accommodation at 5a West Street. **Agreed, as the application will enhance the property without adverse effects on others.**

**6.2** Application 07/01535/FULL – Erection of 2 dwellings at Five Levels, Old Tiverton Road. **Agreed, as the application will enhance the property without adverse effects on others.**

**6.3** Application 07/01438/ FULL – Erection of extensions at Bampton Down Old Junction Road. **Agreed as the application will enhance the property without adverse effects on others.**

**6.4** Application 07/01330/CAT – Work to trees at 6 Briton Street. **Agreed as the application will enhance the property without adverse effects on others.**

**6.5** Application 07/01523/FULL & 1524/LBC – Erection of extension to a holiday cottage at Duvale Barton. **Agreed as the application will enhance the property without adverse effects on others.**

**6.6** Application 07/01436/CLU – Change of use from agricultural to domestic at Little Copse Farm Old Junction. **Agreed as the application will enhance the property without adverse effects on others.**

**6.7** Application 07/01398/LBC – Internal alterations at Court Grove, Brook

Street. **Agreed as the application will enhance the property without adverse effects on others.**

## 7. Finance

- **Credits** (not including bank interest payments)
- BT wayleave £24.50.
- Bampton in Bloom refund £2,244.90.
- **Debits** – It was agreed to pay the following accounts:-
  - Bampton Gas, B in B refund (£556.50) - £653.88  
Cheque 101145
  - S Kelland, grass - £340.75  
Cheque 101146
  - G L Bristow, toilets and play area - £310.00  
Cheque 101147
  - Bampton Public Hall, room fees - £10.00  
Cheque 101148
  - DA of PC's, annual fee - £13.50  
Cheque 101149
- **Balances**
  - HSBC treasurers account will be £2,933.41 after the above cheques have cleared.
  - Scottish Widows account is £27,177.80.
- **Operating budget 2007/08**
- The contents of the draft budget were accepted.
- Additional costs may arise from the control of brambles at the M & B and from the installation of a new gate to the play area in Station Road.
- **Any other business**
- A bank mandate was completed for signatories by Cllrs Bristow, Collier, Hicks, West, Knagg and Woollacott.
- The Audit Annual Return has now been scrutinised by our Internal Auditor and is ready for submission with a statement explaining variations from last year. **Action Clerk.**

## 8. Report from committees and subcommittees

- **Public Hall**
- The renaming to Riverside Hall is being considered by the Hall Committee.
- **Bampton in Bloom**
- The judging by Britain in Bloom took into account the difficult weather conditions.
- Bampton Open Gardens were a great success.
- **Play Areas**
- Damage to the seating in the shelter will cost over £100 in materials alone.

## 9. District Council Liaison

- Dog bins – see above. Agenda item next month. **Action Clerk.**
- Development Plan – see also above.



## 10. Police Liaison

- Katie Shelley (our new CPSO) attended for the first time to discuss the new regime.
- Sites were identified in Bampton where vandalism and unacceptable behaviour take place.
- Speeding traffic in the 30 mph zone on the Morebath Road requires policing.
- Theft of small machinery is common at the moment – locking of doors and sheds is highly recommended.
- Katie would like to be involved with any development at the Millennium Green.
- Enforcement of the new parking restrictions will be carried out when the lines are finally laid.
- Details of events from BTC and the public will help Katie with her work.

## 11. Millennium Green

- Having obtained quotations for the provision of play equipment at the orchard, it was agreed to investigate the need and support for a ballcourt (MUGA – Multi Use Games Area) using funds available from MDCC.
- Comments and reactions need to be obtained from the community.
- A brief together with a scheme plan to be displayed on the notice board in Bampton and at local premises. **Action Clerk and CH.**
- A notice to be shown in the Signpost. **Action Clerk.**
- Clubs, Groups and the School to be consulted. **Action Clerk.**

## 12. Any other business

- It was confirmed that dogs are not allowed on the football pitch at the recreation ground.
- Another inspection of the tree at the car park is required. **Action Clerk.**
- Repairs to the base of the War Memorial are required. **Action KB.**
- A water supply in Brook Street would benefit Bampton in Bloom. **Action CH.**
- Renovation of the notice boards at Shillingford and at Petton and their relocation inside the bus shelters is agreed. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.40 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 4th September 2007 starting at 7.00 p.m.

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BAMPTON TOWN COUNCIL

**MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM  
OF THE PUBLIC HALL ON THURSDAY 12 JULY 2007**

## Public Forum

- None.

## Meeting of the Town Council that followed the AGM

### 1. Minutes of the ordinary meeting of 10 April 2007

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

### 2. Matters arising from the last minutes

- Repairs to public seats – the name of a potential contractor to be obtained. **Action CH.**
- Dog bins – the cost of supplying and the cost of emptying by MDDC or John Betterton to be obtained. **Action Clerk & RS.**
- Millennium Green – agenda item for next month. **Action Clerk.**

### 3. Correspondence

- From MDDC – consultation papers for 20 year redevelopment plan was circulated for comment.

### 4. Planning

**4.1** Application 07/01075/FULL & 1074/LBC – Conversion of barn to dwelling at 19 Briton Street. **Agreed, as the application is an improvement to the property and has no known impact on others.**

**4.2** Application 07/01139/FULL – Erection of a replacement barn at Higher Barn. **Agreed as the application will provide an improvement to the property and does not have a known impact on others.**

**4.3** Application 07/01134/ FULL – change of use of land from agricultural to domestic, erection of vehicle shelter and construction of extended drive at New Park. **Agreed as the application will provide and improvement to the property and does not have a known impact on others.**

**4.4** Application 07/01306/FULL – conversion of dwelling and workshop to 2 dwellings at 7 Station Road. **Agreed as the application will provide an improvement on the property and does not have a known impact on others.**

**4.5** Application 07/01160/FULL – erection of a dwelling at land adjacent to 9 Ford Road. **Not agreed as the application is out of keeping with other neighbouring properties.**

**4.6** Application 07/01244/FULL – erection of a replacement property at Sherwood, West Street. **Following a site visit it was agreed as the application will enhance the site and will not have an adverse effect on others. Clarification is being sought on whether the existing property is to be demolished.**

### 5. Finance

- **Credits** (not including bank interest payments)
- Precept £16,480.00.
- Bampton Scouts £55.00 annual fee.
- **Debits** – It was agreed to pay the following accounts:-
  - J Betterton, toilets and play area (10/6 to 7/7) - £310.00  
Cheque 101129
  - J Betterton, toilets and play area (8/4 to 5/5) - £310.00  
Cheque 101130

- J Betterton, toilets and play area (6/5 to 9/6) - £380.00  
Cheque 101131
- Kings Gardens, grass - £84.00  
Cheque 101132
  
- Kings Gardens, grass - £84.00  
Cheque 101133
- Not used  
Cheque 101134-37
- MDDC, community skips - £734.38  
Cheque 101138
- Playsafe Ltd, H & S report - £99.88  
Cheque 101139
- Nigel Payne, recreation ground fence - £2,170.00  
Cheque 101140
- Not used  
Cheque 101141
- Bampton Public Hall, room fees - £40.00  
Cheque 101142
- Secret Seeds, B in Bloom - £2,637.76(Refund £2,244.90) Cheque  
101143
- B T Council, transfer of funds - £6,000.00  
Cheque 101144

- **Balances**

- HSBC treasurers account stood at £15,379.07 on 8 July 2007.
- Scottish Widows account stood at £21,177.80 on 3 July 2007.
- The bank statements were witnessed by the Chairman.

- **New bank mandate**

- A new form was completed for signatories by Cllrs Bristow, Collier and Woollacott.
- The above form is to be updated at the next meeting to include signatories by Cllrs Hicks, Knagg and West.

- **Audit – Annual Return**

- The Annual Return was discussed and signed by the Chairman.
- As in recent years, Richard Evans is to be asked to act as our Internal Auditor.

- **Operating budget**

- A draft copy of the budget was issued.
- Agenda item for next month. **Action Clerk.**

- **Any other business**

- It was agreed to accept the quotation from SW Highways to replace two manhole covers and 10 concrete channel blocks at the car park for the sum of £1350.00. **Action Clerk.**
- 10 copies of the standing orders to be purchased from NALC. **Action Clerk.**

## 6. Agendas and arrangements for future meetings

- Advance details of meetings having been previously circulated were agreed.
- Ordinary meetings are to be held on the first Tuesday of each month.
- Draft copies of the minutes to be displayed on the notice board in Bampton prior to the next meeting. **Action Clerk.**

- A copy of the draft minutes to be supplied to Humphrey Berridge prior to the next meeting. **Action Clerk.**

## **7. Any other business**

- The recreation ground is to be made available for use on Bampton Open Day. **Action CH.**

There being no other business, the Chairman closed the meeting at 10.00 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 7th August 2007 starting at 7.00 p.m.

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## BAMPTON TOWN COUNCIL

### **MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 10 APRIL 2007**

#### **Pre-meetings with Hastoe Housing Association**

- Catherine Simmons (MDDC) introduced Anne Harries (HHA) that has an interest in providing affordable housing schemes in the SW e.g. Halberton, Uffculme and Chawleigh.
- HHA is a non profit organisation that prefers small schemes for rent or shared ownership.
- HHA photographs showed quality styled properties.
- If a site is found a decision has to be made whether to link with HHA.
- Sites were discussed and potential landowner names need to be collected. **Action PW & BTC.**

#### **Pre-meeting with Jude Atkins and Kim Grosse**

- Dulverton Youth Club is successfully up and running.
- DYC have suitable premises to hold Club meetings.
- Groups are arranged for various ages and sexes.
- A Bampton Youth Group could share their Friday session and Jude and Kim would assist.

#### **Public Forum**

- Jess Elliot attended to explain progress with the "Living local" concept by "Spar".

#### **Meeting of the Town Council**

**1. Attendance** – K Bristow (Chairman), F Collier, P Wood (District Councillor), P Colthorpe (District Councillor) and G Symons (Clerk). Apologies were received from P Barthram, D Woollacott and M Elcock,

#### **2. Minutes of the ordinary meeting of 13 March 2007**

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

#### **3. Matters arising from the last minutes**

- Epoxy mortar to be used to repair the monument. **Action KB.**

- A survey of the public seats by Cllr Collier shows that most are in poor condition. A target to repair of 5 seats by the end of August was agreed. **Action KB.**
- MDDC have decided that they are not able to collect from additional dog bins but have agreed to dispose from existing bins. As John Betterton has agreed to collect from new bins, 5 new bins are to be purchased by BTC and the cost of emptying to be also funded by BTC. **Action Clerk.**

#### **4. Matters arising from the circulation file - None**

#### **5. Correspondence**

- From Kate Halliburton – change of address and outstanding allotment rent. **Action TB.**
- From Nat West Bank – a mobile bank will visit Brook Street each Thursday 13.45 until 14.30 p.m. commencing on 26 March 2007.
- From Western Power Distribution – wayleave agreement for a new supply to Bampton School through the Millennium orchard.
- From MDDC – notices of elections to be displayed and election nomination packs that were issued to existing Councillors. **Action All.**

#### **6. Planning**

**6.1** Application 07/00403/FULL – Erection of a dwelling at 1 West Street. **Agreed, as the application fits the needs of the community.**

**6.2** Application 07/00527/FULL – Retention of converted dwelling and workshop to 2 dwellings at 7 Station Road. **Not agreed as the application causes an unacceptable change to the street scene.**

#### **7. Finance**

- **Credits** (not including bank interest payments)
  - None.
- **Debits** – It was agreed to pay the following accounts:-
  - DPFA, subscription - £30.00  
Cheque 101121
  - DAPC, subscription - £270.00  
Cheque 101122
  - Adams & Ellicott, soiling at rec ground - £58.75  
Cheque 101123
  - Kings Gardens, grass - £84.00  
Cheque 101124
  - Landscaping and Grounds Maintenance Ltd, rec grass - £74.91  
Cheque 101125
  - J Betterton, toilets & play area, - £318.90  
Cheque 101126
  - Shillingford Hall, Fair Tolls Grant - £300.00  
Cheque 101127
  - Community First, insurance - £630.20  
Cheque 101128
- **Balances**
  - HSBC treasurers account will be £956.35 after all cheques and S.O's have cleared.
  - Scottish Widows account will be £20,927.13.
  - The bank statements were witnessed by the Chairman.

- **Any other business**
- None.

## **8. Reports from committees**

- **Bampton in Bloom**
- A letter to be sent to Celia Hicks and Jackie Simmons to explain that BTC do not have a responsibility for the future management of B in B. **Action Clerk.**
- **Bampton Public Hall**
- Officers were elected at the recent AGM.
- **Play area**
- New swing chains to be fitted. **Action KB.**
- A price is to be obtained for wet pour to replace the rubber tiles around the slide and to reduce water ponding near the entrance.

## **9. District Council Liaison**

- Andy Auger is no longer serving this area but a PCSO (Kate) has started.
- At a recent public meeting with the Police, 40 residents took the opportunity to attend.
- Cllr Wood thanked BTC for their support during the last 6 years.

## **10. Police Liaison - None.**

## **11. Millennium Green**

- It was agreed to obtain quotations and suggestions for play equipment suitable for 11 year olds and over to a value of £40,000 to be sited at the old orchard. **Action Clerk.**
- Colin Rowland to be contacted concerning a picnic seating project for young Farmers. **Action Clerk.**

## **12. Any other business**

- A letter to be sent to J Betterton to report complaints relating to the poor condition of the toilets. Also the existing paper dispensers are prone to vandalism. **Action Clerk.**
- Being the last meeting before the elections in May the Chairman took the opportunity to thank all present for the support during the last four years.

There being no other business, the Chairman closed the meeting at 11 .15 p.m.

The date of the AGM and the next Ordinary meeting is to be arranged at a later date.

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BAMPTON TOWN COUNCIL

**MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM  
OF THE PUBLIC HALL ON TUESDAY 13 MARCH 2007**

**Pre-meetings with Hastoe Housing Association and Jude Atkins delayed until  
April 2007**

## Public Forum

- Colin Rowland attended to discuss sites for affordable housing.

## Meeting of the Town Council

**1. Attendance** – K Bristow (Chairman), P Barthram, D Woollacott, M Elcock, F Collier, F Stoner, P Wood (District Councillor), P Colthorpe (District Councillor) and G Symons (Clerk).

## 2. Minutes of the ordinary meeting of 13 February 2007

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

## 3. Matters arising from the last minutes

- Refuse bins are in place in the car park.
- Repairs to the monument are required. **Action KB.**
- All the public seats require maintenance and the list needs to be updated. **Action FC.**
- Two new M/H covers and a few concrete channels are required in the car park. **Action Clerk.**
- Standing water in the play area is again a problem. **Action Clerk.**
- Fencing and ground clearance at the Motte and Bailey has to be resolved. **Action Clerk and KB.**

## 4. Matters arising from the circulation file

- None.

## 5. Correspondence

- From Kate Halliburton – change of address and outstanding allotment rent. **Action TB.**
- From Nat West Bank – a mobile bank will visit Brook Street each Thursday 13.45 until 14.30 p.m. commencing on 26 March 2007.
- From Western Power Distribution – wayleave agreement for a new supply to Bampton School through the Millennium orchard.
- From MDDC – notices of elections to be displayed and election nomination packs that were issued to existing Councillors. **Action All.**

## 6. Planning

**6.1** Application 07/00415/LBC and 411/FULL – Change of use from one to two dwellings at 19 Briton Street, Bampton. **Not agreed, as the application causes the property to be over-developed.**

## 7. Finance

- **Credits** (not including bank interest payments)
- £314.07 – Bampton Fair refund.
- **Debits** – It was agreed to pay the following accounts:-
  - Bampton Public Hall, room fee - £10.00  
Cheque 101112
  - Landscaping and Grounds Maintenance Ltd, rec grass - £74.92  
Cheque 101113
  - J Betterton, toilets & play area, - £380.00  
Cheque 101114

- Devon Conservation Forum, subscription - £20.00  
Cheque 101115
- South West Water, water rates - £189.56  
Cheque 101116
- C Russell, repairs to money boxes - £170.53  
Cheque 101117
- Ken White Signs, car park signs - £110.45  
Cheque 101118
- K Bristow, car park locks - £132.68  
Cheque 101119
- MDDC, community skips - £734.38  
Cheque 101120

- **Balances**

- HSBC treasurers account will be £1891.85 after all cheques and S.O's have cleared.
- Scottish Widows account will be £20,702.68.
- The bank statements were witnessed by the Chairman.

- **Any other business**

- It was agreed that the Clerk's hours, to be worked and paid for, should be increased from 7.5 hours per week (32.5 hours per month) to 9 hours per week (39 hours per month). **Action Clerk.**
- It was agreed that the recent grant to Bampton School should be from the Fair Tolls.
- After obtaining quotations from others, it was agreed to accept the offer from King's Gardens for all the grass cutting in Bampton including the Millennium Green.

## 8. Reports from committees

- **Bampton in Bloom**

- New planter fittings are approved by DCC.
- An Open Day is to be held in August.
- Next meeting is 5 April.
- Three councillors need to be elected for next year.

- **Bampton Public Hall**

- Thanks to the efforts of Cllr and Mr Barthram, the redecoration of the toilets is nearly complete.
- Cllr Barthram has resigned from being the Treasurer.
- The AGM will be on 28 March 2007.

- **Bampton Twinning**

- A visit from Villers Bocage is planned for the beginning of May.

- **Play area**

- New rotas are required. **Action KB.**

## 9. District Council Liaison

- The Tiverton and Exe Valley Community Strategic Plan was discussed.
- A public meeting "Police and Youth" is planned for 21 March at the Community Hall at 7.00 p.m.
- Government targets set for District Council Planning Committees are being met by MDDC at a very high standard.



## **10. Police Liaison**

- None.

## **11. Millennium Green**

- To be an agenda item next month. **Action Clerk.**

## **12. Any other business**

- When inspected randomly, the toilets are sometimes acceptable but often they are left in a poor state.
- Permission from MDDC for new dog bins to be pursued. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 10.10 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 10 April 2007 at 7.00 p.m.

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### BAMPTON TOWN COUNCIL

## **MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 13 FEBRUARY 2007**

### **Pre-meeting with Hastoe Housing Association delayed until March 2007**

#### **Public Forum**

- **None**

#### **Meeting of the Town Council**

**1. Attendance** – P Wood (Chairman and District Councillor), P Barthram, M Elcock, F Collier, F Stoner, S Bedwell and G Symons (Clerk). Apologies were received from K Bristow, D Woollacott, P Colthorpe (District Councillor). Due to a move to Leicestershire, a letter of resignation has been received from Cllr Emily Purssglove. A letter to be sent expressing regret of her move. **Action Clerk.**

#### **2. Minutes of the ordinary meeting of 9 January 2007**

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

#### **3. Matters arising from the last minutes**

- It was agreed that the tree on the Stage should be left untouched but again discussed at the end of the year. **Action Clerk.**
- Arrangements have been discussed with the developers of the cottages in Station Road for locked disposal bins to be provided for the owners to use and manage. This is an attempt to stop the dumping of waste at the entrance to the car park.

#### **4. Matters arising from the circulation file**

- None.

## 5. Correspondence

- From Bampton Primary School – appreciation expressed on the recent grant towards the new building.
- From NALC – in future a Quality Council need only consist of 80% elected members, not 100%. This change would allow BTC to apply for Quality Council status if it was felt to be worthwhile.
- From Bampton Society – congratulating BTC and in particular Kelly Beeston and her team of helpers, for the high standard achieved with Bampton Fair.
- From MDDC – notification of a public debate on the future structure of MDDC to be held on 27 February at 7.00 p.m. at Tiverton Town Hall.
- From MDDC – announcing the closure of Brook and Briton Street on Monday 9 April 2007 between 10.15 and 11.00 am for the Tiverton Road Race.

## 6. Planning

**6.1** Application 07/00169/FULL – Change of use and erection of wood framed and clad livestock/equestrian building, wood framed machinery shed and construction of riding arena at Bampton Down Old Junction Road. **Agreed, as the application provides useful infrastructure and although we had difficulty in locating the site from the information given it would appear that the application will not have an adverse effect on others.**

**6.2** Application 06/02596/LBC – LBC for erection of extension and internal alterations at 12 Briton Street. **Agreed, as the application will enhance the property.**

**6.3** Application 07/00259/FULL and 07/00102/LBC – demolition of wall and erection of car port with new access to garden at Bowdenhays, South Molton Road. **Agreed as the application will enhance the property and will not have an adverse effect on others.**

**6.4** Application 07/00140/CAT – notification of intention to crown and prune 1 Cedar Atlanticus tree at Winslade House, Briton Street. **Agreed as the application will not have an adverse effect on others.**

**6.5** Application 07/00084/FULL – Erection of a fishing lodge at Exebridge. **Agreed as the application will enhance the property, will not have an adverse effect on others, other similar application has been carried out to a high standard and will increase tourism and income to the area.**

**6.6** Application 07/00217/FULL – Erection of a conservatory at Glenlyn, Wiveliscombe Road – **Agreed as the application will enhance the property and will not have an adverse effect on others.**

**6.7** Application 06/02500/FULL – Erection of extension at Crossways Cottage, Oldbarn Lane, Oakford – **Agreed as the application will enhance the property and will not have an adverse effect on others.**

## 7. Finance

- **Credits** (not including bank interest payments)
- £210.00 – MDDC – Cemetery grant.
- £3484.00 – MDDC – car park toilet maintenance partnership refund.
- £750.00 – DCC Cllr Mary Turner – grant towards the cost of vandalism repairs.
- **Debits** – It was agreed to pay the following accounts:-

- C R Fagg, P3 petty cash expenses, - £44.44  
Cheque 101107
- Landscaping and Grounds Maintenance Ltd, rec grass - £74.92  
Cheque 101108
- J Betterton, toilets & play area, - £380.00  
Cheque 101109
- Bampton Public Hall, room fee - £10.00  
Cheque 101110
- Bampton Town Council, transfer of funds - £5000.00  
Cheque 101111

#### • **Balances**

- HSBC treasurers account will be £1,993.56 after all cheques and S.O's have cleared.
- Scottish Widows account will be £22,702.68.
- The bank statements were witnessed by the Chairman.

#### • **Any other business**

- Alternative quotations for insurance to be obtained. **Action Clerk.**
- A letter of thanks to be sent to Cllr Mary Turner for the above grant. **Action Clerk.**
- The Clerk's salary and working hours to be discussed next month.
- Christmas illuminations are to be reviewed at our meeting in July. **Action Clerk.**
- £5.00 to be collected for each Christmas tree for 2006. **Action DW.**
- Fair Tolls 2006,
- £1,300 is available for distribution.
- It was agreed that £500 should be set aside towards the 750th anniversary Fair in 2008.
- It was agreed to distribute the remainder to the best entry(s) request i.e. similar to last year. **Action Clerk.**

### **8. Reports from committees**

- **Bampton in Bloom** - None
- **Bampton Fair Working Group**
- A meeting to be held on 15th February.
- More volunteers are still required to assist with the running of the Fair.

### **9. District Council Liaison**

- Jude Atkins is to attend the next meeting to discuss "Dulverton and District Young People's Project".

### **10. Police Liaison**

- None.

### **11. Millennium Green**

- A copy of the deeds is in the circulation file. **Action All.**
- A copy of a plan of the site to be given to each Councillor to develop ideas for future development. **Action Clerk.**

- Ideas from other similar sites e.g. Wiveliscombe, to be used. **Action All.**

## **12. Any other business**

- The base to the war Memorial is in need of repairs before November.
- A list of the public seats to be sent to Cllr Elcock.
- Quotations for fencing at the recreation ground to be sought. **Action Clerk.**
- The control of the brambles around the Motte and Bailey has become a major project.
- Using sheep to manage the narrow grass strip around the Motte and Bailey was suggested.
- It was agreed that Cllr Barthram should contact the owner of the seat on the footpath between Frog Street and Bouchier Close to improve safety to all users. **Action TB.**
- Levels around the manholes in the car park require an inspection. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.50 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 13 March 2007 at 7.00 p.m.

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## BAMPTON TOWN COUNCIL

### **MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 9 JANUARY 2007**

#### **Public Forum**

##### **Joan Fagg and Susan Sloman**

- DCC is to attend a meeting with Bampton Society on 10 January to discuss the biodiversity audit that has been carried out. Further investigation and information will be required to complete the audit.
- A Police liaison meeting should be held to discuss local issues – maybe it could be held in advance of a BTC meeting. **Action PW and Clerk.**

#### **Meeting of the Town Council**

**1. Attendance** – P Wood (Chairman and District Councillor), P Barthram, D Woollacott, M Elcock, F Collier, F Stoner, S Bedwell and G Symons (Clerk). Apologies were received from K Bristow, E Purssglove, P Colthorpe (District Councillor) and from F Stoner for other recent meetings.

#### **2. Minutes of the ordinary meeting of 5 December 2006**

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

#### **3. Matters arising from the last minutes**

- The street lights in Station Road are still not working and a light on the footpath between Bouchier Close and Frog Street can be added to the list. **Action Clerk.**

#### **4. Matters arising from the circulation file**

- None.

## 5. Correspondence

- From MDDC – regarding affordable housing. As recommended Hastoe Housing Association to be invited to the February meeting. **Action Clerk.**
- From Land Registry – requesting information connected to BTC’s submission of sites requiring voluntary registration. **Action Clerk.**
- From DCC – enclosing the diversion order for footpath Number 12.

## 6. Planning

**6.1** Application 06/02628/FULL – subdivision of dwelling to create a unit of holiday accommodation at Four Ponds, Shillingford. **Agreed, as the application will not have an adverse effect on others.**

**6.2** Application 06/02499/FULL – erection of an extension at 12 Briton Street. **Agreed, as the application will improve the property. It has been assumed that the application will not impact on the adjoining properties.**

## 7. Finance

- **Credits** (not including bank interest payments)
  - £4,862.46 – Transfer of funds from Millennium Green Trust
- **Debits** – It was agreed to pay the following accounts:-
  - J Betterton, toilets & play area, - £380.00  
Cheque 101096
  - C Russell, repairs, - £78.75  
Cheque 101097
  - Landscaping and Grounds Maintenance Ltd, rec grass - £74.92  
Cheque 101098
  - Royal British Legion, donation - £50.00  
Cheque 101099
  - MDDC, community skip hire - £734.38  
Cheque 101100
  - St Michael’s Church, cemetery grant - £370.00  
Cheque 101101
  - PCC of Petton, cemetery grant -  
£150.00 Cheque 101102
  - Bampton Fair, goods and services, refund required - £369.03  
Cheque 101103
  - R White, Fair lease annual fee - £100.00  
Cheque 101104
  - Age Concern, grant - £100.00  
Cheque 101105
  - Bampton School, grant - £500.00  
Cheque 101106
- **Balances**
  - HSBC treasurers account will be £3,532.19 after all cheques and S.O’s have cleared.
  - Scottish Widows account will be £17,702.68.
  - The bank statements were witnessed by the Chairman.
- **Any other business**

- The future dates for community skips are 14th April and 13th October 2007. **Action Clerk.**
- The financing of Christmas trees and their maintenance, needs to be discussed. **Action Clerk.**
- The annual review of the Clerk's salary and working hours to be deferred to the next meeting. **Action Clerk.**
- The future development of the Millennium Green needs to be discussed. **Action Clerk.**
- The allocation of the Fair Tolls to be an agenda item. **Action Clerk.**

## **8. Reports from committees**

- **Bampton in Bloom**
- The next meeting is 18th January
- A site visit to the Stage is required to decide whether the potential danger from the tree roots will require the tree to be removed. **Action All.**
- An additional committee member from BTC is required. **Action Clerk.**
- **Play areas**
- Following the departure of Clive Russell, inspection rotas and duties need to be reviewed. **Action Clerk.**

## **9. District Council Liaison**

- Discussions on the future of Barnhaven are ongoing.

## **10. Police Liaison**

- None but see "Public Forum"above.

## **11. Station Road Car Park**

- The piles of refuse dumped in the car park are unacceptable. Contact with the owner is to be made. **Action PW.**

## **12. Any other business**

- MDDC have not replied to our request for additional dog bins. Additionally the bin between Frog Street and Bouchier Close is broken and unusable. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.30 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 13 February 2007 at 7.00 p.m.