

Bampton Town Council

Clerk: Mrs P Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP. Tel 07704 915211

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31st January 2018

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 7th February 2018 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

Penny Clapham

Penny Clapham
Clerk to the Council

AGENDA

1) Apologies and Acceptance for Absence:

2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.

3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

4) **Proposed Stopping Up Order, Ashleigh Park.** NATTRAN/SW/S247/3148 ref.
Proposed stopping up of Highway at Ashleigh Park, Bampton, draft order. Any person may object by stating their reasons and writing or emailing the Secretary of State. nationalcasework@dft.gsi.gov.uk

5) **Chairman's Report** (for information only) -

6) **County & District Councillor reports:-**

7) **Minutes** – to approve and sign the Minutes of the meeting held on the 3rd January 2018.

8) **Handyperson** – Cllr. Hicks to report on the proposed documentation. To agree to advertise this requirement locally. Quote application form circulated to all councillors prior to this meeting.

9) **Toilets** –

- i. To receive an update from the Clerk with regard to the PHS Group.
- ii. Toilet doors

10) **Fair Grants** – to consider applications received.

- i. Morebath Cricket Club towards provision of a disabled toilet at the cricket clubhouse.
- ii. Bampton Netball Club towards replacement kit.
- iii. Bampton Community Hub (Riverside Hall) towards automating the front doors.

- iv. Shillingford & Petton Village Hall towards replacement of the ‘over the sink’ electric water heater.

11) Flood meeting held on 15th January at Ashleigh Park– report circulated to all councillors prior to this meeting. To be noted.

12) PLANNING:

Planning Applications - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 18/00015/FULL Change of use from commercial property (class A1) to physiotherapy clinic (class D1), Rupert White Interiors, 3 Brook St., Bampton.
- c) 17/02062/HOUSE Retention of balcony area above existing extension and repositioning of external staircase. Highwood, Bampton.

Planning Decisions:

- a) 17/01533/House Erection of two storey extension, Haynemoor, Shillingford. Permitted with conditions.
- b) 06/02335/FULL Land and buildings at Venmans, Bampton. Conversion of 2 redundant buildings to 2 live/work units – non material amendment granted with conditions.

13) FINANCE:

Expenditure:	Employment January	£435.00	BAC s
	LARCS meeting room hire x 2	£40.00	BACs
	Local World Newspaper Ad.	£598.80	BACs Pd.
Income:	Car park	£255.33	
	Toilets	£102.00	
	Over-payment on insurance	£3.48	

Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors at the meeting.

Council to resolve to accept the receipts and payments account.

14) Budget – to agree to publish the budget for 2018/19, in accordance with the Transparency Code.

15) Internal Audit – to confirm Lee Accounting as Council’s internal auditors for the year 2016/17.

16) Internal Control Policy – has been updated for 2018. To resolve that this policy is fit for purpose.

17) Riverside Hall: to agree to support The Riverside Hall’s application for TAP funding.

18) King George V bench – situated in Windwhistle Lane – to consider repairs to this bench.

19) To receive a report from Cllr. Weston – land behind a property opposite Windwhistle Lane.

20) Clerk’s Report:

- i. Preliminary training for the new accounts system has been booked for Monday 5th March for an hour.
- ii. Advertisement for a grass cut contractor for Bampton parish has been placed both in the local paper and on the Devonlive portal.
- iii. Litter bin in the small car park off Briton St. is being replaced by Mid Devon Council.

Part II

21) To resolve to exclude the public and the press to progress a Personnel matter.

1.

22) **Clerk's Annual Appraisal** – to receive a report.

EXTERNAL MEETINGS ATTENDED: reports from Councillors

Items for Information

The next Council meeting is on 7th March 2018 at 7.00pm in the LARCS Building.

Email circulations during the past month

War Memorials News

DALC latest news

Devon Funding News

Connectme Devon

More DALC news

SLCC news updates