

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 3 DECEMBER 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

1. Attendance –J Rudd (Chairman), P Marley, L Edworthy, K Bristow, J Harvey, C Russell and G. Symons (Clerk). Apologies were received from, C Ayres, and M Vellacott (District Councillor).

2. Minutes of the ordinary meeting 6 November 2002

- The minutes, having been previously circulated, were agreed and signed by the Chairman.

3. Matters arising from the last minutes – None.

4. Matters arising from the circulation file – None.

5. Reports from committees and sub-committees.

- Play area in Station Road.

- Cllr Russell had obtained a quotation for the provision of “Play bark” 300 thick to 207 sq.m. at a cost of £5192. Although some advantages would be obtained it was agreed that the scheme would be too expensive.

- The provision of rubber crumb as an alternative to bark is to be investigated. Action JR.

- Because of the lack of use of the Recreation ground it was agreed that the balance beams and stepping logs should be installed in Station Road. Advice to be gained regarding the siting. Action Clerk.

- Bampton in Bloom

- Repairs to troughs etc are ongoing as is planting for spring flowers.

- Following success of other towns and villages, colour theme planting will be a new strategy.

- Bampton in Bloom is not just a summer venture but is very much an all year round event.

- Exe Area Committee

- Several Councillors attended the local meeting and no members of the public attended.

- The meeting was useful and matters raised by BTC were well discussed and are to be pursued by MDDC and by BTC.

- MDDC land drainage Officer is James Hore 01884 234338.

6. District Council Liaison – None.

7. Police Liaison

- A near miss accident occurred at the entrance to the car park in Station Road.

- It was agreed that a price should be sought from DCC for the provision of a line across each exit together with “STOP” lettering painted on the surfacing at each exit. Action Clerk.

8. Correspondence

- 8.1 From Information Commissioner requesting, by 31.12. 02, a “Publication

Scheme" for BTC to comply with the "Freedom of Information Act 2000". It was agreed that the charge for providing information should be £5.00 plus 10 pence per sheet of A4 for each request. Action Clerk.

- 8.2 From Bevan Ashford concerning their fees and other matters relating to the renewal of the lease for Bampton Fair. Action Clerk.
- 8.3 From Bampton Public hall Committee, requesting a grant towards the refurbishment work. Item 10.8 below refers.
- 8.4 From St Michael's Community Hall, requesting a grant towards the renewal of the floor. Item 10.8 below refers.
- 8.5 From Tiverton Town Council, inviting BTC to become involved in initial discussions with a plan to examine transport needs. It was agreed to say yes. Action Clerk.
- 8.6 from MDDC notifying BTC of a play area grant of £1000 for 2002/03.

9. Planning

- 9.1 Application 4/01/2002/1040 – additional information for outline for mixed residential and employment use – extension to site applied for under application 4/01/02/1057 at the Former Works. Agreed as it was felt that the scheme would improve the site and provide necessary employment and new properties for Bampton.
- 9.2 Application 4/01/2002/1057 – additional information for outline for mixed residential and employment use, formation of pedestrian link to Station Road and construction of new vehicular access at the Former Works, Bampton. Agreed for the same reasons as 1040 above.
- 9.3 Application 4/01/2002/2439 – roofing over open yards to form extensions to laundry and staff room at Castle Grove Retirement Home. Agreed. (Cllr Bristow declared an interest in this application and took no part in the decision.)
- 9.4 Application 4/01/2002/2515 – demolition of existing studio and erection of two-storey dwelling (revised proposal) at adjacent to Coxhayes, Frog Street. Agreed. (Cllr Ayres declared an interest in this application and took no part in the decision.)

10. Finance

- 10.1 Credits
 - M & M refund £51.47
 - Christmas trees and lights £240.00
- 10.2 Debits – It was agreed to pay the following accounts:-
 - S J Kelland, grass - £146.87 Cheque 100780
 - Landscaping and GM Ltd, rec grass - £66.56 Cheque 100781
 - DCC, community skips - £805.99 Cheque 100782
 - Devon playing Fields Association, fees - £20.00 Cheque 100783
 - Ken White, car park signs - £141.00 Cheque 100784
 - K Bristow, Christmas tree lights - £152.83 Cheque 100785
 - R Spurway, Christmas trees - £68.00 Cheque 100786

Fair Tolls at £82.00 per applicant – see 10.5 below

- Bampton Society Cheque 100787
- Bampton in Bloom Cheque 100788
- Bampton Quilters Cheque 100789
- Bampton Pre-School Cheque 100790
- Bampton Millennium Green Cheque 100791
- Bampton CP Steering Group Cheque 100792
- Bampton Plants and Gardens Cheque 100793
- St Michael's Community Hall Cheque 100794
- Bampton Public Hall Cheque 100795

- Shillingford Victory Hall Cheque 100796
 - Bampton Fair Working Group Cheque 100797
 - Bampton Scouts Cheque 100798
 - Bampton Twinning Association Cheque 100799
- 10.3 Balances
 - The balance in the treasurer's account will be £581.19 after all cheques have cleared.
 - The balance in the premium account is £172.61.
 - The balance in the Scottish Widows account is £4,605.78
- 10.4 The contingency fund for 2002/2003
 - The contingency fund and reserve is reduced by £1500 to £1392. Item 10.8 below refers.
- 10.5 Bampton Fair Tolls
 - The receipts from the Fair totalled £2633 and the net sum available for distribution was £1068.49.
 - There were 13 applicants and all were from the Parish.
 - It was agreed to pay each applicant £82.00 – the above list refers.
- 10.6 Bampton Fair Working Group
 - It was agreed that a meeting of the Group should be arranged. Action JR.
 - It was agreed that Kelly Beeston should be a member of the Committee.
 - It was agreed that all Fair monies should be paid into the Group's bank account .
 - It was agreed that a new list of signatories should be made for the Group's bank account.
- 10.7 Local Plan appeal – professional assistance
 - A quotation has been obtained for professional assistance to ensure that the BTC land near Ashleigh Park is entered on the revised Local Plan as available for residential use.
 - The cost would be between £750 and £1000.
 - It was agreed that this assistance should be used in case the land does become available in the future.
- 10.8 Grants for Halls
 - It was agreed that a grant for Bampton Public Hall and St Michael's Community Hall should be given. Action Clerk.
 - It was agreed that each grant should be £750.00.
 - The above correspondence refers.
 - Councillor Edworthy registered an interest in the topic and took no part in the decision.

11. Flooding at Ashleigh Park

- The problem with the control of surface water was considered a major ongoing problem.
- It was agreed to invite Mr A Lee, Cllr Mary Turner, DCC and EA, to a site meeting. Action Clerk.

12. Recreation Ground

- It was agreed that the M & B Committee at this stage, does not need to be

concerned with the archaeological report on the adjoining land.

- The Steering Group has agreed that the School should be approached to investigate whether a partnership arrangement is a possibility. A joint letter will therefore be sent from BTC and the Steering Group. Action Clerk.
- It was held that fewer dogs were entering the area but that a problem still exists with fouling of the football pitch. Monitoring to continue now the signs banning dogs have been installed.

13. Any other business

- The stone wall at the "Stage" should be repaired. Action KB.
- A list of blocked gullies should be prepared. Action CR.
- DCC to be contacted re salt bins. Action Clerk.

There being no other business, the Chairman closed the meeting at 9.30 p.m.

The next meeting will be at the Public Hall, on Tuesday 7th January 2003 at 7.00pm.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON WEDNESDAY 6 NOVEMBER 2002

THE CHAIRMAN OPENED THE MEETING AT 6.45 P.M.

Public Forum

Messrs Bunting, Valentine and Wickstead attended to explain their reasons for rejecting planning application 4/01/2002/2324 – erection of an agricultural unit at Barricane, Shillingford for use as a chicken farm.

- The access road to the agricultural unit is totally inadequate and will cause danger to the local residents.
- Pedestrians including children using the nearby play area would be in danger from vehicles servicing the unit.
- There have been several traffic accidents on the junction where the entrance may be sited.
- The site is too close to Shillingford and will cause smell and noise intrusions to the local inhabitants.
- Surface water runoff will cause contamination to the local watercourses that flow into the River Bathern.
- These facilities do attract vermin and flies etc.
- It is felt that the ecological impact will affect a large area.
- Chicken farming needs to be sited well away from residential areas.

Pre-meeting

Tom Mcmanamon attended and issued a revised draft copy of a visitor's guide to Bampton together with a list of issues that need to be considered. BTC recognise that the guide contains a vast amount of information that is brilliantly presented. Mr Macmanamon was thanked by all not just for the quantity and quality of information but for the speed of delivery. It was agreed to circulate the final draft to Councillors and others including MDDC and then obtain quotations for printing.

Meeting of the Town Council

1. Attendance – J Rudd (Chairman), P Marley L Edworthy, C Russell , K Bristow, C Ayres and G. Symons (Clerk). Apologies were received from, J Harvey, F Stoner and M Vellacott (District Councillor).

2. Minutes of the ordinary meeting 3 September 2002

- The minutes, having been previously circulated, were agreed and signed by the Chairman.
- Amendment agreed was – Public Forum, change “the Football Club to remove the bin and...” to “The Football Club to leave the bin in place and...”.

3. Matters arising from the last minutes

- Item 15 AOB – it would be better to thin the trees and bushes near the toilets at Station Road rather than consider additional lighting. It was agreed to obtain a quotation for the work. Action Clerk.

4. Matters arising from the circulation file – None.

5. Reports from committees and sub-committees.

- Bampton Fair
- The proceeds from Cllr Marley’s last year as Agent to the Fair amounted to £2633.00.
- The Chairman expressed the thanks to Cllr Marley, on behalf of the whole Town, for the 20+ years that she had carried out the job.
- It was agreed to pay Mrs K Beeston £100 as an ex-gratia payment for the time spent shadowing Cllr Marley this year.
- It was agreed that the fee paid to the Agent in future years should be 33.33% of the net takings.
- It was agreed to remind Bevan Ashford that the new lease for the Fair should be prepared in the near future. Action Clerk.
- Letters of thanks to be sent to MDDC and DCC and Mrs Beeston for their contribution to this year’s Fair. Action Clerk.
- The Chairman also thanked Cllrs Bristow and Russell for moving unwanted cars that obstructed the Fair.
- Play area in Station Road.
- The shelter and the fence are now repaired and the element of danger caused by vandalism is thereby now removed.
- The cost of providing wood-chip safety surface is to be investigated. Action CR.
- Bampton in Bloom
- More flag poles are planned.
- Other plans are being considered.

6. District Council Liaison – None.

7. Police Liaison – None.

8. Correspondence

- 8.1 From MDDC seeking grant applications in connection with sport and recreation, arts and playgroup activities for 2003/2004. Application to be applied for. Action Clerk.
- 8.2 From MDDC giving advice on planning regulations for satellite dishes on listed buildings. Reply to be given to MDDC. Action Clerk.
- 8.3 From MDDC showing proposed speed restrictions for roads entering Bampton. It was agreed to support the changes especially as this Council had proposed most of the changes. Action Clerk.
- 8.4 From “The Governing Body” of the School requesting that the school is included on any town maps. Agreed, action Clerk.

- 8.5 From Exe Area News requesting agenda items for a meeting in Bampton on 27 November at 7.00 p.m. It was agreed to suggest,
 - Insufficient detail on some planning applications,
 - Insufficient time allowed for BTC to comment on planning applications,
 - Advice on the control of dogs in public places,
 - Insufficient resources allocated by DCC to control surface water on highways. Action Clerk.
- 8.6 From DCC requesting views on performance of service from "lengthsmen". Advert to be prepared for the "Signpost". Action Clerk.
- 8.7 From Mr A Lee concerning flooding at Ashleigh Park. Agenda item for December. Action Clerk.
- 8.8 From Mrs Anne Broom concerning dogs' mess in the graveyard and irresponsible dog owners. Reply letter to be sent. Action Clerk.
- 8.9 From MDDC – a TPO for The Knoll at Ashleigh Park.
- 8.10 From Devon Conservation Forum – notice of a Transport Seminar on 21 November.

9. Planning

- 9.1 Application 4/01/2002/2313 – notification of intention to prune upper branches of a pine tree at Delders, Mary Lane. Agreed as it was felt that the tree obscured light from the lane.
- 9.2 Application 4/01/2002/2324 – use of land to site a mobile agricultural unit at Barricane, Shillingford. Not agreed for the same reasons as discussed at the pre-meeting.
- 9.3 Application 4/01/2002/2352 – relocation of a fishing hut at south side of the road to the west of Stuckeridge Bridge. Agreed as there are no adverse affects.
- 9.4 Application 4/01/2002/2283 – listed building consent to reinstate two first floor windows at The Castle, Castle Street. Agreed.
- 9.5 Application 4/01/2002/2185 – listed building consent for installation of flue liners in two chimneys and installation of a woodburning stove at 1 Silver Street. Agreed.

10. Finance

- 10.1 Credits
 - Car park donations £521.19.
- 10.2 Debits – It was agreed to pay the following accounts:-
 - RAC Motoring Services, Fair signs - £589.99 Cheque 100770
 - R Evans, internal audit - £10.00 Cheque 100771
 - Landscaping and GM Ltd, rec grass - £133.12 Cheque 100772
 - S J Kelland, grass - £217.37 Cheque 100773
 - G Symons, Clerk's back pay - £134.78 Cheque 100774
 - P Marley, Fair Agent's fee - £389.50 Cheque 100775
 - K Beeston, Fair Agent for 2003 - £100.00 Cheque 100776
 - S P Coles, fence repairs at Station Road - £2326.50 Cheque 100777
 - Royal British Legion, S137 donation - £25.00 Cheque 100778
 - NALC, book (Local Council Administration) - £37.60 Cheque 100779
- 10.3 Balances
 - The balance in the treasurer's account will be £1248.49 after all cheques have cleared.
 - The balance in the premium account is £172.57.
 - The balance in the Scottish Widows account is £6,605.78
- 10.4 The contingency fund for 2002/2003
 - The contingency fund and reserve is unchanged this month and is £2892.
- 10.5 Any other business
 - NALC has now issued "2002/3 National Salary Award For Local Council Clerks" that

has the following effects.

- As from 1/11/02 and based on SCP 19, the monthly salary including the minimum EU holiday entitlement, travelling and all other costs increases to £347.40.
- Back pay from 1/4/02 until 1/11/02 amounts to £134.78.
- The hourly rate for overtime increases to £10.59 including costs etc as above.
- The new rates for 2003/4 w.e.f. 1/4/03, are £372.66 per month and £11.47 per hour based on SCP 20 and the costs etc as above.

11. Standing Orders.

- It was agreed to adopt the rules stated in the publication "Standing Orders and Chairmanship" issued by NALC April 2002.
- It was agreed that the above rules would be with sensible flexibility.
- Each Councillor has been issued with a copy of the above.

12. Recreation Ground

- The archaeological report shows that old workings exist on the additional land required.
- An alternative site may need to be found and a partnership with the new school could be considered. Action Clerk.

13. BTC land at Ashleigh Park

- It was agreed that professional assistance should be gained to get the old allotments included in the "MDDC Local Plan" for redevelopment. Action CA and Clerk.

14. Any other business

- MDDC have not supplied the salt bins requested last year.
- The dog bins and waste bins required in Briton Street and Brook Street to be included on the list to MDDC for refurbishment. Action Clerk.
- Planning permission would be required for the removal of the tree in the Brook Street car park.
- Steve Kelland to be asked to quote for the grass cutting in the allotment. Action Clerk.

There being no other business, the Chairman closed the meeting at 9.15 p.m.

The next meeting will be at the Public Hall, on Tuesday 3rd December 2002 at 7.00pm.

[Top](#)

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 1 OCTOBER 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Pre-meeting

Bampton Fair Agent 2003

- Mrs Kelly Beeston, the Agent for the Fair as from 2003, attended to discuss details for 2002 in order to overlap with Mrs Phyllis Marley the Agent for the Fair this year and for the last time.
- It was confirmed that the car park was booked from BTC.

- It was agreed to purchase two re-usable signs (3 ft x 2ft and costing £65 each) for use in closing the car park. Action CR and KB.
- It was agreed to produce a "notes for future guidance" for the management of the Fair. Action Clerk and PM.
- Six "road closed" signs to be obtained from DCC and delivered to Rex Serenger. Action Clerk.
- Anderton and Roland had been invited to attend the meeting but were not able to attend.

Public Forum

Bampton recreation ground

- Three representatives from the Football Club attended to explain the problems connected with the dog fouling at the recreation ground.
- As all attempts to try to control the problems have failed, it was agreed that dogs should no longer be allowed on the site.
- The Tiverton Gazette is to be notified of the decision. Action Clerk.
- The Football Club to remove the bin and arrange for signs to be displayed with the agreed wording – "No dogs beyond this point, by order of Bampton Town Council". Action Football Club.

Meeting of the Town Council

1. Attendance – P Marley (Chairman), L Edworthy, J Harvey , C Russell , K Bristow, and G. Symons (Clerk). Apologies were received from J Rudd, C Ayres and M Vellacott (District Councillor). Also attending was Cllr Mr Dennis Knowles MDDC Chairman.
2. Minutes of the ordinary meeting 3 September 2002
 - The minutes, having been previously circulated, were agreed and signed by the Chairman.
 - Amendments agreed were – Public forum, Tim Jackson should be Tim Thompson.
3. Matters arising from the last minutes – None.
4. Matters arising from the circulation file – None.
5. Reports from committees and sub-committees.
 - Bampton in Bloom
 - B in B have now arranged for approximately 35 properties in Bampton to have a wall bracket that can accommodate a flag or a Christmas tree.
 - Quotations are being sought for Christmas trees and for tree lights.
 - Cllr Russell proposed that BTC should be responsible for the management of the Christmas trees for this year. The proposal was seconded by Cllr Bristow and agreed by 3 votes to 1.
 - Play area in Station Road.
 - Playline have been given an order to repair the holding down bolts to the spring animal. The cost will be approximately £100.
 - Simon Coles is to commence the repairs to the fence in the near future.
 - Allotments
 - The provision of compost bins has been considered and discounted as the site is too wet.
6. District Council Liaison
 - Cllr Knowles recommended the Exe Area Committee as a useful forum to use for contact with MDDC.
 - Cllr Knowles offered to investigate whether MDDC were able to provide a parish map that would assist in dealing with planning applications. Action Cllr Knowles.

7. Police Liaison – None.

8. Correspondence

- 8.1 From EA giving notification that the flood defence scheme is now scheduled for 2004/5.
- 8.2 From Exe Area Committee notifying the date of the next meeting as 2 October. Cllr Russell to attend. Action CR.
- 8.3 From MDDC concerning the insurance responsibilities relating to the provision of skips in the main car park. The matter to taken to the Exe Area Committee. Action CR.
- 8.4 From Aggregate Industries suggesting that a meeting is not required for 2002 and that the reinstatement for Higher Kiln should again be discussed in 2003. The results from the monitoring boreholes are encouraging and there is little new information to report. Agreed.
- 8.5 From Miss Hubbard suggesting that the pump, to cater for the water from Briton Street in the new flood defence scheme, should be housed in an underground inspection tank in the Hollett Garden. The matter to be discussed with the EA. Action Clerk.

9. Planning

- 9.1 Application 4/01/2002/1934 – erection of two dwellings at Grants Cottages, Exebridge. Agreed as it was felt that the scheme would be a benefit to local people.
- 9.2 Application 4/01/2002/2132 – notification of intention to fell 1 no douglas fir within a conservation area at 1 Moat View, Mill Head. Agreed as the tree was known to be dangerous.

10. Finance

- 10.1 Credits
 - Bampton in Bloom £1245.78 and £798.39 (refunds),
 - BT wayleave £21.00,
 - P3 booklet sales £10.50,
 - Miss Hubbard revocable licence £1.00,
 - MDDC £220.00 cemetery grant.
 - VAT repayment £3004.46
- 10.2 Debits – It was agreed to pay the following accounts:-
 - Bampton Gas, B in Bloom Committee - £938.10 Cheque 100764
 - S J Kelland, grass - £146.87 Cheque 100765
 - Landscaping and GM Ltd, rec grass - £66.56 Cheque 100766
 - St Michael's Church, cemetery grant - £330.0 Cheque 100767
 - Petton Church, cemetery grant - £110 Cheque 100769
- 10.3 Balances
 - The balance in the treasurer's account will be £2220.81 after all cheques have cleared.
 - The balance in the premium account is £172.49.
 - The balance in the Scottish Widows account is £6,521.47.
- 10.4 The contingency fund for 2002/2003
 - The contingency fund and reserve is unchanged this month and is £2892.

Note:- *** denotes a reduction in the contingency fund and reserve.

- 10.5 Any other business
 - The annual return for the Audit Commission,
 - The statement of accounts (Section 1) was now complete.
 - Cllr Rudd on 25 September checked the statement of accounts and completed the questions posed under Section 2 (Statement of Assurance).
 - It was agreed to accept Section 1 and Section 2 of the annual return.

- All documents are now complete and ready for the next stage i.e. the report by the internal auditor, Mr R Evans. Action Clerk.
- The annual return with supporting information can then be sent to the Audit Commission for the "external auditor's certificate and opinion". Action Clerk.

11. Flood gate – future need.

- The EA to be contacted for guidance. Action Clerk.
- The EA to be asked whether it realised that the Old Jail being is a listed building. Action Clerk.

12. BTC meetings – time control limit

- Future meetings to be targeted to be complete within two and a half hours with pre-meetings lasting no more than half an hour. Action Clerk.
- Other issues concerning meetings and agendas to be discussed under an agenda item entitled "Standing Orders" in November's meeting. Action Clerk.

13. Speed ramps in School Close

- A letter together with the petition from the residents in School Close has been sent to DCC.
- It was agreed to await the reply from DCC before discussing the subject further.

14. Recreation Ground

- Little progress has been made in the last month although further fund raising is planned.

15. Any other business

- Additional lighting near the toilets at Station Road – agenda item for next month. Action Clerk.
- Additional burial space should be an agenda item at some time in the future.
- Sand bags are required from MDDC. Action Clerk.
- DCC to be contacted about additional salt bins requested last year. Action Clerk.

There being no other business, the Chairman closed the meeting at 9.00 p.m.

The next meeting will be at the Public Hall, on Wednesday 6th November 2002 at 7.00pm.

[Top](#)

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 3 SEPTEMBER 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Pre-meetings

Public Forum

- Tim Jackson and Dave Bucknell attended to discuss the problems caused by having the bus stop road markings in Brook Street.
 - It was decided to make a request to DCC to remove the lines. Action Clerk.
- Humphrey Berridge and Nick Quinn (MDDC) re – www.bampton.org.uk
- Nick Quinn (E-Government & Management Services Officer) explained that Central Government was encouraging all forms of local government to use the internet and e-

mail in order to,

- Increase efficiency, accessibility and response,
 - Allow government services to be more integrated,
 - Encourage social inclusion and two-way interaction.
- Nick also confirmed that Humphrey had made changes to the site that was up to the highest standard and perfectly acceptable as a site to be shared by BTC. However, care is required to ensure parts of the site do not conflict with BTC decisions.
- Using a computer and projector, Humphrey Berridge gave a guided tour through parts of www.bampton.org.uk explaining,
 - How the site had developed and now included Town Council information,
 - That the site was being updated weekly, with several new ideas being considered,
 - How the site and its running costs were managed and reduced,
 - The popularity of the site (1800 hits every week) and the benefits for Bampton and the businesses in Bampton,
 - That the site is widely recognised and is being used as a model by others.

Meeting of the Town Council

1. Attendance – J Rudd (Chairman), P Marley, L Edworthy, C Ayres, C Russell , K Bristow, and G. Symons (Clerk). Apologies were received from J Harvey and M Vellacott (District Councillor).

2. Minutes of the ordinary meeting 6 August 2002

- The minutes, having been previously circulated, were agreed and signed by the Chairman.
- Amendments agreed were – none.

3. Matters arising from the last minutes.

- Following a request from Cllr Edworthy, clarification was gained from DAPC concerning the reversal of BTC decisions. The advice given was "it would not be unusual for standing orders to include a clause for decisions not to be reversed for a period of six months, unless additional information was received to warrant the decision to be reconsidered". (The change in the decision to retain the meeting shelter at Station Road refers.)

4. Matters arising from the circulation file – none.

5. Reports from committees and sub-committees.

- New HD bolts for the spring animal at Station Road have been ordered.
- Another meeting has been held with the EA re the flood defence scheme and a reply to the EA questionnaire and the notes on the meeting are in the BTC circulation file.
- Consideration to be given to supply 3 No compost bins at the allotments. Action CR.
- S Kelland to be asked to add grass cutting around the allotments to his schedule. Action Clerk.

6. District Council Liaison – none.

7. Police Liaison

- The Chairman thanked Andy Auger for recent actions and confirmed that positive feedback had been received following the increased presence of the Police and Traffic Warden.
- The Police would support BTC's request to remove the bus bay lines from Brook Street.
- The local Police wish to donate £65 to help the local children enjoy using the recreation ground e.g. to supply a football net for their sole use. Other ideas are welcomed. AA to confer with BFC.

- Other parking issues were discussed, in particular parking at junctions e.g. School Close.
- A 62 names petition has been received from occupiers in West Street and School Close for speed ramps to be installed. AA considered that the Police would support such a scheme. Agenda item – Action Clerk.

8. Correspondence

- 8.1 From MDDC concerning insurance of skips. Action Clerk.
- 8.2 From Mid Devon Rural Transport Forum. Agenda to be sent to Cllr Stoner. Action Clerk.
- 8.3 From MDDC concerning the Mid Devon Local Plan. Clarification to be gained on the proposed site at School Road. Action Clerk.
- 8.4 From MDDC concerning BTC's objection to the old allotment site near Ashleigh Park not being included in the Local Plan. A draft reply was agreed. Action Clerk.
- 8.5 From DDC giving details of proposed amendments to speed limit zones around Bampton. The zones conform to earlier requests from BTC. The sign at Ashleigh Park needs to be moved away from the Town. Action Clerk.
- 8.6 From DCC confirming action at Frog Street and Brook Street.
- 8.7 From MDDC concerning the road closure for Bampton Fair. Date to be changed to 31 October. Action Clerk.

9. Planning

- 9.1 Application 4/01/2002/1665 – installation of 4 no. roof lights at Mill House. Not agreed. The roof lights visible from the road would be out of character with the building and inappropriate.

10. Finance

- 10.1 Credits – None.
- 10.2 Debits – It was agreed to pay the following accounts:-
 - Audit Commission fees - £317.25 Cheque 100754
 - G Symons, overtime 12 hours - £118.80 Cheque 100755
 - DAPC, books - £72.00 Cheque 100756
 - MDALC, annual fees - £50.00 Cheque 100757
 - F Connock, P3 training costs - £14.40 Cheque 100758
 - M & M Timber, equipment - £327.83 *** Cheque 100759
 - S J Kelland, grass - £399.50 Cheque 100760
 - P Venn, Open Day insurance S137 - £60.00 Cheque 100761
 - RAC Motoring Services, Fair signs deposit - £75.00 Cheque 100762
 - H Godfrey, P3 Wellington Ride F/P - £2820.00 Cheque 100763
- 10.3 Balances
 - The balance in the treasurer's account will be £406.76 after all cheques have cleared.
 - The balance in the premium account is £172.49.
 - The balance in the Scottish Widows account is £6,521.47.
- 10.4 The contingency fund for 2002/2003
 - The contingency fund and reserve is now reduced to £2892.
- 10.5 Any other business
 - The quotation from S P Coles for the repair of the fence between the car park and the play area at Station Road and the repair to the shelter in the play area at £1980.00*** was accepted. Action Clerk.
 - Agreed to pay Richard Evans of Newton Square a nominal fee for acting as "Internal Auditor" for the 2001/2002 accounts. Action Clerk.

Note:- *** denotes a reduction in the contingency fund and reserve.

11. 40th anniversary of the railway closure

- Chairman to discuss the subject with Humphrey Berridge. Action JR.

12. Bampton environmental enhancement scheme

- A list of suggestions to be given to MDDC.
- Suggestions to date are,
- Dropped kerbs at wheel chair crossing locations. Action JR.
- Access steps for a BTC seat to be relocated outside Seddons,
- An environmental walk to link in with the flood defence works,
- Village entrance signs using the logo from the new Town map,
- Repairs to the leats in Brook Street,
- New pedestrian signs for the Town.
- Upgrading the toilets at the Bathern Bridge that will be rebuilt by the EA. The new arrangement to have a disabled toilet instead of attempting to rebuild the former jail. Letter to MDDC. Action Clerk.

13. Recreation Ground

- An application has been submitted for a grant from Devon Action Fund to purchase land around the Motte & Bailey and to create a trail for members of the public. This land will initially be owned by BTC but will be transferred to a Trust if the redevelopment scheme succeeds.
- Fund raising is taking place and other grants are required to pay the balance of the cost of the archaeological survey and for an option agreement to purchase the other piece of land.
- Local businesses are to be informed of the fundraising that is taking place.

14. New Tourism Booklet

- Tom Macmanamon to be invited to the November meeting to discuss the booklet. Action Clerk.

15. Any other business

- The need for a flood gate to be an agenda item for October. Action Clerk.
- MDCC to be contacted about television dishes on listed buildings. Action Clerk.
- Cllr Bristow was thanked by all for the contribution towards the erection of the new Town map.
- "Speed ramps in School Close" is to be an agenda item. Action Clerk.
- Several comments have been received concerning minor errors on the new Town map.

There being no other business, the Chairman closed the meeting at 11.00 p.m.

The next meeting will be at the Public Hall, on Tuesday 1 October 2002 at 7.00pm.

[Top](#)

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 6 AUGUST 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

1. Attendance – J Rudd (Chairman), P Marley, L Edworthy, C Ayres, J Harvey, K

Bristow, F Stoner, M Vellacott (District Councillor) and G. Symons (Clerk). Apologies were received from C Russell.

2. Minutes of the ordinary meeting 9 July 2002

The minutes, having been previously circulated, were agreed and signed by the Chairman.

Amendments agreed were – none.

3. Matters arising from the last minutes.

Clarification to be sought on timing of any change in a decision made at a meeting.
Action Clerk.

4. Matters arising from the circulation file.

The file is not circulating to everyone in time for the next meeting. The file is to be delivered by hand and if that is not possible, an alternative Councillor is to be chosen as the next to receive the file. Action All.

5. Reports from committees and sub-committees.

Judging for Britain in Bloom competition seemed to go well.

6. District Council Liaison

The Mid Devon Safety Partnership meetings are progressing well. The issuing of "Citizen Cards" to under 18's is now in operation to control the purchasing of drink to underage children.

7. Police Liaison

Andy Auger had spoken to the Chairman before the meeting to apologise for not being able to attend and to give an update on progress with matters occurring in Bampton. The Chairman was therefore able to pass on the details of progress to the meeting i.e. the issuing of ABCs, the results of parking control in the Town and speeding cars near the School.

It was agreed to issue future meeting agendas to the Police. Action Clerk.

8. Correspondence

8.1 From Bampton Public Hall requesting support for a grant to be gained for a new kitchen facilities. Support given. Action Clerk.

8.2 From MDDC giving details of likely income for play areas from housing development in Bampton.

8.3 From MDDC concerning street nameplates in and around West Street. A site meeting is to be requested to discuss the matter further. Action Clerk.

8.4 From Alan Smith requesting repairs to the access from the car park in Station Road. Quotations to be sought to include the surfacing to the access to the play area in Station Road. Action Clerk.

8.5 From MDDC giving details of the road closure for Bampton Fair.

8.6 From Humphrey Berridge suggesting a commemorative event to recognise the 40th anniversary of the closure of the railway. To be discussed at the next meeting. Action Clerk.

8.7 From Bridget Froud concerning insurance for Bampton Open Day and the use of the car park in Station Road. Agreed that the car park can be used and that BTC would contribute towards the insurance up to a maximum of £100. Action Clerk.

9. Planning – None.

10. Finance

10.1 Credits – None.

10.2 Debits – It was agreed to pay the following accounts:-

Landscaping & GM Ltd, rec grass - £66.56 Cheque 100749
Otter Nurseries Ltd, Bampton in Bloom - £2167.73 Cheque 100750
G Symons, overtime 19 hours - £188.10 Cheque 100751
Bampton Public Hall, room rental - £36.00 Cheque 100752
Exmoor search and Rescue, S137 grant - £75.00 Cheque 100753
10.3 Balances

The balance in the treasurer's account will be £811.61 after all cheques have cleared.
The balance in the premium account is £172.45.
The balance in the Scottish Widows account is £9,521.47.

10.4 The contingency fund for 2002/2003

The contingency fund and reserve remains at £5200.

10.5 Any other business

The new "lighter touch" audit regulations were discussed. The Chairman volunteered to inspect the accounts for the year ending 31/3/02 on behalf of BTC. Action Clerk and JR.

An internal audit by an auditor outside BTC to be appointed. Action Clerk.

Steve Kelland to be asked to provide a quotation for the clearance of ivy and brambles from Station Road. Action Clerk.

11. Town Map/The Queen's Golden Jubilee

Installation of the new map will commence on 8th August. Cllr Bristow volunteered to organise the work required.

The existing map that is to be re-sited in the car park in station road requires new posts. Action KB.

12. Bampton environmental enhancement scheme

A list of suggestions to be given to MDDC.

Suggestions to date are,

Dropped kerbs at wheel chair crossing locations,
Access steps for a BTC seat to be relocated outside Seddons,
An environmental walk to link in with the flood defence works,
Village entrance signs using the logo from the new Town map,
Repairs to the leats in Brook Street,
New pedestrian signs for the Town.

More ideas to be discussed at the next meeting.

MDDC to be asked for an estimate of the value of the proposed scheme. Action Clerk.

13. Recreation Ground

It was felt that negotiations with the Landowner should take place before obtaining a grant for the purchase of additional land.

14. New Tourism Booklet

The item to be carried forward as the draft copy of the new visitors guide was not seen by all Councillors.

15. Any other business

MDDC to be asked to confirm that BTC is not liable for any consequences arising from litter near the skips at the car park in Station Road. Action Clerk.

DCC will be installing the new drain in Frog Street as a high priority.

DCC to be contacted again re the hedge in Frog Street. Action PM.

Advertising is required for the skips on 29 September. Action Clerk and PM.

There being no other business, the Chairman closed the meeting at 9.50 p.m.

The next meeting will be at the Public Hall, on Tuesday 3 September 2002 at 7.00pm.

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL ON TUESDAY 9 JULY 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum – None.

Meeting of the Town Council

1. Attendance – J Rudd (Chairman), P Marley, L Edworthy, J Harvey, C Russell, and G. Symons (Clerk). Apologies were received from K Bristow, C Ayres and M Vellacott.

2. Minutes of the ordinary meeting 11 June 2002

The minutes, having been previously circulated, were agreed and signed by the Chairman.

Amendments agreed were – none.

3. Matters arising from the last minutes.

Item 7 – Mrs Kelly Beeston has responded to an advertisement and following a meeting with Cllr Marley, has been offered and has agreed to take on the role of Bampton Fair Agent, commencing in 2003. As the tolls have not been increased for five years it was agreed that a nominal increase of 5% should be introduced commencing in 2003 i.e. as from 2003 the rate shall be £2.10 per foot of space. Mrs Beeston to be informed. Action Clerk.

A licence has now been granted by DCC for BTC to relocate seats in the pavement and verge near the War Memorial.

Item 4 – Simon Thornley (MDDC) has indicated that development of the land at the allotments will not be granted whether it be for affordable housing or not. This decision, assuming a change in the licence with Bampton Scouts could have been resolved, blocks BTC from being able to part fund the redevelopment of the recreation ground.

There have not been any volunteers to become a co-opted Councillor. MDDC to be contacted. At present there is not a problem with waiting until the next elections in May 2003. Action Clerk.

4. Matters arising from the circulation file – none.

5. Reports from committees and sub-committees.

Cllr Russell attended the Exe Area Committee meeting and felt the forum was very suitable for BTC to raise and deal with difficult issues.

The play area in Station Road

Cllr Bristow and The Clerk have now prepared and issued an invitation for a quotation for the repair of the play area fence and the shed with a reply now awaited.

Inspection rotas to continue as at present.

Play area at the recreation ground

It was agreed (proposed by Cllr Russell and seconded by Cllr Marley) that 4 No balance beams and one set of stepping logs should be purchased and set into the grass. The materials are to be purchased from M&M Timber Co Ltd and the cost to be part financed using the grant from MDDC. Action Clerk.

6. District Council Liaison

Cllrs Vellacott and Rudd were able to report that the planning application for parking in front of the Barleycorn in Shillingford had been deferred back to MDDC.

7. Police Liaison

Andy Auger attended with Inspector Hunter with the following matters being discussed,

To encourage persons and families to abide with an ABC (Acceptable Behaviour Contract) the Police are obtaining assistance from MDDC, Public Houses, Taxi firms, Off-licenses and others.

The consequences of the above can lead to families being evicted from Council houses and banned from local providers of entertainment etc.

The speed of reaction from the Police is dictated by their budget, prioritisation of events occurring at a given time and the normal consequences that arise from holidays, and sick leave etc.

The effectiveness of the Police is still greatly increased if incidents are reported and more importantly reported at the time of the incident. Even anonymous letters and reports have considerable use.

For the reporting of an incident the telephone number that can be used is 08705 777444. For emergencies the number to use is still 999.

Inspector Hunter agreed to write to the School to warn parents that local people are complaining of speeding cars in the area, and agreed to take action on other issues raised.

8. Correspondence

8.1 From MDDC giving details of the Exe Area Committee meeting on 12 June. Included was a request for agenda items for the next meeting. No items were required.

8.2 From MDDC giving revised details for the pavement alignment around the new proposed bus shelter. The loss in width was agreed to be necessary to provide space for access.

8.3 From MDALC with details of the forthcoming AGM. Action CR.

8.4 From MDDC suggesting 1 October for the new Chairman Councillor Dennis Knowles to attend a BTC meeting. Agreed. Action Clerk.

8.5 From Devon Playing Fields Association giving details of the AGM.

8.6 From Halcrow Group Ltd requesting permission to make a borehole in the Hollet Garden for flood design purposes. Agreed O.K.

9. Planning

9.1 Reference 4/01/2002/1169 – construction of a manege for private use at Moo Barton, Petton Cross. Agreed.

9.2 Reference 4/01/2002/1249 – erection of two storey side extension, extension of residential curtilage, provision of hardstanding at Ganders Farm, Shillingford. Agreed.

9.3 Reference 4/01/2002/1307 – erection of conservatory to eastern elevation at 1 Lords Meadow Lane, Bampton. Agreed.

9.4 Reference 4/01/2002/1334 – erection of agricultural livestock and storage facility at Kersdown Barton, Bampton. Agreed.

10. Finance

• 10.1 Credits

Zurich Insurance - £750.00. (Station Road wall damage)

English Heritage - £750.00. (Motte & Bailey tree maintenance)

• 10.2 Debits – It was agreed to pay the following accounts:-

The Framery, picture frame - £88.13 Cheque 100742

Landscaping & GM Ltd, rec grass - £66.56 Cheque 100743

H Berridge, S137 web site grant - £100.00 Cheque 100744
WRVS, S137 grant - £25.00 Cheque 100745
G Symons, overtime 10 hours - £99.00 Cheque 100746
Imagemakers, Town Map - £4,696.23 Cheque 100747
Imagemakers, Town Map - £200.00(withheld until photos returned) Cheque 100748

10.3 Balances

The balance in the treasurer's account will be £1,755.92 after all cheques have cleared.

The balance in the premium account is £172.41.

The balance in the Scottish Widows account is £11,521.47.

10.4 The contingency fund for 2002/2003

An operating budget was presented that showed that the contingency fund and reserve is £5200 for the year ending 31.3.2003.

The likely contingencies are,

Repairs to the fence and shelter in Station Road.

The installation of the new seats near the War Memorial.

The installation of the new map and the removal and re-erection of the old map.

The new "Visitors Guide to Bampton".

Play equipment at the recreation ground.

Play equipment at Station Road.

The redevelopment of the recreation ground.

10.5 Any other business – none.

11. Town Map/The Queen's Golden Jubilee

The new map has now been delivered and is ready for erection as soon as possible.

The new map should be in the same position as the existing map and the overhanging tree trimmed to suit.

The existing map is to be re-sited in the Station Road car park in the bank near to the MDDC toilets. Action JR.

12. Bampton environmental enhancement scheme

To be discussed again at the next meeting. Action Clerk.

13. Recreation Ground

It was felt that negotiations with the Landowner should take place before obtaining a grant for the purchase of additional land.

14. New Tourism Booklet

Tom Macmanamon has not only offered to produce a new Visitor's Guide to Bampton but has also now provided a very impressive first draft.

The draft is to be circulated to all Councillors for comment.

Mr Macmanamon is to be congratulated and assured that the many questions that he has raised will be answered as soon as possible. Action Clerk.

15. Any other business

The drains in Brook Street are silted and blocked. Action Clerk.

Advice to be sought on whether a time limit exists before a change in a decision can be made by the Council. Action Clerk.

The path into the Station Road car park is worn and requires attention. Inspection to be made and discussed at the next meeting. Action Clerk.

There being no other business, the Chairman closed the meeting at 10.40 p.m.

The next meeting will be in the Albert Fowler Room at the Public Hall, on Tuesday 6th August 2002 at 7.00pm.

[Top](#)

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL

TUESDAY 11 JUNE 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00 P.M.

Public Forum

Mr Deadman attended to explain the reasons for planning application 02/1076. The Chairman explained that the comments made would be taken into consideration at this meeting.

Meeting of the Town Council

1. Attendance - J Rudd (Chairman), P Marley, L Edworthy, K Bristow, C Russell, C Ayres and G. Symons (Clerk). Apologies were received from J Harvey and M Vellacott.

2. Minutes of the AGM of 14 May 2002

The minutes, having been previously circulated were agreed and signed by the Chairman.

Amendments agreed were - none.

3. Matters arising from the AGM - none.

4. Minutes of the ordinary meeting 14 May 2002

The minutes, having been previously circulated, were agreed and signed by the Chairman.

Amendments agreed were -

Item 3.13 "commercial" should read "unrestricted residential".

5. Matters arising from the last minutes.

Item 6 - Cllr Russell agreed to attend the Exe Area Committee meeting.

Item 12 - Mr Blake to be contacted again regarding the disposal of rubbish in Station Road. Action CA.

Item 7.7 - Gordon Cleaver, the Economic Development Officer for MDDC, agreed that a new booklet for Bampton would be a good idea and would be supported by MDDC in any way possible. It was agreed to seek a local person to take on the task of collecting and editing useful information, much of which already exists in various forms. It was also agreed that the School should be invited to take part in the exercise. Action PM & Clerk.

6. Matters arising from the circulation file - none.

7. Reports from committees and sub-committees.

No progress has been made to find a replacement Agent for Bampton Fair. Further inquiries to be made.

Cllr Edworthy to attend Area Health meeting

The play area in Station Road:

The fence between the play area and the car park is now badly vandalised and extensive repairs are required. In the last ten years £3332.04 has been spent on the fencing to the play area, but it was agreed, with great reluctance, that there was no alternative but to arrange for further repairs to be undertaken. Cllr Bristow and the Clerk to prepare a specification and drawing for use in obtaining quotations for the repairs. The fence is to be lowered and a kissing-gate access is to be provided.

By a small majority it was decided to reverse the decision, made at the last meeting, to remove the vandalised shed (proposed by KB and seconded by CR). Estimates of repair costs are required before any work is carried out. Action Clerk and KB.

New PTA at the School to be invited to use the main car park to hold a car boot sale. Action CR.

8. Police Liaison

Andy Auger attended with the following matters being discussed,

C.I. Tennant will be replaced by C.I. Nick Garrard.

Inspector Hunter to attend the July meeting.

Recent events in Bampton that impact with this Council and the action to be taken.

Andy Auger to telephone the Chairman before future meetings to provide details of recent developments.

9. Correspondence

9.1 From MDDC giving agenda details of the Exe Area Committee meeting on 12 June. Included was a list of current local improvement schemes including the environmental enhancement of Bampton. Ideas from BTC are required and an item is to be included on the July agenda. Action All.

9.2 From D&C Police giving details of the next liaison meeting. Action MV.

9.3 From MDALC with details of the forthcoming AGM. Action CR.

9.4 From MDDC giving details of the new Chairman and Vice Chairman.

9.5 From MDDC giving details of annual Church Service.

9.6 From MDDC giving details of a Telecommunication Mast Seminar.

9.7 From Environment Agency giving details of the next public meeting, to display drawings and other information on the flood alleviation scheme, is scheduled for 9th July 1 until 8 p.m.

10. Planning

10.1 Reference 4/39/2002/1076 - variation of condition 11 of application 4/39/00/1770 for the retention of stable buildings as use for private stables at Oakfordbridge. No decision was made as it was felt that the site was outside the Bampton boundary. Contact with MDDC to be made. Action Clerk.

10.2 Reference 4/01/2002/1180 - erection of garage to side elevation at 3 South View, Shillingford. Although the proposal was agreed in principle it was felt that the drawing provided insufficient detail to approve the application. Action Clerk.

10.3 Reference 4/01/2002/666 - amalgamation of 10 fish rearing ponds to form one fishing lake for recreational use with associated parking and earth banking at Duvale Barton. Agreed.

10.4 Reference 4/01/2002/1040 - outline for mixed residential and employment use - extension to site applied for under application 02/1057 at the former works. Agreed.

10.5 Reference 4/01/2002/1057 - outline for mixed residential and employment use, formation of pedestrian link to Station Road and construction of new vehicular access

(revised proposal) at the Former Works. Agreed.

10.6 Reference 4/01/2002/507 - a site meeting with MDDC to be attended on 14 June at The Barleycorn, Shillingford. Action CA, PM, and LE.

10.7 letter fro DCC regarding the proposed diversion of footpath 15 near Hone Farm was agreed. Colin Fagg to be consulted. Action Clerk.

11. Finance

11.1 Credits

Allotment rental income - £18.00.

Bampton Scouts lease - £50.00.

Bampton Football Club annual fee - £100.00.

Precept of £13,000.00 less annual subscription to DAPC of £188.00

11.2 Debits - It was agreed to pay the following accounts:-

RoSPA, playground report - £88.13 Cheque 100734

Landscaping & GM Ltd, rec grass - £66.56 Cheque 100735

S Kelland, grass cutting - £249.10 Cheque 100736

DCC, P3 training - £60.00 Cheque 100737

J Fagg, S137 travelling expenses - £50.00 Cheque 100738

H Berridge, S137 travelling expenses - £50.00 Cheque 100739

J Rudd, travelling to meetings - £79.66 Cheque 100840

G Symons, overtime 21 hours - £207.90 Cheque 100841

11.3 Balances

The balance in the treasurer's account will be £5,860.09 after all cheques have cleared.

The balance in the premium account is £172.37.

The balance in the Scottish Widows account is £11,423.21.

11.4 The contingency fund for 2002/2003

The contingency fund and reserve will be reviewed when the new budget for the year is agreed.

11.5 Any other business

The Audit Commission have supplied a certificate of agreement for the accounts ending 31 March 2001.

12. Town Map/The Queen's Golden Jubilee

The revised draft of the town map as produced by "Imagemakers" was discussed. It was felt that the map should be increased in area and the photographs reduced in area. Action Clerk.

13. Recreation Ground

The result from the archaeological survey is due shortly and it is likely to indicate that the new piece of land being considered can be used for the redevelopment of the recreation ground.

The Steering Group considers that the time is now right to try to purchase the land before incurring any further costs.

14. Any other business

The DCC lenghtsman is due to be in the area. DCC to be contacted. Action Clerk.

The entrance to the play area in Station Road needs to be concreted.

Parking and other problems in Silver Street have been addressed.

There being no other business, the Chairman closed the meeting at 10.30 p.m.

The next meeting will be in the Albert Fowler Room at the Public Hall, on Tuesday 9th July 2002 at 7.00pm.

[Top](#)

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL

TUESDAY 14 MAY 2002

THE CHAIRMAN OPENED THE MEETING AFTER THE AGM

Public Forum - None.

Meeting of the Town Council

1. Attendance - J Rudd (Chairman), P Marley, L Edworthy, K Bristow, J Harvey, C Russell, C Ayres, M Vellacott (District Councillor) and G. Symons (Clerk).

2. Minutes of the ordinary meeting 2 April 2002

The minutes, having been previously circulated, were agreed and signed by the Chairman.

Amendments agreed were - item 10, Mr White should have been Mr Jones.

3. Matters arising from the last minutes.

Item 10 - Cllr Edworthy confirmed that Mr Jones has no objection to the notice boards being renewed. It was agreed that the old notice boards should be returned to the owners.

Item 13 - it was agreed that this Council should seek planning permission for commercial use rather than affordable housing. Any future action would still be dependent on agreement from Bampton Scouts.

Item 8.1 - the Chairman agreed to speak to MDCC about matters arising since the last meeting. Item 8.10 below also refers. Action JR.

4. Matters arising from the circulation file - none.

5. Reports from committees and sub-committees.

No progress has been made to find a replacement Agent for Bampton Fair. As enquiries start in July an advert is to be placed in the Signpost. Action PM.

Cllr Russell reported that all allotments were being used.

As suggested by the Audit Officer the allotment rental charged at present was low and thought is to be given to raising the annual fee from £3 to possibly £5 per annum.

Bampton in Bloom flag holders have been verbally approved by MDCC as suitable fixtures for unlisted buildings. Confirmation in writing to be obtained. Action CR.

Cllr Russell issued playground inspection rotas.

The play area in Station Road

The meeting shed, which is provided for the youth of Bampton, is still being vandalised and it was agreed, with reluctance, for it to be demolished. The press to be notified of the problem faced by BTC. Action PM.

The cost of providing wood chip is awaited.

Cllr Russell was thanked for his suggestion that a car boot sale should be held to raise money.

6. District Council Liaison

CLlr Vellacott reported

That Dennis Knowles the new MDDC Chairman is now in office and would appreciate an invitation to attend a BTC meeting in say October or November. Action Clerk.
The first meeting of the Exe Area Committee will be on 12th June and a representative from Bampton would be welcome.

7. Correspondence

7.1 From MDDC giving details of the bus shelter layout. Another site meeting with MDDC is arranged for 16th May to discuss preferred details. Action All.

7.2 From MDDC with guidance for the next stage in co-opting a replacement Councillor. Action Clerk.

7.3 From DAPC with details of a training day for new Chairmen.

7.4 From MDDC giving details of the new Area Committees.

7.5 From Community Safety Partnership Office giving details of Local Area Groups, discussion subjects and dates and venues of inaugural meetings.

7.6 From MDDC requesting a contribution for a time capsule to be placed in the foundations of the new Tiverton library. Time given was however too short to make a contribution.

7.7 From Coach Drivers Club requesting information about Bampton. It was agreed to ask MDDC for guidance on the production of a new booklet for Bampton and to reply to CDC when information could be presented to encourage visitors. Action Clerk.

7.8 From DCC acknowledging BTC's suggested amendments to the 30 mph speed limits.

7.9 From Bin Bloom concerning a grant from SWEB for the maintenance of the SWEB triangle, discussions with MDDC concerning Bampton web site and travelling costs incurred from last year's Village of the Year 2002 competition. See finance.

7.10 From B in Bloom requesting a grant from Bampton Fair and from BTC towards annual costs. See finance.

7.11 From B in Bloom requesting a grant from BTC towards the running of the web site, and examples of comments from emails from both near and afar. See finance.

8 Planning

8.1 Reference 4/01/2002/723 - erection of a two storey side extension to 8 Meadow View. Agreed.

8.2 Reference 4/01/2002/531 - notification of intention to remove a conifer tree located in the conservation area at 6 Castle Street. Agreed.

8.3 Reference 4/01/2002/870 - formation of vehicular access and retaining walls at 17 West Street. Agreed.

8.4 Reference 4/01/2002/923 - conversion of redundant agricultural building to a dwelling at Petton Cross. Agreed as the conversion will make good use of the building and increase the prosperity of the region.

8.5 Reference 4/01/2002/812 - conversion of redundant building to two holiday cottages at Wonham Kiln. Agreed as although alterations are to be made to the openings the conversion will improve it's appearance and provide additional accommodation and business to the area.

8.6 Reference 4/01/2002/629/ADV - advertisement consent for the display of advertisement on flagpole at Castle Grove. Agreed.

8.7 Reference 4/01/2002/700 - erection of a detached garage at 23 Bouchier Close. Agreed.

8.8 A letter was received from Bampton Society and MDDC concerning tree preservation at the Knoll on the south side of Old Tiverton Road.

8.9 MDDC have approved the road closure order for Bampton Open Day - Monday 26th August 2002.

8.10 A letter was received from Mr and Mrs Dinnage concerning application 2002/507.

The application is also on review with the pink sheet system and the Chairman is to discuss the matter with MDDC. Action JR.

9 Finance

9.1 Credits

MDDC allotment rental refund - £20.00.

9.2 Debits - It was agreed to pay the following accounts:-

S Kelland, grass cutting - £58.75 Cheque 100723

Landscaping & GM Ltd, rec grass - £66.56 Cheque 100724

DCC, provision of skips - £736.73 Cheque 100725

Cheque withheld pending requotation Cheque 100726

Cornhill Insurance, annual fee - £265.97 Cheque 100727

G Symons, film and developing for Town map - £11.48 Cheque 100728

Hetheringtons, land valuation for recreation ground - £250.00 Cheque 100729

M Browning, tree surgery at the Motte and Bailey - £750.00 Cheque 100730

DCC, street lights at Barnhay/West Street - £4175.02 Cheque 100731

G Symons, overtime for Feb, March and April - £143.55 Cheque 100732

Bampton Public Hall, room rental - £36.00 Cheque 100733

9.3 Balances

The balance in the treasurer's account will be £ 1,032.92 after all cheques have cleared.

The balance in the premium account is £172.29.

The balance in the Scottish Widows account is £11,423.21.

9.4 The contingency fund for 2002/2003

The remaining contingency fund and reserve remains unchanged at £1250. This will increase when the new budget for the year is agreed.

9.5 Any other business

It was agreed to pay Humphrey Burridge and Joan Fagg their travelling costs for the collection of awards in London on behalf of the people of Bampton. Payments were agreed for last year's costs and for this year's costs if incurred, i.e. should Bampton again be the winners. Action Clerk.

As in previous years, it was agreed to grant £600 towards the cost of beautifying Bampton, as managed and carried out by Bampton in Bloom.

It was agreed to grant £100 towards the running of the very successful Bampton web site.

10. Town Map/The Queen's Golden Jubilee

The revised draft of the town map as produced by Iimagemakers was agreed.

Time was running out for delivery by the date of the Jubilee but it was agreed that to rush the project at this crucial stage was inappropriate.

11. Recreation Ground

The valuation for the land adjacent to the recreation ground has been received and it was agreed that the contents should be confidential.

Contact has now been made to the owner of the land adjacent to the Motte and Bailey and a valuation is now being sought. Action Clerk.

12. Any other business

Sandbags used for flood defence require collecting for recycle. Action CA.

A dog bin in Briton Street is still pending a decision on the exact location. Action Clerk.
Parking of vehicles in Ford Road is now being considered by MDDC following a site visit with BTC. Finances will however be the main reason for any delays that may occur.

A letter to be sent to Andrew Hole concerning the control of dogs at the rec. Action Clerk.

Rubbish deposited in the car park in Station road is a continuing problem. Cllr Ayres to discuss the matter with Messrs Ditton and Blake to try to provide a solution. Action CA.

There being no other business, the Chairman closed the meeting at 10.45 p.m.

The next meeting will be in the Albert Fowler Room at the Public Hall, on Tuesday 11th June 2002 at 7.00pm.

[Top](#)

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL

TUESDAY 2 APRIL 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00PM

Public Forum - None.

Meeting of the Town Council

1. Attendance - J Rudd (Chairman), P Marley, L Edworthy, K Bristow, J Harvey, C Russell and G. Symons (Clerk). Apologies were received from C Ayres and M Vellacott (District Councillor).

The Chairman warmly welcomed Mrs Jayne Campbell (Chairman of MDDC) as guest to the meeting.

The Chairman reported that Mr R Bawden had resigned and notices have been displayed to recruit a replacement.

2. Minutes of the ordinary meeting 5 March 2002

The minutes, having been previously circulated, were agreed and signed by the Chairman.

Amendments agreed were - none.

3. Matters arising from the last minutes.

The new locations for the 30 mph limits were discussed and agreed. Letter to be sent to DCC. Action Clerk.

New street signs are required for Station Road and West Street. Action Clerk.

4. Matters arising from the circulation file

An advert to be included in the "Sign Post" by 18th of the month notifying residents of the road lengthsmen rota to provide the opportunity for lists of necessary work to be given to DCC.

The "New opportunities fund" supporting sports programmes was noted to be a possible benefit for the redevelopment of the recreation ground.

5. Reports from committees and sub-committees.

Wood chip safety surfacing in the play area at Station Road would require daily raking and is therefore felt to be inappropriate.

Damage repairs to the back and roof of the shed in the play area are required. Action CR and K Bristow.

B in Bloom advise the use of Hornbeam, Whitebeam and Rohan as the new replacement trees for Shillingford. Cllr Marley is in contact with a possible donor of the trees. Action PM.

Jubilee

MDDC to inspect two prototype flagpole wall brackets.

Residents in Brook Street support the idea to have flag pole brackets that could also be used for Christmas trees.

Brackets will cost £35 each.

Flags will cost £35 each although Mole Valley Farmers may be cheaper.

The Town Clerk at Cullompton, Judy Morris, has details of their similar plans. Action CR.

6. District Council Liaison

Cllr Campbell reported

That there have been a few resignations since the introduction of the new code of conduct.

MDDC are reorganising their staff at all levels.

Dennis Knowles will be the new MDDC Chairman from 8th May.

7. Correspondence

7.1 From the Audit Commission giving details of the external audit arrangements from April 2002.

7.2 From MDDC a document entitled "Crime is your business too" received by the Chairman at a recent meeting.

8 Planning

8.1 Reference 4/01/2002/507 - revision of parking arrangement and landscaping in front of The Barleycorn, Shillingford reducing from 10 to 4. Agreed subject to MDDC agreement that use of old carriageway is O.K. with DCC.

8.2 Reference 4/01/2002/486/LBC - listed building consent for the installation on timber framed window in new opening on rear elevation, removal of dummy window and shoring up of opening at 6 Castle Street. Agreed.

8.3 Reference 4/01/2001/2320 - see minutes of March meeting. Agreed.

9 Finance

9.1 Credits

DCC P3 Grant - £615.00.

Donations from the car park - £409.19.

9.2 Debits - It was agreed to pay the following accounts:-

South West Water - annual charges - £99.76 Cheque 100719

Landscaping & GM Ltd, rec grass - £64.63 Cheque 100720

DAPC - audit guidance publication - £9.45 Cheque 100721

CPRE - annual subs - £10.00 Cheque 100722

9.3 Balances

The balance in the treasurer's account will be £ 1,032.92 after all cheques have cleared.

The balance in the premium account is £172.29.

The balance in the Scottish Widows account is £11,423.21.

9.4 The contingency fund for 2001/2002

The remaining contingency fund and reserve remains unchanged at £1250.

9.5 Any other business

The annual audit interview took place without any problems except for two minor

points on presentation.

It was agreed to increase the contribution for grants to cemeteries from £400.00 to £440.00 although the contribution from MDDC is to be reduced from 75% to 50%.
Action Clerk.

10. Town Map/The Queen's Golden Jubilee

Another meeting has been held on 5 March with "Imagemakers" with the following matters arising,

The map to be printed on GRP with a polycarbonate protection sheet. The facing sheet will increase costs by £50 to £100 but will greatly reduce any possible damage from vandalism albeit requiring occasional cleaning to remove condensation. The choice of GRP will allow better and longer lasting colours to be produced.

The header to the map and the text is to reflect on Bampton's long history.

Historical details of Bampton to be given to Cllr Marley by Monday 8th April. Action All.

The notice boards in Bampton are in poor condition and need to be replaced. Cllr Edworthy to speak to Mr White and thought is to be given to re-siting the notice boards. Action All.

11. Community skip for Saturday 16th March

It was felt that the venture was a great success and should be continued as planned.

12. Recreation Ground and the control of dogs

The result of the archaeological survey is awaited and no further progress can be made until the report is obtained.

A fund raising jumble sale was held on 30 March.

It was agreed that it would be advantageous for the land ownership of the recreation ground, the M&B and the other surrounding land to be all with BTC. Contact is to be made with the Landowner. Action PM.

The recent letter from MDDC relating to the fouling by dogs to be sent to the Football Club following the Club's letter complaining of the problem they face. The difficulty in the policing of a dog ban is seen to be the main reason for not banning dogs from the area. The ownership of land around the M&B and the redevelopment of the ground will provide the opportunity to make alternative arrangements for dog walking. Action Clerk.

13. Affordable housing

Should the allotment site be sold for housing to raise money towards the re-development of the recreation ground, affordable housing should be the main aim. MDDC to be invited to a meeting to discuss the subject. Action Clerk.

14. Any other business

A licence to install benches near to the war memorial to be obtained. Action Clerk.

MDDC to be asked about progress on the new bus shelter. Action Clerk.

An Astra car is abandoned at the car park. Action JR.

Refuse bags are left in the car park. MDDC to be contacted. Action JR.

Poor street lighting in West Street is contributing to burglaries in the area. DCC/Police to be contacted. Action Clerk.

There being no other business, the Chairman closed the meeting at 9.15 p.m.

The next meeting will be in the Albert Fowler Room at the Public Hall, on Tuesday 14th May 2002.

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL

TUESDAY 5 MARCH 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00PM

Public Forum

Andrew Hole from Bampton Football Club delivered a letter by hand requesting BTC to review their policy on allowing dogs to be exercised at the recreation ground. Club members frequently clear the pitch of faeces and comments from referees and visiting team players often justifiably complain about the condition of the pitch. It was agreed that the matter would be discussed again and a reply given.

Meeting of the Town Council

1. Attendance - J Rudd (Chairman), P Marley, L Edworthy, K Bristow, C Ayres, C Russell, F Stoner, M Vellacott (District Councillor) and G. Symons (Clerk). Apologies were received from J Harvey, R Bawden.
2. Minutes of the ordinary meeting 5 February 2002
The minutes, having been previously circulated, were agreed and signed by the Chairman.
Amendments agreed were - none.
3. Matters arising from the last minutes.
Reinstatement near to the new SWEB pole in West Street required. Action Clerk.
No reply has been received from the fair agent advertisement.
4. Matters arising from the circulation file - None
5. Reports from committees and sub-committees.
The cost of providing wood chip safety surfacing in the play area at Station Road is awaited. Action CR.
H&S inspection reports from the play areas to be made in accordance with the rota.
The new replacement trees for Shillingford - advice from B in Bloom awaited.
6. District Council Liaison.
Grants are available from MDDC for work required to cater for people with a disability.
There has been a recent rise in the theft of garden implements.
Residents are warned of the presence of bogus money letters.
7. Correspondence
 - 7.1 From WPD Property Investments Ltd (SWEB) enclosing a licence for BTC via B in Bloom, to maintain the land in Barnhay adjacent to the sub-station. B in Bloom to be notified. Action Clerk.
 - 7.2 From MDDC regarding Code of Conduct. It was agreed that BTC do not need to keep a copy of the Register of Members Interest that would be in addition to the register that will be held at The Great House in Tiverton. MDDC to be notified. Action Clerk.
 - 7.3 From DCC, a questionnaire entitled Best value review of highway maintenance. Action Clerk.

7.4 From MDDC, a questionnaire reviewing data relating to emergency planning. Action Clerk and JR.

7.5 From DCC, confirming that resurfacing of Castle Street is in the programme for the next financial year.

7.6 From DCC, enclosing a licence to be completed to allow the placement of seats near the war memorial. Action Clerk.

7.7 From MDDC, requesting a picture of Bampton to be included on their website on a monthly rota system. Copy of letter to be sent to Humphrey Berridge. Action Clerk.

7.8 From MDDC, relating to 50% sponsorship to The Common Players performances. Copy of the letter to be sent to Caroline Seward. Action Clerk.

7.9 From The Guide Dogs for the Blind Assoc, offering to attend town events. Copy of the letter to be sent to Caroline Seward. Action Clerk.

8 Planning

8.1 Reference 4/01/2001/2320 - erection of a log cabin and summerhouse to provide short stay accommodation and local craft workshops for visitors, including students (max 15) to adjoining countryside projects including change of use of former quarry to nature conservation area with limited public access and provision of associated parking and septic tank drainage system at Wonham Heights, Highleigh Quarry. Agreed in principle but requesting a site visit.

8.2 Reference 4/01/2002/158 - notification of intention to fell 1 No pear tree within a conservation area at 6 Silver Street. Agreed.

8.3 Reference 4/01/2002/167 - notification of intention to fell 1 No common beech tree protected by a tree preservation order at Bowdenhayes, South Molton Road. Agreed.

8.4 Reference 4/01/2002/191 - variation or removal condition of (8) 4/01/99/2815 to permit independent residential use at Manor Mill House. Agreed.

9 Finance

9.1 Credits - None

9.2 Debits - It was agreed to pay the following accounts:-

Tiv & District Comm Trans Assoc - grant - £100.00 Cheque 100712

DAPC - Local Council Review subs - £10.99 Cheque 100713

C & Devon Media Ltd - Fair advert - £ 94.00 & £47.00 Cheque 100714 & 717

Landscaping & GM Ltd, rec grass - £64.63 Cheque 100715

MDDC - rent of allotment gardens - £20.00 Cheque 100716

F Connock - Tree Warden training fee - £17.63 Cheque 100718

9.3 Balances

The balance in the treasurer's account will be £ 516.17 after all cheques have cleared.

The balance in the premium account is £172.26.

The balance in the Scottish Widows account is £11,326.85.

9.4 The contingency fund for 2001/2002

The remaining contingency fund, at the end of the last meeting, stood at £3043 not including £2000 kept as a reserve and a likely under expenditure that is estimated to be £400.

The cost of the Town map has increased to £4200 that reduces the fund to nil and the likely reserve is also reduced to £1250. See also below.

9.5 Any other business

It was agreed to pay the fee for the Village of the Year competition.

It was agreed to submit the quotation from K Bristow to Zurich Municipal Insurance for the repair of the car park wall in Station Road. Action Clerk.

10. Town Map/The Queen's Golden Jubilee

A meeting has been held on 12 February with Imagemakers whom are able to stand by their July 2000 quotation of £2873.25. Minutes of this meeting have been circulated to all Councillors. As this was cheaper than other quotations and because the examples of similar maps were felt to be suitable for Bampton, it was decided to employ Imagemakers for the project.

Following a quotation from Imagemakers it was decided to opt for the larger size of A0 instead of A1 as the increase in cost was only £100, and that a new frame was essential. The total increase in cost would amount to £1300.

Further advice to be obtained on the materials to be used to mount and back the map and new frame. Action Clerk.

Text for the map was also discussed and agreed.

Bampton Society to be consulted with a view to re-siting the existing frame at the car park in Station Road. Action Clerk.

All the above was proposed by CA and agreed by LE.

11. Community skip for Saturday 16th March

It was felt that no further publicity was required.

12. Recreation Ground

A contract had now been let for an archaeological survey of the uncharted land.

It was agreed that,

The Town Council and the Steering Group are at present developing the scheme and working in parallel.

That at some future date the two Groups may have to come together to rationalise the land-ownership.

That the sale of the old allotments at Ashleigh Park can only be with the agreement of the Scout Group but if sold the proceeds should be used to part fund the scheme.

13. Any other business

To sell the allotments for affordable housing would significantly reduce income. This topic to be discussed at our next meeting.

Cllr Ayres wished it to be registered that he took no part in the recent planning decisions relating to an application by Mrs Ayres.

Cars block Ford Road. MDDC housing dept. to be contacted. Action Cllr Vellacott.

MDDC to be asked about progress on the new bus shelter. Action Clerk.

A waste bin is missing from outside Costcutters.

There are brambles on the bank near to the recreation ground.

A directional road sign is required for Bampton School. This need would be supported by BTC.

Flooding of the road occurs at Toad Lane and at The Wishing Well. Action Clerk.

A road name sign is required at the top of West Street.

The Chairman reported that the MDDC Civic Dinner he recently attended was a very enjoyable and successful occasion.

There being no other business, the Chairman closed the meeting at 10.05 p.m.

The next meeting will be in the Albert Fowler Room at the Public Hall, on Tuesday 2nd April 2002.

[Top](#)

BAMPTON TOWN COUNCIL

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL

TUESDAY 5 FEBRUARY 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00PM

Bob Wigley from DCC - relocation of 30 mph signs

Location of signs was strictly on the condition that property abutted both sides of the carriageway.

Criteria is now more flexible and consideration now includes factors such as the speed of approaching traffic, use by pedestrians, previous accidents and properties being on one side only.

Location plans were given to the meeting for updating.

Any requests for alteration to limits require agreement with the police as well as DCC and legal fees of £1000 will be incurred whether one site or several sites are affected so long as all are submitted at one time.

BTC to carefully assess each site and submit details to DCC within the next few weeks. DCC to confirm the required deadline for the submission.

Other matters discussed were,

DCC Lengthsmen spend two weeks per year in the parish. A list road lengthsmen's jobs, felt to be required, can be sent to Mr Bell at DCC for his consideration.

New road markings for the junction at the top of Briton Street are to be considered by DCC.

A licence is required before any seats are fixed to the pavement near the war memorial. Action Clerk.

Additional salt bins will be provided next year as requested.

Public Forum

Valerie Strange of Ford Cottage, Briton Street and Norman Curran of The Old Malt house, Briton Street, attended to express their concern that their river wall and bank is already weakened by the river and therefore not capable of becoming a part of the new flood defence scheme.

BTC agreed to notify the EA of their concerns.

Both were reassured that no decisions were yet taken by the EA and that a public meeting will be held to express their views. Also both were assured that the EA and their Consultants have a good reputation on liaison with the public.

Meeting of the Town Council

1. Attendance - J Rudd (Chairman), P Marley, L Edworthy, K Bristow, C Ayres, J Harvey, C Russell, F Stoner and G. Symons (Clerk). Apologies were received from R Bawden and M Vellacott (District Councillor).

2. Minutes of the ordinary meeting 9 January 2002

The minutes, having been previously circulated, were agreed and signed by the Chairman.

Amendments agreed were

Title January 2002 and not December 2002,

Item 7.1 nominate Cllr Harvey and not Cllr Rudd

Cllr Bawden did not attend the meeting.

3. Matters arising from the last minutes.

Councillor Mrs Jane Campbell will be attending the April meeting
Morebath Parish Council to be invited to a meeting to discuss Village Design
Statements. Action Clerk.

4. Matters arising from the circulation file.

A funding surgery is to be held at Bampton Community Hall on 27/2/02 at 13.30 until
16.30 p.m.

5. Reports from committees and sub-committees.

The cost of providing wood chip safety surfacing in the play area at Station Road is
awaited. Action CR.

Play area plaques are near to being ready. Action CR.

An advert is required for a new Agent to run Bampton Fair. Action Clerk.

Flagpole brackets for the properties in Brook Street are being arranged.

6. District Council Liaison. None

7. Correspondence

7.1 From Kevin Bristow providing a quotation for the repair of the wall in the car park.
Another quotation to be provided for submission to the Insurance Company. Action
CR.

7.2 From Mr and Mrs Harrison (previous residents of Bampton) - expressing their
dismay of the behaviour of the teenagers in Bampton. Letter to be sent giving a
balanced view of the good and not so good things happening in Bampton. Action
Clerk.

7.3 From DCC - requesting comments on a request by the residents of 2 Cleeve
Cottage for a 30 mph speed limit on the A 396. It was agreed to include the site with
the other sites to be reviewed. Action Clerk.

7.4 From SWEB - a lease for BTC/ B in B to maintain the land near the fire station. It
was agreed to sign the lease but to correct the outline as noticed by Cllr Stoner.

8 Planning

8.1 Reference 4/01/2001/2244 - erection of a conservatory to the rear of 15 West
Street. Agreed.

8.2 Reference 4/01/2001/2335 - works to 3 oak and 1 beech tree protected by a tree
preservation order near to the Motte and Bailey. Agreed.

9 Finance

9.1 Credits -

Bevan Ashford - rebate of legal fees - £37.14

Bampton in Bloom - settlement of account - £812.86

9.2 Debits - It was agreed to pay the following accounts:-

Landscaping & GM Ltd, rec grass - £64.63 Cheque 100708

S Kelland, playarea maintenance - £58.75 Cheque 100709

G Symons, overtime - £ 59.40 Cheque 100710

C Russell, materials for maintenance at the allotments - £48.10 Cheque 100711

9.3 Balances

The balance in the treasurer's account will be £ 399.75 after all cheques have
cleared.

The balance in the premium account is £172.22.

The balance in the Scottish Widows account is £11,326.85.

9.4 The contingency fund for 2001/2002

The remaining contingency fund stood at £3043 at the end of the last meeting. It was agreed to allocate £250 for a valuation of the additional land required for the development of the recreation ground. Cllr Ayres wished his dissension to be included in the minutes.

The revised contingency fund therefore stands at £2793.

The above contingency fund does not include £2000 kept as a reserve and a likely under expenditure that is estimated to be £400.

In the light of the above it was agreed in principle that approximately £3000 could be spent on a new Town map. See also below.

9.5 Any other business

The interview for annual audit of accounts will be on 8/3/02.

It was agreed to support Tiverton and District Community Transport Association at the same level as last year i.e. £100.00.

It was agreed to apply for a grant of £1500 from MDDC for the installation of safety surfacing at the Station Road play area. Action Clerk.

10. Town Map/The Queen's Golden Jubilee

Catalogues from suppliers of public maps have been obtained.

Scenic Maps have produced a town map for Tiverton that could be considered. The delivery time would be 3 to 4 months and the cost without framing would be £3250 plus VAT.

A previous supplier's quotation of £2800 is to be investigated. Action JR.

Sarah Duffin to be asked for sources for possible grants. Action Clerk.

11. BTC and Standing Orders

Having circulated a book produced by NALC on standing orders and chairmanship, it was decided that the draft orders in the book could be used for this Council.

Additional copies of the book to be obtained. Action Clerk.

12. Adoption of Code of Conduct

It was agreed to accept the Model Code of Conduct as required by the Local Government Act 2002. It was agreed to accept the code without amendment. Action all except FS.

Those Councillors present completed a form of undertaking to observe the code.

Standard forms were issued for members to give details of registrable interests. These forms to be returned at the next BTC meeting.

13. Community Skip for Saturday 16th March

Notices are to be displayed on notice boards and at the Post Office. Action Clerk.

Outdoor notices to be laminated. Action Clerk and JH.

An article to be entered into the Signpost magazine. Action PM.

14. Recreation Ground

A draft report on the results of the Questionnaire has now been produced and a copy is on the circulation file.

The strong support for the scheme (91.2%) now justifies further progress to be made with the study.

The next steps to be taken, to save unnecessary expense, is the archaeological study and the securing of the land. Without these two elements being resolved no further progress can be made.

Grants are being sought to finance the above. See also 9.4 above.

15. Any other business

New SWEB lighting poles are in position and await connection.

Dumping of refuse in the car park and Silver Street to be brought to the notice of MDDC. Action LE.

Article to be entered in the Signpost requesting help from the public to distribute sandbags during times of flooding. Action Clerk.

Shillingford (Shelagh Dean) to be asked for a location to store sandbags. Action Clerk.

The dead tree near to the bus shelter at Shillingford to be replaced by two or three new trees with the advice and assistance of Bampton in Bloom. The additional trees to be a part of the Jubilee celebration. Action CR.

There being no other business, the Chairman closed the meeting at 10.45 p.m.

The next meeting will be in the Albert Fowler Room at the Public Hall, on Tuesday 5th March 2002.

[Top](#)

Bampton Town Council

MINUTES OF THE ORDINARY MEETING HELD IN THE ALBERT FOWLER ROOM OF THE PUBLIC HALL

WEDNESDAY 9 JANUARY 2002

THE CHAIRMAN OPENED THE MEETING AT 7.00PM

Public Forum

a) Mrs Joan Fagg attended to correct the minutes of last month that referred to a website award. In fact Bampton won an award as the best Information Technology Village in Devon in the Village of the Year 2001" competition, (www.bampton.org.uk). The competition judges emphasised the winning combination of an excellent website plus the BACON initiative of computer courses at Bampton School in partnership with Devon College. The website and the computer courses serve the whole community. At the final round of the Village of the Year 2001 competition at the Millennium Hotel in London on 5th December, Bampton also won another award - the regional winner of the I.T. category for the South West and Western England. The plaques were shown to the Council and represented a very notable achievement for all those involved. A location to display the plaques has yet to be decided.

b) Mrs Doreen Jones attended to thank the Council for supporting the revision to the Local Plan that affected the properties near Ashleigh Park.

Meeting of the Town Council

1. Attendance - J Rudd, L Edworthy, K Bristow, C Ayres, C Russell, R Bawden, J Harvey, F Stoner and G Symons (Clerk). Apologies were received from P Marley and M Vellacott (District Councillor).

2. Minutes of the ordinary meeting 4 December 2001

The minutes, having been previously circulated, were agreed and signed by the Chairman.

3. Matters arising from the last minutes.

- Mr Flint DCC has been invited to the February meeting to discuss the movement of the 30 mph signs.
- An estimate for the repair of the wall at the car park in Station Road is required. Action KB and CR
- The waste skip for community use, has been rescheduled for Saturday 16th March 10.00 a.m. until 4.00pm

4. Matters arising from the circulation file. None

5. Reports from committees and sub-committees.

- The cost of providing wood chip safety surfacing in the play area at Station Road is awaited. Action CR
- Bampton in Bloom is considering the installation of flagpole sockets in Brook Street.
- Bampton in Bloom has offered to maintain the new planters proposed to be located near the bus shelter in Luke Street.
- Councillor Stoner would require more detail on locations etc. before agreeing to manage the display of local bus timetables, as requested by DCC. Action Clerk.

6. District Council Liaison. None

7. Correspondence

7.1 From Bampton in Bloom –

- Requesting a reduction in the number of Councillors on their committee from three to two. This reduction will disallow BTC from reclaiming VAT on purchases. Agreed to nominate Cllrs. Russell, Rudd and Ayres for them to select.
- Requesting progress on obtaining planning permission for the replacement of the tree at Brook Street car park. It was agreed that this matter was of low priority compared with the other BTC matters.
- Requesting an update on negotiations with SWEB on the maintenance of land next to the fire station. A reply is awaited from SWEB.
- Suggesting that the minutes of the BTC meetings should be published on the Bampton web site. This was agreed. Action Clerk.

7.2 From Mid Devon Rural Transport Forum - concerning a meeting 15th January. Action FS.

7.3 From Devon Conservation Forum - suggesting a meeting to progress our request for a Village Design Statement". Agreed to invite Mr Philip Watts to a meeting. Action Clerk.

7.4 From D&C Police - giving the date for a liaison meeting as 15.1.02 at Cheriton Fitzpaine.

7.5 From MDA of Local Councils - acknowledging receipt of our membership fee and enclosing minutes of the last meeting.

7.6 From Halcrow Group Ltd - requesting comments on the initial possible proposals for a flood defence scheme. The letter to be copied and circulated to all Councillors in time for a special meeting to be held on Saturday 12th January at 2.00 p.m. Reply letter to be sent by 18'h January. Action CA and All.

8 Planning

8.1 Reference 4/01/2001/904 - conversion of outbuilding into residential accommodation at Coldharbour Farm. Agreed.

8.2 Reference 4/01/2001/2185 - erection of single storey extension to rear of Cleaves, Bampton. Agreed.

8.3 Reference 4/01/2001/1161 - installation of solar water heating collectors on rear roof slope at 18 Luke Street. Agreed.

8.4 Reference 4/01/2001/1887 - revised drawings showing erections of extensions following demolition of shed, insertion of rooflights and other alterations at The Nook, Silver Street. Original application was agreed but this drawing did not identify the revisions thereby making it very difficult to comment. Letter to MDDC.

9 Finance

9.1 Credits-None

9.2 Debits-It was agreed to pay the following accounts:-

- Neat Ideas, storage cupboard and boxes - £139.68 Cheque 100691
- Landscaping & GM Ltd, rec grass - £64.63 Cheque 100692
- Bampton Senior Youth Club - Fair Toll - £102.43 Cheque 100693
- Bampton Short Mat Bowling Club-Fair Toll-£102,43 Cheque 100694
- Bampton Players - Fair Toll - £102.43 Cheque 100695
- Bampton Rifle Club - Fair Toll - £102.43 Cheque 100696
- Bampton Public Hall - Fair Toll - £102.43 Cheque 100697
- StMichaeFs Hall -Fair Toll -£102.43 Cheque 100698
- Bampton Twinning Association - Fair Toll - £102.43 Cheque 100699
- Bampton in Bloom - Fair Toll - £102.43 Cheque 100700
- Bampton Millennium Green Trust - Fair Toll - £102.43 Cheque 100701
- Bampton Society - Fair Toll-£102.43 Cheque 100702
- Bampton Plants and Gardens - Fair Toll - £102.43 Cheque 100703
- Shillingford and Petton Hall - Fair Toll - £102.43 Cheque 100704
- Bampton Scout - GroupFair Toll -£102.43 Cheque 100705
- Bampton Fair Working Group - Fair Toll - £102.43 Cheque 100706

- Bampton Pre-School - Fair Toll - £102.43 Cheque 100707

9.3 Balances

- The balance in the treasurer's account will be £ 847.12 after all cheques have cleared.
- The balance in the premium account is £172.18.
- The balance in the Scottish Widows account is £11,326.85.

9.4 The contingency fund for 2001/2002

- The remaining contingency fund stood at £3043 at the end of the last meeting,
- It was agreed to allocate £750 for the supply of materials etc, for the refurbishment of the derelict bus shelter at Shillingford. Action KB & CR.
- The revised contingency fund therefore stands at £2293.

9.5 Precept for 2002/2003

- In order to maintain progress with important issues for the people of Bampton, it was decided to increase the precept by £1000 to £13,000.
- The precept has not been changed since April 1999, and the proposed rise presents an overall increase of 8.33% over the three year period.
- The revised equivalent band D property charge is line with other similar Council precepts for 1999/2000 e.g. 7% less than Willand.

9.6 Any other business - None

10. Town Map/The Queen's Golden Jubilee

Catalogues from suppliers of public maps to be obtained. Action Clerk.

11. BTC and "Quality Status"

Having circulated literature on the subject it was decided that this Council was not in the position to apply for Quality Status for the following reasons:

- The time and cost involved was not worthwhile,
- To maintain the required standard was not achievable e.g. all Councillors to be elected,
- The training and retraining of the Town Clerk and all future Town Clerks was not warranted.
- It was agreed to discuss the production of standing orders at the next meeting. Action Clerk.

12. Recreation Ground and Millennium Green

Recreation Ground

- The final payment from the Key Fund has been received. This payment will ensure the completion of the feasibility study.

- Mrs Joan Fagg is in the process of preparing a draft report of the results of the community questionnaire.
- As over 90% supported the development scheme, tenders have been invited for an archaeological survey. This survey is crucial to the planning application.
- Finances for the survey will be gained from MDDC, Bampton Sports and Social Club and other sources not yet identified.

Millennium Green

- To date expenditure has been £40,420.61 and income £42,744.14.
- Reseeding the meadow area is the next priority and will be achieved in the spring.
- Accounts are to be audited by the Charity Commission in the near future.
- Further grants from the Countryside Agency for maintenance works only, expire at the end of 2002.

13. Any other business

- Paul Edwards the Chief Executive of MDDC to be invited to a meeting. Action Clerk.
- DCC to be contacted to arrange for the clearing of the culvert and drains near Ashleigh Park and to remind them of the need for additional salt bins especially at West Street. Action Clerk.

There being no other business, the Chairman closed the meeting at 9.20 p.m. The next meeting will be in the Albert Fowler Room at the Public Hall, on Tuesday 5th February 2002.