

BAMPTON TOWN COUNCIL

**MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM
OF THE PUBLIC HALL ON TUESDAY 6 DECEMBER 2005**

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

1. Attendance – C Russell (Chairman), P Barthram, F Collier, M Elcock, D Woollacott, F Stoner, P Wood (District Councillor) P Colthorpe (District Councillor) and G Symons (Clerk). Apologies were received from K Bristow. A "Declaration of Acceptance of Office of Councillor" was signed by Cllr Fran Collier.

2. Minutes of the ordinary meeting held on 1 November 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes – None.

4. Matters arising from the circulation file – None.

5. Correspondence

- From MDDC – 2006 Electoral registers and public notices.
- From Anderton and Rowland – agreeing to a meeting to discuss the Fair.
- From DCC – concerning Parish Lengthsmen satisfaction cards.
- From Imperial Construction – offering a contribution towards next seasons planting of The Stage following their work on the adjacent garage. Copy to be sent to B in B.
- From Community First – new insurance policy that is amended to included property items used for the Fair.
- From Halcrow Group Ltd – enclosing plans for proposed flood defence works. Imminent clearance of the river downstream overgrowth is welcomed. The proposed major works is also welcomed albeit not a total solution.
- From NHS Care Trust – consultation on the possible closure of Barnhaven. Documents were issued for circulation and response forms are to be completed by all Councillors. An extra- ordinary meeting is to be arranged before Christmas to discuss the matter further. **Action PW.**

6. Planning

6.1 Application 05/02626/FULL – formation of pedestrian access at 19 Briton Street.

Agreed, as the application will enhance the property and will not have an adverse effect on others.

6.2 Application 05/02257/FULL – change of use to vehicle bodywork and sprayshop and installation of chimney at Unit 5 station Road. **Agreed albeit with the previous comments still referring.**

6.3 Application 05/02554/LBC – LBC for repointing and internal replastering part of southern side at Castle Grove. **Agreed so essential maintenance is carried out.**

6.4 Application 05/02544/ FULL – erection of first floor extension to rear of 1 New Buildings, Bampton. **Agreed, as the application will enhance the property and will not have an adverse effect on others.**

6.5 Application 05/02523/ FULL – erection of a carport at Highfield, Frog

Street. **Agreed with reservations on the space available and the structural design.**

6.6 Application 05/01828/FULL – conversion of barn to 3 holiday let units at Duvale Barton. **Agreed as it will be an improvement and enhance the property and general area.**

6.7 Application 05/02470/FULL – engineering works to re-profile garden to rear of Buzzards Cove. **Agreed for safety and to prevent the bank slipping further.**

7. Finance

- **Credits** (not including bank interest payments)
- Anderton and Rowland £1500.00 – Fair car park rental.
- Mrs Katherine Crane £31.00 – Christmas tree and lights.
- **Debits** – It was agreed to pay the following accounts:-
 - Bampton in Bloom, S137 grant - £750.00
Cheque 101001
 - S Kelland, grass cutting - £229.12
Cheque 101002
 - South West Highways, play area ground works - £4756.05
Cheque 100993
 - Landscaping and GM Ltd, rec grass - £72.73
Cheque 101004
 - Devon Conservation Forum, subscription - £17.00
Cheque 101005
 - Playline design, roof shingles - £82.25
Cheque 101006
 - H Godfrey, rec paving -
£937.65 Cheque 101007
 - J Betterton, toilets and litter - £230.00
Cheque 101008
- **Balances**
 - HSBC treasurers account will be £1,567.63 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £9,870.86.
 - Bank balance sheets were witnessed and signed by the Chairman.
- **Any other business**
- A request for a grant has been received from "Tiverton and District Community Transport Association". Decision to be made at the next meeting after considering whether the service is used in this Parish.
- **Reports from committees**
- **Bampton in Bloom**
- AGM – other than Kate Russell, whom had served as Secretary, the same Officers preside.
- **Playgrounds**
- New replacement shingles have arrived for vandal repairs.
- A notice referring to the anti-vandal paint on the roof of the shelter is required.
- Graffiti cleaning is now required.
- Development of the recreation ground is the next project – agenda item for next month. **Action Clerk.**
- **Public Hall**
- Finance statements were provided.

- Ramps for disabled access should be available at all times.
 - It was agreed that a recent article in the "Signpost" magazine from "The Hall Committee" showed a lack of understanding of the existing relationship.
 - **Bampton Fair**
 - The results of the recent Fair are pending.
 - **Allotments**
 - All O.K.
 - **Youth Club**
 - The club no longer functioning due to the lack of volunteers.
 - There is potential for paid youth workers.
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- **District Council Liaison**
 - Planning results discussed.
 - A vote for the transfer of MDDC housing is pending.
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- **Police Liaison**
 - Other than noisy cars there have not been any reports of bad behaviour.
 - The new licensing hours have reduced problems in Tiverton – Bampton is also quiet.
 - Adjoining Parishes to be contacted regarding a "pay as you go" police mobile telephone. **Action PW and PC.**
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- **Emergency Plan** – delayed until the next meeting
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- **Housing needs survey**
 - Details of the survey were discussed and agreed. **Action Clerk.**
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- **Any other business**
 - Dog fouling notices are required at Station Road car park.
 - Direction signs are required for the toilets at Station Road. **Action Clerk.**
 - DCC have reacted well to recent blocked gullies.
 - Parked vehicles often block access to Silver Street and The Nook. **Action Clerk.**
 - A meeting has been arranged with the School to discuss the rebuilding scheme.

There being no other business, the Chairman closed the meeting at 10.05 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 3 January 2006 at 7.00 p.m.

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Pre-meeting – Peter Brown District Emergency Planning Officer (MDDC & DCC)

- Peter gave 45 action packed minutes detailing the imminent “Civil Contingencies Act” and the carefully planned response organisation that can swing into action at short notice.
- The new definition of an emergency will be “an event or situation that presents a serious threat to human welfare, the environment or security”.
- District Councils will now become “Category 1 Responders”.
- A new regional emergency organisation, based in Bristol, has now been formed.
- As soon as an emergency is officially in operation, MDDC insurance cover is available.
- A copy of a previous emergency plan for Bampton was issued. Information in the plan requires updating. Agenda item for next month. **Action Clerk.**

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell (Vice-Chairman), D Woollacott , M Elcock, F Stoner, P Wood (District Councillor) and G Symons (Clerk). Apologies were received from P Colthorpe (District Councillor) and P Barthram.

2. Minutes of the ordinary meeting held on 4 October 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes – None.

4. Matters arising from the circulation file – None.

5. Correspondence

- From Fran Collier – applying for the vacancy for a Town Councillor. Cllr Russell proposed and Cllr Elcock seconded the application that was agreed by all. **Action Clerk.**
- From MDDC – requesting answers to a list of questions relating to the “Housing needs survey”. Agenda item for next month. **Action Clerk.**

6. Planning

6.1 Application 05/02257/FULL – change of use to vehicle bodywork and spraying workshop at Unit 5 Station Road. **Agreed, as the application will provide employment in Bampton. However, conditions need to be included to protect local residents e.g. working times, noise, number of vehicles outside the premises.**

6.2 Application 05/02284/FULL – erection of agricultural barn/stock shelter at land west of Frog Street. **Not agreed, as the need is not proven.**

6.3 Application 05/01903/FULL – conversion of cider press building into living accommodation and erection of extension to provide a link to Brushford Cottage, West Street. **Agreed as the application will enhance the property and will not have a harmful effect on others.**

6.4 Application 05/02348/ FULL & 05/02349/LBC – installation of 7 no replacement windows using UPVC at 5 Newton Square & 1,2, & 3 Courtyard Mews,

Bampton. **Agreed, as the application will provide windows in keeping with other windows in this and neighbouring properties. Being low maintenance, the quality of finish will be improved for the future.**

7. Finance

- **Credits** (not including bank interest payments)
- None.
- **Debits** – It was agreed to pay the following accounts:-
 - Landscaping and GM Ltd, rec grass - £72.73
Cheque 100992
 - Royal British Legion, wreath and grant - £50.00
Cheque 100993
 - H Berridge, Bampton web site S137 grant - £100.00
Cheque 100994
 - Not used
Cheque 100995
 - Community First, Fair insurance - £140.01
Cheque 100996
 - Bampton Public Hall, room fees - £20.00
Cheque 100997
 - J Betterton, toilets and play area - £190.00
Cheque 100998
 - Ken White, signs - £284.35
Cheque 100999
 - J Betterton, toilets on Fair Day - £100.00
Cheque 101000
- **Balances**
 - HSBC treasurers account will be £1,675.88 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £15,870.86.
- **Any other business**
 - The annual return to the Charity Commission for the recreation ground was signed by the Chairman. **Action Clerk.**
 - It was agreed to seek details of Bampton website costs from Humphrey Berridge. **Action Clerk.**
- A letter from Celia Hicks concerning reclaiming of VAT was discussed. It was agreed to continue to strictly adhere to the previous system that has passed audit scrutiny for several years. **Action Clerk.**
- Income from the rental of the car park to Anderton and Rowland has remained unchanged in recent years. Methods to justify an increase to be investigated. **Action Clerk.**
- **Reports from committees**
- **Bampton in Bloom**
- A letter from Celia Hicks - Finance above refers.
- AGM to be held on 11 November.
- **Playgrounds**
- Swing seat upright to be replaced. **Action KB.**
- Concrete edging to replace timber edging to toe of bank. **Action Clerk.**
- Anti-vandal paint required to the roof of the shelter. **Action KB.**
- **Public Hall**

- None.
- **Bampton Fair**
- The results of the recent Fair are pending.

- **District Council Liaison**
- Funding is now available for a new School.
- Remembrance Day service arrangements discussed.

- **Police Liaison**
- Other than minor thefts, crime remains very low.
- Traffic control on Fair Day worked well.
- Future traffic monitoring near Bouchier Close discussed.

- **Any other business**
- Rats are more noticeable since domestic waste collection has changed from one to two weeks.
- Rumours exist on the possible sale of Barnhay.
- Is planning agreement required for the removal of the large fir tree in the Hollett Garden? **Action Clerk.**
- A thank you letter to be sent to MDDC to thank them for the efficient cleanup operation after the Fair. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 10.20 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 6 December 2005 at 7.00 p.m.

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 4 OCTOBER 2005

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell (Vice-Chairman), P Colthorpe (District Councillor), P Barthram, M Elcock, P Wood (District Councillor) and G Symons (Clerk). Apologies were received from D Woollacott.

2. Minutes of the ordinary meeting held on 6 September 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes – None.

4. Matters arising from the circulation file

- None.

5. Correspondence

- From DCC – notice of vacancy for Town Councillor to replace the recent exit by Ken Jarratt. **Action Clerk.**
- From Peter Brown at MDCC – confirmation of attendance at the November meeting to discuss emergency planning. **Action Clerk.**
- From MDDC – giving dates and details of Local Forums.
- From Gerald Chidwick – offering the services of himself and Bampton Society to co-manage with DCC the “Biodiversity Audit for Bampton”. **Agreed, action Clerk.**
- From Bampton Society – giving feedback on complimentary comments from visiting children and their parents relating to the play area in Bampton and the asset that has now been created. Thank you letter to be sent. **Action Clerk.**
- From MDDC – comments invited on the draft report “Conservation Area Appraisal and Management Plan for Bampton”. Insufficient time was available to circulate the document to allow detailed comment. The document was circulated to those present for a few minutes. **Agreed to accept, action Clerk.**

6. Planning

6.1 Application 05/02005/FULL – retrospective application for change of use of agricultural barn to B1 use and extension of barn to form office and packing room at Bowdens Lane, Shillingford. **Agreed, but would like to see some sort of traffic calming outside the Village playground, where the traffic has to pass to get access to this planning application.**

6.2 Application 05/01467/FULL – erection of double garage and storage, garden, machinery shed at the Brickyard Barn, Shillingford. **Not agreed, as the need for a large building is not proven. Also the substandard drawings provide limited information.**

6.3 Application 05/02142/FULL – erection of two storey extension at Whittenhays, Gifford Road. **Agreed as the application will encourage visitors to Mid Devon and will not impact on others. The application also links to other similar improvements that have been constructed to a high standard.**

6.4 Application 05/01977/LBC – conversion of redundant barn into three holiday cottages at Duvale Barton. **Agreed as the application will enhance the property and will not have a harmful effect on others.**

6. Planning continued.

Because recent planning decisions by MDDC have been different to the decisions made by BTC, MDDC are to be invited to a future meeting to discuss the differences. **Action PW.**

7. Finance

- **Credits** (not including bank interest payments)
 - £10.00 allotments.
 - £24.50 BT wayleave.
 - £263.00 Christmas trees and lights.
- **Debits** – It was agreed to pay the following accounts:-
 - Landscaping and GM Ltd, rec grass - £72.73
Cheque 100985
 - S Kelland, grass - £734.37
Cheque 100986
 - Community First, Fair insurance - £120.00
Cheque 100987

- Audit Commission, fees - £293.75
Cheque 100988
- Playline Design Ltd, play equipment - £35.25
Cheque 100989
- Greenham, Fair signs - £173.38
Cheque 100990
- J Betterton, toilets and play area - £190.00
Cheque 100991

- **Balances**

- HSBC treasurers account will be £2,900.09 after all cheques and S.O's have cleared.
- Scottish Widows account will be £15,870.86.
- The bank statements were presented to the meeting and signed by the Chairman.

- **Any other business**

- Following a telephone call from Rowland DeVey it was agreed to,
- maintain the rental fee of the car park as the same as last year. Letter from A & R pending. **Action Clerk.**
- visit Messrs DeVey during the Fair to discuss fees etc. **Action KB, PW, CR.**
- request advertising posters. **Action Clerk.**
- It was agreed to increase the total contribution towards the maintenance of the Churchyards at Bampton and Shillingford from £500 to £550 i.e. MDDC £275 and BTC £275. **Action Clerk.**

- **Reports from committees**

- **Bampton in Bloom**

- A tree in the Hollett Garden (a.o.b August refers) should be removed. Planning approval will be required. Existing branches that have the potential to damage roofs to be removed. **Action CR and Clerk.**

- **Playgrounds** – None.

- **Public Hall**

- Accounts discussed and copies of accounts presented by Cllr Barthram.

- **Bampton Fair**

- Road closure notice still pending. **Action Clerk.**
- Car park closure notices required and skips to be removed. **Action KB.**
- Parking arrangements have been made.

- **Bampton Youth Club**

- Numbers attending have reduced and the Hall is not being used.
- Equipment donated by the Police e.g. playstation, to be used by the "After School Scheme".

- **District Council Liaison**

- Details of Primary Care Trust meeting were discussed.
- A site meeting at the Former Works will be arranged prior to a decision by MDDC.
- A directory of MDDC telephone numbers was issued.

- **Police Liaison** – None.

- **Housing needs survey for Bampton**

- It was agreed to accept the draft document supplied by Cathrine Simmons at MDDC. **Action Clerk.**

- **Any other business**

- Lack of toilet rolls in the public toilets. Supplied but misused. **No action.**
- Grass cuttings that litter the streets. MDDC do not allow for clearance.
- It was encouraging to see that the MDDC conservation report highlights the need for maintenance of the drains in Brook Street by DCC.
- BTC to meet at the Church on Remembrance Day. **Action All.**
- Contractors working at the former garage are using the Stage for storage of materials. Photographs to be taken and a letter to be sent. **Action ME, CR, and Clerk.**
- A gully at Ford Road/Briton Street is blocked.
- The residents of Bouchier Close have reacted exceedingly well to the problem with growth overhanging the Morebath Road.
- The Environment Agency will be clearing trees etc overhanging the River Bathern downstream from the bridge during October.

There being no other business, the Chairman closed the meeting at 10.45 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 1 November 2005 at 7.00 p.m

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 6 SEPTEMBER 2005

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell (Vice-Chairman), P Colthorpe (District Councillor), D Woollacott, Ken Jarratt, F Stoner and G Symons (Clerk). Apologies were received from P Barthram, M Elcock, and P Wood (District Councillor). Cllr Michael Lee, Chairman of MDDC, attended as a welcome guest.

2. Minutes of the ordinary meeting held on 2 August 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Inspections by the Dog Warden from MDDC are planned for the near future.

4. Matters arising from the circulation file

- Grants are available for Halls.
- It was agreed that membership of the Society of Local Council Clerks was not justified at present.

5. Correspondence

- From Cllr Jarratt – notification of a house move and consequent resignation from BTC. Cllr Jarratt was thanked for his valued service with this Council and was given our very best wishes for the future. In particular the contribution to the raising of funds and the management of the play area in Station Road was very much appreciated. **Action Clerk.**
- From DCC – a request for names of local residents that would like to contribute to a biodiversity audit of Bampton Parish. A copy of the letter to be sent to likely candidates. **Action Clerk.**
- From Charity Commission – annual information questionnaire for the recreation ground. **Action Clerk.**
- From SWW – details of water rehabilitation works.
- From NHS Primary Care Trust – annual report and details of AGM. **Action PW.**
- From Peter Brown MDDC – agreement to attend BTC meeting 1 November to discuss “Parish Emergency Planning”. **Action Clerk.**

6. Planning

6.1 Application 05/01694/CAT – work on trees at 7 South Molton Road. **Agreed as the application will not have a harmful effect on others.**

6.2 Application 05/01502/LBC – erection of a conservatory at Combe Head. **Agreed as the application will not have a harmful effect on others.**

6.3 Application 05/01815/ARM – erection of 42 dwellings, roads, garaging, parking and 3 commercial units at Former Quarry, Tiverton Road. **Not agreed as improvements to the highway have not been included, the residential part of the site will become overdeveloped and integration of the house styles and sizes has not been achieved.**

6.4 Application 05/01902/FULL – retention of a stable block at Lodfin Wood Farm. **Agreed as the application will enhance the property and will not have a harmful effect on others.**

6.5 Application 05/01538/FULL – installation of solar panels at the Public Hall, Bampton. **Agreed as the application will increase the viability of the Hall, has environmental advantages and will not have a harmful effect on others.**

7. Finance

- **Credits** (not including bank interest payments)
 - £20.00 allotments.
- **Debits** – It was agreed to pay the following accounts:-
 - MDDC, road closure fee - £100.00
Cheque 100981
 - Landscaping and GM Ltd, rec grass - £72.73
Cheque 100982
 - Bampton Public Hall, room fees - £30.00
Cheque 100983
 - J Betterton, toilets and play area - £230.00
Cheque 100984
- **Balances**
 - HSBC treasurers account will be £1064.18 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £19,646.28.

- The bank statements were presented to the meeting and signed by the Chairman.

- **Any other business**

- It was agreed to accept the offer dated 5 September, to provide new boundary fencing from N Payne. **Action Clerk.**
- It was agreed to accept the offer from South West Highways dated 12 August, for the finishing works at the Station Road play area. **Action Clerk.**
- Acceptance of the two above contracts leaves a contingency fund of £8,000.
- It was agreed to pay J Betterton £100 to clean the public toilets during Bampton Fair Day.

- **Reports from committees**

- **Bampton in Bloom**

- A tree has been donated for planting in the Hollett Garden. Details to follow. **Action CR.**

- **Playgrounds**

- New inspection rota issued by Cllr Jarratt..
- Again thanks were given to Cllr Jarratt who agreed to hand over information before his departure.

- **Bampton Fair**

- A reduction in the rates paid to MDDC is being sought.
- Insurance cover of the contents of the toilets at Brook Street and the purchase of four "road closed" signs is outstanding. **Action Clerk.**

- **District Council Liaison** – None.

- **Police Liaison** – None.

- **Housing needs survey for Bampton** – To be raised at the next meeting. **Action Clerk.**

- **Any other business**

- Speeding vehicles past Bouchier Close. Letter to Police. **Action Clerk.**
- The management of newly obtained land around the Motte and Bailey to be a topic for the future.
- Are railway sleepers allowed in play areas? **Action Clerk.**

There being no other business, the Chairman closed the meeting at 9.50 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 4 October 2005 at 7.00 p.m

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

Claire Fenton attended to discuss the planning application relating to 8 Ford Road . It was agreed to "call in" the application. **Action PW.**

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell (Vice-Chairman), P Barthram, M Elcock, , D Woollacott, P Wood (District Councillor), F Stoner and G Symons (Clerk). Apologies were received from P Colthorpe (District Councillor).

2. Minutes of the ordinary meeting held on 5 July 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Item 5 – Cllr Elcock attended the meeting held by "Tiverton & Exe Valley Market and Coastal towns Initiative". The initiative is at an early stage with a start fund of £60,000 to finance steering groups.

4. Matters arising from the circulation file – None.

5. Correspondence

- From MDDC – copies of a "housing needs survey for Bampton. A copy was issued to each Councillor. Agenda item for September. **Action Clerk.**
- From Bampton Public Hall – a copy of a letter relating to unsocial behaviour following a Club Dinner/Disco. Previous correspondence refers. **Action Clerk.**
- From D & C Police Authority – "Stop and Search" publicity. Copy placed on notice board.

6. Planning

6.1 Application 05/01593/FULL – erection of two dwellings near Banfields, Shillingford. **Not agreed as the site would be overdeveloped. One property would be acceptable.**

6.2 Application 05/01524/ARM – erection of two dwellings at 1A Ashleigh Park. **Not agreed due to the location and elevation of the site, although a bungalow would be acceptable.**

6.3 Application 05/01587/FULL – erection of a log cabin at Higher Grants Farm, Exebridge. **Agreed as the application will encourage visitors to the region.**

6.4 Application 05/01501/FULL – erection of a conservatory, swimming pool room and fence at Combe Head, Bampton. Cllr Barthram registered an interest and left the room. **Agreed as the application will enhance the property and will not have a harmful effect on others.**

6.5 Application 05/01441/FULL – installation of white upvc windows at 24 Fore Street . **Agreed as the application will enhance the property and will be in keeping with surrounding properties.**

6.6 Application 05/01452/FULL – erection of extension and roof dormers at 8 Ford Road . **Agreed as the application will enhance the property and will not have an adverse effect on others.**

7. Finance

- **Credits** (not including bank interest payments) £20.00 allotments.

- **Debits** – It was agreed to pay the following accounts:-
 - S Kelland , grass - £399.50 Cheque 100977
 - Landscaping and GM Ltd, rec grass - £72.73 Cheque 100978
 - J Betterton, toilets and play area - £190.00 Cheque 100979
 - Bampton Public Hall, room fees - £50.00 Cheque 100980

- **Balances**
 - HSBC treasurers account will be £41.31 after all cheques and S.O's have cleared.
 - Scottish Widows account will be £21,646.28.
 - The bank statements were presented to the meeting and signed by the Chairman.

- **Any other business**
 - The accounts for the year ending 31 March 2005 have been approved by the Audit Commission and “notice of conclusion of audit and right to inspect the annual return” has been displayed.

- **Reports from committees**

- **Bampton in Bloom**

- Judging went well.

- MDCC to be thanked for their considerable and timely contribution. **Action Clerk.**

- **Playgrounds**

- The finishing works contract has been issued.

- **Public Hall**

- Meetings have been arranged for 8 th and 10 th August.
- Details of accounts were discussed.
- Volunteers are required to assist in a fete, hosted by the Hall, on Bampton Open Day. **Action All.**

- **District Council Liaison** – None.

- **Police Liaison** – None.

- **Any other business**

- Gaius French has reported that a tree in the Hollett Garden is going to be too large when fully grown and should be removed. Advice from Adrian Cooke at MDDC to be sought. **Action KB.**
- MDDC (Phil Collins) to be asked to monitor dogs and their walkers in the early hours at Frog Street and at Old Tiverton Road . **Action Clerk.**
- An inspection of the grass and brambles outside Shillingford is required. **Action KB.**
- 40 mph signs outside Shillingford are missing. **Action Clerk.**
- Dog bins in Briton Street . **Action FS.**
- A letter is to be sent to the owners of an overhanging hedge past Bouchier Close. **Action DW and Clerk.**
- Advance apologies for not attending the next meeting were received from P.B, P.W, and M.E.

There being no other business, the Chairman closed the meeting at 9.04 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 6 September 2005 at 7.00 p.m.

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

MDDC – Affordable Housing

Catherine Simmons attended and gave a resume of the rather complicated subject.

- “Affordable” relates to costs to rent or buy being less than 25% of income.
- Several options are available e.g. rent, shared ownership and part purchase.
- MDDC have a budget and £95K is already available for the parish of Bampton.
- It was agreed to ask CS to conduct a “Housing needs survey”, that is a necessary first step in the process. The agreed cost to BTC will be £50.00.

DCC Care Direct – Benefit claims

Katy Kerly attended to discuss the complicated subject.

- Many people aged 60 and above are not claiming entitled benefits.
- Notably - Attendance Allowance, Council Tax Benefit and Pension Credit.
- As a result, DCC Social Services are therefore also under funded.
- The message needs to be made known through local people and local groups.
- The money is ring-fenced and back claims are possible.
- Free phone advisers and form filling helpers are available.
- “ Devon in Touch Roadshow” will be in Bampton car park to promote the subject on 15 th July.

Public Forum

Celia Hicks attended to discuss Bampton in Bloom.

- Water is a general problem and the loss of a watering at the Stage is not helping.
- SWWA water bills to be brought to the next meeting. **Action Clerk.**
- DCC to be contacted concerning the channels in Brook Street . **Action KB.**

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell (Vice-Chairman), P Barthram, M Elcock, , D Woollacott, P Wood (District Councillor), P Colthorpe (District Councillor) and G Symons (Clerk). Apologies were received from K Jarratt.

2. Minutes of the AGM and ordinary meeting held on 7 June 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Item 6.2 – add “Cllr Barthram declared an interest and left the room.”.

4. Matters arising from the circulation file – None.

5. Correspondence

- From Tiverton & Exe Valley Market and Coastal Towns Initiative – invitation to a meeting.
- From Mr A and Mrs V Lee – concerning the hurt feelings of residents of Ashleigh Park following an article in the Gazette. The article reported comments made by the Clerk on BTC's reaction to the latest planning application to affect Ashleigh Park. A draft reply letter was discussed and amended. **Action Clerk.**
- From Bampton Public Hall – one letter requesting a letter of support for a scheme to install power from sunlight and another letter requesting that the planning application be processed through BTC. Agreed. **Action Clerk.**
- Telephone message from Jim Faux (EA) – the flood alleviation scheme is planned for spring 2006 with downstream clearance of overhanging growth planned for September 2005. The latest estimate of costs is £450K.

6. Planning

6.1 Application 05/01037/FULL – retention of single storey extension with separate oil tank and enclosure at 9 Ford Road . **A site meeting was held with several issues raised. Attempts to speak to MDDC failed.**

6.2 Application 05/01140/FULL – erection of two storey extension at Highfield, Frog Street . **Not agreed, as the extension seems very large for the space available and will be very close to the boundary.**

7. Finance

- **Credits** (not including bank interest payments) – None.
- **Debits** – It was agreed to pay the following accounts:-
 - Landscaping and GM Ltd, rec grass - £72.73 Cheque 100972
 - Playline Design - £6401.40 Cheque 100973
 - J Betterton, toilets and play area - £190.00 Cheque 100974
 - Bampton Public Hall, room fees - £50.00 Cheque 100975

- Ken White Signs, play area - £94.00 Cheque 100976

- **Balances**

- HSBC treasurers account will be £1444.69 after all cheques and S.O's have cleared.
- Scottish Widows account will be £21,646.28.

- **Any other business**

- An operating budget for 2005/06 was presented and discussed with possible schemes noted.
- A site meeting at the Recreation Ground is required to assess future development.

- **Reports from committees**

- **Bampton Youth Club**

- 12 to 15 members are attending regularly.

- **Bampton in Bloom**

- Judging will be on 20 th July.
- The Open Gardens weekend will be 9/10 July.
- A tree in the Hollett Garden requires pruning. **Action CR.**
- Fir tree at the main car park is being checked for safety. **Action CR.**

- **Playgrounds**

- New inspection rotas issued.
- New animal springers, log walk and safety surface now installed.
- Slide platform replaced.
- Signs banning dogs obtained and installed.
- A list of finishing works is required. **Action Clerk and KB.**

- **Public Hall**

- The issue of noise suffered by local people was raised at with the Hall Committee. Details of future events likely to generate noise problems to be given to the Police.

- **Allotments**

- More rental fees have been collected. **Action CR.**
- Copies of MDDC guidance on bonfires to be issued to tenants. **Action CR.**

- **District Council Liaison**

- The name of the new Newton Court was discussed.

- **Police Liaison**

- Speeding on the Morebath Road inside the 30 limit to be reported to the Police. **Action KB**

11. Schedule of rates

- An advert to be placed in the Signpost to advertise for applicants to become a nominated sub-contractor for BTC minor works. **Action Clerk.**

- **Any other business**

- Bob Bell at DCC to be asked to provide temporary yellow lines in Castle Street . **Action KB.**
- BTC's views on lining in Bampton to be formalised. **Action KB, ME, PW.**
- The next date for community skips is to be Sunday 2 October. **Action Clerk.**

There being no other business, the Chairman closed the meeting at 10.50 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 2 August 2005 at 7.00 p.m.

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 7 JUNE 2005

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum - None

MDDC – Affordable Housing – Delayed until next meeting.

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell (Vice-Chairman), P Barthram, M Elcock, , P Wood (District Councillor), K Jarratt, P Colthorpe (District Councillor) and G Symons (Clerk). Apologies were received from D Woollacott.

2. Minutes of the AGM and ordinary meeting held on 3 May 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Item 6.9 – delete “Bampton Twinning Association” and add “BTC”.
- The cars and trailer have now been removed from the Public Hall car park.
- A declaration of acceptance of office was signed by the Chairman and Vice-Chairman.

4. Matters arising from the circulation file – None.

5. Correspondence

- From MDDC agreeing to a notice board to be fixed to the wall of the toilets in Station Road .
- From MDDC requesting dates of a meeting with the re-elected Chairman Councillor Michael Lee. **Action Clerk.**
- From Katy Kerly of DCC Care Direct, requesting a meeting with BTC to discuss ways to increase awareness of and claiming of benefits in the Parish. **Action Clerk.**

6. Planning

6.1 Application 05/00814/OUT – outline for the erection of 1 No dwelling at 1 Banfields, Shillingford. **Agreed, as the alignment is compatible with adjoining properties.**

6.2 Application 05/00886/FULL – formation of ménage for equestrian use at Combe Head, Bampton. **Agreed, as the application will not impact on others.**

6.3 Application 05/00861/FULL – retention of a wildlife pond west of Frog Street . **Agreed, as the application will encourage wild life.**

6.4 Application 05/01103/FULL – erection of agricultural workers dwelling and retention of temporary mobile home at Wonham Road . **Agreed, as the need for a property is proven and the design will harmonise with neighbouring properties.**

6.5 Application 05/01137/FULL – erection of a single storey extension at 17 Briton Street . **Agreed, as the application will enhance the property and will not have**

an adverse effect on others.

6.6 Application 05/01102/LBC – consent to replace 2 wooden windows on the front elevation at 21 Briton Street . **Agreed as the application will enhance the property will not have an adverse effect on others.**

6.7 Application 05/01105/ARM – the erection of 1 No dwelling at 6 Bouchier Close. **Not agreed, as the building line is not compatible with adjoining properties, the style of the property is inappropriate and too large for the size of the plot.**

6.7 Application 05/01129/FULL – erection of 10 No dwellings, garages and associated works at Ashleigh Park. **Not agreed, as the application does not include affordable housing and the styles are inappropriate.**

7. Finance

- **Credits** (not including bank interest payments)

- Parking donations – £282.69
- P3 fund - £123.50 (balance outstanding for cost of printing the P3 booklet Nov 2000).
- Allotment rent - £25.00

- **Debits** – It was agreed to pay the following accounts:-

- Landscaping and GM Ltd, rec grass - £72.73 Cheque 100968
- S Kelland , grass - £211.50 Cheque 100967
- R Evans, internal audit - £25.00 Cheque 100969
- Bampton Public Hall, room fees - £100.00 Cheque 100970
- J Betterton, toilets and play area - £225.00 Cheque 100971

- **Balances**

- HSBC treasurers account will be £791.92 after all cheques have cleared.
- Scottish Widows account will be £29,414.86.

- **Any other business**

- A standing order has been created to pay for a TV licence for use by the Youth Club and others at the Public Hall.
- It was agreed to seek an increase in charges from MDDC for the maintenance of the toilets. **Action Clerk.**
- The annual return to the Audit Commission has now had an internal audit by Richard Evans and dispatched one month ahead of target.
- The cleaning of the play area in Station Road by John Betterton to continue until the Fair at an increased rate of £30.00 per month. After the Fair a “no cleaning” policy to be trialled.
- The new insurance policy to be increased to include, Bampton Fair and equipment, a bus shelter at £5000 and five public seats at £350 each.

- **Reports from committees**

- **Bampton Youth Club**

- Three adults and 8 to 12 members are attending once per week.
- Efforts are being made to increase numbers and events are being considered.

- **Bampton in Bloom**

- Planting and baskets are complete.
- A water tap outside the disused toilets in Brook Street would be extremely useful.
- The response from volunteer waterers has been terrific.
- A letter from Celia Hicks was discussed as follows,
- Litter bins and dog boxes to be discussed with MDDC. **Action KB.**
- The colour of the Public Hall doors to be dealt with direct by B in B.
- Shuttern Brook is cleaned by B in B prior to judging.
- A reply letter to be sent. **Action Clerk.**

- **Playgrounds**

- A swing seat and a section of fencing require repairs. **Action KJ.**

- **Public Hall**

- Meetings have been arranged by the Hall and Entertainment Committees.
- A letter from Mr N Curran, concerning serious noise problems following events held at the Hall, were discussed. It was agreed that the letter should be circulated to BTC Councillors and considered by the Hall Committee. A reply letter from BTC. **Action Clerk and KB.**

- **Twinning Association**

- The recent visit from Villers Bocage was a great success.
- An EU grant towards a future visit is being sought.

- **Allotments**

- Some rental fees have been collected. **Action CR.**
- All plots are in use and a waiting list now exists.

- **District Council Liaison** - None.

- **Police Liaison** - None.

11. Town entrance designs

- Ideas are to be gathered from other sites and brought to a future meeting. **Action All.**

Any other business

- A schedule of rates for incidental work for BTC to be discussed at the next meeting. **Action Clerk.**
- The Morebath Fete is to be held on 9 th July.
- Bampton PCC to hold a public meeting on 18 th June to discuss the renovation of St Michael's Church.

There being no other business, the Chairman closed the meeting at 10.40 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 5 July 2005 at 7.00 p.m.

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 3 MAY 2005

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- Claire Fenton attended to discuss planning issues.
- Considerable interest was being shown in the formation of a netball club.

Meeting of the Town Council

1. Attendance – K Bristow (Chairman), C Russell (Vice-Chairman), P Barthram, M Elcock, D Woollacott, P Wood (District Councillor), K Jarratt, F Stoner and G Symons

(Clerk). Apologies were received from P Colthorpe (District Councillor).

2. Minutes of the ordinary meeting held on 5 April 2005

The minutes, having been previously circulated, were signed by the Chairman and the Clerk.

3. Matters arising from the last minutes

- Item 11 – add "BTC to obtain a TV licence for use by the Youth Club at the Public Hall. **Action Clerk.**
- Item 12 – removal of the remaining abandoned cars at the PH car park to be pursued. **Action CR.**

4. Matters arising from the circulation file – None.

5. Correspondence

- From Aggregate Industries promising a report on the progress with the restoration of Higher Kiln.
- From MDDC giving a notice to advertise the vacancy for a new Councillor to replace Cllr Lewis-Davis.
- From DCC requesting BTC's support for a proposed "After School Childcare Club" at Bampton Primary School . Support to be given. **Action Clerk.**

6. Planning

6.1 Application 05/00593/ FULL – erection of two storey extension at Whittenhays, Gifford Road . **Agreed, as the application will tidy the area and will not affect others.**

6.2 Application 05/00672/LBC – listed building consent for the erection of a single storey extension and removal of internal partitions at 17 Briton St . **Agreed, as the application will enhance the property.**

6.3 Application 05/00811/FULL – erection of a wooden gate at Manor Mill House. **Agreed, as the application will enhance the property and will not impact on others.**

6.4 Application 05/00696/FULL – erection of a dwelling at land adjacent to 9 Ford Road . **Not agreed, as the application is not sympathetic to other nearby properties, will cause problems with parking and access, does not indicate the location of drains and soakaways and shows an access through an existing wall.**

6.5 Application 05/00864/FULL – construction of combined footpath/cycle way from the Quarry development site to Station Road . **Agreed, as the application is an**

essential part of the development, will improve access to residents, will encourage walking and reduce pollution.

6.6 Application 05/00790/FULL – erection of a conservatory at 2-4 Brook Street . **Agreed, as the application will enhance the property and will not impact on others.**

6.7 Application 05/00859 – change of use of reception building to living accommodation for the site warden at Lakeside Caravan site. **Agreed, as the application is not creating a new situation, will not impact on others and will improve the health and safety of the user.**

6.8 Application 05/00814/OUT – erection of a dwelling at 1 Banfields. **Not agreed as the application will overdevelop the site and is not sympathetic to the neighbouring properties.**

6.9 MDDC agrees that the erection of a 3m sundial in a flower bed near to the war memorial by Bampton Twinning Association is “permitted development” and does not require planning permission.

7. Finance

- **Credits** (not including bank interest payments)

- MDDC, precept – £15,450

- **Debits** – It was agreed to pay the following accounts:-

- Landscaping and GM Ltd, rec grass - £72.73 Cheque 100960
- Playline Design Ltd, play equipment - £52.88 Cheque 100961
- MDDC, community skips - £734.38 Cheque 100962
- G Symons, Clerk's overtime - £282.80 Cheque 100963
- J Betterton, toilets and play area - £185 Cheque 100964
- BTC, transfer to Scottish Widows account - £16,000 Cheque 100965
- Zurich Municipal, annual insurance - £316.80 Cheque 100966

- **Balances**

- HSBC treasurers account will be £1,580.54 after all cheques have cleared.
- Scottish Widows account will be £29,414.86 including the above transfer.

- **Any other business**

- After obtaining a competitive quotation it was agreed to change the Council's insurance cover from Allianz Cornhill to Zurich Municipal.
- Additional insurance to be obtained to cover Bampton Fair and equipment and other items of street furniture e.g. bus shelters. **Action Clerk.**
- The annual return to the Audit Commission was discussed, agreed and signed. The bank statements were checked to agree with the reconciliation statement and signed by the Chairman.

- The "Implementation of the national agreement on salaries and conditions of service of local council clerks in England and Wales " was discussed. It was agreed that the responsibilities of the Clerk to BTC related to the pay scale above the substantive benchmark range to "Profile 1".

1. Reports from committees

• Bampton Youth Club

- Three adults are now working with the newly formed Committee with Cllr Wood as Chairman.
- A constitution is being prepared and the next meeting is 18 th May at 7.30 p.m.
- The main hall provides better space than the AF room and a tuck shop is now included.

• Bampton in Bloom

- New planting to be the end of May.
- The next meeting to be 18 th May at 7.30 p.m.

• Playgrounds

- Risk assessment report suggests a self closing entrance gate should be fitted. **Action KB.**

• Public Hall

- Details of the deeds were discussed.

• Twinning Association

- Visitors from Villers Bocage arrive 5 th May and depart on 8 th May.
- A full itinerary of visits and meals has been prepared.
- MDDC have approved the erection of the sundial in the "Hotbed".

• Allotments

- Rents to be collected in the near future. **Action CR.**

1. District Council Liaison

- Planning results and affordable housing issues were discussed.

1. **Police Liaison**

- Cllr Jarratt accompanied our Beat Manager Andy Auger on an evening patrol and was impressed with the manner AA dealt with issues and was interested to see how time consuming, events are to resolve.

1. **Town entrance designs** – Delayed to the next meeting.

1. **Management of the Hollett Garden**

- The cost of edging and covering the grass with stone has been calculated to be £1000. This sum would not be a cost effective way to reduce the maintenance bill.
- It was agreed that
- A site visit was required to assess other maintenance work required. **Action CR and KB.**
- The work to be arranged as soon as possible. **Action CR and KB.**

1. **Any other business**

- Dangerous speeding cars at Petton Cross and inside the 30 mph speed limit along the Morebath Road have been reported.
- Repairs to walling in both car parks are required.
- Insurance policies from S Coles and J Betterton still awaited.
- A suggestion has been received that "Davey" would be an appropriate name for a new road to recognize his contribution to the people of Bampton.
- The 10K fun run is to take place on 18 th June. Insurance cover has been requested.

There being no other business, the Chairman closed the meeting at 10.50 p.m.

The next Ordinary meeting will be held at the Public Hall on Tuesday 7 June 2005 at 7.00 p.m.

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- Mrs Joan Fagg
- It was agreed that the new definitive map of footpaths should be displayed on the wall of the toilets in car park.
- It was agreed that a new board should be purchased using P3 funds. Action Clerk.
- Details of new display boards were discussed and agreed.
- Claire Fenton
- Application 05/00172/FULL was discussed, and it was agreed that MDDC Planning Committee should have a site visit. Action PW.

Pre-meeting

Paul Edwards – Chief Executive MDDC

- Gave reasons for and details of MDDC's "Corporate Plan 2005 – 2010" including the way forward.
- The Chairman thanked Mr Edwards for his presentation.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Lewis-Davis, P Barthram, M Elcock, P Wood (District Councillor), C Russell, D Woolacott, F Stoner and G. Symons (Clerk). Apologies were received from Polly Colthorpe (District Councillor)
- Minutes of the ordinary meeting held on 7 February 2005 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes – None.
- Matters arising from the circulation file – None.
- Reports from committees and sub-committees
- Bampton in Bloom
- Planting theme for 2005 is multicoloured kaleidoscope.

- Town trail maps to be recreated by Joan Fagg and available from the new T.I.P.
 - Where possible local sources for plants will be used.
 - Recycling of batteries (not car) being considered.
 - A coffee morning is to be held on Saturday 9 April.
 - Play areas
 - A reduction in the offer from Playline justifies their whole order for the new equipment.
 - Public Hall
 - Cllr Barthram presented the monthly statement for February.
 - Bampton Fair
 - Insurance for storage of items is required following assessment of it's value. Action KB and Clerk.
-
- District Council Liaison - Cllr Wood
 - Planning issues were discussed.
-
- Police Liaison
 - Parking and other issues were discussed.
-
- Correspondence
 - **8.1** From Jacqui Simmons – requesting use of the car park for B in B to sell compost on 6 th April. Agreed. **8.2** From Celia Hicks – concerning plant purchases by B in B and a coffee morning on 9 th April.
 - **8.3** From DDC – requesting email addresses of Councillors and other points of contact. None available.
 - **8.4** From MDDC – road closure notice of Brook and Briton Street on 28 th March for the Tiverton Road Race.
 - **8.5** From MDDC – dates for “Code of Conduct” training.
 - **8.6** From Ashfords – confirming that BTC is now the owners of the land surrounding the Motte and Bailey .
 - **8.7** From BT – confirming that the payphone at Petton Cross will be retained albeit with its future usage being closely monitored.
 - **8.8** From MDDC – confirming that Bawdens Bakery is delighted to be chosen as the site for the new TIP.
 - **8.9** From MDDC – offering to discuss “affordable housing in Bampton”. Agreed. **Action Clerk.**
 - **8.10** From Planet Aid Clothes Collection – confirming the clothes bank stationed in the car park. Contacts are Chris Wright (07773600125) and Graham Ball (01536 400721) Operations Manager.
-
- Planning
 - 9.1 Application 05/00314/LBC – LBC for refurbishment of existing workshop and insertion of roof lights at Combe Head. Agreed, as the application will not have an injurious effect on others, and will enhance the property. Cllr Barthram registered an interest and took no part in the discussion.
 - 9.2 Application 05/00266/FULL – erection of agricultural workers dwelling and temporary siting of mobile home until the dwelling is occupied at Wonham Farm. Agreed, as the need is proven and the design will harmonise with neighbouring properties.

- 9.3 Application 05/00365/FULL – erection of two storey extension and detached garage at Buzzards Cove. Agreed as it will enhance the property and will not have an injurious effect on others.
- 9.4 Application 05/00385/FULL – erection of extension to existing buildings at 17 Fore Street . Agreed as the application will not have an injurious effect on others.
- 9.5 Application 05/00269/FULL – variation of condition 5 of application 02/2788 to allow the installation of UPVC windows at 6 Luke Street . Agreed as it will enhance the elevation and will not have an injurious effect on others.
- 9.6 Application 05/00229/Full – erection of steps at back entrance ar 19 Briton Street . Agreed but a landing area is required before entering the road.
- 9.7 Application 05/00172/FULL – erection of a dwelling adjacent to 9 Ford Road . Not agreed as problems will be created with access and parking, the site exceeds the settlement boundary, and the application will have an injurious effect on others.
- 9.8 Application 05/00173/FULL – erection of a dwelling adjacent to 9 Ford Road . Not agreed as problems will be created with access and parking and the application will have an injurious effect on others.
- 9.9 Application 05/00297/FULL – flood defence works at Millhead. Agreed as the application will protect some properties within the existing flood zone.

- Finance
- Credits (not including bank interest payments)
- Bampton in Bloom refund - £1303.81
- Car park donations - £346.40
- Debits – It was agreed to pay the following accounts:-
- Ashfords, legal fees - £661.00 Cheque 100947
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100948
- South West Water, rates - £138.34 Cheque 100949
- C Russell, sign cleaning materials - £12.98 Cheque 100950
- Bampton Public Hall, room fees - £30.00 Cheque 100951
- J Betterton, toilet cleaning and play area - £185.00 Cheque 100952
- Bampton Public Hall, room fees S137 - £40.00 Cheque 100953
- Balances
- The balance in the treasurer’s account will be £6,151.55 after all cheques have cleared.
- The balance in the Scottish Widows account is £13,278.01.
- Any other business
- The method of payment of invoices to J Betterton has been discussed with and found to be acceptable by MDDC. (Bristow/Shadbolt contact refers). BTC Councillors other than Cllr Wood also in agreement.
- Youth Club – Management and Development
- Deferred until the next meeting.
- Any other business
- The stone entrance features for Bampton similar to those at Dulverton would cost £1350 each. Photographs to be presented at the next meeting. Action PW.
- An update report is required for Higher Kiln. Action Clerk.
- Our meetings are too long and the agenda should be rescheduled to allow the most important issues to be discussed earlier e.g. planning. Action Clerk.

There being no other business, the Chairman closed the meeting at 11.00 p.m.

The next Ordinary meeting will be at the Public Hall, on Tuesday 5 th April 2005 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON MONDAY 7 FEBRUARY 2005

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- Mrs Joan Fagg
 - With the valued assistance of the members of Bampton Society, the P3 survey of the footpaths is complete and has been issued to DCC.
 - As requested by BTC, comments and recommendations were presented relating to additions to the footpath network that had been recently suggested by the Ramblers' Association. Action Clerk.
 - Comments were presented on the recent publication from DCC – "Towards a Public Rights of Way Improvement Plan". Action Clerk.
 - Both Joan and Colin are to be thanked for their time, enthusiasm, thoroughness, quality and conciseness of information and consequent contribution to BTC and to the Parish.
-
- Jarl Bennett and Helen Hill (MDDC Detached Youth Workers)
 - The youth club meetings at the Public Hall are going very well.
 - Attendance is 10 to 15 per week.
 - Regular 2 hours per night and 2 nights per week is justified. One night 11 to 13 year olds and one night 14 to 16 year olds.
 - Management needs to be formalised and improved. Agenda item for March. Action Clerk.
 - Another meeting is required when new arrangements are formulated.
 - Contact can be through Tony Wasley – telephone number 01884 252642.

Pre-meeting

Jonathan Guscott – Planning MDDC

- MDDC has employed additional staff and were reaching Government targets.
- At all times, a Duty Officer is now available even if a Case Officer is not available.
- In general, BTC comments on planning applications are made without the benefit of letters from local residents. MDDC was asked to consider whether planning

notices could include a reference to encourage copies of comments to MDDC to be also sent to BTC. Action JG.

- An extract of the Inspector's Local Plan report relating to the BTC appeal will be sought. Action JG.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Lewis-Davis, P Barthram, M Elcock, P Wood (District Councillor), K Jarrett, Polly Colthorpe (District Councillor) and G. Symons (Clerk). Apologies were received from C Russell, D Woolacott, and F Stoner.
- Minutes of the ordinary meeting held on 4 January 2005 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- Items 13 – Delete "Seahorse" and add " Whitehorse ".
- Item 6 – Delete "some footpaths" and add "Bourchier Close".
- Matters arising from the circulation file – None.
- Reports from committees and sub-committees
- Bampton in Bloom
- Next meeting 10.2.05.
- Play areas
- H Godfrey to be invited to quote for the installation of the balance beams. Action Clerk.
- The offer from Playline for the installation of the springers and the safety surfacing is to be accepted. Action Clerk.
- Evidence of expenditure to be presented to "Awards for All". Action Clerk.
- Public Hall
- The next meeting will be 21 February 2005 .
- A jumble sale is planned for 12 March 2005 .
- Bar licences, accounts and disused cars were discussed.
- Cllr Barthram presented the monthly statement for January.
- District Council Liaison - Cllr Wood – None.
- Police Liaison – None.
- Correspondence

- **8.1** From MDDC – offering to attend to discuss MDDC’s Corporate Plan. Agreed. **Action Clerk.**
- **8.2** From Devonshire Homes – offering to discuss the plans for the Stone Works. Agreed. **Action Clerk.**
- **8.3** From MDDC – requesting comments on “Local Development Scheme”. **Action Clerk.**
- **8.4** From D P Penny – concerning car parking near the recreation ground. Reply letter to be sent. **Action Clerk.**
- **8.5** From MDDC – proposing two locations for a re-sited Tourist Information Point. It was agreed to propose Bawden’s Bakery. **Action Clerk.**
- **8.6** From BT – concerning the removal of the payphone at Petton. Agreed to make further efforts to stop the removal. **Action Clerk.**

- Planning

- 9.1 Application 05/00157/ARM – erection of 2 detached dwellings and garages at 1A Ashleigh Park. Agreed, as the application will not have an injurious effect on others, and will increase the viability of the Town.
- 9.2 Application 05/00202/CLU – continued use of ponds for carp and coarse fishinf at Four Ponds, Bowden Lane , Shillingford. Agreed, as the application will not have an adverse effect on others and will ensure continued interest in the facility and income to the region.
- 9.3 Application 04/02522/FULL – conversion of redundant agricultural building to a dwelling, Barn at NGR 300989 124736, Shillingford. Agreed as it will enhance the property and will not have an injurious effect on others.
- 9.4 Application 04/02030/CAC – consent for the demolition of single storey buildings at The Old Dairy Brook Street. Not agreed as the application will stand to high and si a flood plain that floods nearly every year.
- 9.5 Application 04/02227/FULL – conversion of existing garage and flat into 4 dwellings. It was agreed that Cllrs Russell and Bristow will attend the site meeting on 11.02.05.
- 9.6 A letter concerning application 04/02548 from Mrs Couper was discussed.
- 9.7 A letter concerning application 04/02227 from Mrs Hicks was discussed.

- Finance

- Credits (not including bank interest payments)
- Bampton in Bloom refund - £1303.81
- Car park donations - £346.40
- Debits – It was agreed to pay the following accounts:-
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100943
- R H White, Fair lease fee - £100.00 Cheque 100944
- J Betterton, toilet cleaning and play area - £225.00 Cheque 100945
- Bampton Public Hall, room fees - £40.00 Cheque 100946

- Balances

- The balance in the treasurer’s account will be £6982.41 after all cheques have cleared.
- The balance in the Scottish Widows account is £13,278.01.
- Bank statements were presented to the meeting as confirmation.
- Any other business
- A community skip to be provided on Saturday 9 April. Action Clerk.

- Copies of public liability insurance to be obtained from BTC subcontractors. Action Clerk.
- Millennium Green
- Deferred until a future date.
- Recreation Ground
- Deferred until a future date.
- Entrance features at Town boundaries
- Deferred until a future date.
- Any other business
- Overhanging trees between Shillingford and Hukeley Bridge . Action Clerk.
- Boundary sign missing near High Cross. Action Clerk.
- Utilities to be asked to confirm location of services within two metres of the SWEB pole in the "Hot bed". Action Clerk.

There being no other business, the Chairman closed the meeting at 11.00 p.m.

The next Ordinary meeting will be at the Public Hall, on Tuesday 8 th March 2005 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 4 JANUARY 2005

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, C Lewis-Davis, P Barthram, D Woolacott, P Wood, K Jarrett (District Councillor) and G. Symons (Clerk). Apologies were received from M Elcock, and Polly Colthorpe.

- Minutes of the ordinary meeting held on 7 December 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
 - Items 5 and 10 - A site meeting was required at the recreation ground and the play area in Station Road . Action Clerk and KB.
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- Matters arising from the circulation file – None.
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- Reports from committees and sub-committees
 - Bampton in Bloom
 - Next meeting 5.1.05.
 - Play areas
 - Cllr Jarratt issued duty rotas.
 - A quotation is being sought to repair the hole in the slide platform. Action KB.
 - Public Hall
 - The next meeting will be 19 January 2005 .
 - A letter to be sent to the Committee giving BTC's support to Cllr Barthram as Treasurer. Action Clerk.
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- District Council Liaison - Cllr Wood
 - DCC will be resurfacing some footpaths by April 2005.
 - A new location for the Tourist information centre is being sought.
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- Police Liaison – None.
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- Correspondence
 - **8.1** From Risdon and Hosegood – requesting ownership details of a small triangle of land adjacent to the highway at 19 Briton Street . It was agreed that BTC did not own the land. **Action Clerk.**
 - **8.2** From Anderton and Rowland – requesting a meeting. **Action Clerk.**
 - **8.3** From Bampton Hall Committee – requesting support for the refurbishment. A letter of support to be sent. **Action Clerk.**
 - **8.4** From MDDC – giving details of an agreement for BTC to manage the cleaning of the public toilets. Item 3 regarding litter picking is to be discussed further. **Action Clerk.**
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- Planning
 - 9.1 Application 04/02489/FULL & 02490/LBC – erection of a conservatory and orangery at Combe Head. Cllr Barthram registered an interest, left the room and

took no part in the meeting. Agreed, as the application will enhance the property and will not have an injurious effect on others.

- 9.2 Application 04/02227/ FULL – conversion of existing garage and flat into 4 No dwellings at 10/12 Fore Street . Not agreed, as the application will cause the property to be overdeveloped, and will have an adverse effect on others.
- 9.3 Application 04/02459/ARM – reserved matters for the erection of a bungalow at 6 Bouchier Close. Agreed as it will increase the viability of the services in the Town.
- 9.4 Application 04/02464 – replacement of existing single storey extension and internal alterations at 9 Ford Road . Agreed as the application will not have an injurious effect on others, it will tidy up the area and looks a lot better than the existing building.

- Finance
 - Credits (not including bank interest payments)
 - MDDC cemetery grant - £210.00.
 - MDDC repayment of cleaning of the public toilets - £2960.00.
 - Allotment rents 2004 - £39.00.
 - Anderton and Rowland, car park rental - £1500.00.
 - Debits – It was agreed to pay the following accounts:-
 - Royal British Legion, poppy appeal - £25.00 Cheque 100936
 - St Michael's Church, cemetery grant - £360.00 Cheque 100937
 - PCC of Petton, cemetery grant £140.00 Cheque 100938
 - Landscaping and GM Ltd, rec grass - £70.62 Cheque 100939
 - Bampton Public Hall, room fees - £24.00 Cheque 100940
 - J Betterton, toilet cleaning and play area - £185.00 Cheque 100941
 - Bampton Fruit and Veg, Christmas trees - £135.00 Cheque 100942
 - Balances
 - The balance in the treasurer's account will be £5264.20 after all cheques have cleared.
 - The balance in the Scottish Widows account is £13,139.57.
 - Bank statements were presented to the meeting as confirmation.
 - Any other business
 - The precept for 2005/2006,
 - It was agreed that the precept should be increased by 3% from £15,000 to £15450.
 - The increase was based on a predicted minimum expenditure of £14,552 plus 3%.
 - The amount to be carried forward is required for known commitments e.g. the P3 Fund, the M & B Fund, alterations to the toilets in Brook Street and fencing at the Motte and Bailey.
 - It was considered important to increase the precept by the absolute minimum.
 - A notice to be displayed on notice boards giving the decision on the distribution of the Fair Tolls. Action Clerk.
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- Headed BTC letters
 - It was agreed that a logo should be prepared for use on headed paper. Action Clerk and CL.

- Entrance features at Town boundaries

- It was agreed to carry out some research and repeat this item at the next meeting. Action PW.
- Any other business
- Letter to be sent to MDDC regarding the problem with dog fouling near to the Seahorse. Action Clerk.
- It was agreed that future meetings could be held on the first Monday of the month. Action Clerk.
- Cllr Russell requested agenda items for the Millennium Green and the Recreation Ground. Action Clerk.
- A working party is required to clean the leat in Brook Street . Action CR.

There being no other business, the Chairman closed the meeting at 9.45 p.m.

The next Ordinary meeting will be at the Public Hall, on Monday 7th February 2005 at 7.00pm .