

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 5 DECEMBER 2006

Public Forum

- None

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), P Barthram, D Woollacott, M Elcock E Purssglove and F Collier and G Symons (Clerk). Apologies were received from P Wood (Vice Chairman and District Councillor), P Colthorpe (District Councillor) and S Bedwell.

2. Minutes of the ordinary meeting of 7 November 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- None.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From Clive Russell – thanking BTC for the pictures presented to him in recognition of this support to BTC during his many years as a Councillor.

6. Planning

6.1 Application 06/0223947/FULL – repositioning of dwelling on plot 42 at The Former Works. **Agreed, as the application will not have an adverse effect on others.**

7. Finance

- **Credits** (not including bank interest payments)
- £1650.00 – Anderton and Rowland
- **Debits** – It was agreed to pay the following accounts:-
 - Audit Commission, fees - £293.75
Cheque 101090
 - J Betterton, toilets & play area, - £310.00
Cheque 101091
 - Landscaping and Grounds Maintenance Ltd, rec grass - £74.92
Cheque 101092
 - Land Registry, fees - £525.00
Cheque 101093
 - Secret Seeds, Christmas trees - £190.40
Cheque 101094
 - Bampton Public Hall, room fees - £20.00
Cheque 101095

- **Balances**

- HSBC treasurers account will be £301.78 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £17,312.56.
 - The bank statements were witnessed by the Chairman.
- **Any other business**
 - A copy of the predicted end of year accounts was discussed and it was agreed that the precept for 2007/2008 should be increased by 3% i.e. from £16,000 to £16,480. **Action Clerk.**
 - A revised bank mandate was arranged. **Action Clerk.**
 - A copy of an annual review of the Clerk's salary was included in the circulation file for consideration in January 2007. **Action Clerk.**

8. Reports from committees

- **Footpaths – Joan Fagg**
- The diversion of FP 12 at South Hayne is in place and is proving to be very user friendly.
- The general condition is very good and minor works, occasionally required, is being carried out by Joan and Colin.
- Bampton Society is assisting with the inspection of all the footpaths required for the annual survey.
- **Police Liaison – Joan Fagg**
- At a recent meeting the Police were left with no doubt that the Residents in Bampton were suffering from an unacceptable amount of anti social behaviour problems.
- A meeting is to be held in Bampton in the near future.
- **Bampton Fair – Kelly Beeston**
- Details of income and expenditure were discussed.
- A cheque for the sum available for BTC costs and the Fair Tolls was presented.
- In 2008 the Fair celebrates its 750th anniversary.
- Special events could be considered.
- Additional funds will be required (Anderton and Rowland have offered £500 towards the cost of fireworks).
- Stall rents could be raised.

9. District Council Liaison

- It was agreed that a request for double yellow lines from the east side of the River Batherm Bridge to New Buildings should be requested from DCC. **Action Clerk.**

10. Police Liaison

- See above.

11. Station Road Car Park

- Deferred until January 2007. **Action Clerk.**

12. Any other business

- Gullies between Exeter Inn and Cove are causing flooding. **Action Clerk.**
- The problems caused by the skips in the car park need to be addressed. **Action KB/ G Piling.**

- Street lights in Station Road are out. **Action KB.**

There being no other business, the Chairman closed the meeting at 9.30 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 9 January 2007 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 7 NOVEMBER 2006

Public Forum

- None

Meeting of the Town Council

1. Attendance –K Bristow (Chairman), P Colthorpe (District Councillor) P Barthram, D Woollacott, and F Collier and G Symons (Clerk). Apologies were received from P Wood (Vice Chairman and District Councillor), and M Elcock.

- Letters were hand-delivered by Emily Purssglove and Steve Bedwell offering to become Councillors.
- After a proposal by the Chairman and seconded by Councillors Collier, Woollacott and Barthram, the offers were accepted.
- Councillors Purssglove and Bedwell were invited to use this occasion as their first meeting.
- The Council is now at full strength with nine Councillors.
- Copies of the letters to be sent to MDDC. **Action Clerk.**

2. Minutes of the ordinary meeting of 3 October 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- The remaining details for the bank mandate were arranged.
- The annual submission for The Millennium Green to the Charity Commission was signed.
- The pictures that have been presented to Clive Russell were extremely well received.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From MDDC – requesting suggestions for street names at the new development at Scotts Quarry. The following names were agreed – Plots 1 to 34 "Kingdon Close" Plots 35 to 42 "Quarryman's Rise" and Scotts Business park for the industrial area. **Action Clerk.**

- From Bampton C of E Primary School requesting support for the planned "Foundation Stage Unit" for children aged 3 to 5 years. A letter of support to be sent. **Action Clerk.**
- From Land Registry – outlining the cost and method to obtain voluntary registration of land owned by or in trust to BTC. It was agreed to proceed to ensure that all sites were registered. **Action Clerk.**
- From Pamela Whincup and Jennifer Ashdown concerning planting, "no dog" signs and litter bins at the Hollett Garden. A site visit is to be made. **Action KB.**
- From MDDC – a questionnaire concerning planning applications. **Action Clerk.**
- Natural England – a post-completion monitoring questionnaire relating to the Millennium Green. **Action Clerk.**
- From DCC – an invitation to attend the official opening of Devon Compost Partnership's new in-vessel composting facility.

6. Planning

6.1 Application 06/02247/FULL – erection of extension and sun room at Hockford Cottage, High Street. **Agreed, as the application will enhance the property without adverse effects to others. Concern of the roof detail in the south east corner of the extension was to be included in the remarks to MDDC.**

7. Finance

- **Credits** (not including bank interest payments)
- None
- **Debits** – It was agreed to pay the following accounts:-
 - Community First, Fair insurance - £120.00
Cheque 101082
 - Waterman's, pictures to CR - £99.90
Cheque 101083
 - Bampton Public Hall, room fees - £20.00
Cheque 101084
 - J Betterton, toilets & play area, - £392.90
Cheque 101085
 - Landscaping and Grounds Maintenance Ltd, rec grass - £74.92
Cheque 101086
 - Kings Gardens, grass - £76.00
Cheque 101087
 - H Berridge, web-site grant - £100.00
Cheque 101088
 - Tiv & District Ring and Ride Service, grant - £50.00
Cheque 101089
- **Balances**
 - HSBC treasurers account will be £150.24 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £17,312.56.
 - The bank statements were witnessed by the Chairman.
- **Any other business**

- It was agreed that emergency repairs up to a maximum of £500 could be authorised by the Chairman at short notice if the need arises.

8. Reports from committees

• Public Hall

- The next general meeting is on 8 November.

• Bampton in Bloom

- None.

• Allotments

- Payment for two plots is outstanding. **Action TB.**
- A site map is to be prepared. **Action Clerk and TB.**

• Play areas

- Repairs to the shelter roof are required. **Action KB.**

• Twinning

- None.

• Bampton Fair

- Kelly Beeston to attend the next meeting to discuss 2006 and beyond.
- Anderton and Rowland have agreed to an increase in the rental of the car park for this year and wish to stay longer in future years. **Action Clerk.**

• Millennium Green

- Jarl should be asked to chair the public meeting that is to be held on Wednesday 29 November at St Michael's Hall.
- Notices to be displayed. **Action Clerk and KB.**
- Most Councillors are able to attend

9. District Council Liaison

- It was agreed that BTC would not object to Morebath Parish council having up to £10,000 of the S106 money towards the development of their new play area.
- A letter confirming the above to be sent to MDDC. **Action Clerk.**
- The Street light in Station road is out.

10. Police Liaison

- None.

11. Station Road Car Park

- The closing times for the toilets are accepted by the residents and is reducing the vandalism.
- One new safe is in place in the car park the second is to be installed by Clive Russell.
- Bin bags deposited in front of the collection box is preventing donations being made. **Action KB.**
- This item to be again an agenda next month. **Action Clerk.**

12. Any other business

- Cars being parked on the river bridge are creating a hazard.

- An increase in dog walking at the recreation ground is again causing problems. The "no dogs allowed" sign needs to be replaced. **Action SB.**
- Repairs to the gate at the recreation ground are required. **Action KB.**
- The new gate way signs to Bampton are to be installed in the near future.
- The community skips were again well used.
- Details for Remembrance Sunday were discussed.

There being no other business, the Chairman closed the meeting at 9.10 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 5 December 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 3 OCTOBER 2006

Public Forum

- Jarl and Angela from Tiverton Youth Centre attended with the following matters arising,
- Visits have been made to Bampton twice a week to maintain contact with our teenage residents.
- Community mediation sessions involving adults and youth have had good results in Tiverton.
- Some teenagers and parents would like to be involved in future plans for the Parish.
- It was agreed that BTC's Playground Committee could include teenagers and parents.
- It was agreed that an open meeting should be arranged for mid/late November at St Michael's Hall with notices to be arranged by J an A. **Action Clerk.**

Meeting of the Town Council

1. Attendance –K Bristow (Chairman), P Wood (Vice Chairman and District Councillor), P Colthorpe (District Councillor) M Elcock, F Stoner, and G Symons (Clerk). Apologies were received from P Barthram, D Woollacott, and F Collier.

2. Minutes of the ordinary meeting of 5 September 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- The speed checks that have been carried out at Petton Cross by the police were considered to be unsatisfactory. Residents are welcome to write to this Council on the subject. **Action ME.**

4. Matters arising from the circulation file

- None.

5. Correspondence

- From Tiverton Tourist Information Centre – an invitation to an informal briefing.
- From D & C Police Authority – giving dates for liaison meetings. **Action PW.**
- From DCC – outlining the future tender for Barnhaven residential home.
- From Environment Agency (telephone call) –
 - requesting names of standby volunteers to operate the new flood gate to the rear of New Buildings. Cllrs Bristow and Wood are the first names to be submitted but local residents are also to be added when available. **Action Clerk.**
 - the E A are working towards replacing the existing flood gate near the Public Hall with a new light weight gate, albeit not out of this year's budget.
- From Celia Hicks – giving a range of issues being faced by Bampton in Bloom that were discussed. BTC understand the pressures created by the SW in Bloom competition and will continue to support the B in B Committee whichever direction the Committee take. Cllr Elcock will be attending the next meeting of B in B to provide any liaison requested.

6. Planning

6.1 Application 06/02068/LBC and 02069/FULL – erection of a carport at Bowdenshays. **Agreed, as the application will enhance the property without adverse effects to others.**

6.2 Application 06/02084/FULL – erection of an extension at Luttrell Cottage. **Agreed as the application will enhance the property without adverse effects to others.**

6.3 Application 06/02079/FULL – construction of a new entrance at Combe Head. **Agreed as the application will enhance the property without adverse effects to others.**

7. Finance

- **Credits** (not including bank interest payments)
 - Allotment rental £102.00
 - Bampton in Bloom refund £2,795.54
- **Debits** – It was agreed to pay the following accounts:-
 - King's Gardens, grass cutting - £152.00
Cheque 101078
 - J Betterton, toilets & play area, - £310.00
Cheque 101079
 - Landscaping and Grounds Maintenance Ltd, rec grass - £149.84
Cheque 101080
 - Bampton in Bloom, grant less refund remaining - £525.00
Cheque 101081
- **Balances**

- HSBC treasurers account will be £2018.11 after all cheques and S.O's have cleared.
- Scottish Widows account will be £17,312.56.
- The bank statements were witnessed by the Chairman.

- **Any other business**

- The 2005/6 audit has been certified by the Audit Commission.
- Clive Russell has applied to be considered for work required by this Council – his insurance policy enclosed applied.
- It was agreed to pay a supporting grant equal to last year's grant, to Tiverton Ring and Ride service. **Action Clerk.**

8. Reports from committees

- **Public Hall**

- None.

- **Bampton in Bloom**

- BTC does not cover any insurance issues connected to B in B.

- **Allotments**

- None.

- **Play areas**

- None.

- **Twinning**

- None.

- **Bampton Fair**

- A temporary car park is to be created by using the former allotments. **Action KB.**

9. District Council Liaison

- Planning and NHS issues were discussed.

10. Police Liaison

- None.

11. Millennium Green

- In the light of previous meetings and requests from the existing Trustees, the following matters were agreed,
- BTC will be the future Trustees as from 3 October 2006.
- A letter of thanks should be sent to the existing Trustees. **Action Clerk.**
- The existing MG bank accounts should be closed and the funds transferred to BTC accounts. **Action Clerk.**
- Future BTC accounts will show the MG funds separate from BTC funds.
- An application for grants should be started as soon as possible. **Action Clerk.**
- Insurance cover is to be arranged as soon as possible. **Action Clerk.**

12. Any other business

- Despite the best efforts of all concerned there are occasions when the public toilets are in very poor condition. The existing regime is however felt to be the best available.
- The kissing gate at the M & B requires maintenance.
- A quotation from Kings Gardens is required for the fencing at the M & B. **Action Clerk.**
- Station Road car park to be an agenda item next month. **Action Clerk.**
- The leaving gift, of two framed pictures/black and white photographs relating to the Parish, to Clive Russell were agreed to be presented to Clive informally by the Chairman and the Vice-Chairman. **Action KB and PW.**
- MDDC have been contacted about the temporary construction access into the junction of Frog Street and the Morebath Road and the safety implications that result.
- The gates to the recreation ground are unlocked on occasions. **Action KB.**
- Dog fouling at the recreation ground is again a problem. A site visit is required. **Action KB.**
- Community skip notices are required. **Action Clerk and KB.**
- The statutory legal process is causing the delay in relaying the parking restriction lines in Castle Street.

There being no other business, the Chairman closed the meeting at 10.40 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 7 November 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 5 SEPTEMBER 2006

Pre-meeting with MDDC Waste Disposal Section

- The reasons for the new system of recycling materials and the recent results were explained.

Public Forum

- Colin Fagg showed the new laminated footpath map that is soon to be displayed in a new notice board at the entrance to the car park.
- Joan Fagg stressed that any future development of the Millennium Green would need to be very carefully considered – agenda item 12 refers.

Meeting of the Town Council

1. Attendance –K Bristow (Chairman), P Barthram, M Elcock, D Woollacott, F Collier, F Stoner, P Wood (District Councillor) and G Symons (Clerk). Apologies were

received from P Colthorpe (District Councillor).

2. Election of a Vice-Chairman

- With the recent departure of Clive Russell, the Chairman invited Councillors to volunteer to undertake the post of Vice-Chairman.
- Cllrs Stoner and Wood offered to stand and left the room whilst a vote was taken.
- Cllr Wood was selected to become the new Vice-Chairman.
- It was agreed that future meetings would be held on the second Tuesday of the month.

3. Minutes of the ordinary meeting held on 1 August 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

4. Matters arising from the last minutes

- None.

5. Matters arising from the circulation file

- None.

6. Correspondence

- From MDDC – an invitation to comment on the planned new Planning Design Guide. No comment other than to request for details of local residents views to assist BTC in the decision making process. **Action Clerk.**
- From CCD – offering an information event to assist in Parish Plans.
- From MDDC – requesting nominations for guest to the Chairman's reception. **Action Clerk.**
- From MDDC – notices to be displayed showing a vacancy for a Town Councillor
- From NHS – giving the date for their AGM.
- From Tiverton Methodist Circuit – concerning the sale of the Church in Mary Lane.
- From DCC – giving details of new Bampton entrance signs. It was agreed that one of the five should be moved i.e. Tiverton Road to be just to the tiverton side of the new housig development at the Former Works and that all signs should show the name of the twin town. **Action Clerk.**

7. Planning

7.1 Application 06/01757/FULL – erection of first floor extension at 1 New Buildings. **Agreed, as the application will enhance the property and will not have an adverse effect on others.**

7.2 Application 06/01831/FULL – variation of layout of affordable housing at The Former Works. **Not agreed as the application will not help to create an integrated community.**

7.3 Application 06/01888/FULL – conversion of cider press building into living accommodation with a link to the existing Brushford Cottage, West Street. **Agreed as the application will enhance the property, and will not have an adverse effect on others.**

7.4 Reports have been received that work is being carried out at 24 Bouchier Close and at 1 Fore Street without planning consent. **Action KB.**

8. Finance

- **Credits** (not including bank interest payments)
- BT Wayleave £24.50
- **Debits** – It was agreed to pay the following accounts:-
 - Bampton Gas, B in B - £594.84
Cheque 101069
 - King's Gardens, grass cutting - £76.00
Cheque 101070
 - King's Gardens, grass cutting - £76.00
Cheque 101071
 - M Pani, tree removal Hollett Garden - £60.00
Cheque 101072
 - G & P Batteries, B in B, - £264.38
Cheque 101073
 - MDDC, road closure (Bampton Fair) - £100.00
Cheque 101074
 - Spencer Graphics, P3 Map - £30.00
Cheque 101075
 - PFG Fabrication Ltd, repair to kissing gate, - £58.75
Cheque 101076
 - J Betterton, toilets & play area, - £383.56
Cheque 101077
- **Balances**
 - HSBC treasurers account will be £321.80 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £17,312.56.
 - The bank statements were witnessed by the Chairman.
 - A new bank mandate was signed by those present. **Action Clerk.**
- **Any other business**
- Small business relief has been granted by MDDC for the non-domestic rate bill for the car park in Station Road.
- It was agreed that a share of the Fair Tolls should be granted to the School Governors. An approximate sum of £500 was considered reasonable to assist towards the considerable sum that had to be raised towards the cost of the new building.
- A gift to the recently resigned Councillor Clive Russell should be purchased in thanks for his outstanding contribution to the running of this Council. **Action DW.**

9. Reports from committees

- **Public Hall**
- The Open Day was a great success with over £500 being raised.
- Further grants are being sought for additional refurbishment of the Hall.
- **Bampton in Bloom**
- None.
- **Allotments**
- Rental collection is now complete.
- A list of plot holders needs to be created and invoices prepared for next year. **Action Clerk.**
- **Play areas**
- The amendments to the swings are pending.

- Clive Russell has passed all relevant documents to Cllr Bristow.
- **Twinning**
- A camel race is being arranged for the end of September.

10. District Council Liaison

- The legal process necessary for the new yellow lines in Bampton is underway.
- The Spar delivery lorries are now using the back entrance thereby reducing the impact on local residents. Other delivery vehicles should follow suit.
- The closure of the toilets overnight is working well.

11. Police Liaison

- Andy Auger has been asked to provide speed camera signs at Petton Cross.

12. Millennium Green

- Following a pre-meeting site visit to the MG and the recreation ground, it was agreed that
- In many ways the MG provided a better opportunity to provide play and leisure facilities than the RG.
- BTC could become the trustees of the MG.
- The land should be transferred back to BTC.
- Written confirmation would be required from the existing Trustees that the above is their wish. **Action Clerk.**
- A letter should be written to MDDC to secure the S106 grant that is available. **Action Clerk.**

13. Any other business

- Community skips should be provided on Saturday 4 November. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 10.45 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 10 October 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

**MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM
OF THE PUBLIC HALL ON TUESDAY 1 AUGUST 2006**

Public Forum

- None

Pre-meeting with Environment Agency – Bampton Flood Relief Scheme

- Jim Faux, Mark Russell and Fay Burrell attended with the following matters arising.
- Channel clearance downstream of the bridge was completed last year and the present defence scheme will be complete mid September 2006.
- Emergency operation of the new flood gate by local people is essential.
- Planned procedures that involve residents in the Mill area, need to be produced.
- A flood coordinator needs to be appointed.
- BTC should take ownership of the plan.
- The completed plan should be agreed with Mark Russell.
- An official agreement with the EA will be produced.
- During times of flood, EA will issue a warning to the nominated coordinator(s).
- It is preferred that two people operate the gate.
- Although the gate will be simple to operate, training will be provided.
- A request for volunteers to be placed on the notice board. **Action Clerk.**
- The price of a new light weight replacement to the existing gate to be obtained from EA. **Action Clerk.**

Pre meeting with Jarl Bennett and Fay Britton – MDDC Youth Service

- The reforming of a youth group by the YS is already showing results.
- Recent site clearance of the Millennium Green, showed that many teenagers are well intentioned.
- A mediation evening with youths, local people and the Police is being considered.
- There are no facilities for teenagers in Bampton and skate boarding equipment and development of the shelter in Station Road would be ideal.
- Funds, which could be added to funds already being sought by BTC, are available for projects.
- It is important to include youths from the start in the planning so that they can take responsibility for the project and contribute to fund raising.
- In many respects the quarry area on the Millennium Green is a preferred site to the recreation ground.
- The MG Trustees to be contacted on the above proposal. **Action Clerk.**

Meeting of the Town Council

1. Attendance –K Bristow (Chairman), C Russell, P Barthram, M Elcock, D Woollacott, F Collier, F Stoner, and G Symons (Clerk). Apologies were received from P Wood (District Councillor) and P Colthorpe (District Councillor).

2. Minutes of the ordinary meeting held on 11 July 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- None.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From Cllr Russell – a letter of resignation due to a house move away from Bampton. The letter was accepted with much regret and Clive's contribution to the running of the Council over the last eight years was acknowledged by all. The Chairman thanked Clive for the tremendous proactive support given. A new vice Chairman to be elected at the next meeting and Cllr Collier agreed to serve on the B in B Committee. Also MDDC to be advised of the resignation so that a procedure can start for the election of a replacement. **Action Clerk.**
- From MDDC – concerning polling stations. **Action Clerk.**
- From MDDC – concerning "Local Development Framework Consultation". The assistance of Bampton Society to be obtained. **Action Clerk.**
- From Swindon Borough Council – offering training for street wardens. It was agreed that no action was justified.

6. Planning

6.1 Application 06/01676/FULL and 1677/ LBC – erection of new storage building, porch and replacement window with doors at Castle Grove. **Agreed, as the application will enhance the property and will not have an adverse effect on others.**

6.2 Application 06/01475/FULL – use of land for the siting of two temporary adjoining agricultural workers mobile homes near Lodfin Farm. **Agreed, only if a 3 to 5 year tie is put against making a go of the Farm.**

6.3 Application 06/0478/FULL – erection of an agricultural building at Lodfin Farm. **Agreed as the application will enhance the property.**

6.4 Application 06/01552/FULL – alterations including the erection of a tractor store and electrical shed, 6 additional pitches and installation of 3 No gas tanks at Lakeside Caravan Park. **Not agreed as the new drawings are changed in name only, no clear fire protection between the stores and the public area and a full kitchen and bathroom is not justified.**

6.5 Application 06/01545/FULL – erection of first floor extension at Barricane, Bowdens Lane. **Agreed as the application will not have a harmful effect on others.**

7. Finance

- **Credits** (not including bank interest payments)
 - Allotments £30.00
 - Football Club £400.00
- **Debits** – It was agreed to pay the following accounts:-
 - King's Gardens, grass cutting - £76.00
Cheque 101061
 - Ken White Signs, P3 notice board - £420.65
Cheque 101062
 - Playline design, swing seat and chains - £440.63
Cheque 101063
 - Landscaping and GM Ltd, rec grass - £74.92
Cheque 101064
 - Secret Seeds, B in B refund required - £2,267.35
Cheque 101065
 - Car Community Sales Ltd, B in B refund required - £266.87
Cheque 101066

- K Bristow, materials - £123.00
Cheque 101067
- J Betterton, toilets and litter - £240.00
Cheque 101068

- **Balances**

- HSBC treasurers account will be £1,663.76 after all cheques and S.O's have cleared.
- Scottish Widows account will be £17,312.56.
- The bank statements were witnessed by the Chairman.
- A new bank mandate update needs to be arranged. **Action Clerk.**

- **Any other business**

- It was agreed that the present system for payment by cheques is safe i.e. the two signatories equate to the payment being proposed and seconded and the reading and discussion of the invoices at the meeting and the subsequent recording in the minutes equates to agreement by all other Councillors.

- **Reports from committees**

- **Public Hall**

- Noise cut off system is being installed.
- The toilets are being redecorated.
- New seat cushions have been donated by Stanley Vincent.
- Soundproofing to the door and end wall is being investigated.

- **Bampton in Bloom**

- None.

- **Allotments**

- Rental collection needs to be completed. **Action Clerk.**

- **Play areas**

- A new money box in the car park has been installed.
- A quotation to screen three side of the shelter is to be sought. **Action KB.**

- **District Council Liaison**

- None.

- **Police Liaison**

- Keith Watkins and Andy Auger attended.
- With a PCSO from 8 a.m. to 10 p.m., Bampton is soon to see more presence by uniformed police.
- Favourable reports have been received from other areas with PCSO's.
- Crime stoppers telephone number is 0800 555111.
- General discussion on present issues.

- **Parish Plan Update**

- A questionnaire to be completed and sent to "Exe Valley Initiative" highlighting the need for adult sporting facilities in Bampton. **Action FS.**

- **Development of the recreation ground**

- Provision of play facilities of children and young adults over the age of 11 years is seen to be a major priority.
 - The site restrictions are a problem.
 - A site meeting is to be held at 6.30 p.m. on Tuesday 5th September. **Action all.**
- **Closure of the public toilets – vandalism**
 - In order to control damage by vandalism, it was agreed that the toilets in Station road should be closed from 8.00 p.m. until 8.30 a.m.
 - A letter to be sent to John Betterton and a notice to be displayed on the notice board. **Action Clerk.**
- **Any other business**
 - Bampton Open Day will be 28th August.
 - Litter bins are often overflowing. **Action KB.**
 - There is an abandoned car at the kissing gate in Barnhay.
 - A domestic dwelling in Bampton is being used as an art gallery. **Action KB and PW.**

There being no other business, the Chairman closed the meeting at 11.00 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 5th September 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 11 JULY 2006

Public Forum

- A "Bomb Bag" has recently been used to shock residents in Bampton. The offending article has been removed from sale in Bampton. BTC to send a sample to "Trading Standards" for their reaction. **Action Clerk.**
 - A dog bin is required for Briton Street and Packhorse Way. The Dog Warden is to be contacted again. **Action KB.** See also Item 7 below.
 - Hanging baskets have been stolen from Briton Street. Details to be sent to the Police. **Action Clerk.**
 - Local residents attended to discuss the noise pollution from the Public Hall. The situation needs to be improved before the Hall loses its licence. Options available,
- Banning certain Groups that do not adhere to the hire agreement.
 - Installation of sound limiters.
 - Improving the sound insulation in the Hall.

- BTC to take the above to the Hall Committee. **Action PW, CR, PB, FS.**

Meeting of the Town Council

1. Attendance –K Bristow (Chairman), C Russell, P Barthram, M Elcock, P Wood (District Councillor), D Woollacott, F Stoner, P Colthorpe (District Councillor) and G Symons (Clerk). Apologies were received from F Collier.

2. Minutes of the ordinary meeting held on 6 June 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Jim Faux (EA) and Peter Brown (MDDC) to attend the next meeting to discuss the new flood protection scheme.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From residents of Briton Street – concerning stolen hanging baskets. Letters to be acknowledged and copies sent to the Police. **Action Clerk.**
- From Barney and Esme Hopkinson – giving a suggested location for a dog bin. **Action Clerk.**
- From St Michael's Community Hall – a copy of a letter sent to the Police concerning vandalism in Bampton.
- From Graham Strong and Tina Coles – concerning the parking in Castle Street and the lack of yellow lines. The legal process is delaying the new lines that are not expected until September. DCC are being contacted to expedite the process. **Action PW.**
- From D & C Police – explaining why our request for the Chief Constable to meet BTC to discuss vandalism, cannot be granted. Contact from Chief Superintendent Terry will be made shortly.
- From B in Bloom – regarding vandalism in Bampton. A copy to be sent to the Police. **Action Clerk.**

6. Planning

6.1 Application 06/01527/FULL – variation of planning permission 86/266 to allow use of stables not in connection of Ashleigh House. **Not agreed, as there is not a proven need.**

6.2 Application 06/01309/FULL – variation of materials for access to log cabin at Exebridge. **Agreed, as the application will not have a harmful effect on others.**

6.3 Application 06/0409/FULL – reinstatement of external ground floor door and installation of external staircase. **Agreed as the application will not have a harmful impact on others.**

6.4 Application 06/01446/FULL – erection of single storey extension at 24 Bouchier Close. **Agreed as the application will provide additional accommodation and**

will not have a harmful effect on others.

6.5 Application 06/01492/CAT – a request to fell a Yew and prune a Prunus within a conservation area at Castle Grove and Castle Lodge. **Agreed as the application will not have a harmful effect on others.**

6.6 Application 06/01255/FULL – change of use of toilet block and laundry room to games/recreation room and garage at Lakeside Caravan Park, Exebridge. **Agreed, as the outside will not be altered and inside areas will be provided for the campers.**

6.7 Application 06/01373/FULL – construction of footpath/cycleway for residential development of The Former Works. **Agreed as there is a proven need. Concerns include, whether the fence is visually acceptable, cars etc can be excluded, low level lighting for winter, and who will be responsible for the maintenance.**

6.8 Application 06/01287/FULL – erection of timber holiday chalet after demolition of stables at Oakford Mill. **Not agreed as previous planning conditions have been ignored.**

7. Finance

- **Credits** (not including bank interest payments)
 - Allotments £30.00
 - Christmas trees £24.00
 - **Debits** – It was agreed to pay the following accounts:-
 - R Evans, internal audit - £25.00
Cheque 101055
 - Landscaping and GM Ltd, rec grass - £74.92
Cheque 101056
 - King's Gardens, grass cutting - £76.00
Cheque 101057
 - Playline design, swing seat and chains - £440.63
Cheque 101058
 - J Betterton, toilets and litter - £380.00
Cheque 101059
 - Bampton Public Hall, room fees - £20.00
Cheque 101060
- **Balances**
 - HSBC treasurers account will be £1,557.42 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £21,016.17.
- **Any other business**
 - MDDC have agreed to increase their contribution for the cleaning of the public toilets from £40 to £67 per week as from 1.4.06.
 - It was agreed to accept the quotation from Martin's Tree Surgery and Garden Maintenance for the fell of the tree in the Hollett Garden subject to the receipt of an insurance certificate. **Action Clerk.**
 - Prices have been obtained from Playline Design for skate board ramps to be installed in place of the derelict swings at the recreation ground. MDDC to be asked if an "off site Section 106 grant" is available and if so, it's value. **Action Clerk.**
 - It was agreed to obtain a price for a self-closing gate to the two play areas. **Action Clerk.**

- It was agreed to obtain the agreement from Gary Piling that MDDC would empty five additional dog bins. **Action Clerk.**
- **Reports from committees**
- **Public Hall**
- The loose masonry to the top of the wall in the car park is to be repaired. **Action CR.**
- **Bampton in Bloom**
- The condition of the tap in Newton Square is to be investigated. **Action FS and KB.**
- A representative from B in B to be invited to a meeting to discuss future policy. **Action Clerk.**
- **Allotments**
- All plots are taken and rental collection in hand. **Action CR.**
- **Play areas**
- The high cost involved in repairing the vandal damage to the new shelter roof requires the removal of the shingle tiles and replacement with feather edge boarding.

- **District Council Liaison**
- The current "Market and Coastal town Initiative" could focus on Bampton if an up to date Parish Plan was produced. The 1999 Parish Appraisal to be circulated with an agenda item for next month.
- The new arrangements for community policing and the introduction of PCSO's, was discussed.

- **Police Liaison**
- None.

- **Risk assessment of play areas**
- A new gate is required at the recreation ground – low risk.
- A new gate is required at Station Road – medium risk.
- A quotation to be obtained to replace the rubber tiles around the slide with wet-pour. **Action Clerk.**
- Other issues highlighted in the annual inspection are low risk.

- **Any other business**
- A "No ball games" sign is required for the car park. **Action KB.**
- Vandalism of the public toilets may require their closure at certain times. Agenda item next month. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 10.45 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 1 August 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 6 JUNE 2006

Public Forum

- Vandalism.

Pre-meeting with Cllr David Pugsley – Chairman of MDDC

- In recent years it has been the policy for Chairmen to visit all Parishes annually and to provide the opportunity to meet and invite comment.
- David gave details of his recent history as either Leader or Chairman and the duties of both.
- MDDC's annual church service this year is to be held at St Michael's & All Angels, Bampton on Sunday 25th June at 11.00 a.m. with Cllr Russell reading the second lesson on behalf of BTC.
- Cllr Bristow thanked David for attending.

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell, P Barthram, F Collier, M Elcock, P Wood (District Councillor), D Woollacott, F Stoner and P Colthorpe (District Councillor) and G Symons (Clerk).

2. Minutes of the ordinary meeting held on 2 May 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Item 7 aob – it was agreed to cancel the intention to provide a mobile telephone for the Police due to the lack of support from other Parishes.

4. Matters arising from the circulation file

- None.

5. Correspondence

- Grass cutting plans have now been received from MDDC.
- From MDDC – giving details of the Annual Church Service – see above.
- From MDDC – granting planning approval for the display of a P3 map on the wall of the public toilets in Bampton. **Action Clerk and Colin Fagg.**
- From EA – requesting a meeting to discuss the operation of the new flood relief scheme. **Agreed action Clerk.**
- From Ashfords – confirming the role of BTC with regard to the Public Hall and the car park.
- From DCC – regarding the intention of Devon's Adult and Community Services Directorate to become a full commissioner of community services. A list of residential homes affected is provided with no mention of Barnhay.
- From DCC – seeking BTC's view on weed spraying with chemicals. It was agreed that the use of controlled chemical weed sprays was acceptable but the dead

weeds needed to be removed before B in B judging. **Action Clerk.**

- From Victim Support Devon – requesting a grant. Not agreed.
- From MDDC – notification that Cllr David Pugsley was elected as Chairman, Cllr Eddie Dennis was elected as Leader and Cllr Derek Thomas was elected as Vice Chairman.
- From DCC – an invitation to a meeting at Hartnoll House to discuss the future of Barnhaven. Cllr Wood to attend.

6. Planning

6.1 Application 06/00994/ARM – reserved matters for the erection of 1 no dwelling with associated access, turning and parking areas at 3 Banfields, Shillingford. **Not agreed, as the application is not in keeping with surrounding buildings. A house would look better. Not happy with the access.**

6.2 Application 06/01109/FULL – erection of granny annex at Littlebrook Cottage, Frog Street. **Not agreed, as the application lacks detail.**

6.3 Application 06/01244/FULL – erection of two storey extension and conservatory at 2 Market Close. **Agreed as the application will improve the property and will not have a harmful impact on others.**

7. Finance

- **Credits** (not including bank interest payments)
- None.
- **Debits** – It was agreed to pay the following accounts:-
 - Ashfords, legal advice - £146.88
Cheque 101049
 - Ken White Signs Ltd, car park signs - £105.75
Cheque 101050
 - Bampton Public Hall, room fees - £10.00
Cheque 101051
 - King's Gardens, grass cutting - £76.00
Cheque 101052
 - Landscaping and GM Ltd, rec grass - £74.92
Cheque 101053
 - J Betterton, toilets and litter - £388.70
Cheque 101054
- **Balances**
 - HSBC treasurers account will be £1,354.94 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £24,016.17.
- **Any other business**
- Richard Evans has completed the annual internal audit.
- DCC P3 grant for this year will be nil as reserves exist in BTC's account. DCC can be contacted should additional funds be required.
- It was agreed not to purchase the revised edition of "Arnold Baker : Local Government Administration" until a need exists.

• Reports from committees

- **Public Hall**

- The loose masonry to the top of the wall in the car park is to be removed prior to being reinstated. A temporary fence will be in place until the work is complete.

- **Bampton in Bloom**

- Planting going well.
- It was agreed that the stonework on the Stage was acceptable.
- Judging is to be between 10 and 21 July.

- **Allotments**

- Allotment letter to be sent to Kate Halibert. **Action Clerk.**
- It was agreed to rent the rough piece of grass near the entrance, at no charge for the first year, in an attempt to create an extra plot and reduce future maintenance. **Action CR.**

- **Play areas**

- Cleaning and inspections have been done.
- New swing chains and other repairs are imminent.

- **District Council Liaison**

- MDDC have agreed that the new red brick wall in Silver Street should be rendered and painted.
- The only way to change the plastic window frames in Brook Street would be by an application to the Secretary of State.
- The repair of the kissing gate between Barnhay and the Churchyard is a complex issue. **Action PC.**

- **Police Liaison**

- A letter to be sent to Chief Constable of D & C Police regarding,
- recent problems with vandalism,
- public response to vandalism,
- planned reduction in cover,
- invitation to the local Superintendent to a meeting. **Action Clerk.**

- **Risk assessment of play areas.** – Deferred until the next meeting.

- **Development of the recreation ground**

- A quotation from Playline Ltd is required before a letter is to be sent to MDDC requesting "off site Section 106" funding. **Action KB and Clerk.**

- **Any other business**

- The working times at the painting shop in Barnhay are being contravened.
- The gate to the recreation ground is not being locked by the Football Club. **Action KB and PB.**
- The route of the 398 through Tiverton has been amended without notice being given.
- The installation of the new money boxes at the car park is due shortly.
- Licensed properties are to have CCTV cameras.
- Rubbish bins are being emptied once instead of twice a week. **Action KB.**

- It was agreed to keep planning applications for two years. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.50 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 11 July 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 2 MAY 2006

THE CHAIRMAN OPENED THE MEETING AFTER THE AGM

Public Forum

- Celia Hicks, Sarah Robinson, Martin Pani, Joan Fagg and Douglas West were accompanied by others and spoke strongly against the current planning application for the acceptance of the reconstruction of the garage that has elevations in Fore Street and Silver Street. A letter from John Rudd, voicing the same concerns also referred.
- BTC agree that improper materials have been used in the construction and will inform MDDC.
- It was agreed that as many letters as possible should be sent to MDDC by local residents and that verbal representation could be made at the planning meeting on 24 May.
- District Cllr Wood also agreed to make representations direct to MDDC on behalf of the people of Bampton.
- Jennifer Ashton requested notice of the date for the removal of the tree in the Hollett Garden. Action KB and Clerk.

Meeting of the Town Council

1. Attendance –K Bristow (Chairman), C Russell, P Barthram, F Collier, M Elcock, P Wood (District Councillor), and G Symons (Clerk). Apologies were received from D Woollacott, F Stoner and P Colthorpe (District Councillor)

2. Minutes of the ordinary meeting held on 4 April 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- None.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From Bampton in Bloom – requesting a licence to install a bench into the wall of the slipway near the Public Hall. The request was not felt to be suitable on grounds of H & S. **Action Clerk.**
- From MDDC – giving approval to BTC to fell the tree in the Hollett Garden. Quotations to be obtained. **Action Clerk and KB.**
- From MDDC – giving approval to BTC to prune/reduce the crown of the tree at the entrance to the car park in Brook Street. **Action Clerk.**
- From Chris Ayres – requesting permission for the Twinning Association to use the Hollett Garden to serve teas during the Open Day. Agreed, so long as any damage is made good. **Action Clerk.**

6. Planning

6.1 Application 06/00796/FULL – use of land as a temporary compound for storage of construction materials at Luttrell Quarry. **Agreed, as there is a proven need for the application that will not have an adverse effect on others.**

6.2 Application 06/00901/CLU – certification of lawfulness for the existing use as storage and general agricultural purposes at land north of Ashleigh House. **Agreed, as the application is consistent with the original application and will not have an adverse effect on others.**

6.3 Application 06/00907/ADV – consent to display a notice board on the public conveniences in Station Road. **No comments, as the application is from BTC.**

6.4 Application 06/00737/FULL – retrospective consent for the reconstruction of the former garage in Fore Street. **Not agreed as the materials used are not consistent with the conservation area. Apologies were given for the late reply due to this very contentious issue that required local feelings to be accommodated.**

7. Finance

- **Credits** (not including bank interest payments)
 - MDDC precept £16,000.00
 - Western Power £3.48
 - Christmas tree donations £74.00
 - Car Park donations £164.66
- **Debits** – It was agreed to pay the following accounts:-
 - Five Star Security Services, 2 No safes - £223.26
Cheque 101042
 - MDDC, housing needs survey - £58.75
Cheque 101043
 - Landscaping and GM Ltd, rec grass - £74.92
Cheque 101044
 - Kings Gardens, grass cutting - £76.00
Cheque 101045
 - Community First, insurance - £601.73
Cheque 101046

- G Symons, Clerk overtime - £152.88
Cheque 101047
- J Betterton, toilets and litter - £310.00
Cheque 101048

- **Balances**

- HSBC treasurers account will be £2,745.46 after all cheques and S.O's have cleared.
- Scottish Widows account will be £24,016.17.
- Bank balance sheets were witnessed and signed by the Chairman.

- **Any other business**

- Documents for Audit were distributed and discussed.
- A budget for 2006/2007 was issued and discussed.
- The "Local Councils in England annual return for the year ended 31 March" was agreed and witnessed by the Chairman.
- All relevant documents are to be submitted to Richard Evans for an annual internal audit. Last years fee of £25.00 agreed.
- It was agreed to contribute towards the cost of a community telephone for Andy Auger. **Action PW.**

- **Reports from committees**

- **Bampton in Bloom**

- Tree roots have caused paving to heave on the stage. Advice to be sought from MDDC. **Action Clerk.**
- A site visit to be made by Councillors to inspect the stonework surrounds of the flower beds for discussion at the next meeting.

- **Playgrounds**

- Vandalism to the roof of the shelter and swings is ongoing. With the other numerous examples of deliberate damage being caused in virtually every part of the Town, it was agreed that community reaction and help was required to restore protection of our infrastructure. A letter to the Tiverton Gazette and an advertisement in the Signpost is to be drafted. **Action Clerk.**

Reports from Committees continued.

- **Public Hall**

- A letter to be sent to the Committee expressing our concern,
- On the state of the riverside wall in the car park.
- The dumping of vehicles.
- The need to prune the tree at the entrance to the car park.

- **Bampton Fair**

- A letter to be sent to Anderton and Rowland advising that the car park rental fee is to be increased by 10%. **Action Clerk.**

- **Allotments**

- None.

- **Twinning**

- A recent visit to Villers Bocage has been thoroughly enjoyed by those attending.

- **District Council Liaison**
 - Section 106 money could be available from MDDC for development of play areas.
 - It was agreed to obtain a quotation from Playline for a skateboard facility at the recreation ground. **Action KB.**
-
- **Police Liaison**
 - None.
-
- **Risk assessment of play areas.** – Deferred until the next meeting.
-
- **Any other business**
 - Phil Collins (Dog Warden) to be asked to inspect Brook Street, Frog Street, and Packhorseway during school drop and pickup times i.e. 8.30 a.m. and 3.00 p.m.
 - An advertisement to be placed in the Signpost requesting suitable locations for a dog bin. **Action Clerk.**
 - The grass cutting frequency to be obtained. **Action KB.**
 - DCC to be asked to collect the hedge cuttings along the South Molton Road. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 10.20 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 6 June 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 4 APRIL 2006

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- Joan Fagg obtained confirmation that it was in order to destroy information used in the Bampton Town Appraisal 1999.

Pre-meeting – Catherine Simmons, MDDC – Results of the “Housing Needs Survey”

- Many issues were raised on this complicated subject.
- A summary of the findings will be issued to BTC and advertised in the “Signpost”. **Action CS.**

Meeting of the Town Council

- 1. Attendance** –K Bristow (Chairman), C Russell, P Barthram, F Collier, M Elcock, D

Woollacott, F Stoner, P Wood (District Councillor), P Colthorpe (District Councillor) and G Symons (Clerk).

2. Minutes of the ordinary meeting held on 7 March 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- None.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From MDDC – copies of the result of the “Bampton Housing Needs Survey” – see above.
- From Humphrey Berridge – thanking for the Fair Toll grant to BACON. It was agreed that the insurance cover for the new equipment could not be attached to BTC insurance. **Action Clerk.**
- From Bampton Scouts – thanking for the Fair Toll grant and the benefits that will be gained.
- From Gerald Chidwick – giving reasons for modest signs of activity at the Millennium Green.
- From MDDC – concerning the “organic waste collection scheme”. Gary Piling to be invited to a future meeting. **Action Clerk.**
- From MDDC – invitation to the Annual Meeting of MDDC.
- From MDDC – invitation to the annual meeting of Parish Clerks and MDDC.
- From MDDC – questionnaire on open space and play strategy. **Action Clerk.**
- From Tiverton and District ring and Ride – thanking for the support grant.
- From MDDC – concerning the extension of the recycling box service to all rural households during 2006.
- From Audit Commission – documents for 2005/2006 audit. **Action Clerk.**
- From DCC – maps of Bampton for BTC’s views on future yellow lines. Arrangements were discussed and agreed. **Action Clerk.**
- From Val and Kevin Bristow – thanking all BTC Councillors for their personal gifts, card, and wishes to speed Kevin back to full health.

6. Planning

6.1 Application 06/00662/FULL – erection of a replacement summerhouse at 17 Fore Street. **Agreed, as the application will not have an adverse effect on others.**

6.2 Application 06/00539/FULL – erection of a replacement Primary School at School Close. **Agreed, as the application is well designed and eco-friendly and will not have an adverse effect on others. However detailed reservations were made on the use of timber cladding.**

6.3 Application 06/00493/FULL – erection of a replacement dwelling at Higher Lodge. **Not agreed as the application is out of character and a single storey structure would be more appropriate.**

7. Finance

- **Credits** (not including bank interest payments)
- Bampton Scouts £55.00
- VAT refund £3100.34
- Christmas tree donations £74.00
- **Debits** – It was agreed to pay the following accounts:-
 - Devon Assoc of Parish Councils - £269.00
Cheque 101032
 - Landscaping and GM Ltd, rec grass - £72.76
Cheque 101033
 - J Betterton, toilets and litter - £190.00
Cheque 101034
 - Devon Playing Fields Assoc, annual fee - £30.00
Cheque 101035
 - Devon Conservation Forum - £20.00
Cheque 101036
 - Tilhill Forestry Ltd, P3 PROW Network - £1175.00 Cheque
101037
 - Bampton Public Hall - £20.00
Cheque 101038
 - Bampton Town Council, transfer to deposit account - £14,000.00
Cheque 101039
 - Playsafe Ltd, play areas H & S inspection - £123.36
Cheque 101040
 - South West Water Ltd, annual rates - £121.35
Cheque 101041

- **Balances**

- HSBC treasurers account will be £1,949.52 after all cheques and S.O's have cleared.
- Scottish Widows account will be £10,016.17.
- Bank balance sheets were witnessed and signed by the Chairman.

- **Any other business**

- It was agreed to increase the payment to J Betterton from £40 to £70 per week. The existing payment to clean the public toilets in Station Road was totally out of date. An increased contribution from MDDC has been sought and is still pending. The motion was proposed by PW and seconded by DW. The increased rate is to include additional work required during the year e.g. Bampton Fair.
- It was agreed to seek reasons from MDDC for the 20% increase in the rates for the car park and Tolls of Fair. **Action Clerk.**
- Following the vandalism of the money boxes at the car park, it was agreed buy two new boxes for £223. **Action KB and CR.**
- It was agreed to accept the lowest offer for grass cutting 2006 that was from M King (Tiverton). **Action Clerk.**

- **Reports from committees**

- **Bampton in Bloom**

- Following their request to do so, it was agreed that B in B could edge the flowerbed with stone. **Action Clerk and CR.**

- **Playgrounds**

- The newly received report from Playsafe to be studied with an agenda item for next month. **Action CR &KB.**

- It was agreed that the misuse of the existing swings at Station Road, requires the substitution of the chains with bars and chains at a cost of £480.
- It was agreed that a goal post area needs to be provided at the recreation ground. **Action CR and KB.**
- Nigel Payne to be asked to complete the fencing at the rec and to attend a site meeting to discuss other work to maintain the mound. **Action Clerk.**

Reports from Committees continued.

- **Public Hall**

- At the AGM C Ayres was voted Chairman, C Russell Vice-Chairman, P Barthram Treasurer and C Hicks Secretary.
- Accounts for 2005 have been audited.

- **Bampton Fair**

- None.
- **Allotments**
- Due to the high cost of grass cutting the annual rent is to be raised to £20.
- Letters to be sent to all tenants explaining the reason for the increase. **Action CR and Clerk.**
- **Twinning**
- The sundial is now in position in the "Hotbed".

- **District Council Liaison**

- Covered by other items.

- **Police Liaison**

- None.

- **Any other business**

- Phil Collins (Dog Warden) to be asked to inspect Brook Street, Frog Street, and Packhorseway during school drop and pickup times i.e. 8.30 a.m. and 3.00 p.m.
- N Payne and M King to be asked to provide prices for clearing the brambles on the M & B. **Action Clerk.**
- The lock to the gate of the recreation ground to be updated. **Action KB.**

There being no other business, the Chairman closed the meeting at 10.50 p.m.

The next Ordinary meeting and AGM will be held at the Public Hall on Tuesday 2 May 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 7 MARCH 2006

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- None.

Meeting of the Town Council

1. Attendance – C Russell (Chairman), P Barthram, F Collier, M Elcock, D Woollacott, F Stoner, P Wood (District Councillor) and G Symons (Clerk). Apologies were received from K Bristow and P Colthorpe (District Councillor).

2. Minutes of the ordinary meeting held on 7 February 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- None.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From DAPC – a questionnaire “Parish Council IT Survey”. **Action Clerk.**
- From Western Power Distribution – a wayleave agreement for an underground electricity supply to the Scout’s hut at Ashleigh Park.
- From D & C Police – details of liaison meetings. **Action PW.**
- From MDDC – giving arrangements for the Queen’s 80th birthday celebrations on 21 April.
- From Bampton PCC – thanking BTC for the contribution towards the maintenance of the churchyard.
- From Celia Hicks – concerning the Hollett Garden and The Stage. A site visit is to be made and discussed next month. **Action CR.**

6. Planning

6.1 Application 06/00310/FULL – erection of orangery and single store, conversion and extension of schoolroom to provide nursing bedrooms and dayroom space and general repairs and temporary opening in boundary wall at Castle Grove. **Agreed, as the application will provide an important facility for the region and will not have an adverse effect on others.**

6.2 Application 06/00428/FULL – retrospective application for change of use of barn to light industrial and wholesale and distribution at Bowdens Lane. **Not agreed, as the road network feeding the site is inadequate and the safety of the local public will be adversely affected.**

6.3 Application 06/00526/CAT – notification of intention to fell a tree Hollett Garden, Briton Street. **No comment as the application is from this Council.**

6.4 Application 06/00267/FULL – erection of a bungalow at 6 Bouchier Close. **Not agreed as the building line is unacceptable and the application will have an adverse effect on others.**

6.5 Application 06/00349/FULL – erection of a rear ground floor extension after demolition of existing, installation of dormer window in roof and reinstatement of front door canopy at 2 Magnolia Villas, Briton Street. **Agreed as the application will enhance the property and will not have an adverse effect on others.**

Planning continued.

6.6 Application 06/00291/LBC – work to two chimneys, removal and replastering of front and rear elevations and internal alterations at 10 Briton Street . **Agreed as the application will not have an adverse effect on others and is for justified maintenance.** (Cllr Barthram registered an interest and took no part in the decision).

6.7 Application 06/00277/FULL – formation of embankments and stone faced flood walls, construction of access steps and associated drainage works at River Batherm. **Agreed as the application will have a direct benefit to many residents of Bampton and an indirect benefit to all other residents.**

6.8 Application 06/00440/CAC and 441/FULL – partial demolition of stone wall and erection of house at High Street, Bampton. **It was agreed to call the application in, as it would pose H & S problems for the occupiers and users of the highway, potential drainage problems exist, no parking facility is included and problems may arise from the collection of refuse.**

7. Finance

- **Credits** (not including bank interest payments)
- MDDC repayment of toilet maintenance £2,600.00
- Car park donations £60.00
- **Debits** – It was agreed to pay the following accounts:-
 - South West Water, annual fee - £20.50
Cheque 101024
 - Landscaping and GM Ltd, rec grass - £72.73
Cheque 101025
 - Not used
Cheque 101026
 - G Symons, housing needs survey - £141.40
Cheque 101027
 - Tiv & District CTA, S137 grant - £50.00 Cheque
101028
 - J Betterton, toilets and litter - £190.00
Cheque 101029
 - Bampton Scouts, Fair Tolls grant - £1000.00
Cheque 101030
 - H Berridge, Fair Tolls grant - £500.00
Cheque 101031
- **Balances**
 - HSBC treasurers account will be £1,395.48 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £10,016.17.
 - Bank balance sheets were witnessed by the Chairman.
- **Any other business**
- Requests for a share of the Bampton Fair Tolls were received from St Michael's Community Hall, Bampton Short Mat Bowling Club, Bampton in Bloom, Bampton Millennium Green Trust, BACON, Bampton Scouts, Guide Dogs for the Blind, Bampton Society and Bampton Public Hall. It was agreed, by all, that £1000 should be granted to Bampton Scouts for use towards the cost of security doors and a grass cutting machine and that £500 should be granted to BACON towards the cost of a "data-projector".

- It had been hoped that the grants awarded from the Fair Tolls could be supplemented by income derived from BTC's car park rental to Anderton and Rowland. Unfortunately after discussing details of projected income and expenditure for 2005/6 and 2006/7 and commitments already in hand, it was clear this was not possible this year.
- It was agreed to provide a community skip at the car park in Station Road on Saturday 8 April.

- **Reports from committees**

- **Bampton in Bloom**

- Plants have been ordered. **Action Clerk.**

- **Playgrounds**

- Inspections carried out.

- **Public Hall**

- AGM is to be held on 9 March.
- Accounts are being audited.

Reports from Committees continued

- **Bampton Fair**

- Grants were discussed – see Finance above.

- **Allotments**

- Half a plot is to be let.

- **Twinning**

- The pole and plaque, gifted from Villers Bocage, is to be erected on 19 March in the "hotbed".

- **District Council Liaison**

- A 1,200 signatory petition against the closure of Barnhaven is to be presented to Parliament on 27 March.

- **Police Liaison**

- None.

- **New Cemetery**

- With only 4 years capacity remaining a new graveyard has to be found by BTC.
- An advert needs to be placed in the Signpost. **Action Clerk.**
- A letter to be sent to likely landowners. **Action Clerk.**

- **Any other business**

- A meeting at Bampton School to discuss the layout of the new school building was held on 10 January for local councillors. The meeting that was well attended from Bampton, was very informative and saved the need to invite Paul Tuck to attend one of our meetings.
- It was agreed that in future only correspondence received before a meeting would be considered.
- Catherine Simmons would attend the next meeting to inform BTC of the response from the "housing needs survey".

- The parking problem in Castle Street is dangerous on many occasions. A letter giving details to be sent to the Police. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.45 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 4 April 2006 at 7.00 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 7 FEBRUARY 2006

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- None.

Meeting of the Town Council

1. Attendance – C Russell (Chairman), P Barthram, F Collier, M Elcock, D Woollacott, F Stoner, P Wood (District Councillor) and G Symons (Clerk). Apologies were received from K Bristow and P Colthorpe (District Councillor).

2. Minutes of the ordinary meeting held on 3 January 2006

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- None.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From Devon Community Activist Network Research – a questionnaire on service, support, guidance, opportunities, barriers, skills of local and area groups. A very short cut off time for reply of 2.2.06 prevented a reply.
- From Western Power Distribution – requesting permission to provide an underground electricity supply to the Scout's hut at Ashleigh Park. **Agreed, action Clerk.**
- From DCC – proposed diversion of footpath number 12. Copy to be sent to Colin Fagg for comment. **Action Clerk.**
- From MDDC – concerning an investigation of existing open space and the possible enhancement of existing and provision of new.
- From MDDC – confirming that planning permission was required for the removal of the tree in the Hollett Garden and the Public Hall car park. Also "advert

consent" would be required for a new footpath map to be displayed in the car park in Station Road. **Action Clerk.**

- From Jonathon Hill – giving reasons to purchase the old Methodist Church in Mary Lane to provide a museum to house local artefacts. It was agreed to support the venture and request that we be informed of the progress. **Action Clerk.**

6. Planning

6.1 Application 06/00198/FULL – alterations to dwelling and store to form ancillary accommodation at 10 Bouchier Close. **Agreed, as the application will improve the property and will not have an adverse effect on others.**

6.2 Application 06/00126/FULL – re-profile garden and erection of sewerage treatment plant at Buzzards Cove. **Agreed, as the application will improve the property and will not have an adverse effect on others.** (Cllr Barthram left the room for this item.)

6.3 Application 06/00089/LBC and 06/00087/FULL – erection of extension and dormer window at 9 Briton Street. **Agreed as the application will enhance the property.** (Cllr Elcock took no part in the decision.)

6.4 Application 06/00082/LBC – internal and external alterations at 48 Brook Street. **Agreed as the application will improve the property and will not have an adverse effect on others.**

6.5 Application 06/00249/FULL – ground floor extension to the front of Hillcrest, Briton Street. **Not agreed as the property stands on an important and imposing site and the drawing shows a finish that is inconsistent with the existing.**

6.6 Application 05/02705/LBC – conversion of barn to a dwelling at 19 Briton Street . **Agreed, with the same reasons as before.**

6.7 Application 05/02688/LBC – pedestrian access at 19 Briton Street. **Agreed, with the same reasons as before.**

6.8 Application 06/00152/CAT – felling of one conifer and pruning of four trees at Highfield, Frog Street. Agreed, as the application will not have a harmful effect on others.

7. Finance

- **Credits** (not including bank interest payments)
- Christmas tree donations from residents £106.00
- Cemetery grant from MDDC £210.00
- **Debits** – It was agreed to pay the following accounts:-
 - Original Forgery, B in B to be refunded - £155.69
Cheque 101014
 - Landscaping and GM Ltd, rec grass - £72.73
Cheque 101015
 - C Fagg, P3 expenses - £75.60
Cheque 101016
 - Playline Design Ltd, play equipment - £217.38
Cheque 101017

- Bampton Public Hall, room fees - £20.00
Cheque 101018
- MDDC, planning fees - £75.00
Cheque 101019
- St Michael's Church, cemetery grant - £360.00
Cheque 101020
- PCC of petton, cemetery grant -
£140.00 Cheque 101021
- J Betterton, toilets and litter - £230.00
Cheque 101022
- Bampton Public Hall, room fees - £30.00
Cheque 101023

- **Balances**

- HSBC treasurers account will be £1,062.96 after all cheques and S.O's have cleared.
- Scottish Widows account will be £10,016.17.
- Bank balance sheets were witnessed and signed by the Chairman.

- **Any other business**

- Landscaping and GM Ltd increased rates of 3% were accepted for the maintenance of the grass at the recreation ground. **Action Clerk.**
- It was agreed to obtain quotations for grass cutting for 2006 together with an advertisement in the Signpost. **Action Clerk.**
- NALC have issued "2006/7 National Salary Award for Local Council Clerks". The Clerk's salary to be adjusted accordingly. **Action Clerk.**
- The precept for 2006/07 was agreed to be £16,000 i.e. last year plus 3.5%.
- It was agreed to keep the cemetery grant to Bampton (£360) and to Petton (£140) as last year i.e. BTC contribution £290, MDDC £210. **Action Clerk.**
- MDDC have offered to sell the Brook Street toilet building to BTC at a "restricted value" of £8,000. Before making a decision, it was agreed to request whether the building is listed, the rateable value and whether interior alterations could be made if the building was rented. **Action Clerk.**

- **Reports from committees**

- **Bampton in Bloom**

- Suggest that B in B become voluntary VAT registered. **Action Clerk.**

- **Playgrounds**

- Inspections carried out.
- A new swing seat will be required in the near future.
- A suggestion to fill in 4 of the 8 sides of the youth shelter for protection from the weather plus an invitation for graffiti artwork to be investigated. **Action CR.**

- **Public Hall**

- Abandoned vehicles in the car park – Hall should send a letter to the owner. **Action PB and CR.**

- **Bampton Fair**

- An advert has been placed in the Signpost but more time is required to allow for toll grants submissions to be made.
- Grants to be discussed at the next meeting. **Action Clerk.**

- **Allotments**

- A waiting list now exists.

- **Twinning**
- A visit to France will take place at the end of April.
- **District Council Liaison**
- The proposed closure of Barnhay was discussed.
- MDDC are now meeting government targets.
- MDDC to inspect the brickwork at the site of the former garage in Silver Street. **Action PW.**
- **Police Liaison**
- None.
- **Housing Needs Survey**
- 482 questionnaires were given to Councillors for posting by hand.
- The remaining 210 questionnaires to outlying properties to be posted in stamped envelopes. **Action Clerk.**
- The cost of posting by Royal Mail to be paid by BTC. **Action Clerk.**
- **New Cemetery**
- To be deferred until the next meeting. **Action Clerk.**
- **Any other business**
- Paul Tuck to be invited to discuss the layout of the new school building. **Action Clerk.**
- An advert to be placed in the Signpost for suggestions on the best location for 3 no dog bins. **Action Clerk.**
- The footpath access between Frog Street and Bouchier Close requires maintenance every 4 to 6 weeks. Letter to DCC. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.25 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 7 March 2006 at 7.00 p.m.

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 3 JANUARY 2006

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

John Betterton

- Problems associated with the cleaning of the public toilets were discussed. MDDC to be asked for better materials. **Action PW.**

Joan Fagg

- Bampton Society is assisting with the footway condition survey that is underway.
- Minor improvements are now required to the footways e.g. styles.
- In the "Market and Coastal Town Initiative", Tiverton is well represented and other areas, unfortunately, are not. Volunteers are required to help to represent Bampton. Pamphlets were issued to distribute as widely as possible.

Meeting of the Town Council

1. Attendance – C Russell (Chairman), P Barthram, F Collier, M Elcock, D Woollacott, F Stoner, P Wood (District Councillor) P Colthorpe (District Councillor) and G Symons (Clerk). Apologies were received from K Bristow.

2. Minutes of the ordinary meeting held on 6 December 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Dog fouling notices to be arranged from Ken White for the car park. **Action CR.**

4. Matters arising from the circulation file – None.

5. Correspondence

- From DCC – change of venue details for the consultation about Barnhaven.
- From Brian Donaldson regarding the closure of Barnhaven. The letter to be used in a forthcoming meeting with DCC. **Action CR.**
- From MDDC – confirming that the Conservation Area Appraisal has been adopted by the Planning Committee and that a copy of the revised document will become available to BTC soon, with a copy also available at the Library.
- From a resident – concerning an increase in rat population. As this letter reinforces other complaints a copy of the letter is to be sent to MDDC. See also item 9 below. **Action Clerk.**
- From MDDC – concerning "Local Development Framework Consultation". Copies to be issued to local Groups to obtain a wider response. **Action All.**
- From MDDC – confirming delivery of the "Housing Needs Survey For Bampton" forms at our next meeting. To save costs delivery to properties accessible on foot are to be delivered by hand and the remainder are to be by post.

6. Planning

6.1 Application 05/02690/FULL – conversion of a barn to a dwelling at 19 Briton Street. **Agreed, as the application will enhance the property and will not have an adverse effect on others.**

6.2 Application 05/02652/FULL – erection of an extension and installation of dormers in loft at 8 Ford Road. **Agreed, as the application will enhance the property and will not have an adverse effect on others.**

6.3 Application 05/02623/FULL – erection of a conservatory at plot 6 Devonshire Homes Ltd Newton Square. **Agreed as the application will enhance the property.**

7. Finance

- **Credits** (not including bank interest payments)
- Bampton Fair Working Group £2311.73
- **Debits** – It was agreed to pay the following accounts:-

- Landscaping and GM Ltd, rec grass - £72.73
Cheque 101009
- R White, Bampton Fair annual lease - £100.00
Cheque 101010
- J Betterton, toilets and litter - £190.00
Cheque 101011
- The Festive Lighting Co, Christmas tree bulbs - £122.67
Cheque 101012
- Bampton Fruit and Vegetables, Christmas trees - £140.00
Cheque 101013

- **Balances**

- HSBC treasurers account will be £2,862.09 after all cheques and S.O's have cleared.
- Scottish Widows account will be £9,870.86.
- Bank balance sheets were witnessed and signed by the Chairman.

- **Any other business**

- A request for a grant has been received from "Tiverton and District Community Transport Association". Usage to be established. **Action Clerk.**
- The net sum available for distribution from Bampton Fair Tolls 2005 will be £1,622.45. It was agreed to place an advertisement in the Signpost and notice boards to invite local Groups to apply for grants. It was also agreed to request details of how the money will be spent and to allocate a few larger sums rather than several small sums. Should it be justifiable and should funds be available, BTC may contribute to the grants up to an additional £1,500. **Action Clerk.**
- It was agreed to again invite RoSPA to carry out an annual safety check on the play area in Station Road and at the recreation ground. **Action Clerk.**
- It was agreed to obtain legal advice from Ashfords on BTC's role as trustee to the Public Hall. **Action Clerk.**

- **Reports from committees**

- **Bampton in Bloom**

- None.

- **Playgrounds**

- See item 12 below.

- **Public Hall**

- Events and meeting dates discussed.
- Ownership of the car park in Brook Street discussed. Copy of letter from Bevan Ashford to be sent to Stan Vincent.

- **Bampton Fair**

- See finance above.

- **Allotments**

- All O.K.

- **Motte and Bailey**

- A site visit is required to assess work required. **Action CR.**

-

- **District Council Liaison**

- The increase in rat population was discussed. Letter to be sent to MDDC. **Action Clerk.**
- The Former Quarry scheme was discussed.

- Parking in Castle Street was discussed. New line details to be sent to DCC. **Action CR.**

- **Police Liaison**

- None.

- **Emergency Plan**

- An advertisement to be placed in the Signpost and on notice boards to invite volunteers to be included on the plan. **Action Clerk.**

- **Play area at the recreation ground**

- The whole site should be considered for future development including the recently acquired land close to the M & B.
- As young children have equipment available in Station Road, this site should cater for older children and adults.
- The value of a future grant from MDDC should be established before deciding on possible options. **Action PW & PC.**
- Scheme plans should be obtained after income has been established. The multi-purpose pitch at Brushford is worth a visit.

- **Any other business**

- A TPO exists on the Leyland Cypress (Castlewellan Gold/Cupressocyparis Leylandii) on the "Stage".
- New cemetery to be an agenda item. **Action Clerk.**
- Public seats condition survey is required.
- An updated list of Councillors is required. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.35 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 7 February 2006 at 7.00 p.m