

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 7 DECEMBER 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, M Elcock, C Lewis-Davis, P Barthram, D Woolacott,

P Wood, K Jarrett and Polly Colthorpe (District Councillor) and G. Symons (Clerk).

- Minutes of the ordinary meeting held on 2 November 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- Item 6 – delete all and add “Dulverton Parish Council rent an office part-time . ”
- Item 7 – delete all of paragraph 2.

- Matters arising from the circulation file – None.

- Reports from committees and sub-committees
- Bampton in Bloom
- Volunteers are continuing with tidying work.
- The new Christmas trees and lights have added an attractive feature to the Town.
- Twinning
- It was agreed that the sundial gift from Villers Bocage should be installed in the “Hot Bed” after the O.K. from SWEB.
- Play areas
- Rec ground gate bolt is repaired.
- At Station Road the hole in the slide platform is to be repaired. Action KB.
- It was agreed that the stone paving to the entrance should be extended. Action Clerk and KB.
- Public Hall
- The next meeting will be 19 January 2005 .
- Allotments
- Each plot is being used and all fees for 2004 are now collected.

- It was agreed that the annual rental fees should be increased to £10 per whole plot and £5 per half plot commencing April 2005.
- District Council Liaison - Cllr Wood
- The Inspector's comments on the Mid Devon Local Plan were discussed and made available for circulation.
- Police Liaison – None.
- Correspondence
- **8.1** From the Standards Board – copies of guidance notes issued to all Councillors.
- **8.2** From MDDC – concerning the public toilets in Brook Street . It was agreed that a "partnership" was not required. **Action Clerk.**
- **8.3** From Activ8 – requesting dates of events. **Action Clerk.**
- **8.4** From DCC – Community Travel Plan – confirming future implementation of BTC's eight suggestions for improvements.
- **8.5** From Celia Hicks – requesting an inspection of the "Stage". **Action KB.**
- **8.6** From Celia Hicks – concerning a legacy to the Church in Bampton from Mrs Scovell. **Action Clerk.**
- Planning
- 9.1 Application 04/02224/FULL – erection of a conservatory at 4A Silver Street . Agreed, as the application will not have an injurious effect on others.
- 9.2 Application 04/02363/FULL – excavation of fishing lake, erection of toilet facilities and car park with formation of new vehicular access at Four Ponds, Bowdens Lane , Shillingford. Agreed as the application would encourage visitors to the area and would not have an injurious effect on others.
- 9.3 Application 04/02227/ FULL – conversion of existing garage and flat into 4 No dwellings at 10/12 Fore Street . Not agreed as the property would become overdeveloped, the roof line is not in keeping with the surrounding properties, the parking arrangements are impractical, the application will have injurious effects on others, the submitted plans are incomplete as they do not show the amended cross-sections and elevations. Because of the concerns, the District Councillor has been requested to "call in" the application.
- 9.4 Application 04/02264/FULL – erection of a dwelling and garage at land adjoining The Nook, Silver Street . Agreed, as the application will tidy up the area, provide another house for the area and is well designed to fit in with the surrounding properties.
- 9.5 Application 04/02190/FULL – erection of a conservatory to front Sunderland Farm, Shillingford. Agreed as it will not have an injurious effect on others, while being in keeping with the existing house.
- Finance
- Credits (not including bank interest payments)
- MDDC play area grant - £2855.00
- Debits – It was agreed to pay the following accounts:-
- S Kelland , grass cutting - £634.50 Cheque 100930
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100931
- N Payne, tree clearance - £280.00 Cheque 100932
- J Betterton, toilet cleaning and play area - £225.00 Cheque 100933

- K Bristow, Christmas tree lights - £500.00 Cheque 100934
- Bampton Public Hall, room fees - £112.00 Cheque 100935
- Balances
- The balance in the treasurer's account will be £1986.35 after all cheques have cleared.
- The balance in the Scottish Widows account is £13,139.57.
- Any other business
- The Chairman presented a summary that had been prepared by Kelley Beeston, of income and expenditure for the 2004 Fair. See item 11 below.
- It was agreed to accept the quotation from Playline Ltd for the installation of the two spring animals and safety surfacing. £947 is still available for additional surfacing. Action Clerk, KJ and KB.
- Distribution of Fair Tolls
- The net tolls available for distribution was £1509.59, an increase of 15.7%.
- The substantial Lottery grant enabled the Fair to be developed this year. The resulting increased trade was a benefit to the Town and to local businesses.
- The tolls from last year, together with other grants obtained, have enabled the play area to be developed as far as is presently required.
- It is still considered that a wide distribution of the tolls is not so effective as targeting a particular need.
- It was agreed that all of the 2004 net tolls should be used to continue the development of the Fair.
- Grant to Bampton in Bloom 2005
- In previous years the grant has been £600 less the MDDC grant of approximately £300.
- It was agreed that the grant for 2005 should be £750 not including the grant from MDDC.
- Any other business
- A letter to be sent to Mr Santhouse in Bouchier Close concerning his fence obstructing the footpath. Action Clerk.
- A letter to be sent to the Football Club concerning obstructive parking on the highway. Action Clerk.
- Item for the next meeting – entrance feature to Bampton. Action Clerk.
- Consideration could be given to adding the receipts from Anderton and Rowland to the Fair tolls.

There being no other business, the Chairman closed the meeting at 11.00 p.m.

The next Ordinary meeting will be at the Public Hall, on Tuesday 4 January 2005 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 2 NOVEMBER 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

Gerald Chidwick and Humphrey Berridge attended on behalf of Bampton in Bloom to inform the meeting that,

- Celia Hicks was the Chairman of the new substantially changed Committee.
- In previous years, the MDDC grant should have been in addition to the grant from BTC.
- B in B is a great benefit to all businesses and residents of the Parish and to Mid Devon.
- Raising sufficient funds is a tremendous problem.
- Can BTC help? Agreed to be discussed at BTC's next meeting. Action Clerk.
- The Chairman thanked both for attending and for their great contribution to B in B and to the Town.

Representatives from Bampton Football Club attended to comment on the parking at the rec on Fair day.

- For next year there needs to be clear definition of duties, better planning and liaison to cope with increased numbers of vehicles.
- BFC to recommend details to reduce damage to the grass.
- BFC were thanked for their contribution in the running of the car park.

Kelley Beeston attended to report on the Fair Tolls. Agenda item for next month. Action Clerk.

Joan Fagg attended to confirm that

- B Society will again conduct a survey of the footpaths to assist in the application for the DCC grant.
- FP 11 is obstructed by a part of a tree. The landowner will have to deal.
- With the recent improvements by DCC the footpaths are in good order.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, M Elcock, C Lewis-Davis, P Wood, F Stoner, K Jarrett and Polly Colthorpe (District Councillor) and G. Symons (Clerk). Apologies were received from P Barthram, and D Woolacott,
- Minutes of the ordinary meeting held on 5 October 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- Item 9.4 – add “Cllr Elcock registered an interest, left the room and took no part in the decision . ”
- Item 12 – Cllr Wood reported that the toilets were in dirty state.

- Matters arising from the circulation file – None.

- Reports from committees and sub-committees
- Bampton in Bloom
- At the recent AGM Celia Hicks became Chairman.
- BTC representatives will be Cllrs Russell, Bristow and Elcock.
- The preferred site for the sundial is Castle Lawns with a target date of April 05.
- Play areas
- Rec ground gate bolt is bent and the dog notice is cracked. Action Committee
- At Station Road the fence mesh is damaged, the slide platform has a small hole and the entrance sign is missing. Action Committee.
- Public Hall
- At the recent AGM, Stan Vincent became Chairman, Cllr Russell Vice-Chairman Cllr Barthram Treasurer and Cllrs Bristow and Lewis-Davis BTC representatives.
- The next meeting will be 24 November.

- District Council Liaison - Cllr Wood
- Other Parish and Town Councils with a part-time Clerk rent an office on a part-time basis.

- Police Liaison
- Cllr Lewis-Davis travelled with the Police to witness a typical Friday night patrol. The streets in Bampton were very quiet and it was reassuring to know that the Police can be there albeit not always seen.
- Cllr Lewis-Davis also reported that the Police would be introducing an alcohol ban at the play areas.

- Correspondence
- **8.1** From Kelley Beeston – concerning the use of the Scout Hut for the Fair..
- **8.2** From Citizen’s Advice – offering training in welfare benefits.
- **8.3** From CPFA – questionnaire. **Action Clerk.**
- **8.4** From Ramblers’ Association – suggesting improvements to the rights of way in Bampton. Details are worth pursuing. Send to Colin Fagg for comment. **Action Clerk.**

- Planning
- 9.1 Application 04/01961/FULL – erection of a single storey extension at 23 Bouchier Close. Agreed, as the application will not have an injurious effect on

others but main drainage through proposed bedroom needs consideration.

- 9.2 Application 04/01995/LBC – listed building consent for the internal alterations, installation of vertical chair lift and reconstruction of rear outbuilding at 16 Brook Street . Agreed.
- 9.3 Application 04/02057/ FULL – temporary siting of a mobile home near High Cross. Agreed whilst recommending that suitable screen planting should be a condition included in the grant and that the mobile home should be removed as soon as the sated justification ceased.
- 9.4 Application 04/02083/FULL – erection of extension to accommodate staircase, conservatory and internal alterations at 4 Brook Street .. Agreed as the application will enhance the property and will not have an injurious effect on others.
- 9.5 Application 04/02062/FULL – erection of a conservatory at Moo Barton, Petton Cross. Agreed as it will enhance the property and will not have an injurious effect on others.

- Finance
- Credits (not including bank interest payments)
- VAT refund - £3838.04
- Debits – It was agreed to pay the following accounts:-
- Audit Commission, fees - £293.75 Cheque 100923
- MDDC, community skip hire - £734.38 Cheque 100924
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100925
- Bevan Ashford, legal fees - £675.63 Cheque 100926
- J Betterton, toilet cleaning and play area - £210.00 Cheque 100927
- H Godfey, rec paving - £1016.37 Cheque 100928
- Bitish Legion, poppy appeal - £25.00 Cheque 100929
- Balances
- The balance in the treasurer’s account will be £1445.33 after all cheques have cleared.
- The balance in the Scottish Widows account is £13,139.57.
- Any other business
- A summary of income and expenditure in the play areas since 1998 was presented to the meeting.
- It was agreed that a wreath should be sent to Villers Bocage with reference to the 60 th anniversary of “D Day”.

- Any other business
- Shopping list for DCC. Action Clerk.
- two 40 mph signs at Shillingford are missing,
- the ditch near Petton Cross is blocked,
- the small well-house in Brook Street requires repair,
- the carriage at Tuckingmill is being invaded by side growth
- the M/H cover outside Costcutters is not level,
- the M/H covers in Brook Street are slippery,
- the grip to the ford on the east side of Briton Street is blocked,
- the gully outside Old House in Frog Street is also blocked.
- Due to ill health Miss Hubbard has given up the responsibility for the maintenance of the Hollett Garden .
- The planting scheme has always ensured that it contains flowers in bloom at all times of the year.

- Pressure-washing the toilets in Station Road has been a success.
- Remembrance service details agreed.

There being no other business, the Chairman closed the meeting at 11.00 p.m.

The next Ordinary meeting will be at the Public Hall, on Tuesday 7 December 2004 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 5 OCTOBER 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, M Elcock, C Lewis-Davis, P Barthram, D Woolacott, P Wood, F Stoner, K Jarrett and Polly Colthorpe (District Councillor) and G. Symons (Clerk).
- Minutes of the ordinary meeting held on 7 September 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- Bampton Fair insurance
- Cameras, mobiles and walkie-talkies etc should be stored in a safe lockable cupboard that would be covered by the insurance of the property concerned.
- An address is required for fire and theft insurance of marquees, steward's jackets etc.
- BTC insurance will cover public liability.
- Private property used should be at the owner's risk.
- Motte and Bailey
- English Heritage agrees in principle to a proposal to lay stone to harden the entrance that has become rutted.

- EH require "scheduled monument consent" that could not be arranged in time for the Fair.
- EH would agree to a temporary removable non-damaging measure.
- It was agreed that without any excavation stone should be laid on the grass to avoid further damage while applying for full consent. Action Clerk and KB.

- Matters arising from the circulation file – None.

- Reports from committees and sub-committees
- Bampton in Bloom
- AGM is 22 th October. All are welcome to attend.
- Play area
- Cllr Jarrett issued new inspection forms.
- Persons unknown have removed swing seat nuts. Fortunately the problem was spotted and remedied very quickly.
- Public Hall
- AGM is 20 th October.
- Bampton Twinning
- The preferred site for the sundial gift from Villers-Bocage is the "Hotbed" (near the War Memorial) mounted on a purpose made ornamental pole that would give a minimum of 3m below the dial.
- A trial in timber is to be carried out to test the idea. Action KB and PB.

- District Council Liaison - Cllr Wood
- MDDC hold £3359 from housing developments that could be used towards play areas e.g. Station Road .

- Police Liaison – None.

- Correspondence
- **8.1** From Kelley Beeston – concerning the use of the Scout Hut for the Fair..
- **8.2** From Citizen's Advice – offering training in welfare benefits.
- **8.3** From CPFA – questionnaire. **Action Clerk.**
- **8.4** From Ramblers' Association – suggesting improvements to the rights of way in Bampton. Details are worth pursuing. Send to Colin Fagg for comment. **Action Clerk.**

- Planning
- 9.1 Application 04/01913/ARM – reserved matters for the erection of 2 no dwellings and provision of new access at Five Levels, Old Tiverton Road . Agreed, as the application will not have an injurious effect on others and will increase the viability of the Town.
- 9.2 Application 04/01922/LBC – listed building consent for the alteration of the main drive to form s turning circle at Combe Head . Cllr Barthram registered an

interest, left the room and took no part in the decision. Agreed as the application did not have an injurious effect on others.

- 9.3 Application 04/01854/ FULL and 04/01856/LBC – conversion of former stable block from 2 cottages to 1 cottage 3 stables with tack room. Cllr Barthram registered an interest left the room and took no part in the decision. Agreed as the application did not have an injurious effect on others.
- 9.4 Application 04/01738/OUT – outline for the erection of a single storey timber chalet for the disabled on land west of Petton Cross. Cllr Elcock registered an interest and took no part in the decision. Not agreed as the application was not in keeping with the surrounding dwellings e.g. type of construction and materials proposed.
- 9.5 Application 04/01504/FULL – change of use from business to a residential dwelling at 6 Briton Street . Agreed as it was a waste of a good/fine house as offices.
- 9.6 Application 04/01640/TPO – application to carry out works to 3 oak trees at 1 Winifred Cliff Court . Agreed as the trees will probably do harm if unattended.
- 9.7 Application 04/01676/CAT – notification of intention to fell 1 Canadian Maple at 15 Newton Square . Agreed the garden is overcrowded and will help the other fruit trees.

- Finance
- Credits (not including bank interest payments)
- BT wayleave - £22.75.
- Public Hall loan repayment - £1628.15.
- Public Hall tables repayment - £488.22.
- Debits – It was agreed to pay the following accounts:-
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100921
- J Betterton, toilet cleaning and play area - £235.00 Cheque 100922
- Balances
- The balance in the treasurer's account will be £945.53 after all cheques have cleared.
- The premium account is now closed.
- The balance in the Scottish Widows account is £12,952.80.
- Any other business
- A summary of income and expenditure is required to assess future improvements to the play areas. Action Clerk.
- Quotation SAH-1103, from Play line Design Ltd, is to be used to obtain a grant from MDDC. A ction Clerk.

- Toilets in Brook Street
- It was agreed that BTC should purchase the freehold from MDDC for storage of materials. Action Clerk.

- Any other business
- Traffic warning signs are required near the play area in Station Road . Action Clerk.
- The community skip on 2 October was very well used. Advertising in the Signpost was very helpful.
- Pressure-washing the toilets to take place in the near future. Action KB.

There being no other business, the Chairman closed the meeting at 9.40 p.m.

The next Ordinary meeting will be at the Public Hall, on Tuesday 2 November 2004 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 7 SEPTEMBER 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- Two local residents attended to inform BTC of the noise disturbances that occur until even 3.00 a.m.
- The problem has been so severe that one resident feels forced to leave Bampton at weekends.
- Police have been called on several occasions but very often are delayed by other issues.
- Recent co-operation from local pub managers is helping the situation.
- The police are more likely to respond quickly if several people telephone for assistance.

Pre-meeting

- Jim Faux from the Environment Agency attended to outline the planned flood defence improvements.
- A drawing showing details for an upstream floodwall on both sides of the river was discussed. A copy of the drawing is to be displayed on the Bampton notice board.
- Work is likely to start in February/March 2005.
- A survey of alternative options for the Shuttern are being considered, but are unlikely due to the cost.
- Water from the north and Briton Street ,
- is a surface water problem and not the responsibility of the EA.
- will require a survey and joint financing from DCC and MDDC for a new culvert.
- will require a flap valve in this proposal.
- All affected landowners are in favour with the project and a public meeting will be arranged if required.

- Jim Faux was thanked for his work on the scheme and for attending the meeting.

Kelly Beeston attended to discuss Bampton Fair.

- The four "road closed" signs to be delivered to Cllr Bristow's house. Action Clerk.
- Signs are required at car parks warning owners of their risks.
- BTC's insurance policy will cover BTC's public liability risks associated with the Fair. The Insurance Company has been notified that the fair will last three days. The policy will not cover damage by vehicles or animals.
- Insurance of newly purchased items to be arranged. Action Clerk.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, M Elcock, C Lewis-Davis, P Barthram, D Woolacott, P Wood, Polly Colthorpe (District Councillor) and G. Symons (Clerk). Apologies were received from K Jarrett.
- Minutes of the ordinary meeting held on 2 August 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes – None.
- Matters arising from the circulation file – None.
- Reports from committees and sub-committees
- Bampton in Bloom
- Bampton received first place (Gold) in its class of the Britain in Bloom competition and will progress onto the national finals.
- Cllr Russell proudly showed the M.J.Cox Challenge Cup to the meeting.
- Play area
- The new shelter is now complete but requires a plywood inner ceiling.
- Clearance of shrubs at the play area and car park is required.
- District Council Liaison - Cllr Wood
- MDDC now have planning enforcement staff.

- Police Liaison
 - Several issues have been pursued with some success.
 - Several instances of noisy individuals causing extreme nuisance have been reported. Because of measures taken the situation has improved.
 - The relative merits of CCTV cameras in the Town were discussed.
 - Letters from residents concerning local problems are being investigated.
 - Any letter relating to a disturbance, sent to BTC, will be forwarded to the Police.
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- Correspondence
 - **8.1** From MDDC – road closure notice for Bampton fair.
 - **8.2** From MDDC – “Active Lifestyle Project – walking Programme” – copy to the main notice board.
 - **8.3** From G Bastable – concerning a problem with the pavement outside 5 Sawyers Mill. **Action Clerk.**
 - **8.4** From two residents – concerning antisocial behaviour. See above and copies to the Police. **Action Clerk.**
 - **8.5** From DCC – concerning a research into the transport needs of people in rural areas in relation to access to health facilities.
 - **8.6** From MDDC – concerning Chairman’s receptions. **Action Clerk.**
 - **8.7** From Anderton and Rowland – giving dates for the fair. Agreed but the fee should be increased to £1750. **Action Clerk.**
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- Planning
 - 9.1 Application 04/01688/OUT – outline permission 4/01/2001/1249 for the erection of 2 no dwellings at Five Levels, Old Tiverton Road . Agreed, as the application will not have an injurious effect on others.
 - 9.2 Application 04/01671/FULL – retrospective application for a new wall and entrance at Greenacres, Shillingford. Not agreed, as the wall as already built is visually unacceptable, is too high and not suitable for a rural area. The visibility from the crossroad is poor.
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- Finance
 - Credits (not including bank interest payments)
 - Cheque 100910 was returned and replaced by 100914 below.
 - Car park donations - £530.08
 - Debits – It was agreed to pay the following accounts:-
 - Playline Design, equipment - £9633.83 Cheque 100914
 - G R Symons, back pay - £145.20 Cheque 100915
 - Landscaping and GM Ltd, rec grass - £70.62 Cheque 100916
 - S J Kelland, grass - £752.00 Cheque 100917
 - J Betterton, toilet cleaning and play area - £185.00 Cheque 100918
 - K Bristow, play area materials - £271.00 Cheque 100919
 - R Evans, internal audit fees - £25.00 Cheque 100920
 - Balances
 - The balance in the treasurer’s account will be £366.27 after all cheques have cleared.
 - The balance in the premium account is £176.76.
 - The balance in the Scottish Widows account is £12,952.80.
 - Any other business

- Two Councillors countersigned a letter to HSBC cancelling a deposit account and amending a SO.
 - Requests for grants from MDDC "5X30" project and from Victim Support were not agreed.
 - Grant towards the running of the Churchyards increased - £460 to £500 i.e. £250 BTC & £250 MDDC.
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- Any other business
 - The next meeting of the Public Hall Committee is 8 th September 2004 .

There being no other business, the Chairman closed the meeting at 11.30 p.m.

The next meeting Ordinary meeting will be at the Public Hall, on Tuesday 5 October 2004 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON MONDAY 2 AUGUST 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), M Elcock, K Jarratt, F Stoner, P Wood, Polly Colthorpe (District Councillor) and G. Symons (Clerk). Apologies were received from C Russell, C Lewis-Davis, P Barthram, and D Woolacott,
- Minutes of the ordinary meeting held on 13 th July 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- The door handle to the toilet has been repaired.
- An alternative site for the sundial from our French Twin is the play area at Station road.

- Matters arising from the circulation file – None.
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- Reports from committees and sub-committees
 - Public Hall
 - An application for a lottery grant is to be pursued.
 - Independent audit of accounts for the last three years is required for the application.
 - It was agreed by all that BTC should finance this cost.
 - Travel Forum
 - A meeting of this Committee has taken place and seven recommendations, to improve travel management in Bampton, have been identified.
 - The recommendations are to be presented to DCC. Action ME and Clerk.
 - The work of this Committee is ongoing.
 - Bampton Fair
 - Kelly Beeston is to be invited to discuss insurance.
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- District Council Liaison - Cllr Wood
 - MDDC have a "topple tester" to check the safety of gravestones. The contact is Adrian Cooke.
 - Grants are available from MDDC for up to 50% for repairs to War Memorials.
 - A list of work is required. Action Clerk.
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- Police Liaison
 - Random testing of car speeds is to be carried out in future. Fines will be imposed on drivers exceeding the limit plus 10% plus 1 m.p.h.
 - Monitoring of behaviour at Station Road play area has taken place and no noise complaints have been received from Market Close recently.
 - Following requests to Bampton Garage obstruction of the pavement has stopped. Any further breaches could result in an instant fine of £30.00 per occasion.
 - Youth events have had mixed responses but are having a positive effect.
 - Yellow lines are to be renewed where necessary. Single lines do need signs whereas double lines do not.
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- Correspondence
 - **8.1** From MDDC – giving details of "Activ8" (activities for young people) for summer 2004.
 - **8.2** From Blundell's foundation – an invitation to a school fund raising event.
 - **8.3** From P Venn – requesting use of Station Road car park on Monday 30 th August for a dog show and a bouncy castle. Agreed. **Action Clerk.**
 - **8.4** From DCC – notification of footpath works in Bouchier Close. Market Close, Ashleigh Park and School Close.
 - **8.5** From MDDC – giving details of the road closure for the Open Day 30 th August.
 - **8.6** From Audit Commission – requesting detailed explanation of variances between last year's and this year's figures. **Action Clerk.**

- **8.7** From Tavistock Town Council – enclosing a questionnaire to compare Bampton Fair with Tavistock Goose Fair. Agreed to ask Kelly to provide the information. **Action Clerk.**
- Planning
- 9.1 Application 04/01339/LBC – listed building consent for the replacement of windows with timber double glazed units at Overmill Millhead Lane . Agreed as the application will enhance the property without injurious effect on others.
- Finance
- Credits (not including bank interest payments)
- Car park donations - £313.46
- Bampton Football Club - £200.00
- Debits – It was agreed to pay the following accounts:-
- Bampton Gas, B in Bloom - £693.86 Cheque 100908
- The National Pyramid Trust - £200.00 Cheque 100909
- Playline Design Ltd, play equipment - £9633.83 Cheque 100910
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100911
- K Bristow, riverside seats - £249.99 Cheque 100912
- J Betterton, toilet cleaning and play area - £185.00 Cheque 100913
- Balances
- The balance in the treasurer’s account will be £1675.80 after all cheques have cleared.
- The balance in the premium account is £176.18.
- The balance in the Scottish Widows account will be £12,952.80.
- Any other business
- Community skips to be provided on Saturday 2 October. An advert to be displayed in the Signpost Action Clerk.
- The annual grant to Bampton in Bloom is to be £600
- It was agreed to the Open Day insurance cost that has previously been approximately £70.
- Notice boards/bus shelters
- It was agreed to leave the notice boards outside the bus shelters.
- A tile is missing from the Petton shelter and the inside of the roof has not been treated. Action Clerk.
- Toilets at Station Road
- It was agreed that despite the vandalism taking place, that the toilets would not be locked at night. This decision would have to be reviewed as necessary.
- Any other business
- The surface water channel in Brook Street requires repair outside Well House/Bakery and Toucan Restaurant.

There being no other business, the Chairman closed the meeting at 10.00 p.m.

The next meeting Ordinary meeting will be at the Public Hall, on Tuesday 7 th September 2004 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 13 JULY 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- Tony Harrowell attended to obtain agreement for the siting of a sundial presented to Bampton from our French twin Villers Bocage. The agreed site was the flowerbed at the War Memorial, but subject to agreement with B in B.
- TH also presented to this Council a book celebrating the 30 th anniversary of the twinning that was a gift to BTC from VB. It was agreed to send a letter of thanks written in French. Action Clerk and PB.

Pre-meeting

- Cllr Michael Lee attended to meet this Council and to explain his role as follows,
- To act as Chairman of MDDC albeit not to be involved in making policy decisions.
- To be a contact with the 63 parishes and their Councils.
- To recognise people of merit in the District.
- To visit businesses that create wealth for the District.
- Cllr Lee was thanked by Cllr Bristow for attending our meeting and for the friendly gestures offered by MDDC on several occasions in the past e.g. the guided tour of the new offices at Phoenix House.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, M Elcock, C Lewis-Davis, P Barthram, D Woolacott, K Jarratt, F Stoner, P Wood, Polly Colthorpe (District Councillor) and G. Symons (Clerk).
- Minutes of the ordinary meeting held on 1 st June 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
 - Deborah Woollacott has now completed a "declaration of acceptance of office" and has now become a Councillor for this Council.
 - The wording for a new sign at the Hollett Garden was agreed as "This garden is open to the Public for the purpose of quiet and rest". The sign is to be white letters on a black background with "BTC" below the text. Action GS.
 - The location of the notice boards at Shillingford and at Petton to be an agenda item.
 - All other action points were completed or underway.
-
- Matters arising from the circulation file – None.
-
- Reports from committees and sub-committees
 - Bampton in Bloom
 - Judging will be on 20 th July and much work is still to be done.
 - Any addition help would be very much appreciated.
 - Play area in Station Road
 - The new equipment is still due to be installed commencing 19 th July.
 - A site visit is required to plan the site preparation. Action KB and CR.
 - MDLPA
 - A recent meeting was interesting and well attended by the 13 member Councils.
 - Bampton Fair
 - The access to the recreation ground needs to be improved to improve parking for this and other functions.
 - English Heritage and Jonathon Hill to be contacted to discuss the matter. Action Clerk.
-
- Public Hall
 - A copy of the invoice for the new tables to be sent to the Treasurer. Action Clerk.
-
- District Council Liaison - Cllr Wood
 - Bampton School may be able to provide space for a meeting room for Bampton Youth Club.
 - The Play Committee should plan to use the 106 fund. (Developer's contribution to play areas.)
 - Grants are available for twinning association celebrations. Action PB and CL.
 - A new sign is required at the play area. Action Committee.
 - The parking sign at the Gallery is missing. Action Clerk.
 - A letter is to be sent to DCC and Bampton Motors concerning the frequent blockage to the carriageway and the footway. Action Clerk.
-
- Police Liaison – None.
-
- Correspondence
 - **9.1** From Bampton Pre-School – thank you letter concerning the recent grant from BTC.

- **9.2** From MDDC – concerning a questionnaire to be received from government researchers.
 - **9.3** From NHS Foundation Trust – offering to attend a meeting. Agreed. **Action Clerk.**
 - **9.4** From MDDC – offering financial assistance to local people in Bampton to gain skills and knowledge in coaching new activities in sport and physical activities. Copy to notice board. **Action KB.**
 - **9.5** From E A – the Bampton flood relief scheme does not score sufficiently to gain funding in the immediate future but £100,000 is to be spent before April 2005. When finalized, options being considered will be presented to BTC.
- Planning
 - 9.1 Application 04/01366/OUT – outline application for the erection of a dwelling and garage adjoining The Nook, Silver Street . Agreed as the application will improve the site and the "backland" development will be similar to others in Bampton.
 - 9.2 Application 04/01218/FULL – erection of first floor extension at Whittenhayes, Gifford road. Agreed as the application will enhance the property without injurious effect on others.
 - 9.3 Application 04/01310/OUT – outline for erection of a single storey dwelling at 3 Banfields, Shillingford. Not agreed as the application is not in keeping with nearby dwellings and the site is too small.
 - 9.4 Application 4/01296/LBC – listed building consent for alterations to existing rear extension at ground floor and first floor levels. Agreed as the application makes an improvement to the property without injurious effects on others. Cllr Barthram indicated an interest and took no part in the decision.
- Finance
 - Credits (not including bank interest payments) – None.
- Debits – It was agreed to pay the following accounts:-
 - Otter Nurseries, B in Bloom - £1543.11 Cheque 100900
 - H Berridge, website grant - £100.00 Cheque 100901
 - Landscaping and GM Ltd, rec grass - £70.62 Cheque 100902
 - Devon Conservation Forum, subs - £17.00 Cheque 100903
 - Bampton Public Hall, room fees - £98.00 Cheque 100904
 - Not used Cheque 100905
 - T & DCTA, grant - £50.00 Cheque 100906
 - J Betterton, toilet cleaning and play area - £225.00 Cheque 100907
 - Balances
 - The balance in the treasurer's account will be £1193.55 after all cheques have cleared.
 - The balance in the premium account is £176.18.
 - The balance in the Scottish Widows account will be £23,952.80.
 - Budget for 2004/2005
 - The draft shows an excess income over expenditure.
 - The use of and the control of, the excess is to be monitored monthly as in previous years.
- Any other business
 - Community skips to be provided on Saturday 2 October. An advert to be displayed in the Signpost Action Clerk.

- The annual grant to Bampton in Bloom is to be £600
- Any other business
- The public seats in South Molton Road require repairs.
- The hedge is overhanging the footpath in South Molton Road . The owner is to be contacted. Action KB.
- Door handle is missing in the toilets. Action KB.
- The wall in the car park requires repair. Action KB.
- The toilets are to be an agenda item next month. Action Clerk.
- The colour guide is to be returned to Tom Macmanamon. Action Clerk.

There being no other business, the Chairman closed the meeting at 10.15 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 1 JUNE 2004

THE CHAIRMAN OPENED THE MEETING AFTER THE AGM

Public Forum – None

Pre-meeting

- Cllr David Pugsley (Leader of MDDC) attended to present MDDC's "Performance Plan 2004-05" to the meeting and to obtain views from BTC on methods to reduce costs and Council tax for the future.
- A few ideas were put forward and it was agreed that the performance plan would be studied and a reply given before 30 June.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, M Elcock, K Jarratt, P Wood, Polly Colthorpe (District Councillor) and G. Symons (Clerk). Apologies were received from C Lewis-Davis, and T Barthram
- Minutes of the AGM of 4 th May 2004 and matters arising.
- The minutes, having been previously circulated, were agreed and signed by the Chairman.
- Minutes of the ordinary meeting held on 4 th May 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
 - A new sign should be provided to encourage the use of the Hollett Gardens . The wording on the sign to be agreed at the next meeting. Action GS.
 - The graffiti has now been cleaned from the new equipment in Station Road . The specification for protective paint is being investigated. Action KB.
- Matters arising from the circulation file – None.
- Reports from committees and sub-committees
 - Bampton in Bloom
 - Planting is now progressing.
 - Play area in Station Road
 - The new equipment is still due to be installed commencing 19 th July.
 - H & S reports are being carried out.
 - A Committee meeting is required. Action KJ and KB.
 - Allotments
 - All sites are let.
- District Council Liaison - Cllr Wood
 - The planning application for the development of King’s yard has been approved.
- Police Liaison – None.
- Correspondence
 - **9.1** From MDDC – notification that Cllr Michael Lee was elected as Chairman, Cllr Derek Thomas as Vice-Chairman and Cllr David Pugsley as Leader of the Council.
 - **9.2** From MDDC – listing details of contributions from housing development to play areas and public open space.
 - **9.3** From MDDC – giving new times when inquiries can be made on planning issues.
 - **9.4** From Mr Carlier – seeking the source for the funding of the new sewerage system at Exebridge. **Action KB and Clerk.**
 - **9.5** From MDDC – giving copies of the new Planning Guide for Parish and Town Councils.
 - **9.6** From MDALC – giving 24 th June as the date for their next meeting. **Action CR.**
 - **9.7** From MDDC – giving a schedule showing the division of responsibilities between District and County Councils. A copy to be on notice-boards and given to all Councillors. **Action Clerk.**
 - **9.8** From MDDC – requesting views on the budget and policies for 2005/6. **Action Clerk.**
- Planning
 - 9.1 Application 04/01137/FULL – removal of condition 4 of planning permission restricting use of the extension area of 3 years at Lakeside Caravan Park, Exebridge . Refused as BTC are not aware of the reasons for condition 4 and in reaching the decision made the following assumptions.
 - The condition only applies to the area outlined in blue on the plan
 - 3 years is the time scale to show whether the need for additional space is proven.
 - That when proven that a need exists, BTC would have the opportunity to support the application.
 - 9.2 Application 04/01059/OUT – outline application for the erection of a dwelling at 6 Bouchier Close. Because of the small size of the site and its close proximity

to other properties, it was agreed to make a decision after holding a site meeting.

- Finance
- Credits (not including bank interest payments) – None.

- Debits – It was agreed to pay the following accounts:-
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100896
- S J Kelland, grass cutting - £ 332.75 Cheque 100897
- J Betterton, toilet cleaning and play area - £185.00 Cheque 100898
- K Bristow, presentation to retired Cllrs - £82.98 Cheque 100899
- Balances
- The balance in the treasurer's account will be £1864.82 after all cheques have cleared.
- The balance in the premium account is £175.92.
- The balance in the Scottish Widows account will be £25,776.85.
- Any other business
- It was agreed that new plaques should be purchased for the memorial seats.
Action KB.

- Public meeting – Station Road
- Following the Public Forum in May, a meeting on Friday 4 th June at 6.30 p.m. has been arranged with the Police, BTC and the residents of Market Close to discuss the problem of noisy behaviour at the play area in Station Road .

- New visitors Guide
- The grant gained by Kelly Beeston only part funded the production of the new guide.
- It was agreed that BTC could not afford to fund the extra £3000 that would be required.

- Co-option of Councillor
- Mrs Debbie Woollacott was elected as the new Councillor to succeed Mr Chris Ayres. Action GS.

- TravelCommittee
- The following Councillors agreed to form the new "Travel Committee" – ME, PW, KJ, and KB.

- Any other business
- Would it be better to re-site the notice-board at Shillingford inside the bus shelter? Action CR and KB.
- The concrete plinth at the Memorial is damaged and requires maintenance.
- Global is to be reminded that deliveries on Fair Day have to be via South Molton Road . Action Clerk.

- The Football Club is not prepared to pay their annual fee unless issued with an invoice. Action Clerk.
- The new seats at the memorial require staining. Action KB and ME.

There being no other business, the Chairman closed the meeting at 9.50 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 4 MAY 2004

THE CHAIRMAN OPENED THE MEETING AFTER THE AGM

Public Forum

- Fran Collier returned the minute books. The April minutes refer.
- Several Residents from Market Close attended to register their dismay regarding the frequent disturbances caused by noisy youths often late at night and always arising from the play area in Station Road . Despite calls for help to the Police the matter is not solved. Because of this problem, the local Residents are not in favour of BTC supplying the new youth shelter that has already been ordered. One suggestion given was that the play area should be closed at night but BTC explained how previous experience did not support this proposal. It was agreed that,
- This was a matter for the Police.
- Residents should continue to call the Police on all occasions that disturbances occur.
- The latest non-emergency telephone number now is 08452 777444.
- BTC should meet the Police to discuss the matter. Action KB and PW.
- A letter should be sent to Global to seek co-operation from staff using the play area for lunch breaks etc. Action Clerk.
- BTC are committed to continue with the development of the play area.
- That a Public meeting should be held to discuss the subject.
- See also item 5 below.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, T Barthram, C Lewis-Davis, K Jarratt, P Wood, and G. Symons (Clerk). Apologies were received from M Elcock and Polly Colthorpe (District Councillor).
- Minutes of the ordinary meeting held on 6 April 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
 - Adverts for the co-option of a Councillor have been displayed. One person has shown interest to date, albeit not in writing. If an application in writing is received from this person, without any other application by the end of May, then the appointment can be made. Action Clerk and KB.
-
- Matters arising from the circulation file
 - The questionnaire from DCC on BTC's views on improvements to "Travel" to be re-circulated and a committee formed next month. Action Clerk.
-
- Reports from committees and sub-committees
 - Bampton in Bloom
 - Planting to commence soon.
 - It was agreed that a dedicated water supply for use at The Hollett Garden would be too expensive. An alternative source is to be sought. It was agreed that BTC would make ex-gratia payments to cover costs incurred by others. Action CR.
 - Means of encouraging the use of the Hollett Garden to be considered. Action Clerk.
 - Play area in Station Road
 - The graffiti damage to the new equipment is unacceptable and has to be removed or over painted with vandal-proof paint. Action KB and KJ.
 - The proposed new shelter will have to be such that similar vandalism cannot take place.
 - The Tiverton Gazette to be asked to produce an article highlighting the problems associated with this play area. Action Clerk.
 - The new equipment will be installed commencing 19 th July.
-
- English Heritage would require plans of any changes to the play area at the recreation ground.
 - A programme to achieve DDA is required. Action Committee.
 - MDDC could carry out annual inspections that could be cheaper than RoSPA.
 - A Playgrounds Committee meeting is required to discuss all matters. Action Committee.
 - Bampton Public Hall
 - The next meeting of the PH Committee is on 16 th June at 7.30.
-
- District Council Liaison - Cllr Wood
 - A letter is required to all residents of Station Road to request that BTC's car park be not used as a dumping ground for household rubbish. Also cars parked in Station Road block the entrance to the car park. (Letter also to DCC for suggestions to avoid the problem.) Action Clerk.
 - The incomplete lines in Bampton severely reduce policing of illegally parked vehicles. Letter to DCC. Action Clerk.
 - Keith Watkins to be invited to our next meeting with the Police. Action Clerk.
-
- Police Liaison – None.

- Correspondence
- **8.1** From MDDC – giving the date of the next Local Forum as 19 th May.
- **8.2** From MDDC – thanking Cllr Stoner for volunteering to join the Public Scrutiny Panel. The successful volunteer was from Clayhidon Parish Council.
- **8.3** From EA – notifying BTC that the flood defence scheme at £5m will not secure funding in the foreseeable future. A programme of small-scale improvements is being considered to reduce the risk of flooding.
- **8.4** From DPFA – questionnaire survey of outdoor sport and play provision in rural Devon . **Action Clerk.**
- **8.5** From BT – requesting comments on the removal of the public phone boxes at Petton Cross and School Close, Bampton. It was agreed that the loss-making phone at School Close would not be such an inconvenience as the one at Petton Cross. **Action Clerk.**
- **8.6** From Bampton Pre-School – requesting financial assistance. Cllr Russell indicated an interest and abstained from voting. It was agreed to grant £250 to the charity.

- Planning
- 9.1 Application 04/00867/FULL – erection of a first floor extension above an existing garage at 16 Bouchier Close. Agreed with reservations about the structural safety of the details shown and the aesthetic effect of leaving the existing gable end stonework exposed.
- 9.2 Application 04/00837/LBC – LBC for the demolition and rebuilding of the front porch at Combe Head, Bampton. Cllr Barthram indicated an interest and left the room for this item. Agreed, as the application will enhance the property without injurious effect on others.
- 9.3 Application 04/00756/FULL – erection of raised timber-decking area/balcony at Old Quarry Stables, Tiverton Road . Agreed, as the application will make a contrasting construction to the gable end of the building.
- 9.4 Application 03/01915/FULL – erection of 10 No dwellings and formation of access at Ashleigh Park. Agreed as the application is more in keeping with “Bampton” type houses and should blend in better than the rest of Ashleigh Park.

- Finance
- Credits (not including bank interest payments)
- Christmas tree brackets - £34.00 and £6.00.
- Bampton Scouts rental - £60.00.
- MDDC play area grant - £2400.00
- MDDC precept - £15,000.00
- Debits – It was agreed to pay the following accounts:-
- Allianz Cornhill Insurance PLC, subscription - £349.72 Cheque 100889
- Landscaping and GM Ltd, rec grass - £70.62 Cheque 100890
- G Symons, overtime - £177.79 Cheque 100891
- Scottish Widows, transfer to higher interest - £7000.00 Cheque 100892
- J Betterton, toilet cleaning and play area - £185.00 Cheque 100893
- K Bristow, materials - £39.98 Cheque 100894
- Bampton Pre-School , grant - £250.00 Cheque 100895
- Balances
- The balance in the treasurer’s account will be £995.34 after all cheques have cleared.

- The balance in the premium account is £175.70.
 - The balance in the Scottish Widows account will be £27,776.85.
 - Annual audit and risk assessment
 - The annual return for the year ended 31 March 2004 to the Audit Commission was presented, agreed and signed by the Chairman.
 - The bank statements were seen to agree with the closing balances.
 - In an assessment of the control of financial risks facing BTC, the only improvement agreed was to check the bank statements at monthly meetings. Action Clerk.
 - It was agreed that Richard Evans should again be used to carry out our internal audit. Action Clerk.
 - Any other business – None.
-
- Any other business
 - The new visitors guide to be an agenda item for next time. Action Clerk.
 - Thank you benches to be presented to Phyllis Marley and Lillian Edworthy on 14 May at 11.00 at the Courtyard, with plaques "With grateful thanks from the People of Bampton." Action KB.

There being no other business, the Chairman closed the meeting at 10.50 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 6 APRIL 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

- Fran Collier informed the meeting that she was investigating the history of Bampton Fair and would appreciate any information that would assist in the project. It was agreed that the minute books that go back to 1936, could be borrowed for one month.

Pre-meeting – Reverend John Stone (RJS)

- RJS predicts that the Churchyard will be full by the year 2012 when closure is possible.
- No more church land is available and reuse of the existing land cannot happen for 100 years and then only with great difficulty.
- After closure, full internment can be stopped although ashes from cremations can be received.
- When funds from burial fees cease the responsibility for the maintenance of the Churchyard will revert to BTC or possibly MDDC.
- The allotments could be used as an extension site.
- RJS had investigated the subject thoroughly and was able to answer all questions posed.
- RJS raised the topic now to give BTC time to consider options and plan for the future.

- It was agreed that the subject should be an agenda item for next month. Action Clerk.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, T Barthram, M Elcock, C Lewis-Davis, K Jarratt, F Stoner, P Wood, Polly Colthorpe (District Councillor) and G. Symons (Clerk).
- Minutes of the ordinary meeting held on 2 March 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- Better advertising of the community skips is required in future.
- Bevan Ashford to be asked for the original copy of the Public Hall deeds. Action Clerk.
- MDDC do not provide a service that would advise on the tree at the entrance to the Public Hall car park.
- Matters arising from the circulation file – None.
- Reports from committees and sub-committees
- Bampton in Bloom
- A water supply is required for use at The Hollett Garden. The cost of a standpipe to be obtained. Action Clerk.
- Play area in Station Road
- Schemes to use the £11,000 available are being considered and quotations sought.
- Schemes should include additional tables and seats.
- Development of the recreation ground play area should be the next step. English Heritage to be invite to a future meeting to discuss possibilities.
- Bampton Public Hall
- An Open Evening is to be held on 22 April to thank all the sponsors involved in the recent refurbishment.
- District Council Liaison - Cllr Wood
- Cllr Wood was asked to carry BTC's views regarding the redevelopment of King's Yard, to the next planning meeting. Action PW.
- Police Liaison – None.
- Correspondence
- **8.1** From DCC – requesting BTC's views on Community Travel Plan. The document to be circulated with views discussed at the next meeting. **Agenda item. Action Clerk.**
- **8.2** From Jonathon Hill – notifying that the log steps had been replaced at the Motte and Bailey and that an anonymous donor has paid the cost. Quotations are also being sought for other work.
- **8.3** From DDC – confirming action on the footpath between Bouchier Close and Frog Street , the finger post sign at Raddington and the re-filling of the salt bins.
- **8.4** From MDDC – inviting a volunteer to join the Public Scrutiny Panel. Cllr Stoner volunteered. **Action Clerk.**

- **8.5** From MDDC – giving 13.4.04 as the latest date as the last date for a request for an election for the vacancy for the Town Councillor.
- **8.6** From MDDC – an invitation to the annual meeting of local Councils with MDDC on 29.4.04. at 7.00 pm .

- Planning

- 9.1 Application 04/00737/FULL – erection of a conservatory and porch at 18B Bouchier Close. Agreed as the application will enhance the property without injurious effect on others.
- 9.2 Application 04/00744/FULL – erection of a two storey extension at Buzzards, Old Tiverton Road . Agreed as the application will enhance the property without injurious effect on others.
- 9.3 Application 04/00688/LBC – listed building consent for replacement of ground floor fireplace surround, removal of partition and door opening at ground level, amendment of first floor fireplace and insertion of replacement secondary glazing with shutters. Agreed as the application will enhance the property without injurious effect on others. (Cllr Bristow registered and interest and took no part in the decision.)
- 9.4 Application 04/00497/FULL – widening of public footpath to highway to allow disabled vehicular access to 9 School Close. Agreed as the application will not have an injurious effect on others.
- 9.5 Application 04/00646/FULL – erection of single storey extension to replace conservatory at 2 Bouchier Close. Agreed as this application will enhance the property without injurious effect on others.
- 9.6 Application from DCC – listed building application for replacement of existing steel parapets with combination of solid masonry parapet and steel parapet at Stuckeridge Bridge B3227 near Bampton.. Agreed as the application will enhance the elevations in appearance assuming that the masonry is well matched to the existing.

- Finance

- Credits (not including bank interest payments)
- Christmas tree brackets - £86.00 and £34.00
- Grant from Community Safety Partnership Office (New Youth Shelter) - £6000.00
- Bampton Twinning Association (contribution towards the new notice-board) - £72.50
- Bampton Fair Working Group (repayment of cheque 100875 less VAT) - £563.96
- Debits – It was agreed to pay the following accounts:-
- Bampton Fair Working Group, costs - £659.41 Cheque 100875
- DAPC & LC Review, subscription - £246.50 Cheque 100876
- Devon Playing Fields Association - £30.00 Cheque 100877
- K Bristow, keys for Ward Officer - £16.80 Cheque 100878
- MDDC, community skips - £734.38 Cheque 100879
- MDDC, election May 2003 costs - £69.60 Cheque 100880
- Bevan Ashford, Fair lease land registry fee - £40.00 Cheque 100881
- Landscaping and GM Ltd, rec grass - £68.55 Cheque 100882
- BTC, transfer to deposit account - £19,000.00 Cheque 100883
- J Betterton, toilet cleaning and play area - £185.00 Cheque 100884
- DCC, tables for Public Hall (loan) - £573.66 Cheque 100885
- Playground Management Ltd, inspection & report - £217.38 Cheque 100886
- P Marley, backdated Fair Agent fee - £59.62 Cheque 100887
- Balances

- The balance in the treasurer's account will be £7040.32 after all cheques have cleared.
 - The balance in the premium account is £175.48.
 - The balance in the Scottish Widows account will be £20,776.85.
 - Any other business
 - The Bampton Fair Working Group should supply account details and a reconciliation statement for inclusion in BTC's annual audit.
-
- Any other business
 - It was agreed the Bampton Twinning Association could use BTC's notice board in Brook Street (BTA had contributed to the cost of the board). A key was given to Cllr Bathram.
 - The closure of the toilet in Brook Street has not stopped people using the entrance for the same purpose. MDDC to be contacted for advice. Action Clerk.
 - The Job Centre notice board in Brook Street is no longer used and should be removed. Action Clerk.
 - The re-commissioning of the water tap in Newton Square is to be investigated. Action KB.
 - The seats near the War Memorial require maintenance.
 - Do the deeds for the Hollett Garden specify use by the elderly? Action Clerk.
 - Cllr Wood confirmed that the toilet block in Brook Street is not a listed building.
 - The Scouts would like the date for the annual payment of the lease. Action Clerk.

There being no other business, the Chairman closed the meeting at 10.50 p.m.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 2 MARCH 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

Jarl Bennett (Devon Youth Service 01884 252642) attended to

- introduce himself and to explain his role as a to support youth groups in general and in particular when problems and live issues arise.
- His interest in supporting the running of a Youth Club in Bampton.
- Inform the meeting that he has a co-worker in Helen Hill.

Joan Fagg attended to inform BTC of progress of the Public Rights of Way Inspection in this Parish by DCC.

- Stuart Howell has completed the FP survey.
- New stiles etc that have been identified will be installed.
- The repairs to the FP's will encourage visitors and benefit local people.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, T Barthram, M Elcock, C Lewis-Davis, C Ayres, K Jarratt, F Stoner, P Wood, Polly Colthorpe (District Councillor), David Pugsley (Leader of MDDC) and G. Symons (Clerk).

- Minutes of the ordinary meeting held on 3 February 2004 .

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- Community skip notices have been displayed.
- Matters arising from the circulation file – None.
- Reports from committees and sub-committees
- Bampton in Bloom
- Plants have been ordered.
- The area next to the fire station has been cleared and will be planted with low maintenance plants and perhaps a seat.
- The flower beds at The Hollett Garden are not being maintained as Miss Hubbard is unwell. B in B may be able to undertake this extra responsibility.
- Play area in Station Road
- Cllr Jarratt has drafted a new inspection sheet.
- A Committee meeting is to be held on 9.3.04 to discuss the new shelter etc.
- RoSPA inspection to take place soon.
- Bampton Public Hall
- A letter to the Hall is required to confirm that Derek McCarthy has authorisation to act on behalf of the Trust to seek grants etc for the refurbishment of the Hall. Action Clerk.
- District Council Liaison - Cllr Wood
- MDDC wish to discuss the future of the public toilets with BTC.
- MDDC a preparing a new planning guide.

- Police Liaison – None.
- Correspondence
- **8.1** From Community Safety Partnership Office (Steve McLellan – offering a grant towards the cost of a new youth shelter and a separate grant towards providing equipment for the youth room at the Public Hall.
- Cllrs Bristow, Jarratt and Wood to meet to investigate the preferred choice for the shelter.
- The possibility of match funding is to be investigated.
- BTC to contribute towards the grant, the first offer being to finance the first six months room hire at the Public Hall.
- It is assumed that the Youth/Youth Club will become self-financing.
- BTC to inform CSPO of progress.
- **8.2** From Mrs Fran Collier – requesting information to assist in the writing of a book on trade throughout the time of the Bampton Fair Charter. **Action Clerk.**
- **8.3** From MDDC – giving road closure details for the Bampton to Tiverton Road Race.
- **8.4** From Jonathan Hill – giving details of work to be carried out at the Motte and Bailey during December 04/February 05. JH will be seeking a grant from English Heritage to finance the work. It was decided that “a squeeze” should not be included in the design of the fencing. **Action Clerk.**
- Planning
- 9.1 Application 04/00385/FULL – erection of a utility room and timber garage/store at Kersdown Barn, Old Tiverton Road . Not agreed as the application will create poor elevations and details.
- 9.2 Application 04/00368/OUT – outline development for the erection of two dwellings at 3 Banfields, Shillingford. Agreed as the application will make good use of the land and will be a benefit to the Parish.
- 9.3 Application 04/00328/LBC – listed building consent for alteration to windows and rear door to kitchen and kitchen annex, addition of two glazed screens in existing patio flank wall replacement of solid front door with a glazed door and screen and internal alterations at Combe Head, Bampton. Agreed as the application will enhance the property and will not have an injurious effect on others.
- 9.4 Application 04/00327/FULL – conversion of former stable block from two cottages to one cottage and stables at Cottage 1 Combe Head. Agreed as the application will enhance the property and will not have an injurious effect on others.
- 9.5 Application 04/00346/FULL – erection of extensions at Hockford Cottage, High Street, Bampton. Agreed as this application will enhance the property and not have an

injurious effect on others. 9.6 Application 04/00331/LBC – listed building consent for enlargement of existing windows, opening up of blocked opening at basement level and installation of new railings at Leburn House, Luke Street . Agreed as the application will enhance the property and not have an injurious effect on others. (Cllr Bristow registered an interest and left the room for this item.)

- 9.7 Application 04/00285/FULL – erection of a conservatory at Swallow Cottage Bampton. Agreed.
- 9.8 Application 04/00295/LBC – listed building consent for external alterations including installation of roof lights, installation of replacement window casements and internal works including loft conversion at 10 Briton Street . Agreed as the application will upgrade the existing dwelling and make full use of the roof space.
- 9.9 Application 04/00235/FULL – erection of an agricultural livestock building at Lodfin Farm, Morebath. Agreed.

- Finance

- Credits (not including bank interest payments)

- Car park - £407.37

- Public Hall part repayment of loan - £1000.00

- Vital Villages grant - £5000.00

- DCC P3 grant for 2003/4 - £965.00

- Debits – It was agreed to pay the following accounts:-

- Bevan Ashford, Fair lease fee - £100.00 Cheque 100870

- Landscaping and GM Ltd, rec grass - £68.56 Cheque 100871

- Playline Design Ltd, play equipment - £2670.00 Cheque 100872

- South West Water, annual fees - £117.15 Cheque 100873

- J Betterton, toilet cleaning and play area - £185.00 Cheque 100874

- Balances

- The balance in the treasurer's account will be £3690.53 after all cheques have cleared.

- The balance in the premium account is £175.09.

- The balance in the Scottish Widows account is £1,748.43.

- Any other business

- It was agreed that BTC should contribute to the grant from the CSPO for the Youth Club to be newly formed at the Public Hall. It was agreed to offer to pay for the cost of the room hire for the first six months.

- Co-option of a Councillor

- A letter of resignation from Cllr Ayres was handed to the meeting.

- MDDC are to be notified and notices will be displayed to co-opt a replacement. Action Clerk.

- Any other business

- The visit to MDDC's new offices at Phoenix House by a delegation from BTC,

- Was very enjoyable.

- All MDDC staff were all very welcoming.

- The offices were very impressive and showed the previous offices were totally inadequate.

- All agreed that a letter of thanks should be sent. Action Clerk.

- The trees at the main car park require maintenance. Action KB.

- Two bench seats by the River are in poor condition and need to be replaced. Action CR.

- Advice to be sought from MDDC on the tree at the entrance to the PH car park. Action Clerk.

- The traffic sign near Petton Cross still has not been replaced by DCC. Action Clerk.

- Speeding traffic through Petton is a problem. Police are to install a laser operated warning.

- The FP from Bouchier Close to Frog Street is still dangerous. DCC. Action Clerk.

- DCC need to top-up the salt bins. Action Clerk.

There being no other business, the Chairman closed the meeting at 10.05 p.m.

The next meeting will be at the Public Hall, on Tuesday 6 April 2004 at 7.00pm .

BAMPTON TOWN COUNCIL

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Pre-meeting and Public Forum

Cllr David Pugsley attended to explain and to discuss the questionnaire relating to the decisions taken by MDCC in setting Council Tax 2004/2005.

- The rise is to be limited to 2.3%.
- Expenditure has been designed to suit income rather than the reverse.
- The questionnaire, that is to be repeated next year, shows how savings will be made.
- This public consultation exercise has been well received with interesting feedback.

Kelly Beeston attended to inform the meeting that a grant for £25,000 has been awarded from the Heritage Lottery Fund.

- The award will fund a 3 day Fair for 2004, together with costs incurred in producing a historical archive.
- The Thursday Fair will remain unchanged and the Friday and Saturday will host additional activities.
- The whole event may become a Lottery showcase.
- Future financing will be required to enable the event to be repeated in future years.
- Kelly was congratulated and thanked for her effort and success.

Joan Fagg attended to inform BTC of progress of the Public Rights of Way Inspection in this Parish by DCC.

- The DCC warden is Stuart Howell.
- Work commenced on 26.1.04 when Colin and Joan Fagg and Stuart Howell inspected 12 paths.
- Stuart Howell will inspect the remaining paths alone.
- Notes will be recorded relating to signposts, stiles, gates, footbridges, obstructions and areas requiring routine maintenance.
- On completion of the inspection a meeting will be arranged with our Wardens to look at costs and to programme essential work.
- Joan was thanked for her commitment and time and asked to pass to Colin similar thanks.

Derek McCarthy attended to provide an update on progress with the refurbishment of the Public Hall by the Public Hall Committee.

- £36,000 has been raised and spent on the main hall.
- Further work is required to comply with latest regulations and to achieve additional improvements that will allow and encourage the Hall to be used by a wider range of groups e.g. Youth and other Community Groups.

- A building feasibility study is in progress to achieve the above.
- BTC confirmed support for the project, repeated its thanks for the progress so far and will invite Tony Wasley (Youth Officer) to the next meeting. Action Clerk.

Meeting of the Town Council

- Attendance – K Bristow, (Chairman), C Russell, T Barthram, M Elcock, C Lewis-Davis, K Jarratt, F Stoner, P Wood, Polly Colthorpe (District Councillor), David Pugsley (Leader of MDDC) and G. Symons (Clerk). Apologies were received from C Ayres.

- Minutes of the ordinary meeting held on 2 December 2003

The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes
- A community skip has been arranged for Saturday 6 th March. Notices to be displayed. Action Clerk.

- Matters arising from the circulation file – None.

- Reports from committees and sub-committees

- Bampton in Bloom

- A newsletter has been circulated.

- Colour schemes for 2004 are being planned.

- Play area in Station Road

- The new equipment is now in place and has been well received by all.

- New beams and fixings to the swings are now in place.

- The shelter, blown over in recent winds, has been re-fixed and secured. (Cllr Bristow)

- Bampton Public Hall

- The Hall Committee has agreed that Andy Auger can use the Albert Fowler room as an office. Tiverton Gazette to be invited to report on the inauguration. Action KB.

- District Council Liaison - Cllr Wood
 - MDDC charge between £29 and £44 for the hire of a football pitch for each match.
 - The offer from MDDC for a free redundant portable building has been superseded by plans by the Public Hall Committee to provide supervised accommodation for a youth club etc. Also the costs that would be incurred with the portable building would be prohibitive.
 - The Police will now be providing a mobile telephone to their Ward Officers.
 - Youth shelters/meeting places are seen to reduce anti-social behaviour. A letter to be sent to the Police to seek a grant towards a new shelter for Station Road . Action Clerk.
 - Traffic calming measures are to start by DCC in 3 weeks. Details provided for the meeting were approved as phase 1 of 3.
-
- Police Liaison – None.
-
- Correspondence
 - **8.1** From DCC – concerning highway issues recently raised and now resolved.
 - **8.2** From Rev John Stone – requesting a meeting to discuss the capacity of Bampton Churchyard. Meeting to be arranged for next month. **Action Clerk.**
 - **8.3** From MDDC – offering a conducted visit to the new offices. It was agreed that Friday 27 February would be appropriate. **Action Clerk.**
 - **8.4** From Joan Fagg – a copy of the letter from Bampton Society supporting the Heritage Lottery Fund bid by Kelly Beeston.
-
- Planning
 - 9.1 Application 03/05703/FULL – erection of a single bungalow and garage at the rear of Barleycorn Inn, Shillingford. Agreed as the application will not cause a problem to others.
 - 9.2 Application 04/00080/ADVERT – advertisement consent for the display on an internally illuminated fascia sign at 4 to 6 Newton Square . Agreed as the application will enhance the property and will not have an injurious effect on others.
 - 9.3 Application 04/00178/FULL – erection of two storey extension and formation of new vehicular access at 4 to 6 Newton Square . Agreed as the application will enhance the property and the services to the Town and will not have an injurious effect on others.
 - 9.4 Application 04/00179/CAT – notification of intention to fell one Sycamore and one Willow tree at Croft House, Briton Street . Agreed as the application is justified and will not have an injurious effect on others.

- 9.5 Application 04/00118 and 119/LBC – applications to add a bathroom, bedroom in the attic and relocate the basement staircase together with other internal alterations. Agreed as the applications will enhance the property and not have an injurious effect on others. (Cllr Bristow registered an interest and left the room for this item.)
 - 9.6 Application 04/00019/LBC – application to alter and renew the roof to the log store, remove the garage door and re-instate with a stone wall at Overmill, 4 Millhead Lane . Agreed as the application will enhance the property and not have an injurious effect on others.
 - 9.7 Application 04/00158/FULL – erection of a two storey extension at Three Corners Farm, Old Junction Road . Agreed as the application will enhance the property and will not have an injurious effect on others.
-
- Finance
 - Credits (not including bank interest payments)
 - MDDC business rate refund £238.47
 - Debits – It was agreed to pay the following accounts:-
 - Bampton PCC, street light repair - £112.57 Cheque 100864
 - Landscaping and GM Ltd, rec grass - £68.56 Cheque 100865
 - K Bristow, materials - £110.29 Cheque 100866
 - J Betterton, toilet cleaning and play area - £225.00 Cheque 100867
 - Bampton Fruit and Veg, Christmas trees - £100.00 Cheque 100868
 - D Randell, Public Hall loan (see below) - £3088.08 Cheque 100869
 - Balances
 - The balance in the treasurer's account will be £872.32 after all cheques have cleared.
 - The balance in the premium account is £175.09.
 - The balance in the Scottish Widows account is £1,748.43.
 - Any other business
 - It was agreed to accept from Landscaping and Grounds Maintenance Ltd the offer to cut the grass at the recreation ground on 12 occasions for the sum of £700.19 plus VAT.
 - It was agreed to obtain from the Public Hall Committee an agreement to repay BTC the above loan. (The loan is to be repaid in six months and is required by the Committee to enable continued refurbishment of the Hall,) Action Clerk.
 - RoSPA has conducted recent annual H & S reports for the play areas. It was agreed to obtain a quotation from MDDC for this year. Action Clerk.

- MDDC to be invoiced for our costs incurred in cleaning the public toilets. Action Clerk.
- Any other business
- The original deeds for the Public Hall are required for grant application purposes. Action Clerk.
- The trees at the main car park require maintenance.

There being no other business, the Chairman closed the meeting at 11.00 p.m.

The next meeting will be at the Public Hall, on Tuesday 2 March 2004 at 7.00pm .

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 6 JANUARY 2004

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

Joan Fagg attended to provide information on a possible reduction in the 398 bus service.

- There is a fear that this service may be reduced to make it unsuitable for working people to travel to and from Tiverton.
- Cllr Wood was able to confirm that the service would not be cut and would obtain assurance in writing from the Bus Company. Action PW.

Meeting of the Town Council

• Attendance – K Bristow, (Chairman), C Russell, T Barthram, M Elcock, C Lewis-Davis, C Ayres, K Jarratt, P Wood, Polly Colthorpe (District Councillor) Dennis Knowles (Chairman of MDDC) and G. Symons (Clerk).

- Minutes of the ordinary meeting held on 2 December 2003
- The minutes, having been previously circulated, were agreed and signed by the Chairman.

- Matters arising from the above minutes – None.
- Matters arising from the circulation file
- Cllr Russell felt that although the cost of a solar light in the bus shelter was high at £6000, it should still be considered at some future date.
- Reports from committees and sub-committees
- Bampton in Bloom (Cllr Russell)
- Nothing major to report
- MDAPC
- The recent meeting with three guest speakers was interesting, and recommended attendance for the next meeting when the new MDDC planning officer was the guest speaker.
- Play area in Station Road
- The installation of the new equipment will be 14 to 16 January 2004 – weather permitting.
- The precise location of the new equipment to be checked. Action KB and KJ.
- Minor fence repairs are required. Action KB.
- Inspection of the plywood to the slide is needed. Action KB.
- Bampton Public Hall
- Planning permission has been received.
- A temporary cash-flow problem exists. More details are needed before assistance can be considered. Action KB.
- District Council Liaison - Cllr Wood
- MDDC have agreed that the contribution from the developers at Scott's Quarry towards play equipment in Bampton, should be given for the development of the play area in Station Road rather than for a new site at Scott's Quarry.
- The redundant MDDC office from Ailsa House that could be given to BTC measures 12m by 8m. It was agreed that,
- The offer should only be accepted if the building is sectional.
- The building could be used as e.g. a youth club.
- There is no obvious site for the building therefore storage is required.

- As a decision has to be made by 31/1/04 an inspection is needed a.s.a.p. Action KB and CR.
- Tony Wasley to be invited to the next meeting to discuss youth centres. Action Clerk.

6. Continued

- Cllr Knowles explained that
 - The move to Phoenix House is going very well and that all staff are delighted with the new office.
 - All are welcome to visit the new offices.
 - Phoenix House will be accommodating all departments other than "Operations Service" who will remain at Old Road .
 - The CPA have rated MDDC as "weak", that has been difficult to understand as significant awards have been received on several aspects of their service. It was felt that MDDC may have scored badly on issues that do not apply to this part of the Country.
 - MDDC are keen to obtain replies from the public to their questionnaire relating to decisions on Council Tax increases.
-
- Police Liaison
 - Andy Auger reported that the holiday break was quiet in terms of crime.
 - Now more time can be spent in Bampton, a site office would be a huge benefit. BTC to assist. Action KB.
-
- Correspondence
 - **8.1** From Miss Leach – concerning the adoption of the footpath linking Barnhay and Mary Lane . It was agreed to support the request for the path to be adopted by DCC. **Action Clerk.**
 - **8.2** From MDALC – minutes of the meeting on 3 December. See circulation file .
 - **8.3** From Roy Carpenter – thanking BTC for the annual donation and assisting at the Remembrance Service.
 - **8.4** From VOA – agreement to the reduction in the rateable value of the Tolls of Fair. It was agreed that a request should be made to MDDC to reduce the rate in the pound. **Action Clerk.**
 - **8.5** From J M Christie – expressing concern that the new development planned at King's yard will overload the existing sewerage system. This same concern was made

in BTC's earlier comments to MDDC.

- **8.6** From MDDC – giving notice that the toilets in Brook street will be closed from 2.1.04.
- **8.7** From MDDC – offering dates for Members' code of conduct training.
- **8.8** From Bevan Ashford – giving details of legal fees that will be incurred in the transfer of land at the Motte and Bailey. Costs are agreed to be reasonable.
- **8.9** From DCC – confirming that the new bus-shelters at Shillingford and Petton will be complete by 31.1.04.

- Planning

- 9.1 Application 03/05623/FULL – increase in height of existing mast by one metre at Higher Duvale Ford Road Bampton. Agreed as the application will provide an improved service to the area and will not have an injurious effect on the Parish.
- 9.2 Application 03/02004/FULL – additional information on the refurbishment and extension to the caravan site at Higher Grants, Exebridge. Agreed the additional information did not require a new decision. A letter received from Mrs K Lines was included in the consideration.
- 9.3 Application 03/05646/FULL – erection of single storey extension and conservatory at 1 New Buildings. Agreed as the application will enhance the area but would recommend alternative building materials.

- Finance

- Credits (not including bank interest payments)
- Anderton and Rowland - £1500.00
- Bampton Fair - £2175.64
- MDDC cemetery grant - £230.00
- Debits – It was agreed to pay the following accounts:-
- Bevan Ashford, legal fees - £411.25 Cheque 100858
- Landscaping and GM Ltd, rec grass - £68.56 Cheque 100859
- St Michael's Church, cemetery grant - £340.00 Cheque 100860
- Petton Church , cemetery grant - £120.00 Cheque 100861
- J Betterton, toilet cleaning and play area - £325.00 Cheque 100862
- Bampton Public Hall, room fees - £36.00 Cheque 100863

- 10.3 Balances
- The balance in the treasurer's account will be £949.16 after all cheques have cleared.
- The balance in the premium account is £174.54.
- The balance in the Scottish Widows account is £5,686.05.
- 10.4 Any other business
- It was agreed to keep the precept for 2004/2005 at the same level as last year (£15,000) on the following basis,
 - Forecast reserve from 2003/04 plus minimum income for 2004 /05 - £10,200.
 - Fixed and committed costs including community skips - £13,200.
 - Forecast additional expenditure on Christmas lights, play area and other - £10,000.
 - Contingency/reserve fund - £2000.
- It was agreed to ask MDDC to provide community skips on Saturday 6 th March. Action Clerk.

- Annual fee for Bampton Football Club
- The fee has been unchanged at £100 per annum for many years.
- Grass cutting costs have greatly increased in recent years.
- The fee should be increased and should be a proportion of the actual costs of maintaining the pitch.
- One or two representatives of the Club should be invited to the next meeting. Action Clerk.

- Any other business
- The footpath between Bouchier Close and Frog Street is slippery and missing directional sign near Petton Cross is still not replaced. Both items to be discussed with DCC at site meeting on 29.1.04. Action Clerk.

There being no other business, the Chairman closed the meeting at 10.10 p.m.

The next meeting will be at the Public Hall, on Tuesday 3 February 2004 at 7.00pm .