

## **BAMPTON FAIR WORKING GROUP (BFWG)**

**Wednesday 4th October 2017**

**4.30pm Edward's**

### **DRAFT AGENDA.**

- 1 Feedback from Mid Devon SAG Meeting on 19<sup>th</sup> Sept - Alan
- 2 Info required to finalise 2017 Fair Guide & Event Management Plan
- 3 Preparations for 2017 Fair Thursday 26<sup>th</sup> October. (see checklist attached) and in particular: -
  - a. Bampton Town Council
    - i. Cones and Signs
    - ii. Stewards recruitment
    - iii. Stewards Briefings (2pm on 23<sup>rd</sup> Oct and 7pm on 24<sup>th</sup> - venue booked?)
    - iv. Radios will be delivered in time for familiarisation at briefings
  - b. Tolly
    - i. Market traders update
    - ii. Pitch Allocation
    - iii. Stewards information pack
    - iv. List of food outlets to MDDC (note Alison Chubb is now Alison Newton)
  - c. Rotary
    - i. Music & Entertainers
    - ii. Craft stallholders Church & in Riverside Hall – now full
    - iii. Local producers booked
    - iv. Tent Erection
    - v. Programme – distribution
    - vi. Exeter Authors programme
- 4 AOB
4. Date of next meeting - Stewards briefings 2pm on 23<sup>rd</sup> Oct and 7pm on 24<sup>th</sup> Oct.