

# Bampton Town Council

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28<sup>th</sup> November 2017

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in the LARCS building on Wednesday 6<sup>th</sup> December 2017 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

*Penny Clapham*

Penny Clapham  
Clerk to the Council

## AGENDA

### 1) Apologies and Acceptance for Absence:

2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.

3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

4) **Chairman's Report** (for information only) -

5) **County & District Councillor reports:-**

6) **Minutes – to approve and sign the Minutes of the meeting held on the 2017.**

7) **Open Spaces Activity Reports:-**

- i. Request to erect a donated freestanding trellis frame backing onto 1 Magnolia Villas to support a clematis already there;; Hollett Garden.
- ii. Railings are in need of re-painting; Hollett Garden. To be discussed.
- iii. Recreation Field – path clearance – to be noted.

8) **To further discuss the proposed agreement between the Swan and the Council.**

9) **Crossing above the Spar Shop** – advice being sought from County Cllr. Colthorpe.

10) **Toilets updates to be received and actioned where necessary.**

11) **Christmas in Bampton** – to receive a report on the Christmas activities of the 30<sup>th</sup> November.

12) **Bampton Fair** –

- i. To receive a report on the councillors de-brief meeting held on 21<sup>st</sup> November. Cllr. Hicks.

- ii. To receive the accounts of the Fair from the Clerk: these accounts only apply to the street pitches. Summary to be attached to the minutes.
- iii. Applications from community groups as per the Grant Awarding Policy to be received by Council not later than 1<sup>st</sup> February 2018. The policy and application forms are available on the Bampton.org website and from the Clerk.

**13) Donations –**

- i. To agree a possible donation to Citizens Advice.
- ii. To resolve an amount for the poppy wreath supplied by the Royal British Legion.

**14) PLANNING:**

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 17/01808/CAT Intention to pollard 3 poplar trees within the conservation area, Castle Grove, Bampton: No objection (already submitted to planning)
- c) 17/01817/CAT Intention to remove 1 willow and 1 ash tree within conservation area, 25 Frog St., No Objection (already submitted to planning)
- d) 17/01840/FULL Change of use of agricultural land to domestic garden, Hillview, Shillingford. No Objection (already submitted to planning)

THE ABOVE APPLICATIONS ARE FOR INFORMATION ONLY.

- i. 17/01888/CAT to reduce the crown of 3 yew trees by up to 1m, fell a willow and a poplar, within conservation area, The Vicarage, Barnhay, Bampton
- ii. 17/01875/OUT outline hybrid application for the erection of a dwelling and alteration to vehicular access; and change of use of agricultural barn to ancillary residential building, Frogs End, Frog Street.
- iii. 17/01671/FULL erection of 7 dwellings (revised scheme following previous permissions granted), land and buildings east of Simla Cottage, Ashleigh Park.

**Planning Decisions:**

- a) 17/01580/CAT Works to trees in Frog Street. No objection.
- b) 17/01392/FULL Construction of replacement vehicular entrance and access track, land at Petton Farm, Shillingford. Granted.

**15) FINANCE:**

<b>Expenditure:</b>	GL Jones swing spare parts	£240.30	BACs
	St. John Ambulance – Fair	£516.00	BACs
	Contact Radio – Fair	£183.60	BACs
	Mid Devon Council – Fair	£185.00	BACs
	MNR Products repair swing	£240.00	BACs
	The above have already been authorised and paid.		
	C. Hicks plants	£8.00	BACs
	D.A. Somerwill fix door toilets	£127.20	BACs
	J. Caunter toilet cleans	£300.00	BACs
	P. Clapham – Tolly fee 2017	£1733.32	BACs
	Citizens Advice donation	tba	Cq
	Royal British Legion poppy appeal	tba	Cq
	Rates Fair November	£52.00	DD
	Rates Old Store November	£31.00	DD

SW Water toilets Aug-Nov	£183.01	DD
Hollett Garden brown bin annual fee	£49.00	BACs to Clerk
C. Hicks Fair thank you party	£103.63	BACs
Clerk's salary November	£435.00	BACs

**Income:** Devey Funfair Fee recd. £1,857.11 .

Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors prior to the meeting.

Council to resolve to accept the receipts and payments account.

**16) DAAT lights** – to agree to match fund with Morebath Council the sum of £200 towards the cost of the lights.

**17) Budget 2018/19:** to consider recommendations from the Finance Committee on the draft budget proposals.

**18) Draft grass cut contract** – to approve the grass cut contract prior to advertising.

**19) Defibrillator training** – Cllr. Gregory to advise.

**20) Annual Parish Meeting** – to agree a date in April.

**21) Clerk's Report:**

- i. Riverside Hall has received its full TAP fund request of £850 towards black-out blinds.
- ii. Hollett Garden brown bin collection renewed until 30/11/18.
- iii. Morebath Parish Council have confirmed the £200 contribution towards the helipad landing lights in the recreation field.

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

**Items for Information**

The next Council meeting is on Wednesday 3<sup>rd</sup> January 2018 at 7.00pm in the LARCS building.

**Email circulations during the past month**

- |   |                                     |
|---|-------------------------------------|
| Devon Funding News                                    | Devon Communities Together News     |
| Flood risk management strategy                        | ICO News                            |
| Recycle Devon thank you awards request                | DALC conference info                |
| Charter for trees                                     | Devon Communities together – survey |
| Connectme Devon x 2                                   | Healthwatch November                |
| Devon Countryside Access Forum – requires new members |                                     |
| DALC updates  |                                     |