

# Bampton Town Council

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27<sup>th</sup> June 2017

To all Councillors.

You are hereby summoned to attend the Meeting of Bampton Town Council to be held in St. Michaels Community Hall on Wednesday 5<sup>th</sup> July 2017 at 7.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to all council meetings.

*Penny Clapham*

Penny Clapham  
Clerk to the Council

## AGENDA

### 1) Apologies and Acceptance for Absence:

2) **Declarations Of Interest:** In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at Mid Devon District Council within 28 days of the change.

3) **Public Discussion** – To allow any questions, reports by members of the public on any matters relating to the agenda of this meeting. Representations can be made from our County Councillor, District Councillor and Community Police Officer. **The period of time designated for public participation shall not exceed 30 minutes. Standing Order c,d,e, page 3 refers.**

4) **County & District Councillor reports:-**

5) **Chairman's Report** (for information only) -

6) **Minutes** – to resolve to approve and sign the Minutes of the meeting held on the 7<sup>th</sup> June 2017.

7) **Toilets** –

- i. Update to be received on the snagging issues.
- ii. To action the freehold transfer of the toilets from Mid Devon Council to Bampton Town Council.

8) **Bampton Fair**

To receive an update from the Clerk.

9) **TAP fund for 2017/2018.** To discuss applying to this fund to support the purchase of a defibrillator

10) **Bampton Council Car Park**

- i. VAT implications of business activities such as parking charges; to receive a report from the Finance Committee meeting and their recommendations.
- ii. Signage in the car park
- iii. Result of discussions with the licensee of the Swan regarding rubbish bins; Cllr. Baker.
- iv. Open Spaces Committee schedule of work  
Play Area – progress on repairs

Recreation Field –

Signage; Cllr. Leach.

QEII field plaques; progress.

Replacement of matting under the swings; Cllr. Baker.

**11) Gate replacement and Fencing, Motte & Bailey** – from June; to receive further estimates for this work.

## 12) PLANNING:

**Planning Applications** - Mid Devon District Council has asked for comments from the Town Council on the following planning applications:

- a) To action any planning applications that arrive after this agenda has been published
- b) 17/00929/HOUSE Erection of replacement conservatory with garden room, 22 Bouchier Close, Bampton.

## Planning Decisions:

- a) 17/00335/LBC internal and external alterations, 6A Castle St., Bampton  
GRANTED

## 13) FINANCE:

<b>Expenditure:</b>	Clerk's Salary June	£435.00	BACs
	PAYE Q1	£255.00	BACs
	Parkinson Partnership (VAT advice)	£75.00	BACs
	Clerk's expenses Q1	£303.31	BACs
	Ashfords VAT element of claims (Clerk will explain this to Council on the night of the meeting)	£1,813.16	BACs
	Community hall room hire	£14.00	BACs
	J. Caunter toilet cleans	tba	
	MWJ Contractors grass cuts	tba	
	SW Water toilets Feb to May	£165.92	DD
	<b>Income:</b>	Fair stall holder receipts	£636.00
	Fair stall holder receipts inc. Cq fee	£312.00	
	Toilets to 24/6/17	£81.00	

- i. Bank Reconciliation and Statement: Reconciliation and bank statement circulated to all councillors prior to the meeting.
- ii. Spend to 7<sup>th</sup> June against budget circulated to Councillors by email prior to this meeting; for observation and comment.
- iii. Cheque for £200 from Morebath PC; decision to be made on banking this amount.
- iv. National Assoc. for Local Councils requesting consultation on possible pay increase for public sector workers of 5%.
- v. Council to resolve to accept the receipts and payments account.

## 14) Rentals –

- i. Annual review of rental for the Scouts field.
- ii. Update on rental review for Bampton Football Club

**15) Mobile phone request** – Clerk is requesting a pay as you go mobile phone to be allocated to Bampton Town Council and a dis-use of her personal landline phone for Council business.

**16) Five Year Plan** – Cllr. Edwards to report.

**17) Replacement Hall for Bampton** – to consider the mail from Eric Woodbine headed “Community Hall Facilities for Bampton”.

**18) Field next to the Recreation Field** – to consider writing to the owners of this field to make it available for dog walking.

**19) Station Road Industrial Estate** – brought forward from June meeting.

**20) S106/Public Open Space Funding** – brought forward from June meeting. Suggestion is for ‘provision of team facilities within a public open space’; Clerk to update.

**21) Clerk’s Report**

- i. Clerk recently visited the school and was shown the work done by Dartmoor Tree Surgeons. Emphasis on how pleased the school are with the completed works.
- ii. Recent email sent to Bampton AFC regarding Oliver Croker Fund – no reply to hand to date.
- iii. General Data Protection Regulation (GDPR) introduction of... 12 steps info sheet circulated to Councillors at the meeting – to be noted.
- iv. Old toilets/store reduction of sewerage charge – ongoing; Clerk progressing.
- v. Pump House electricity account not paid for 3 years – ongoing; Clerk progressing.

**22) Councillors’ Reports (for information only)**

**EXTERNAL MEETINGS ATTENDED:** reports from Councillors

**Items for Information**

The next Council meeting is on 2<sup>nd</sup> August 2017 at 7.00pm in the Community Hall

**Email circulations during the past month**

Empty homes press release

Mid Devon Council June newsletter

Devon Communities together training courses

Parish paths newsletter