



Bampton Town Council Bampton Charter Fair Working Group

MINUTES of Meeting held 11th July 2016 10:30am at Station House:

1. Present: Edward Tanner (BTC), Peter Wood (BTC), Sherie Webber, Alan Woolley, Humphrey Berridge.
Apologies: None.
2. Terms of Reference. These proposals were submitted to the meeting after they had been approved by BTC. Various minor modifications were suggested and approved, and a re-amended document would be passed back to the Council.
3. Some concern was expressed about the fact that BTC said that only £17.97 was available to distribute to good causes from Fair proceeds. Councillors were asked to check this as in the past well in excess of £1500 had been available, the BTC Fair commitments having been covered financially by income from the fun fair, car parks, etc. What was different in this year's accounting?
4. Car Parking. It seemed that parking in Weston's field may not be available this year – Montague (S.Molton Road) had been approached about using a field there but no reply had yet been received. Councillor Tanner offered to try renegotiating with both Westons and Montague. The Scouts had expressed enthusiasm to run the car park again this year; SW agreed to reply to them to explain the current situation. All felt this was a very serious issue for the future of the Fair. The emergency measure of parking along roads (with authority's permission) was discussed, including how to extract parking fees from visitors.
5. Road Closures. Forms need to be submitted in July, giving 3 months' notice. ET and PW to check if this had been done, as it was vital to being able to run the Fair.
6. Entertainments' Tent. AW still investigating the best solution for a replacement tent. A very good quality tent which would be long-lasting was essential. One with a small stage was quoted at £5000 but this was too expensive and the stage thought to be unnecessary.
7. Check List: A quick run-through of the check list of responsibilities took place to remind all of what needed to be tackled in the near future. A few pointers emerged:
 - Central Control room – would require manning by the Council in the absence of Jean Pope.
 - Insurance for the event – and work setting up before and clearing up afterwards - should be covered by BTC new insurance contract.
 - St John Ambulance involvement should be booked by BTC soon. Also cones to be booked.
 - More toilets than usual may need to be booked for Station Road car park as fewer would be available in revamped public toilet block.
 - Coach parking booking contact had been changed to ET on the website.
 - Tolly reported that stalls were being booked and it looked promising for the day. Craft Fair – church almost full. Riverside tent bookings looking good but more work needed to get local craftsmen to come and show their skills. Entertainments: David Oliver unable to come, but Chucklefoot signed up as were Steel the Show. New gigs from Ilfracombe Red Petticoats and Rev Kev's Skiffle. The Bampton Mummers needed reminding.
 - Bampton Society about to be wound up as an organisation, but nevertheless it was thought the same people would come and run the Information stall at the Fair this year.
 - Information being updated on the website as received. Our Facebook page was getting some interest and responses.
8. The date for the next meeting to be arranged in August: 10:30am at Station House.

The meeting closed at 12:00 noon. SW/HB