

Minutes of the Bampton Fair Working Group 7th August 2019

Present: Alan Woolley; Rupert White; David Botsford; Tony Conway; Nick Bull; Stephen Caddy; John Sims; Penny Clapham.

1. Apologies: Edward Tanner; Angela Short.

Angela Short has resigned from the working group, as she is leaving Bampton for pastures new.

2. Preparations for 2019 Fair.

- a) Alan reported on the SAG meeting he attended on 22nd July at Mid Devon Council. DBS checked stewards need to be nominated as the persons to whom missing children can be returned to – this will be put into the risk assessment document. Fire safety (advisory): portable gas bottles should be in cages; (mandatory) fire extinguishers should be provided by the stall holders who are using portable gas cylinders.
- b) Task chart update – all in hand and on time.
- c) Street market bookings – currently 36 booked and paid for.
- d) Publicity – on-going in Signpost monthly; copy sent to Exmoor News; discussion regarding taking space in the Tiverton Gazette in October.
- e) Cones and road signs; Tony Weiss and Ashley Mares will lead on this. Additional help is required.

3. Rotary

- a) Craft Fair – 12 out of 16 spaces booked in the Church; 3 in Riverside Hall. Additional directional signage pointing people to the church would be helpful on the day.
- b) Entertainments – All acts are lined up in principle. However, having difficulty in contacting the punch and judy act at present. Working to agree timings and costs.
- c) Riverside tents – currently chasing those who have booked, to make their payments.
- d) Programme – Nick Bull has put the basic programme together, ready for updating. Scouts will be creating posters once back after 1st September.

4. Treasurer report – no change from last month.

5. AOB

Alan will check with the Committee as to who is running the food stall at the Community Hall.

Still require a chief steward to shadow Celia Hicks this year and take over in 2020.

Richard White, Lord of the Manor, has been asked to judge the Halloween-themed stalls and award prizes.

Date of next meeting, Wednesday 4th September, 5pm in the LARC building.

