

# **BAMPTON TOWN COUNCIL**

**Clerk: Mrs. P. Clapham, Penton Chapel, Christow, Exeter, EX6 7NP**

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**27<sup>th</sup> February 2024**

**To all Councillors.**

**You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Monday 4<sup>th</sup> March 2024 at 7.00 pm for the purpose of transacting the following business.**

**Members of the public and press are welcome to all council meetings.**

***Penny Clapham***

**Penny Clapham, BA (Hons) PSLCC  
Clerk to the Council**

## **AGENDA**

**1) Apologies and Acceptance for Absence:**

**2) Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change

**3) Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting or any matters the public would like the Council to consider on a future agenda. The period of time designated for public participation shall not exceed 30 minutes. Standing Order 3 (e,f.) refers.

A reminder that members of the public are not allowed to raise issues when Council is in committee.

**3a) Presentation to Heritage Centre** – presentation of some items received from the Besley descendants (now in Canada) dating back to 1881.

**4) Chairman's Report (for information only)** – to include the pothole situation on the A396 and the wide loads going up Castle Street on the 22<sup>nd</sup> February.

**5) County & District Councillor reports -**

**6) Minutes** – to approve and sign the Minutes of the meeting held on the 5<sup>th</sup> February 2024

**7) Public Toilets** – to discuss the future of these facilities.

**8) Speedwatch** – both the Police and some volunteers are still keen to pursue Speedwatch actions – to appoint a councillor to assist with these actions.

**9) Open Spaces** – to receive a report from the Open Spaces Committee

- i. Grass cutting programme
- ii. Parish maintenance person
- iii. Weekly reports on the play areas yet to be received by the Clerk.
- iv. The blocked leat

## **10) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for observations from the Town Council on the following planning applications –

- i. 24/00215/PIP Permission in Principle for the erection of up to 3 dwellings, Land at NGR 295303 121655 (South of Scotts Quarry), Bampton.
- ii. 24/00105/HOUSE Conversion and extension of loft to provide additional living accommodation, 4 High Street, Bampton.
- iii. 24/00233/CAT Notification of intention to reduce 1 magnolia tree and to remove dead/diseased areas 1 cherry tree in conservation area, Polden Frog Street

## **Planning Decisions:**

## **11) FINANCE:**

<b>Expenditure:</b>	SW Water – Old Store	£31.25	DD
	SW Water – toilets	£195.88	DD
	DALC – attendance to conference	£108.00	BACs
	Employment February	£848.20	BACs
	Rediweld Traffic Products pro forma	£3063.67	BACs
	J. Caunter – toilet cleans February	£350.00	BACs
	LARCS – room hire	£42.00	BACs
	M.Eventures – Fair deposit 2024	£175.00	BACs
<b>Income:</b>	Public Sector Deposit Fund December & January totals	£1146.66	re-invested

Bank Reconciliation circulated to all councillors prior to the meeting.

Council to resolve to accept the receipts and payments account.

**12) Budget vs Actual Spend Q3** – circulated to finance committee prior to this meeting; to be noted.

**13) Risk Assessments** – Council and Open Spaces Risk Assessments to be noted and agreed for 2024. Circulated to all councillors prior to this meeting.

**14) Social Media Policy** – to resolve this policy is up to date. Circulated to all councillors prior to this meeting.

**15) Social Media Strategy** – to discuss. To agree actions and associated expenditure.

**16) Town and Parish Charter** – for discussion.

**17) Devolution in Devon** – any comments; consultation is on until the 24th of March. Devon want to hear the “local council voice”.

**18) Clerk’s report (for information only)**

- i. Clerk has 7 days holiday remaining (1.5 weeks) to the end of this holiday year. Request to either have these days moved into the next holiday year or to be paid.

**PART II**

**Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.**

**19) Tender Process for Installation of the Pump Track** – to discuss. To agree actions and associated expenditure.

**20) Replacement/upgraded Website** – quotes received for discussion. To agree actions and associated expenditure.

**Items for Information**

The next Council meeting is on Monday 8<sup>th</sup> April 2024 at 7.00pm in the LARC building.

**Email circulations during the past month**

ConnectMe Devon (sent 12/02)

DALC bulletin 06 (sent 15/02)

DALC Bulletin 07 (sent 26/02)